

# CONTRACT SUMMARY

This contract action has completed the Department's routing process and has received the required approvals for execution.

nDivision/CHD/Office:	Broward County Health Department
Provider Name:	City of Ft. Lauderdale, FL
Contract Number:	BWD19
Original Contract Amount:	\$10,000.00
Total Contract Amount (executed actions):	
Original Contract Start Date:	\$10,000.00
Contract End Date (executed actions):	8/31/2022

## **DESCRIPTION OF CONTRACTUAL SERVICES:**

Agreement in the sum of \$10,000.00 towards the purchase of Image Trend Elite Data Mart Software in order to improve drug overdose surveillance and share data with the Department.

## **CONTRACT ACTION:**

AMENDMENT(Y/N):	AMENDMENT AMOUNT:
CHANGE TO TERM(Y/N):	START DATE: END DATE:
RENEWAL:	RENEWAL AMOUNT:
START DATE:	END DATE:

## **DESCRIPTION OF CONTRACT AMENDMENT ACTION:**

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## **This contract complies with all of the following requirements:**

- A statement of work
- Quantifiable and measurable deliverables
- Performance measures
- Financial consequences for non-performance
- Terms and conditions which protect the interest of the state
- All requirements of law have been met regarding the contract
- Documentation in the contract file is sufficient to support the contract and the attestation (examples: business case; directive to establish contract; subject research and analysis, etc.)
- If the contract is established by way of a competitive solicitation as identified in section 287.057(1), Florida Statutes, the costs of the contract are the most advantageous to the state or offer the best value

## MEMORANDUM OF AGREEMENT

Between

**State of Florida, Department of Health  
Broward County Health Department  
and  
City of Fort Lauderdale**

This Memorandum of Agreement ("Agreement") is entered into between the State of Florida, Department of Health, Broward County Health Department ("the Department") and the City of Fort Lauderdale ("Provider" or "the City"), each a "Party" and collectively referred to as the "Parties."

Whereas, the City of Fort Lauderdale had its highest incidence of illicit drug overdoses from January to June 2020, accounting for 18 percent of all overdoses in Broward County during that period; and

Whereas, the City of Fort Lauderdale, Fire Rescue Department, Emergency Medical Services (EMS) Division provides Advanced Life Support medical response and rescue intervention to any ill or injured person in Fort Lauderdale and Wilton Manors; and

Whereas, EMS data is critical to understanding when and where overdoses occur, and where to best allocate resources and outreach services; and

Whereas, pursuant to Section 381.0031(1), Florida Statutes (2020), as may be amended or revised, the Department may conduct epidemiological studies of public health significance affecting people of Florida; and

Whereas, on August 12, 2019, the Centers for Disease Control and Prevention issued a Notice of Award to the Department to fund the Overdose Data to Action Surveillance and Prevention Implementation Project (OD2A); and

Whereas, as part of the OD2A, the Department and Provider will work together to gather information in Fort Lauderdale, Florida, consistent with the objectives, goals and intent of OD2A.

Now therefore, in consideration of the mutual promises contained herein, the Parties agree as follows:

A. Scope of the Agreement. The Department will assist the Provider with funds towards the purchase of Image Trend Elite Data Mart Software (paragraph D.2) in order to improve drug overdose surveillance and share data with the Department thereby allowing quick identification to inform targeted interventions for prevention.

**B. Definition of Terms.**

1. **Biospatial:** a syndromic surveillance platform that utilizes EMS data. It was founded to commercialize a research and development program sponsored by the Department of Homeland Security Office of Health Affairs (DHS/OHA) and managed by the University of North Carolina at Chapel Hill (UNC). By using historical EMS data, Biospatial's predictive analytics identifies trends in the use of naloxone by geographic location, date, and time. Biospatial can track where, when, how, and by whom naloxone is being administered to assist EMS and health professionals in predicting drug overdoses and naloxone supply by region.
2. **ImageTrend Elite Data Mart Software:** an electronic patient care report. ImageTrend's Data Mart is an add-on for reporting that allows the user to get a copy of their reporting database to run queries and reports against their own preferred reporting tool. It is designed and tuned to efficiently get data into the system, allowing for the user to save quickly as information is entered. When working with Data Mart, the user can query data from ImageTrend as well as from other external databases that they may have access to (such as crash data, hospital outcome data, etc.), as allowed by the reporting software being used. The addition of Data Mart will allow the City to invite outside partners to view live data in dashboard/GIS form, rather than the typical raw data seen with spreadsheets and PDF reports.
3. **Opioid:** a compound resembling opium in addictive properties or physiological effects. Opioids are a class of drugs that include the illegal drug heroin, synthetic opioids such as fentanyl, and pain relievers available legally by prescription, such as oxycodone, hydrocodone, codeine, morphine and many others

**C. Term of Agreement.** This Agreement shall commence on the date it is fully executed and shall expire on August 31, 2022.

**D. Responsibilities of the Parties.**

1. **Provider's Responsibilities:** Provider agrees to:
  - a. provide the Department with full level access in Biospatial (all details of individual events).
  - b. share monthly reports of its own ImageTrend Elite Data Mart overdose data with the Department.
  - c. provide feedback to the Department on the Department's monthly reports. The feedback should assist the Department with making the reports more useful to Provider. The feedback may be on the format, the data presented, or the analysis conducted by the Department.

2. Department's Responsibilities: The Department agrees to:

- a. pay Provider \$10,000.00 towards the purchase of ImageTrend Elite Data Mart software upon receiving proof of purchase.
- b. share monthly reports of its own Biospatial overdose data with Provider.

E. Special Provisions.

1. Cooperation with Inspector General: To the extent applicable, Provider acknowledges and understands that it has a duty to and will cooperate with the inspector general in any investigation, audit, inspection, review, or hearing pursuant to section 20.055(5), Florida Statutes.
2. Notice: Any notices given by either Party to the other Party under this Agreement will be in writing and sent either: (i) by overnight courier, with a verified receipt; or (ii) by registered or certified United States Mail, postage prepaid or (iii) electronically. Notice will be deemed sufficiently given upon receipt at the following addresses:

Provider:  
Jo-Ann Lorber  
528 NW 2<sup>nd</sup> Street  
Fort Lauderdale, FL 33309

Department:  
Lauren Whiteman  
780 SW 24<sup>th</sup> Street  
Fort Lauderdale, FL 33315

3. Indemnification: Each Party shall be responsible for the consequences of any act or failure to act on the part of itself, its employees and agents in the course of performing its obligations under this Agreement. Accordingly, each Party shall be held responsible for its own sole negligence, and each Party shall indemnify and hold the other Party harmless from any loss which results therefrom. No Party hereto shall assume any responsibility to any other Party for the consequences of any act or failure to act of any person or entity not a Party to this Agreement. The Parties' indemnification shall be limited to the monetary limits provided by Section 768.28, Florida Statutes. Except to the extent entry into this Agreement is deemed a limited waiver, nothing herein is intended to serve as a waiver of either Party's sovereign immunity under Florida law.
4. Attorney's Fees: If any legal action is commenced to enforce or interpret the terms of this Agreement, the Parties agree to be responsible for their own attorney's fees and costs.
5. Disputes: Florida law governs all matters arising out of or related to this Agreement. In the event of a dispute, both Provider and the Department agree that venue will lie in a state court of competent jurisdiction in Broward County, Florida. Both Parties irrevocably waive their rights to a jury trial.

6. Counterparts: This Agreement may be executed in counterparts, each of which shall constitute an original and all of which together shall constitute one and the same document.
7. Survival Beyond Termination: Provider and Department's obligation to indemnify each other will expire three years from the date of termination of this Agreement unless a lawsuit or an administrative proceeding remains pending in which case the liability will not expire until the end of the litigation and appeals.
8. Compliance with Applicable Laws: Each Party agrees to comply with all applicable Federal, State and local laws, codes, rules, and regulations in performing its duties, responsibilities and obligations pursuant to this Agreement. If any provision of this Agreement is held to be invalid under any applicable statute or rule of law, such provision, or portion thereof, is to that extent deemed to be omitted and the remaining provisions of this Agreement will remain in full force and effect.
9. Waiver: The failure of either Party, in any respect, to exercise, or delay in exercising any right, power, or privilege provided for hereunder will not be deemed a waiver thereof; nor will any single or partial exercise of any such right, power or privilege preclude any other, or further exercise thereof, or the exercise of any other right, power, or privilege under this Agreement. No Party will be deemed to have waived a right, power, or privilege provided for hereunder, unless such waiver is made in writing, and signed by the Party against whom such waiver is sought.
10. Independent Contractors: The Parties are independent contractors with respect to each other, and nothing contained herein will be construed to create the relationship of an employer/employee, joint venture, partnership, or association between the Parties.
11. Severability. If any term or other provision of this Agreement is invalid, illegal or incapable of being enforced by any rule of law or public policy, all other conditions and provisions of this Agreement nevertheless shall remain in full force and effect so long as the economic or legal substance of the transactions contemplated hereby is not affected in any manner adverse to any Party. Upon such determination that any term or other provision is invalid, illegal or incapable of being enforced, the Parties shall negotiate in good faith to modify this Agreement so as to effect the original intent of the Parties as closely as possible in an acceptable manner to the end that transactions contemplated hereby are fulfilled to the greatest extent possible.
12. Modification: This Agreement may only be amended or otherwise modified by a written instrument signed by all Parties.
13. Termination: Either Party may terminate this Agreement at any time by

giving the other Party written notice at least 30 days prior to the intended Agreement termination date; except that once the Department complies with Section D.1.a., the Provider may not terminate this Agreement, and once the Provider complies with Section D.2.a., the Department may not terminate this Agreement.

14. Public Records:

a. Pursuant to Section 119.0701, Florida Statutes, the Parties must keep and maintain public records that are required by the Parties to perform the services required by this Agreement. Upon request from the Department's custodian of public records or the Provider's custodian of records, Provider or Department, as applicable, must provide the requesting Party with a copy of requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed that provided in Chapter 119, Florida Statutes, or as otherwise provided by law. The Parties must ensure that public records that are exempt or confidential and exempt from public record disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if the Party does not transfer the records to the other Party.

Upon completion of the Agreement, transfer to the other Party, at no cost, all public records in possession of the other Party or keep and maintain public records required by the Party to perform the service. If a Party transfers all public records to the other Party upon completion of the Agreement, the Party will destroy any duplicate public records that are exempt or confidential and exempt. If the Party keeps and maintains public records upon completion of the Agreement, the Party will meet all applicable requirements for retaining public records. All records stored electronically must be provided to the requesting Party in a format that is compatible with the information technology systems of the requesting Party. The requesting Party may unilaterally terminate this Agreement if the other Party refuses to allow access to all public records made or maintained by the other Party in conjunction with this Agreement, unless the records are exempt from Section 24(a) of Art. I of the State Constitution and Section 119.07(1), Florida Statutes.

**b. IF THE PROVIDER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE PROVIDER'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (850)245-4005, BY EMAIL [PublicRecordsRequest@flhealth.gov](mailto:PublicRecordsRequest@flhealth.gov); OR BY MAIL AT 4052 BALD CYPRESS WAY, BIN A02,**



**TALLAHASSEE, FLORIDA 32399.**

**IF THE DEPARTMENT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE DEPARTMENT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT CITY CLERK'S OFFICE, 100 NORTH ANDREWS AVENUE, FORT LAUDERDALE, FLORIDA 33301, PHONE:954-828-5002, EMAIL [PRRCONTRACT@FORTLAUDERDALE.GOV](mailto:PRRCONTRACT@FORTLAUDERDALE.GOV)**

Department shall:

1. Keep and maintain public records that ordinarily and necessarily would be required by the City in order to perform the service.
2. Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes (2020), as may be amended or revised, or as otherwise provided by law.
3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of this Agreement term and following completion of this Agreement if the Department does not transfer the records to the City.
4. Upon completion of this Agreement, transfer, at no cost, to the City all public records in possession of the Department or keep and maintain public records required by the City to perform the service. If the Department transfers all public records to the City upon completion of this Agreement, the Department shall destroy any duplicate public records that are exempt confidential and exempt from public records disclosure requirements. If the Department keeps and maintains public records upon completion of this Agreement, the Department shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.
15. HIPAA: Where applicable, Provider and Department will comply with the Health Insurance Portability Accountability Act as well as all regulations promulgated there under (45 CFR Parts 160, 162, and 164).
16. Entire Agreement: This Agreement embodies the entire agreement and understanding between the Parties, on the subject hereof.

17. Authority: The individuals executing this Agreement represent and warrant that each has the full power and authority to execute this Agreement on behalf of the Parties hereto.

**[THIS SPACE WAS INTENTIONALLY LEFT BLANK]**







In Witness hereof, the Parties have caused this Agreement to be executed by the following duly authorized officials:

City of Fort Lauderdale, a Florida  
municipal corporation

State of Florida Department of Health

By:   
Name: CHRISTOPHER J. LAGERBLOOM  
Title: City Manager

DocuSigned by:  
By:   
Name: Paula M. Thaqi, MD, MPH  
Title: Director – DOH Broward

Date: 05 21 2021

Date: 6/9/2021

ATTEST:

  
JEFFREY A. MODARELLI  
City Clerk



Approved as to form:  
ALAIN E. BOILEAU, City Attorney

By:   
RHONDA HASAN MONTOYA  
Assistant City Attorney



## DOCUMENT ROUTING FORM

Today's Date: 05/11/2021

3L 5/21/21

DOCUMENT TITLE: Grant Acceptance and MOA from Broward DOH

COMM. MTG. DATE: 05/04/2021 CAM #:21-0364 ITEM #: CM-2 CAM attached: ☒ YES ☐ NO

Routing Origin: Fire Rescue Router Name/Ext: Jo-Ann Lorber, X6809 Action Summary attached: ☐

YES ☐ NO

Capital Investment / Community Improvement Projects defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, or fixtures) that add value and/or extend useful life, including major repairs such as roof replacement, etc. Term "Real Property" include: land, real estate, realty, or real.

CIP FUNDED: ☐ YES ☒ NO

2) City Attorney's Office: Documents to be signed/routed? ☒ YES ☐ NO # of originals attached: 3

Is attached Granicus document Final? ☒ YES ☐ NO Approved as to Form: ☒ YES ☐ NO

Date to CCO: 5/17/21

RMH  
Attorney's Name

JAL  
Initials

3) City Clerk's Office: # of originals: 1 Routed to: Aimee L. Donna V Ext: \_\_\_\_\_ Date: 5/18/2021

4) City Manager's Office: CMO LOG #: May-40 Document received from: 5-18-2021

Assigned to: CHRIS LAGERBLOOM ☐ ROB HERNANDEZ ☐ ASHLEY BOXER ☐ TARLESHA SMITH ☐

CHRIS LAGERBLOOM as CRA Executive Director ☐

☐ APPROVED FOR C. LAGERBLOOM'S SIGNATURE ☐ N/A C. LAGERBLOOM TO SIGN

PER DCM: R. Hernandez \_\_\_\_\_ (Initial/Date) PER ACM: A. Boxer \_\_\_\_\_ (Initial/Date)  
PER ACM: T. Smith \_\_\_\_\_ (Initial/Date)

☐ PENDING APPROVAL (See comments below)

Comments/Questions: \_\_\_\_\_

Forward 3 originals to ☐ Mayor ☒ CCO Date: 5-19-21

5) Mayor/CRA Chairman: Please sign as indicated. Forward \_\_\_\_\_ originals to CCO for attestation/City seal (as applicable) Date: \_\_\_\_\_

### INSTRUCTIONS TO CITY CLERK'S OFFICE

City Clerk: Retains \_\_\_\_\_ original and forwards 3 originals to: Chief Lorber / Fire (Name/Dept/Ext)

Attach \_\_\_\_\_ certified Reso # \_\_\_\_\_ ☐ YES ☐ NO

Original Route form to CAO

JM# 21-0408