



Memorandum of Understanding with Fort Lauderdale Executive Airport to host the Florida Airports Council's 2026 Annual Conference and Exposition

The Florida Airports Council (“Council”), a Florida not for profit corporation, holds an Annual Conference for the education of its membership and the Council desires by this Agreement to enter into an agreement with the City of Fort Lauderdale, a municipality organized and existing in accordance with the laws of the State of Florida, on behalf of its municipal airport, to serve as a “Host” of the Council’s 2026 Annual Conference and Exposition (the “**Conference**”), occurring July 26 – July 29, 2026 at the Omni Fort Lauderdale. The Council’s President & CEO, or designee, and the Hosts’ Airport Directors, or designees, shall serve in all matters relative to this Agreement.

The Council and the Hosts agree as follows:

Section 1. HOST RESPONSIBILITIES

The Host is responsible for providing the following services relating to the Conference:

- (a) Payment of Conference Host Fee of \$50,000, which shall be paid 30 days prior to the Conference. If the Host receives any funds from non-members such as those identified in 3(b), these groups must be identified in advance and forwarded in writing to the Council for planning, budgeting, and accounting purposes.

Section 2. HOST RECOGNITION

In appreciation of the Host’s support of the Annual Conference the Council will provide the following recognition:

- (a) Use of the Host’s identifier in the Annual Conference logo
- (b) Hosts’ logos to be displayed on the Annual Conference website, marketing emails, social media, and conference app
- (c) Hosts’ logos to be incorporated into registration desk design
- (d) Hosts’ logos to be displayed on the onsite slide deck
- (e) Hosts’ recognized as the Monday Night Event sponsor

Additionally, the Hosts have access to special discounts on registration for the Annual Conference per the Florida Airports Council’s Board Policy on Complimentary Registrations for Conference Hosts:

Host Airport Registration Package

1. Complimentary Registrations

- Each Host Airport will receive **two (2) complimentary full conference registrations**.
- These registrations include access to all conference sessions, networking events, and onsite meals.
- Host Airports must provide the names of the individuals receiving these registrations no later than **30 days prior to the conference**.

2. Discounted Registrations

- Host Airports will receive a **50% discount code** applicable to all **additional full conference registrations** from their organization.
- The code must be used at the time of registration and is limited to employees of the Host Airport.
- FAC staff will issue this code directly to the designated point of contact.

Volunteers

- Volunteers provided by the Host Airport(s) to assist with conference operations (e.g., registration desk, hospitality, logistics, bag stuffing) are **not required to pay a registration fee**.
- These volunteers are allowed to participate in **onsite meals** (breakfasts, lunches, and refreshment breaks) **on the days they are scheduled to work**.
- Volunteers do **not** receive full conference access unless separately registered.

Lodging & Parking Accommodations

1. Discounted Hotel Rooms

- Each Host Airport is eligible for **one (1) hotel room at a 20% discount**, if included in the FAC hotel contract.
- The Host is responsible for assigning and covering the cost of this discounted room.

2. Volunteer Parking

- **Complimentary parking** will be provided for volunteers supporting conference activities.

Administration & Oversight

- The **Director of Membership & Events** will coordinate all host registration logistics, distribute and monitor discount codes, and track comp and volunteer assignments.

Exceptions

Any exceptions to this policy must be requested in writing and approved by the **Executive Director**.

Section 3. FUNDRAISING

- (a) The Council shall oversee and direct the solicitation of sponsorships to provide financial and other Conference resources. All sponsorship fundraising shall be coordinated through Council staff.
- (b) Neither the Hosts nor the Council shall contractually bind the other without prior written approval.
- (c) The Hosts understand and agree that they are making a financial and resource commitment in hosting the Conference. The Council acknowledges that the Hosts may elect to supplement the Hosts' budget and/or seek outside revenue sources from companies other than Council Members such as Convention and Visitor Bureaus, Chambers of Commerce, and other local non-aviation related businesses for those costs exceeding the Hosts' budget. The Hosts will identify and document in writing these sources in advance and notify the Council in writing for planning, budgeting and accounting purposes. Both parties recognize the importance of keeping Conference expenses and revenues within budget.

Section 4. DEFAULT/REMEDY

The parties agree that, in the event a party is in default of its obligations under this Agreement, a non-defaulting party shall provide written notice to the defaulting party and provide thirty (30) days from the date of such written notice to cure the default. If the defaulting party fails to cure the alleged default in such time period, the non-defaulting party may immediately terminate this Agreement and seek any remedies available to it at law or in equity. Neither party shall be entitled to receive punitive, consequential, indirect, special or exemplary damages.

Section 5. LIABILITY

The parties to this Agreement shall not be deemed to assume any liability for the negligent or wrongful acts or omissions of any other party to this Agreement, including their officers, employees and agents. Each party agrees to indemnify, defend and hold the other parties harmless from and against any and all claims and liabilities arising out of or related to this Agreement, whether or not arising in tort. Each party shall further retain all rights and remedies at law or in equity in the event another party fails to comply with its obligations under this Agreement. Nothing contained herein shall be construed as a waiver, by any party, of the liability limits established in Section 768.28, Florida Statutes.

Section 6. TERMINATION

- (a) The term of this Agreement shall commence on the date of signature by both parties ("Effective Date") and continue through July 29, 2026, unless otherwise terminated pursuant to this Agreement.
- (b) Notwithstanding anything herein to the contrary, any party shall have the right to terminate this Agreement by giving written notice of termination to the other parties prior to execution of a contract/agreement with a "host hotel" for the Conference. This Agreement may not be terminated by a party after such date unless agreed to in writing by all parties.
- (c) Upon termination of this Agreement pursuant to this Section, a party shall not have any further liability or obligation to the other parties under this Agreement except as otherwise set forth in this Agreement. No party shall be relieved of any liability for breach of this Agreement for events or obligations arising prior to termination of this Agreement pursuant to this Section.

Section 7. DISPUTE RESOLUTION COSTS/VENUE

- (a) In the event that the Council or the Hosts institute any action or suit to enforce the provisions of this Agreement, all parties shall be responsible for their own costs and attorney's fees.
- (b) This Agreement shall be governed by and construed in accordance with the laws of the State of Florida.
- (c) The Hosts and the Council agree to the exclusive jurisdiction and venue of the state courts located in Broward County, Florida for any controversy or claim arising out of or relating to this Agreement.

Section 8. JOINT PREPARATION

The preparation of this Agreement has been a joint effort of the parties, and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

Section 9. MISCELLANEOUS

- (a) The parties agree that no person shall, on the grounds of race, color, sex, national origin, disability, religion, ancestry, marital status, or sexual orientation, be excluded from the benefits of, or be subjected to any form of discrimination under any activity carried out by

the performance of, this Agreement.

- (b) All notices given hereunder shall be deemed sufficient to each party when delivered by United States Mail to the following:

If to Hosts: Rickelle Williams, City Manager
City of Fort Lauderdale
100 N Andrews Ave
Fort Lauderdale, FL 33301
city.manager@fortlauderdale.gov

If to Council: Tiffany Wilson King, President & CEO
Florida Airports Council
113 College Avenue, Suite 208
Tallahassee, FL 32301
(850) 559-3451
tking@floridaairports.org

- (c) The parties agree that this Agreement sets forth the entire agreement between the parties, and there are no promises or understandings other than those stated herein. None of the provisions, terms and conditions contained in this Agreement may be added to, modified, superseded or otherwise altered except by written instrument executed by all parties hereto.
- (d) This Agreement shall become effective when signed by all parties hereto and shall terminate upon completion of the Conference or pursuant to Section 7 herein.

SIGNATURE PAGES TO FOLLOW

IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first written above.

WITNESSES:

FLORIDA AIRPORTS COUNCIL a not for profit Florida corporation

Signature

Type or print name

By _____
Tiffany Wilson King, President & CEO

Signature

Type or print name

STATE OF FLORIDA:
COUNTY OF BROWARD:

The foregoing instrument was acknowledged before me by means of [] physical presence or [] online notarization, this ____ day of _____, 2026, by Tiffany Wilson King as President & CEO of FLORIDA AIRPORTS COUNCIL, a not for profit Florida corporation on behalf of the corporation.

Notary Public signature

Name Typed, Printed or Stamped

Personally Known _____ OR Produced Identification _____

Type of Identification Produced _____

**CITY OF FORT LAUDERDALE, A
MUNICIPAL CORPORATION OF THE
STATE OF FLORIDA**

WITNESSES:

Signature

[Witness type or print name]

Signature

[Witness type or print name]

By: _____
Dean J. Trantalis, Mayor

By: _____
Rickelle Williams, City Manager

ATTEST:

David R. Soloman, City Clerk

Approved as to form and correctness:
Shari L. McCartney, City Attorney

By: _____
Lynn Solomon), Esq.
Senior Assistant City Attorney