



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#21-0602

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Chris Lagerbloom, ICMA-CM, City Manager

DATE: October 5, 2021

TITLE: Resolution Approving the Consolidated Budget Amendment to Fiscal Year
2022 – Appropriation - **(Commission Districts 1, 2, 3 and 4)**

Recommendation

Staff recommends that the City Commission adopt a resolution amending the Fiscal Year (FY) 2022 Budget, and FY 2022 – FY 2026 Community Investment Plan (CIP) and abandoning the Environmental and Sustainability Management System project.

Background

Examples of recommended actions within the budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- amendment to staffing level;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff recommends the City Commission amend the FY 2022 Final Budget and FY 2022 – FY 2026 Community Investment Plan, as revised, by approving the following transfers and appropriations:

Police

A. Appropriation of Grant Funds – Grant Fund – Enhanced Marine Law Enforcement Grant (EMLEG) Program - \$184,104

In January 2021, the City applied to Broward County for \$146,256 in funding through the Enhanced Marine Law Enforcement Grant (EMLEG) Program. The purpose of the EMLEG Grant Program is to improve boating safety in Broward County by enhancing or supplementing marine law enforcement activities and improving boating safety education. In July 2021, the City was awarded a total of \$184,104 in EMLEG funding for FY 2021-2022. The City will use the awarded grant funds to continue “Operation Venice of America” by providing up to 3,696 hours of peak time waterway law enforcement patrols and marine law enforcement training. The period of performance is October 1, 2021 – September 30, 2022.

Although the EMLEG grant program has a reimbursement rate of \$49 per hour, the grant does not cover 100% of the cost of the department’s overtime patrols. Subject to adoption of the FY 2021-2022 budget, sufficient overtime funding will be available in the Police Department’s overtime budget to cover the difference, which is estimated at approximately \$95,932.54.

Staff recommends that the City Commission amend the FY 2022 Operating Budget in the amount of \$184,104 for the Enhanced Marine Law Enforcement Grant (EMLEG) Program. This item is contingent upon the approval of the grant acceptance CAM 21-0708.

Source:

Funds available as of October 1, 2021

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GEMLEG22-F204	Enhanced Marine Law Enforcement FY22	Intergovt Revenue/ Broward Country- Public Safety	\$0	\$0	\$184,104
TOTAL AMOUNT →					\$184,104

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GEMLEG22-4116	Enhanced Marine Law Enforcement FY22	Other Operating Expenses/ Schools	\$0	\$0	\$3,000
129-GEMLEG22-4352	Enhanced Marine Law Enforcement FY22	Other Operating Expenses/ Servchg- Police	\$0	\$0	\$181,104
TOTAL AMOUNT →					\$184,104

B. Appropriation of Fund Balance – Department of Justice Trust Fund - Confiscated Funds – Police Purchases - \$ 1,032,250

The Police Department is requesting permission to budget Department of Justice Trust Fund monies in the amount of \$1,032,250 for the following purchases:

- Upfitting of 40 replacement Police Vehicles \$800,000
- Twenty-One (21) Undercover Vehicle Rentals - \$200,000
- Ballistic Rifle Shield - \$32,250

This money is available as part of the federal government's equitable sharing guidelines.

Staff recommends that the City Commission amend the FY 2022 Operating Budget in the amount of \$1,032,250 to fund police purchases using the Department of Justice Trust Funds.

Source:

Funds available as of October 1, 2021					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
107-FD107.03-X901	Justice Other	Balances & Reserves/ Appropriated Fund Balance	\$0	\$0	\$1,032,250
TOTAL AMOUNT →					\$1,032,250

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
107-POL080301-6416	Justice Dept Other	Capital Outlay/ Vehicle	\$0	\$0	\$800,000
107-POL080301-3307	Justice Dept Other	Services/ Materials/ Vehicle Rental	\$0	\$0	\$200,000
107-POL080301-6499	Justice Dept Other	Capital Outlay/ Other Equipment	\$0	\$0	\$32,250
TOTAL AMOUNT →					\$1,032,250

C. Appropriation of Fund Balance – State Confiscation Trust Fund –Towing Services, Building Lease, Legal Services and Police Related Donations - \$ 127,500

The Police Department proposes to allocate the following amounts from the State Confiscation Fund:

- Confiscated vehicle towing - \$11,000
- Rental payments associated with the Evidence Warehouse - \$45,000
- Court fees and advertisements associated with confiscation cases - \$36,500
- State Forfeiture Fund donations to community – based organizations in accordance with the Florida Contraband Forfeiture Act - \$35,000

Staff recommends that the City Commission amend the FY 2022 Operating Budget in the amount of \$127,500 to fund police purchases using the State Confiscation Trust Fund.

Source:

Funds available as of October 1, 2021

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
104-FD104.01-X901	Police Confiscated Property - Operations	Balances & Reserves/ Appropriated Fund Balance	\$0	\$0	\$127,500
TOTAL AMOUNT →					\$127,500

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
104-POL050101-3299	Police Confiscated Property-Operations	Services & Materials/ Other Services	\$400	\$400	\$11,000
104-POL050101-3316	Police Confiscated Property-Operations	Services & Materials/ Rent	\$400	\$400	\$45,000
104-POL050101-3119	Police Confiscated Property-Operations	Services & Materials/ Legal Services	\$400	\$400	\$36,500
104-POL050101-4299	Police Confiscated Property-Operations	Other Operating Expenses/ Other Contributions	\$0	\$0	\$35,000
TOTAL AMOUNT →					\$127,500

City Manager's Office

Housing and Community Development

D. Appropriation of Grant Funds – SHIP Fund –State Housing Initiatives Partnership Program (SHIP) Funds - \$1,301,351

The State Housing Initiatives Partnership Program (SHIP) Program administered by Florida Housing Finance Corporation has appropriated \$1,251,351 to the City of Fort Lauderdale to be used for affordable housing strategies, as per the Local Housing Assistance Plan. The program guidelines allow 10% of these funds to be used for administrative costs. The program income for FY 2021-2022 is estimated to be \$50,000 for a total estimated amount of \$1,301,351 for 2021-2022 (SHIP) funding.

The Affordable Housing Committee and staff propose that the affordable housing strategies be funded as follows: Single Family Rehabilitation (\$125,945.70); Special Needs Rehabilitation (\$250,270.20); New Construction Home Ownership (\$700,000.00); Administrative (\$125,135.10); Project Delivery (\$50,000.00); and Program Income (other eligible expenditures) (\$50,000.00).

Staff recommends that the City Commission amend the FY 2022 Operating Budget in the amount of \$1,301,351 to appropriate anticipated SHIP grant funds. There is an associated grant acceptance CAM 21-0788.

Source:

Funds available as of October 1, 2021					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
130-SH22REV-D351	SHIP FY 21-22 Program Revenue	Intergov. Revenue/ SHIP FY 2021-2022	\$0	\$0	\$1,251,351.00
130-SH22PI-N770	SHIP FY 21-22 Program Income	Misc Revenues/ Def Loans: Paid	\$0	\$0	\$50,000.00
TOTAL AMOUNT →					\$1,301,351.00

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
130-SH22SFR-8001	SHIP FY 21-22 Single Family Rehab	Grant Seivces/ Program Funds	\$0	\$0	\$125,945.70
130-SH22SNR-8001	SHIP FY 21-22 Special Needs Rehab	Grant Seivces/ Program Funds	\$0	\$0	\$250,270.20
130-SH22NCHO-8001	SHIP FY 21-22 New Construction Home Ownership	Grant Seivces/ Program Funds	\$0	\$0	\$700,000.00
130-SH22ADM-8001	SHIP FY 21-22 Administration	Grant Services/ Program Funds	\$0	\$0	\$125,135.10
130-SH22PD-8001	SHIP FY 21-22 Project Delivery	Grant Services/ Program Funds	\$0	\$0	\$50,000.00
130-SH22PI-8045	SHIP FY 21-22 Program Income	Grant Services/ Pgm Fds Pgm Income All Years	\$0	\$0	\$50,000.00
TOTAL AMOUNT →					\$1,301,351.00

Public Works

E. Appropriation of Grant Funds, Grant Match and Transfer Between Capital Projects - General Capital Projects Fund - Hendricks Isle Seawalls Replacement - \$1,016,436

The City of Fort Lauderdale was awarded a grant of up to \$449,718 from the Florida Department of Environmental Protection (FDEP) for construction costs associated with the Hendricks Isle Seawalls Replacement project. This project is for the replacement of two City-owned seawalls located along Hendricks Isle, measuring 265 linear feet (LF) and 60 linear feet (LF) respectively. The project will be funded by FDEP grant funding (50%) and the City match funding (50%).

Funds are available in the City Owned Seawall Restoration and Replacement project for the grant match of \$449,718 and in-house project management fees of \$117,000 for a total cost of \$1,016,436.

Staff recommends that the City Commission amend the FY2022 – FY2026 Community Investment Plan in the amount of \$1,016,436 for the Hendricks Isle Seawalls Replacement Project. This item is contingent upon the approval of CAM 21-0853.

Source:

Funds available as of October 1, 2021

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-P12695.129-D329	Hendricks Isle Seawalls Replacement	Intergovernmental Revenue / Florida Department of Environmental Protection	\$0	\$0	\$449,718.00
TOTAL AMOUNT →					\$449,718.00

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-P12695.129-6599	Hendricks Isle Seawalls Replacement	Capital Outlay/ Construction	\$0	\$0	\$449,718.00
TOTAL AMOUNT →					\$449,718.00

Source:(Cash Match)

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12330.331-6599	City Owned Seawall Restoration / Replacement	Capital Outlay/ Construction	\$2,358,822	\$2,358,822	\$566,718.00
TOTAL AMOUNT →					\$566,718.00

Use:(Cash Match)

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12695.331-6501	Hendricks Isle Seawalls Replacement	Capital Outlay/ Force Account Charges	\$0	\$0	\$117,000.00
331-P12695.331-6599	Hendricks Isle Seawalls Replacement	Capital Outlay/ Construction	\$0	\$0	\$449,718.00
TOTAL AMOUNT →					\$566,718.00

F. Transfer from Capital Project to Operating Budget – Vehicle Rental – Operations - Fleet Management Information System Purchase - \$505,331.84

Abandoning the Environmental & Sustainability Management System

Fleet Services would like to purchase a Fleet Management Information System software subscription. The estimated FY 2022 cost is \$73,000, with ongoing annual software subscription costs in the amount of \$41,000.

Funding is available in the Environmental and Sustainability Management System Project that is recommended to be abandoned due to the Police Headquarters project occurring at that location. The Department requests that \$73,000 from this project be transferred to the Fleet Services operating budget and the remaining \$432,331.84 be transferred to fund balance.

Staff recommends that the City Commission amend the Community Investment Plan and Fleet Services Division operating budget in the amount of \$505,331.84, abandoning the Environmental & Sustainability Management System project.

Source:

Funds available as of October 1, 2021					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
583-P12103.583-6564	Environmental Sustainable Man Syst	Capital Outlay/ Equipment Purchase	\$747,839.00	\$505,331.84	\$505,331.84
TOTAL AMOUNT →					\$505,331.84

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
583-PBS580101-6405	Fleet Services	Capital Outlay/ Computer Software	\$6,697,511.00	\$6,697,511.00	\$73,000.00
583-FD583.01-9901	Vehicle Rental - Operations	Balances & Reserves/ Anticipated Year-End Balance	\$0	\$0	\$432,331.84
TOTAL AMOUNT →					\$505,331.84

Transportation and Mobility

G. Appropriation of Grant Funds – Grant Fund – ADA-Compliant Bus Stops Project - \$196,875

Florida Department of Transportation has awarded the City a grant of \$196,875 with a 100% matching requirement, which will be satisfied using existing funds allocated in the Americans with Disabilities Act (ADA)-Compliant Bus Stops community investment plan project, to design and install new ADA-compliant community bus stops and shelters. The exact locations are still being determined under a current initiative. These new fixed-route stops and shelters will improve accessibility to public transit by providing firm, stable, and slip-resistant pads where passengers board and alight.

Staff recommends the City Commission amend the FY 2021 – FY 2025 Community Investment Plan in the amount of \$196,875 for the ADA-Compliant Bus Stops Project. This item is contingent upon the approval of the grant acceptance CAM 21-0832.

Source:

Funds available as of September 2, 2021					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB- OBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
129-P12599.129-D479	ADA-Compliant Bus Stops	Intergovt Revenue/ FDOT Transportation	\$0	\$0	\$196,875
TOTAL AMOUNT →					\$196,875

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB- OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-P12599.129-6599	ADA-Compliant Bus Stops	Capital Outlay/ Construction	\$0	\$0	\$196,875
TOTAL AMOUNT →					\$196,875

H. Transfer between Capital Projects – Parking Fund – Beach Parking Lot Improvement Project - \$700,000

The Transportation and Mobility Department is requesting the transfer of \$700,000 from the General Parking Facility Rehabilitation project to a more specific – Beach Parking Lot Improvement project located at 700 Seabreeze Boulevard.

The General Parking Facility Rehabilitation project was established to rehabilitate and improve the existing parking lots and garages within the parking inventory. The Beach Parking Lot Improvement project will include 2” milling and resurfacing as well as upgraded electric vehicle charging stations, a new access gate, and license plate recognition hardware and software at the entrance.

Staff recommends the City Commission amend the FY 2021 – FY 2025 Community Investment Plan in the amount of \$700,000 for the Beach Parking Lot Improvement Project.

Source:

Funds available as of October 1, 2021					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
461-P12705.461-6599	Parking Facility Rehabilitation	Capital Outlay/ Construction	\$1,000,000	\$1,000,000	\$700,000
TOTAL AMOUNT →					\$700,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
461-P12696.461-6599	Beach Parking Lot Improvement	Capital Outlay/ Construction	\$0	\$0	\$700,000
TOTAL AMOUNT →					\$700,000

Parks and Recreation

I. Transfer from Capital Project to Operating Budget – General Capital Projects Fund, General Fund – Generator Purchase for Information Technology Services Department – \$153,190

The generator for the City Hall Information Technology Department (ITS) Server Room has reached the end of its useful life.

Funds for this project are available in the Facilities Assessment Heating, Ventilation, and Air Conditioning (HVAC), Plumbing, Electric project, which is utilized for City-wide facility repairs and is recommended to be used for the replacement generator.

Staff recommends that the City Commission amend the FY 2022 – FY 2026 Community Investment Plan (CIP) and the FY2022 Operating Budget by amending the appropriate accounts in the amount of \$153,190 for the purchase of a replacement generator for the ITS Department.

Source:

Funds available as of October 1, 2021					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12162.331-6599	Facilities Assessments - HVAC, Elect, Plumb	Capital Outlay/ Construction	\$3,414,982	\$3,387,975	\$153,190
TOTAL AMOUNT →					\$153,190

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-PKR070501-6499	Facilities Maintenance	Capital Outlay/ Other Equipment	\$0	\$0	\$153,190
TOTAL AMOUNT →					\$153,190

J. Transfer between Capital Projects – General Capital Projects Fund – Fire Station 53-EOC HVAC Condenser Replacement Project P12697 – \$61,140

The Fire Station 53 - Emergency Operations Center (EOC) HVAC condenser replacement is at the end of its useful life.

Funds for this project are available in the Facilities Assessment Heating, Ventilation, and Air Conditioning (HVAC), Plumbing, Electric project which is utilized for City-wide facility repairs and is recommended to be used for this project.

Staff recommends that the City Commission amend the FY 2022 – FY 2026 Community Investment Plan (CIP) and Budget by amending the appropriate accounts in the amount of \$61,140 for replacement of the HVAC condensers at Fire Station 53-EOC.

Source:

Funds available as of October 1, 2021					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12162.331-6599	Facilities Assessments - HVAC, Elect, Plumb	Capital Outlay/ Construction	\$3,414,982	\$3,387,975	\$61,140
TOTAL AMOUNT →					\$61,140

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12697.331-6599	Fire Station 53-EOC HVAC Condenser Replacement	Capital Outlay/ Construction	N/A	N/A	\$61,140
TOTAL AMOUNT →					\$61,140

K. Appropriation from Fund Balance – Cemetery Perpetual Care Fund – Purchase of Investment Management Services - \$4,500

The Cemetery Division of the Parks and Recreation Department solicited proposals from qualified, experienced and licensed firm(s) to provide trust custodial (act as trustee) services and provide investment management services for the City's Cemetery Perpetual Care Trust Fund.

The Department has identified a vendor for these Trust Services in the amount of \$82,500. The FY 2022 Operating Budget currently includes \$78,000 for investment management services. An additional \$4,500 is required for the first year of service.

Staff recommends the City Commission amend the FY 2022 Operating Budget in the amount of \$4,500 for the first year of investment management services.

Funds available as of October 1, 2021					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB- OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
627-FD627-X901	Cemetery Perpetual Care	Balances & Reserves/ Appropriated Fund Balance	NA	NA	\$4,500
TOTAL AMOUNT →					\$4,500

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB- OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
627-CEM020101-3113	Perpetual Care	Services/Materials/ Fin & Bank Serv	\$78,000	\$78,000	\$4,500
TOTAL AMOUNT →					\$4,500

Related CAMs

CAM 21-0708, 21-0788, 21-0853, 21-0832

Attachment

Exhibit 1 – Resolution

Prepared by: Tamieka McGibbon, Senior Budget and Management Analyst

Department Director: Laura Reece, Office of Management and Budget