



CITY OF FORT LAUDERDALE  
SPECIAL EVENT APPLICATION

REC-SE-20100003

Rescheduled from November 6, 2021

Date Application Received: 10/12/2020
Total Application Fee Paid: 1,000.00
Staff Initials: <u>PBAH</u>

Submit a **COMPLETED APPLICATION**, SITE PLAN, and SITE PLAN NARRATIVE either via e-mail by using the City of Fort Lauderdale Lauderdale website. Please make sure all sections are completed and all pages are initialed by the applicant. Incomplete applications will not be accepted and will be returned to the applicant. After your application and fee is submitted, you will be contacted to meet with the Special Events team to review:

1. Facility / Location Requested
2. Compliance with City Ordinances
3. Special permit required
4. Other Charges for City services
5. Security Requirements
6. Environmental issues / effects on surrounding areas

**\$200 (non-refundable) Fee must accompany completed application**

Late applications must be **approved by City Manager or designee and pay \$1,000 fee**

**\$500/day** security deposit required for events held on public property or public right-of-way in the Riverwalk District

Applications Due:

**Minor Event:** Minimum of 60 days prior to event

**Intermediate Event:** Minimum of 120 days prior to event and minimum of 90 days for **legacy events**

**Major Event:** Minimum of 120 days prior to event

**PART I: EVENT REQUEST**

**Event Name:** Fort Lauderdale Concours

Purpose of Event: Fundraiser Awareness Recreation Other Description: entertainment and tourism

YES YES YES

**Type of Event** MINOR

Expected Maximum Attendance: ~~300~~ 1000

Expected Sustained Attendance: 150

Has this event been held in the past? No

If Yes, List past dates, locations, and attendance:

**Detailed Description** A cultural event that showcases classic collector cars and celebrated the automobile and its convergence with art, music, fashion, luxury and pop culture. 2020 will be invitation only. **2021 will be open to the public.**

**Location:** Las Olas Parking Garage 200 East Las Olas Circle Fort Lauderdale

Is your event directly on the sand? No

**PART II: APPLICANT**

**Organization Name** ~~Maxim Creative Group~~ Name of Authorized Signatory: Maria Jannace  
~~Fort Lauderdale Concours, Inc.~~

Address: 32 Union Square East, New York New York 10003

E-Mail Address: maria@maxim-online.com Phone: 1 917 403 8060

Federal ID:

**Event Coordinator** Name: ~~Maxim Creative Group~~ / Maria Jannace  
~~Fort Lauderdale Concours, Inc.~~

E-Mail Address: maria@maxim-online.com Phone: 1 917 403 8060

**Event Production Company** Name: ~~Maxim Creative Group~~ / Maria Jannace  
~~Fort Lauderdale Concours, Inc.~~

E-Mail Address: maria@maxim-online.com Phone: 1 917 403 8060

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## PART IV: SECURITY AND EMERGENCY SERVICES

Your Event may require Security and Emergency Services which will be determined using this application, your Site Plan and Narrative, MOT, transportation plan, and any additional information requested during your Special Events meeting. The hourly rate and costs for services will be quoted on the 'Cost Estimate' worksheet developed at the meeting and provided to the organizer. The cost may change after the meeting.

If Fire Rescue or Police staff are scheduled for the event, then a minimum of four (4) hours for each Fire Rescue staff and a minimum of three (3) hours for each Police staff will be charged. Fire Rescue also charges 45 minutes to set up and 45 minutes to break down for each event. If the event is cancelled, then a representative representative must call each department at least 24 hours before the event is expected to begin or the organization will be charged.

**Fire Prevention Service required? YES Emergency Services required? YES**

Fire Rescue may need to inspect your event or provide services based on your Building Permit, expected attendance, and other risk factors such as alcohol, time, day, location, event type, or weather. When you complete your Building Permit with the Department of Sustainable Development (DSD) indicate all the permits and inspections you need and immediately pay DSD directly. All other payments for services will be invoiced to the event coordinator and must be paid within thirty (30) days. For questions, call the Fire Department at (954) 828-6370

On-Site Contact Name and Phone: Maria Jannace 917-403-8060

**Police service required? YES**

Your event may require security services based on expected attendance and other risk factors such as alcohol, time, day, location, event type and weather. Depending on your event, it may be possible to supplement some of the City police services with a private third-party security company IF their security plan is approved by the City Police Department. If you want to use a private security company, their proposed security plan must be presented along with their business license and contact information with this event application. The Police will review the plan and inform you if it meets City Requirements.

If a Fort Lauderdale Police vehicle is required then a Hold-Harmless Agreement must be signed and Liability coverage of a minimum of one million dollars (\$1,000,000) must be provided.

## PART V: RIVERWALK DISTRICT OUTDOOR EVENTS

Riverwalk Fort Lauderdale, Inc. will oversee all outdoor events held within the Riverwalk District. This includes use of Esplanade Park, Huizenga Park, Peter Feldman Park, Hardy Park, Sistrunk Park, Stranahan Park, Smoker Park, and Laura Ward Plaza. The RiverWalk District is outlined below

After your application submission, please contact the Riverwalk Parks Operations representative at (954) 468-1541, ext 205

Credit Google Maps

## SUBMISSION REQUIREMENTS

**ALL EVENTS:** Submitted Site Plan and Narrative: CHECKED

**Closed Roads:** Maintenance and of Traffic Plan

**+5,000 People:** Transportation Plan

**Security Needs:** Security Plan

**Riverwalk District Events:** Security Deposit - Made payable to Riverwalk Fort Lauderdale Inc. for events held in on public property in the Riverwalk District and a second COI made to Riverwalk Fort Lauderdale, Inc.

## DEFINITIONS

**Minor Events:** Events with a sustained attendance level of under 501 persons, has no road closures, and no music exemptions. These events do not require administrative or City Commission approval.

**Intermediate Events:** Events with a sustained attendance level under 501 persons with a road closure and/or music exemption, or a sustained attendance between 501 and 5,000 persons. These events require City Commission Approval.

**Legacy Events:** Events with over two (2) years history in good standing

**Major Events:** Events with a sustained attendance of over 5,000 persons. These events require City Commission Approval.

10/14/202

<u>Setup/Event/Teardown</u>	<u>Information / Date / Time</u>
Alcohol	No
Attendance	50
Begin Time	6am
Date	<del>11/06/2021</del> 10/29/21
Day of Week	<del>Saturday</del> Friday
End Time	1pm
Music being played?	No
Type	Setup

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Alcohol	No
Attendance	300
Begin Time	<del>5pm</del> 4:00pm
Date	<del>11/06/2021</del> 10/29/21
Day of Week	<del>Saturday</del> Friday
End Time	10pm
Music being played?	Yes
Type	Event

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Alcohol	Yes
Attendance	30
Begin Time	10pm
Date	<del>11/06/2021</del> 10/29/21
Day of Week	<del>Saturday</del> Friday
End Time	12am
Music being played?	No
Type	Breakdown

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