

RESOLUTION NO. 26-

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT LAUDERDALE, FLORIDA, WAIVING THE COMPETITIVE SOLICITATION AND SELECTION PROCESSES SET FORTH IN THE CITY OF FORT LAUDERDALE PROCUREMENT ORDINANCE FOR PROCURING A CEMETERY MANAGEMENT SOFTWARE SYSTEM AS A SERVICE TO THE CEMETERY SERVICES DIVISION OF THE CITY OF FORT LAUDERDALE, FLORIDA, AND AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO NEGOTIATE A SERVICE AGREEMENT WITH PLOTBOX, INC., TO PROVIDE CEMETERY SOFTWARE SERVICES, AND PROVIDING AN EFFECTIVE DATE.

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WHEREAS, the Parks and Recreation Department of the City of Fort Lauderdale (City) operates a public municipal cemetery system consisting of four (4) cemeteries: North Woodlawn, Evergreen, Sunset Memorial Gardens, and Lauderdale Memorial Park; and

WHEREAS, the cemetery system was managed by a third-party vendor from April 1993 to September 2018 and the cemetery system has been self-managed since October 1, 2018; and

WHEREAS, as part of the transition from the third-party vendor, it was identified that the City needed a comprehensive Cemetery Management Software System (CMSS) to centralize, log, and manage historical and future cemetery records, including the administrative processes for burial records, ownership documentation and customer service functions; and

WHEREAS, since Fiscal Year 2019, the Cemetery Services Division has been utilizing paper-based administrative processes and continues to operate in a manual environment to track interments, plot ownership, inventory availability and financial activity; and

WHEREAS, in collaboration with the City's Information Technology, Finance, and Procurement Services Departments, on January 23, 2026, a Request for Information (RFI) was issued from qualified and experienced firms to gather detailed insight into modern cemetery management software solutions capable of supporting operations across the City's municipal cemetery system; and

WHEREAS, PlotBox, Inc. demonstrated an integrated platform specifically designed for municipal cemetery systems, and the ability to seamlessly integrate large-scale

digitized records and represents the most qualified, lowest-risk, and best-value solution available to the City; and

WHEREAS, pursuant to Section 2-176(e)(17) of the Code of Ordinances of the City of Fort Lauderdale, Florida, the competitive solicitation and selection processes shall not apply to “[p]urchases of goods or services for which the provisions of this article are waived by the city commission by resolution.”

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FORT LAUDERDALE, FLORIDA:

SECTION 1. That the above recitals are true and correct and incorporated into this Resolution by this reference.

SECTION 2. That the competitive solicitation and selection processes set forth in the City of Fort Lauderdale Procurement Ordinance are waived for procuring a Cemetery Management Software System, as a service to the Cemetery Services Division of the City of Fort Lauderdale, Florida.

SECTION 3. That the City Commission authorizes the City Manager or the City Manager’s Designee to negotiate a service agreement with PlotBox, Inc., to provide cemetery software services.

SECTION 4. That the office of the City Attorney shall review and approve as to form all documents prior to their execution by the City Manager.

SECTION 5. That the Effective Date of this Resolution is the date of adoption.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Mayor  
DEAN J. TRANTALIS

ATTEST:

\_\_\_\_\_  
City Clerk  
DAVID R. SOLOMAN

APPROVED AS TO FORM  
AND CORRECTNESS:

\_\_\_\_\_  
City Attorney  
SHARI L. MCCARTNEY

Dean J. Trantalis \_\_\_\_\_

John C. Herbst \_\_\_\_\_

Steven Glassman \_\_\_\_\_

Pamela Beasley-Pittman \_\_\_\_\_

Ben Sorensen \_\_\_\_\_