



City of Fort Lauderdale • Procurement Services Division
100 N. Andrews Avenue, 619 • Fort Lauderdale, Florida 33301
954-828-5933 Fax 954-828-5576
www.fortlauderdale.gov

August 2, 2018

FBMC Benefits Management, Inc.
Attn: Cookie Garcia
3101 Sessions Road
Tallahassee, FL 32303

SUBJECT: Renewal of Term Contract for Voluntary Benefits Administration, RFP 555-11633, Amendment 1

Dear Ms. Garcia:

The subject Contract will expire on December 31, 2018.

In accordance with the terms and conditions of the subject Contract, the Contract may, by mutual consent of the parties, be renewed for an additional thirty six (36) month period. The City would like to exercise the right to renew this Contract for an additional three (3) years effective January 1, 2019, at the existing pricing, terms and conditions.

Please indicate your approval of this offer by having an officer of your firm execute the acceptance portion below and return this letter by email to Lura Rogers at lrogers@fortlauderdale.gov by August 9, 2018.

Upon execution below by your firm's authorized representative, this Amendment will be your official notice that the Contract has been extended for three (3) years and no additional documentation will be required. Please be sure any required Insurance Certificates are up to date and attached to your response.

Thank you for your immediate attention to this matter.

Sincerely,


Lee R. Feldman, ICMA-CM
City Manager

ACCEPTANCE

By


Official Signature

Chief Regulatory Officer

Title

August 10, 2018

Date

Approved by: Jodi S. Hart, Manager of Procurement and Contracts
Uncontrolled in hard copy unless otherwise marked

