

Professional Security Consultants

Bid Contact **Shaul Maouda**
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Address **11454 San Vicente Blvd.**
LOS ANGELES, CA 90049

Item #	Line Item	Notes	Unit Price	Qty/Unit	Attch.	Docs
12435-315--01-01	12435-315 Security Guard Services : Refer to Section VI: Cost Proposal Page	Supplier Product Code:	First Offer -	1 / each	Y	Y
Supplier Total						\$0.00

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Item: **12435-315 Security Guard Services : Refer to Section VI: Cost Proposal Page**

Attachments

Exceptions to General Conditions.docx

City of Fort Lauderdale - Proposal.pdf

Exceptions to General Conditions

Indemnity clause states: in connection with or arising directly or indirectly out of any act or omission by the Contractor or by any officer, employee, agent, invitee, subcontractor, or sublicensee of the Contractor.

Please change to: caused by any negligent act or omission by the Contractor or by any officer, employee, agent, invitee, subcontractor, or sublicensee of the Contractor.

Request for termination to be reciprocal. It appears only the City may terminate the contract.



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SECURITY PROPOSAL

BY

Professional Security Consultants

www.pscsite.com

FOR

City of Fort Lauderdale (Solicitation No. 12435-315)

Corporate Office: 11454 San Vicente Blvd., Los Angeles, CA 90049
Office: 310.207.7729 | Fax: 310.207.6621 | E-mail: smaouda@pscsite.com
FEIN Number: 95-4018179 | DUNS Number: 556487445 | FDACS License No.: B9800143

*Certified by the United State Department of Homeland Security through the Safety Act for Shopping Center
Terrorist Response Training & Web-based Incident Management Software (Reporting-Tracking-Notifications)



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October 26, 2020

City of Fort Lauderdale
C/O: Stefan Mohammed, Senior Procurement Specialist
100 North Andrews Avenue
Fort Lauderdale, FL 33301

Dear Purchasing Agent,

Enclosed, please find a proposal presented by Professional Security Consultants ("PSC") in regards to providing security officers for the City of Fort Lauderdale.

Founded in 1985, PSC is a privately held corporation with over 30 years of experience in the security industry. Currently, PSC operates in over 44 US States and has a presence in Europe and Asia. PSC currently employs approximately 6,000 professionals who make up the true essence of the corporation. Our management team is comprised of military, law enforcement and secret service background with a majority having earned a Bachelor's or Master's Degree.

PSC's mission is to create a special synergy with the City of Fort Lauderdale. Together, we will develop a specialized and comprehensive solution plan which will result in cost efficiency and savings. The plan will incorporate a risk management survey and will use the tools of our existing computer assisted technology, training and CCTV design (where applicable).

PSC prides itself on our rigorous training program and our own unique and highly effective technological advances. We believe the skills, tools, and commitment that we bring to this project will introduce a well-balanced and effective security program that will benefit City of Fort Lauderdale.

The challenges and threats we face in present day highly differ than those preceding the 9/11 attacks. Our background and approach allows us to properly safeguard the properties in the community. We appreciate the opportunity to serve City of Fort Lauderdale.

I invite you to contact me regarding any questions at any time at the contact information below:
Shaul Maouda, Executive Vice President | Office: 310.207.7729 | E-mail: smaouda@pscsite.com

Thank you for the opportunity to provide this proposal.

Respectfully,

Shaul Maouda

Shaul Maouda



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Executive Summary

Professional Security Consultants, Inc. (PSC) is pleased to provide the following proposal in response to your Request for Proposal relating to Security Services for **City of Fort Lauderdale**. We are committed to offering the highest level of professional security services throughout the duration of our contract. We are excited at the prospect of working side by side with **City of Fort Lauderdale** to make your property a safe, secure, and friendly environment for everyone.

PSC has throughout the years provided security services to numerous entities across the United States including medical facilities, universities, office complexes, government agencies, super-regional and regional shopping centers. Our dedication to the mission and facilitation of our client's needs is our number one priority. Our ability to deploy, track, supervise, and support our staff members and client accounts is demonstrated in the number of diverse, service-intensive, multi-venue contracts that require high volume client interaction in which PSC currently provides services to.

At each site, PSC remains in close communication with our staff to assure they are provided the resources for success in their assignment. We track results through our Vehicle GPS, Dispatch, Casemobile and CASE Global Incident Management Software Systems. These tools and resources help our clients and us with our management strategies and overall success of a productive and efficient service operation.

With over 34 years of service, training and experience PSC has evolved from a California based company into one of international scope. Since 1985, we have embodied the professionalism, integrity, skill, innovation, and experience that allows us to provide premiere security services. We form synergistic relationships with our clients in order to understand their specific needs and tailor our services to achieve their safety, security, and risk management goals.



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Company History

Headquartered in Los Angeles, California Professional Security Consultants, Inc. (PSC) was founded in 1985 by former Israeli Secret Service Agent, Moshe Alon. His expertise in security management can be attributed to 37 years of extensive and diverse Israeli military and secret service experience. PSC first began as a consulting firm to Fortune 500 companies that dealt with the threats of global terrorism. In the years following its conception, PSC expanded the scope of its operations to encompass physical security, personal protection, event planning and management. In 1995, PSC secured a major contract in the shopping center industry and in 1999 founded CASE Global (Computer Assisted Security Environment) in order to develop and advance computerized risk management solutions for the security services industry.

PSC is a world-class provider of security guard, patrol, investigative, consulting, screening & specialty security services, such as site vulnerability audits, executive protection, web-based incident management (tracking, reporting & notification), and patrol tour software. Licensed in over 40 states, and the District of Columbia, PSC employs over 5,000 people nationally and currently provides security guard services to over 150 shopping centers, medical facilities, commercial buildings, college campuses, K-12 institutions, hotels, private communities, government municipalities, and other government facilities across the United States; we have provided such services since 1991. As one of the few security companies that focus a majority of its business on shopping centers, PSC has become an industry leader in the retail market sector.

In our 34 years of experience, PSC has evolved to adapt to the world's ever-changing safety and security demands, setting the standard in the security guard service industry. Our ability to provide effective, efficient, custom tailored service stems from the synergy between our departments and the relationships that we forge with our clients.

Certifications

PSC has been certified by the following organizations:

- Homeland Security under the SAFETY Act for Security Service and our CASE Global Technology.
- American Heart Association (Nationally Trained CPR/First Aid/AED Instructors)
- Nationally Recognized Safety and Security Training Certifications
- Certified Monadnock Defensive Tactics System (MDTS) Instructors
- Certified SABER Pepperspray Instructors
- Certified OCAT Instructors
- Certified PATH Instructors



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Key Elements for Success

Strategy

PSC's simple plan delivers high quality service, tailored to meet the needs of the customer and has achieved substantial recognition, with a list of added values that exceeds contract obligations. PSC remains devoted to our core values and will to continue to provide diversity and transparency in the delivery of quality and competent security services.

Approach

Our approach provides security services in a personable, professional and approachable manner. We specialize in providing innovative and unique solutions to the everchanging security challenges. Our technical skills, knowledge and expertise of the security profession far exceed current industry standards.

Workforce

Over 5,000 employees located throughout the United States.

Training

Our extensive and highly trained workforce enables us to cover all our clients' needs. All PSC security professionals are cross-trained with the same standard and operating procedures to ensure an immediate response to any situation.

Innovation

Proving itself as an innovator in comprehensive protection programs and security force management, PSC uses the latest advances in technology, training, and professional development.

Communication

PSC has built its reputation for outstanding security services through its strong ability to actively and continually communicate with its clients. PSC leadership and management work closely with all clients to accurately identify what the security needs are and how to address them creating a service delivery package that consistently exceeds expectations.

Technology

PSC has its own unique and highly effective security software portfolio that includes incident reporting and management, dispatch programs, guard tour applications, and facility Electronic Folders, that blend risk management with incident response.



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Company Profile

Professional Security Consultants (PSC) is headquartered in Los Angeles, California. PSC Provides security guard services to over 150 shopping centers, school campuses, hotels, medical facilities and private communities across the United States, along with several affiliated security service companies, as well as a technology company, which are part of PSC's "group."

PSC is a privately held corporation, with a strong positive cash flow. As such, PSC's own financial resources can easily accommodate a major growth that is associated with obtaining a high-volume business client, such as the **CITY OF FORT LAUDERDALE**. Moreover, if additional financing did become desirable, PSC has substantial financial institution resources. Upon request, PSC will provide financial institution letters of recommendations and/or verifications as needed.

PSC has a very large presence throughout the United States, employing security professionals throughout the State of New York. PSC is large enough to support emergency response officers to sites throughout the country, but small enough to have the personal touch from the company's executives to the local officer. Our emergency response officers are security officers, supervisors, assistant directors and off duty police officers that are cross trained to work at various locations. Additionally, PSC can deploy our mobile command center RV; the RV is equipped with CCTV capabilities, external camera systems and functions as an emergency operation/dispatch communication hub.

PSC uses a technology-based provider which specializes in the facilitation of security and technology. Case Global, located in the same office complex as PSC, offers incident tracking and dispatch software, Casemobile smart phones, a 24-hour manned command center and many other security technologies for the industry. The Command Center Communication Specialist makes and receives phone calls and sends messages regarding incidents and events in conjunction with our security teams. Using a custom notification matrix developed with our clients to notify appropriate personnel via phone call, text message, and/or email when a major incident occurs. The Command Center will notify and deploy emergency teams, upon request or under predetermined circumstances established in coordination with our clients.



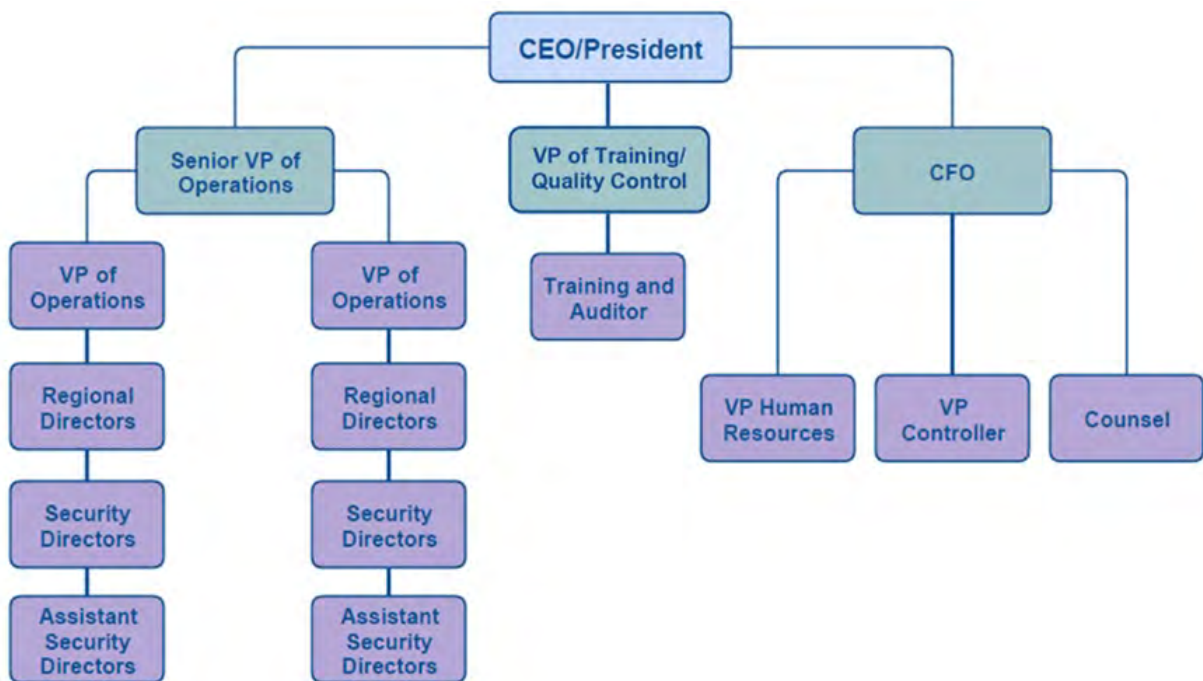
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PSC Maintains Active Memberships in the Following Organizations

- Association of Threat Assessment Professionals
- International Association of Campus Law Enforcement Administrators
- Department of Homeland Security Information Network (HSIN)
- (RPICS) Regional Public & Private Infrastructure Collaboration System
- (ICSC) International Council of Shopping Centers
- The Shopping Center Subsector Council (SCSC)
- Real Estate Roundtable
- TITAN Intelligence & Terrorism Alert Network
- International Facility Management Association

Corporate Structure





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PSC Service Areas



PSC Office Locations			
Corporate Office	11454 San Vicente Blvd.,	Los Angeles, CA	90049
Northern California Office	1350 Travis Blvd.,	Fairfield, CA	94533
Southern California Office	415 Parkway Plaza,	El Cajon, CA	92020
Washington Office	8700 N Vancouver Mall Dr.,	Vancouver, WA	98662
Illinois Office	195 Fox Valley Center,	Aurora, IL	60504
Ohio Office	26300 Cedar Rd.	Beachwood, OH	44122
New York/New Jersey Office	358 N. Broadway Commons	Hicksville, NY	11801
Florida Office	2429 N. Dixie Highway	West Palm Beach, FL	33407
Maryland Office	10275 Little Patuxent Pkwy.,	Columbia, MD	21044
Minnesota Office	12401 Wayzata Blvd.,	Minnetonka, MN	55305
Connecticut Office	1201 Boston Post Rd.,	Milford, CT	06460



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States and Territories PSC is Licensed

Alabama	Arizona	Arkansas	California
Colorado	Connecticut	Delaware	Washington DC
Florida	Georgia	Hawaii	Idaho
Illinois	Indiana	Iowa	Kansas
Kentucky	Louisiana	Maine	Maryland
Massachusetts	Michigan	Minnesota	Missouri
Montana	Nebraska	Nevada	New Hampshire
New Jersey	New Mexico	New York	North Carolina
Ohio	South Carolina	Oregon	Texas
Rhode Island	Virginia	Tennessee	West Virginia
Utah	Wyoming	Washington	Wisconsin
Pennsylvania			

Qualifications of Senior Management

PSC's management and advisory group is comprised of senior officials formerly with the Israeli Secret Service, counterterrorism units, police departments, the United States Military, Secret Service, Marshall Service, Drug Enforcement Agency, Homeland Security and other intelligence services throughout the world. Nearly all of our senior management team have earned a bachelor's degree or, in some cases, a master's degree in various fields focusing on everything from Law & Administration to the Fine Arts. Many managers have grown from within shopping centers starting their careers generally as a security officer rising through the ranks of supervisor to director of security and onto either regional and/or corporate positions.

Key Personnel

Moshe Alon, President

Moshe Alon founded Professional Security Consultants (PSC) in 1985 after serving in the Israeli Defense Forces and the Israeli Secret Service as a Lieutenant specializing in underwater operations and as an agent specializing in counterterrorism respectively. He has an extensive background and reputation in the security industry. Prior to establishing PSC, Mr. Alon had provided consulting services to fortune 500 companies', government agencies, real estate development firms and high-profile individuals in the entertainment industry worldwide. Mr. Alon participates in a variety of boards such as the Homeland Security Council, where he frequently appears as a speaker on subjects of emergency preparedness and counterterrorism.

Shaul Maouda, Senior Vice President

Shaul Maouda is the Senior Vice President for Professional Security Consultants overseeing the company operations throughout the United States. With over 27 years of security experience Mr. Maouda has held numerous positions with PSC ranging from Executive Protection Officer,



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Director of Security, Regional Director, and Operations Manager to Senior Vice President. Prior to joining PSC in 1989, Mr. Maouda held the rank of Captain of the Parachute Commando Unit for the Israeli Defense Forces. Mr. Maouda attended the University of Tel Aviv where he studied biology as well as majoring in business at Santa Monica College. Mr. Maouda holds a security clearance with DHS and is a member of the Association of Threat Assessment Professionals (ATAP), International Facility Management Association (IFMA), International Association of Campus Law Enforcement Administrators (IACLEA), and the International Council of Shopping Centers where he serves on the Subcommittee for Security.

Mike Lambos, Senior Vice President of National Operation

Mike Lambos is the Senior Vice President of National Operations for PSC. Mr. Lambos started with PSC in 2002 as a Regional Director in Ohio, Indiana and Illinois, eventually becoming Vice President of National Operations in 2006 and Senior Vice President of National Operations in 2016. He is responsible for overseeing the daily security operations for the entire portfolio of accounts. Mr. Lambos has over 24 years in the law enforcement/security field having previously served as a Probation Officer for the County of Dupage, Illinois and as a security manager for Urban Retail from 1997-2002. He holds a Bachelor of Science Degree in Criminal Justice from the University of Dayton and a Master of Science Degree in Administration of Justice from Mercyhurst University. Mr. Lambos is a member of the International Council of Shopping Centers.

Hector Acevedo, Vice President of National Operations

Hector Acevedo has over 35 years of experience in the Security/Loss Prevention/Law Enforcement Field. Starting in 1980 as a Loss Prevention agent with Venture stores and was promoted two years later to Loss Prevention Manager, a position he held for 13 years until Venture Stores closed in 1993. In 1993 Mr. Acevedo entered the security industry with Ford City Mall as a security officer, until his promotion to supervisor 6 months later. In 1997 he joined the Village of Stickney Police Department and remained with them until he began his tenure with PSC in 2002 as an Assistant Security Director at Old Orchard Mall in Chicago, IL, shortly thereafter becoming the Security Director at Westfield Fox Valley until his 2007 promotion to Midwest Regional Security Director. As Regional Director Mr. Acevedo oversaw the security operations and supervised Security Directors for Super-Regional and Regional Shopping Centers across 5 Midwestern States, including locations in suburban, rural and metropolitan environments. In January of 2016, Mr. Acevedo was promoted to Vice President of National Operations serving as corporate liaison and supervisor to the Midwestern and Eastern portion of the United States.

Matt Yerkovich, Southeast Regional Director

Matt Yerkovich is the Southeast Regional Director of Security for PSC. He is responsible for overseeing the daily security operations for locations in Florida, Louisiana, East Texas and North Carolina. Matt worked with PSC from 2002 through 2014, rejoining the company in 2019 and



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has worked in all facets of the business from uniformed security officer to his current role as Regional Director. He has also spent time in a Senior Executive role RMI International, in this capacity he oversaw 8 accounts in Ohio, Kentucky, Pennsylvania and Indiana and led a complete overhaul of security services in diverse sectors of industrial security management. Prior to his tenure with PSC Matt was a Patrol Sergeant for the Lake Holiday Public Safety Department where he oversaw the patrol operations of a 10-person department in a residential community with a population of over 6000. He holds a Bachelor of Arts Degree in Political Science from De Paul University and has completed several Homeland Security Training Modules in many areas including Recognizing Improvised Explosive Devices, Soft Target Defense and Awareness, Behavioral Profiling and Pattern Recognition.

Willie Perez, Regional Director West Palm Beach

Willie Perez has over 28 years of experience in Military, and Security/Law Enforcement industries, as well as holds two Associates Degrees (Physical Therapy, & Criminal Justice). After a 9-year career with Miami Police Department, Mr. Perez eventually reentered the security field in May of 2001 until current. He continues to develop his knowledge and skills in security and protection services, attaining certification in many areas of training. These include, but are not limited to: NRA Civilian and Law Enforcement Firearms Instructor certification in multiple disciplines; Advanced Crime Prevention Through Environmental Design (CPTED) Practitioner Certification, Florida Crime Prevention Training Institute; AMTEC Advanced Training in Non-Lethal Systems, Special Impact Munitions; Advanced training - OC Spray, Handcuffing, Expandable Baton; State of Florida Statewide Firearms Instructor; State of Florida Security Officer Instructor; Dignitary Protection Certification; Taser Instructor; and is a Private Investigator.





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Experience and Qualifications

Over the past 35 years, PSC has provided security services to numerous entities across the United States. Our dedication to the mission and facilitation of our client's needs is our number one priority. We have traveled and performed in numerous states and have the competence and capability to deliver services through integrated partnerships wherever our mission may take us. With offices throughout the United States PSC is more than capable of supplying services for the duration of this contract and in emergency situations. PSC currently has a diversified workforce of over 5000 employees.

Our special ability to deploy, track, supervise, and support our staff members and client accounts is demonstrated in the number of diverse, service-intensive, multi-venue contracts that require high volume client interaction. For each of these sites, PSC remains in close communication with our staff to assure they are provided the resources for success in their assignment. We regularly track the results through weekly center reports completed by each location that highlights various components of the security operation including but not limited to deployments, incidents, equipment and uniform orders. Additionally, our Regional Security Directors meet with both client and PSC Command staff to discuss and correct any irregularities either in the department and/or security deployment. Annually and as needed, PSC conducts a comprehensive review of each location that includes a financial, operational, and statistical analysis to identify and address trends, operational gaps, staffing and or any other mitigating factors.

Sustainability

PSC strives to be environmentally conscience and seeks to reduce our carbon footprint through the use of recycled products such as paper, ink and toner, utilization of increased bike and foot patrols when possible and implementation of technology such as electronic reporting and documentation of incidents and daily reports/logs. Moreover, PSC was an early adaptor of the American Heart Association eCard/eBook initiative to reduce waste.

Ability to Provide Extra Resources for Planned Events or Emergency Situations

PSC currently provides Security Guard Services for both client & contracted Special Events, emergencies and unexpected absences. Throughout the past 35 years, PSC has provided its resources to events such as Revlon Run/Walk for Women, Elton John Academy Award Party, grand openings for shopping centers among others. PSC has responded to and activated its Emergency Task Force, for various emergency/crisis situations including but not limited to major power failures, wildfires, shootings, earthquakes and hurricanes throughout the United States. The team is comprised of security officers, supervisors and off duty police officers specially trained for emergency/crisis situations. The security officers and supervisors are cross trained to respond to nearby locations in times of crisis. The Task Force adds an additional reserve force to be deployed as necessary. These



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emergency response officers will be deployed from an active workforce and from another account when needed..

Emergency Situations

Understanding that emergencies, by their nature, are neither predictable nor (generally) repetitive in their scope, the Emergency Schedule will experience a swelling of personnel in stationary and/or roving positions in order to safely and securely respond to the increased need. If more personnel were to be required, we will lengthen the duty schedule of the Security Officers (both full-time and part-time, as needed); call on the reserve force, or both. As further explanation of the effects of this plan, by increasing a post from 8 hours to 12 hours, the end result is to have provided a 33 percent increase in manpower. In any case, we will seek guidance and approval from client management prior to adjusting the duty schedule.

Activation of Response Systems & Teams

- Sep 2017 Hurricane Irma, Southern, FL
- September 2016 Crossroads Center Stabbing Attack St. Cloud, MN
- May 2016 Montgomery Mall Shooting, Bethesda, MD
- November 2013 Garden State Plaza Active Shooter, Paramus, NJ
- July 2010 Wildfires, Los Angeles, CA
- Nov 2010 Arson Fire, Roseville, CA
- July 2011 Earthquake, San Diego, CA
- Sep 2011 Power Failure, San Diego, CA
- Aug 2011 Hurricane Irene, East Region (CT, MD, NY)
- Sep 2011& 2012 10th & 11th (Anniversary of 9/11)

Diverse Account Experience

Government-Professional Security Consultants manages a large security operation in South Florida providing services to the West Palm Beach and Delray Downtown Development Authorities, the Fort Lauderdale and Pompano Beach Community Redevelopment Agencies and since 2015 the Oxnard Central Business District and most recently the City of Oxnard Public Library, Service Center and the Del Norte Regional Recycling Facility. Under these contracts' PSC employees serve as ambassadors on behalf of the governing body and associated business enterprises, providing a customer friendly interaction with customers and residents. Since 2009 PSC has provided services to the City of Lynnwood acting as ambassadors of the city, welcoming/assisting residents and guests are responsible for patrolling the city's parks, city hall, and other city facilities, including a roving vehicle patrol.

Currently, in the City of West Palm Beach (Florida), Oxnard (California) and City/County of Honolulu (Hawaii), PSC provides services across multiple locations for both water treatment



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and distribution. Under these contracts PSC provides armed and unarmed services, in stationary and patrol posts across the city screening visitors, contractor and reporting suspicious/hazardous observations. Included in the same contract with the City of West of Palm Beach, PSC services also includes screening visitors to the City Hall, patrolling city parks, water preserves and business communities. Moreover, in response to the Covid-19 Pandemic PSC expanded its armed services beyond the Palm Beach County Tax Collector central offices to include five additional Service Center sites across the County of Palm Beach, Florida.

Between 2012-2014 PSC provided services to the State of Hawaii Department of Transportation at various ports of entry for both cruise lines and shipping arrivals. As port security officers, PSC was in constant interaction with local, state and federal law enforcement agencies as passengers and cargo were either loaded or disembarked from arriving and departing ships. Our role during this process was twofold one being an Aloha Ambassador the other as a support function for law enforcement agencies. In addition to our United States based government entities, PSC currently provides security services to the government of Mexico for three Consular Facilities and the Embassy in Washington DC, providing both access control and screening of visitors and employees of the facilities.

Shopping/Retail Centers- Since 1995 PSC has been providing security services to numerous retail property establishments and firms across the United States, as such we have serviced various projects in rural, suburban and metropolitan areas along with both indoor and outdoor style venues in various sizes from local neighborhood centers to super regional shopping centers such as Westfield Southcenter (Seattle, WA), Westfield Garden State (Paramus, NJ), The Ward Village (Honolulu, HI), and Jordan Creek Town Center (West Des Moines, IA). PSC currently provides security services at four (4) super-regional centers and two (2) development projects for The Howard Hughes Corporation. These centers are located in Hawaii, Louisiana, New York, California, Virginia, and Nevada. The Ward Village (Honolulu, HI) and Downtown Summerlin (Las Vegas, NV) are both outdoor centers offering a down-town like atmosphere. Serving as a central hub for the surrounding community Ward Village and Downtown Summerlin incorporate not only retail but a wide range of services and offices. Moreover, PSC currently provides security services at the seven (7) properties that comprise the Centennial Collection on behalf of Centennial Real Estate. These seven (7) regional shopping centers are located in California, Colorado, Illinois, Washington, Texas and Connecticut serving diverse populations, in suburban communities.

PSC currently provides security services at twenty-four (24) super-regional shopping centers on behalf of Starwood Retail Partners. Centers are spread across the United States from California to Florida and Michigan to Texas. PSC for example currently provides services at, Plaza West Covina (West Covina, CA), Parkway Plaza (El Cajon, CA), Wellington Green (Wellington, FL), and Westland (Hialeah, FL). Moreover, PSC services nine (9) centers within the Pacific Retail Capital



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Partners portfolio such as Galleria White Plains (White Plains, NY) and Eastridge Center (San Jose, CA).

Similar to Starwood Retail Partners and Howard Hughes, PSC manages security at 35 super-regional centers for Brookfield Properties Retail Group from Washington Maine. Many of these locations serve both the suburban and metropolitan areas for example Providence Place (Providence, RI) is just walking distance to the Rhode Island State House whereas Coral Ridge Mall (Coralville, IA) is in the suburbs of Iowa City. Alderwood (Lynnwood, WA) is an outdoor facility catering to high-end retail establishments combined with a park like feel, whereas the 34 other locations are traditional indoor shopping facilities. In addition to Brookfield Properties, PSC currently provides similar services to CenterCal Properties in California (The Collection at Riverwalk), Washington, and Utah (Station Park) servicing two large outdoor retail facilities that serve as community hubs similar to Downtown Summerlin in Las Vegas.

These eight (8) clients are very similar as all have medium to large security deployments at each of their malls that include dispatch centers, foot, bike, and vehicle patrol. Additionally, all have comprehensive training programs that include defensive tactics, conflict resolution and a proactive customer service approach that fosters a friendly and inviting shopping experience. Being a full-service provider of comprehensive security solutions PSC additionally, provides services to many neighborhood shopping centers located throughout the Western United States. Serving both Brixmor and CBRE locations PSC prides itself on providing the same level of dedication and attention to these small sites as we do for our large locations.

Office Complexes/Mixed-Use Facilities-Since 2002 PSC has provided services to various Class A and B Office Buildings that can house medical facilities, and numerous mixed-use facilities throughout the United States. Complexes have ranged in size from two story buildings housing a single tenant to those with over 10 stories and a multitude of tenants. Regardless of the building/facility size PSC has catered a customized approach to meet the needs of our clients. Examples of these facilities which we currently or previously have provided services for include the Columbia Operating Properties (Columbia, MD), Marina Business Center (Marina Del Rey, CA), One Baxter Way (Westlake Village, CA), The Roxbury (Beverly Hills, CA), Granada Building (Los Angeles, CA), 1801 Building (Century City, CA), Bulletin Building (San Francisco, CA), CityPlace Tower (West Palm Beach, FL), Phillips Point (West Palm Beach, FL), and West Valley (Canoga Park, CA). In addition to the traditional Office Complex, PSC currently provides services at various sites, primarily designed for retail use, that also include Class A and B office space. Generally, these facilities are tied to a Regional Shopping Center with service-oriented occupancy such as those located at Downtown Summerlin (Las Vegas, NV), Town Square Las Vegas (Las Vegas, NV), Westfield Wheaton (Wheaton, MD), and South Street Seaport (New York, NY).



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Residential Communities- PSC has provided security services to many residential communities in both the Los Angeles and Florida markets, ranging in both size and scope, from simple access control to a fully functional community patrol. Within the scope of these services' PSC has provided a professional and courteous approach to maintaining the necessary atmosphere of a residential community, by emphasizing the customer service aspects of security and the sensitive nature of residential communities. Examples of these facilities which we currently or previously have provided services for include Westwood Village (Los Angeles, CA), Mountain View Estates (Calabasas, CA), Empire Landing (Burbank, CA), The Oaks (Calabasas, CA), The Prado (West Palm Beach, FL) and ST. Andrews Palm Beach (West Palm Beach, FL).

K-12 & Higher Learning Institutions- PSC has serviced many Primary and Secondary Institutions throughout the Greater Los Angeles Area such as Marlborough School, Willows Community School, Westside Neighborhood School, and Milken Community School providing both access control and patrol services to the various sites. Under these circumstances' PSC has developed a comprehensive understanding of the unique position and special situations that may arise and face the educational environment in terms of safety and security. Since 2013 PSC has been providing various security services to the University of California, Los Angeles at various sites throughout the Westside of Los Angeles. Under the direction of the UCLAPD PSC provides armed security services for several of UCLA's Professors' residences along with patrol and access control services for the UCLA Extension campuses in Westwood. Moreover, we have been contracted to provide additional services to various campus departments, which has included fire watch, threat response, equipment monitoring, and event security for numerous events hosted by the University and/or the Associated Students, University of California, Los Angeles. Most Recently, PSC has expanded its relationship with UCLA to include services at the UCLA Hammer Museum located in Westwood Village.

Special Events- PSC currently provides services to various production companies on an as needed basis throughout the United States; in addition to these companies' PSC has extensive experience in Grand Opening Events for Regional and Super Regional Shopping Centers. Regardless of event type each event begins with an introductory meeting with clients and/or their representatives, as part of our security operations plan which will ultimately lead to a mutual decision regarding deployment, and event needs such as equipment, executive protection, access control or simply traditional security patrols. Some of our notable events have included the Elton John Aids Foundation Oscar Party, Revlon Run Walk, Chloe Kardashian and Lamar Odom Wedding, Michael Jordan Wedding, Mark Zuckerberg Wedding, Governors Ball, Private Birthday Parties, Downtown Summerlin Grand Opening and the Grand Openings of Westfield Topanga, San Francisco, Century City, Valencia, Santa Anita, and the World Trade Center.



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Approach to Scope of Work

Equipment and Uniforms

PSC will be using different kinds of security related equipment such as handcuffs, vehicles, Casemobile Devices etc. (determined by client request and RFP specifications) that will allow us to effectively patrol and document our activities. All security officers deployed to the **City of Fort Lauderdale** will have the following equipment on a security duty belt, worn by all security officers.

- Light-weight heavy duty leather belt.
- 2 Way radio and/or smart cell phone with holder.
- Handcuffs with holder. (All officers will go thru "Use of Force" training and hand cuff training.)
- Leather gloves with pouch.
- Mini-Mag flashlight.
- CPR Mask and holder. (All officers will go thru "CPR/First-Aid" Training).

The officers will be wearing a high visibility Class A uniform. For example, it will be a Standard White Class A Patrol shirt with security patches clearly displayed on the shoulders of the shirt and a security badge affixed on the front upper left breast of the shirt (as determined by the client, sample pictures are included in the appendix portion of the proposal document). The officers will be wearing black slacks (as determined by the client).

Day to Day Security Operations

The PSC team will have a dual role in their daily patrol functions. One will be to act as an "Ambassador" on behalf of the **City of Fort Lauderdale**, whereas the second role is to enforce a "Code of Conduct." The "ambassador role" of the officer is to be a high visibility representative of the client for patrons and visitors. The security ambassador will offer customer service to those that ask for it and those who may look as if they need assistance. Examples are directing visitors to offices, providing escorts to those that request it (when feasible), assisting persons who may be lost or require help, and using "casual contact" to those persons who may be suspicious. This lets the suspicious person know that they have been identified by security and security is aware of their presence.

The second role of the security officer is to enforce a "code of conduct" (as agreed upon by the **City of Fort Lauderdale**) deter crime and misconduct through high-visibility patrols and interactions with suspicious individuals, report violations of the law to the police, be keenly aware and enforce issues of homeless persons, vagrants, deter and break-up fights and/or disorderly conduct that interferes with the atmosphere of the facility. Security will patrol by several means including walking, bike riding (if applicable) and vehicle patrol (if applicable).



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Officers will use the latest technology to report incidents that occur and to record their patrols. PSC uses several tools to accomplish this. One is the CASE Mobile Smart-Phone, this mobile phone acts as a guard patrol tracker where security officers will scan points strategically placed throughout the assigned area. This allows the officer to better plan their patrol and ensure that all important parts of the specified patrol area are patrolled on a regular basis. The guard patrol tracker also allows management to review patrols on a wholistic basis, seeing each scanned point along with GPS trails.

The CASE Mobile Smart Phone also allows the officer to document daily patrol activities that are normally done on paper. Activities such as "stairwell checks", "parking lot surveys" and other types of routine daily duties will be entered into the smart-phone and then downloaded via Wi-Fi so a "real-time" digital daily log will be built during each officer shift.



Officers will use the Casemobile device to access the CASE Global Incident tracking system to input incident reports. This system allows incident data to be analyzed at "the push of a button" and is a "live-instant database" to anyone who needs to review an incident report. Maps of the area will be loaded into the Incident tracking system which allow "pin-mapping" of incidents which will allow the supervisors to adjust deployment and develop strategies when certain areas are experiencing more incidents than others.

PSC has a central command center that will be utilized by the security officers. When an incident is reported to security the CASE Global command center is notified by the officer handling the incident or an on-shift supervisor. The command center can then assist in notifications to management personnel, police, and fire while concurrently notifying additional security officers to respond if necessary.

Post-Orders, including emergency response plans will be developed for the security team. Post Orders are both general security and specific duties, policies and procedures that are carefully detailed and developed in conjunction with staff. Emergency Response Plans are carefully crafted for each location to ensure that whether a fire, tornado, or explosion occurs, security officers will have the necessary guidance needed on how to prepare and react to save lives and property.

Emergencies and Preparation

PSC organizes emergency response teams (ERT) for each region in which we operate. This ERT is a team of specially trained officers that respond to a critical incident such as: a shooting, or explosion that will require additional staffing levels. Moreover, on a regular basis, PSC performs emergency drills at its accounts. These drills can range from a fire, explosion or bomb threat drill to an active shooter situation drill. Our drills include all entities and organizations that would be involved in a real-time emergency. The local police, fire and EMS services are asked



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and encouraged to be involved in our drills along with our client, and any other stakeholders deemed appropriate.





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Background Investigations/Personnel Selection/Retention Programs

To the extent permitted by applicable laws (including, but not limited to, the Federal Fair Credit Reporting Act and Americans with Disabilities Act), Professional Security Consultants conducts appropriate criminal background and reference checks of security personnel, including at minimum the following:

- Criminal history search of both state and federal databases, for the past seven years (felonies, misdemeanors, domestic orders for protection)
- Sex offender registry check
- State driving record check
- Pre-employment and random drug screening
- Employment references for the past seven years
- Verification of permanent residency
- PSC further represents and warrants that Form I-9, Employment Eligibility Verification, issued by the U.S. Citizenship and Immigration Services, has been properly completed for each PSC employee that works at the **City of Fort Lauderdale**.

The selection process for PSC begins from the moment a potential employee completes an application. Prior to moving on to the next stages of our selection process, all applicants must meet a minimum set of requirements. PSC maintains an Employee Handbook which is reviewed by all employees, covering all PSC policies. A strong emphasis is made against drug and alcohol use and requires drug testing before an offer of employment can be made. An acknowledgement of this is signed by each employee. Also, all employee certifications and state requirements are maintained on our HR software system. If an employee's certification, driver's license or any other documentations is about to expire, our system gives us a system-generated notification a month before expiration. This system is overseen by the respective site locations and corporate office.

Prior to entering our selection process, all applicants must meet a minimum set of requirements:

- 18 Years of age or older where required by law
- 21 Years of age for armed personnel
- High school diploma or GED
- Able to read, write, and speak English fluently
- Possess prior security, law enforcement, military or customer service experience
- Possess a valid State Guard Card License/Certification.



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Zero Tolerance Policy Against Drugs and Alcohol

Drugs and alcohol are highly detrimental to the safety and productivity of employees in the workplace. No employee may be under the influence of any illegal drug or alcohol while in the workplace, while on duty, or while operating a vehicle or equipment owned or leased by Professional Security Consultants.

The manufacture, possession, distribution, transfer, purchase, sale, use and/or being under the influence of alcoholic beverages while on the employer's property, attending business-related activities, on duty, operating a vehicle or machine owned or leased by Professional Security Consultants and/or being in uniform is strictly prohibited. Professional Security Consultants strictly prohibits the manufacture, possession, distribution, transfer, purchase, sale, use and/or being under the influence of illegal drugs while on the employer's property, attending business-related activities, on duty, operating a vehicle or machine owned or leased by Professional Security Consultants and/or being in uniform. PSC adheres to Federal regulations and classifies marijuana as a Schedule 1 substance under the Controlled Substance Act. It remains illegal for any purpose. Violations of the policy against drugs and alcohol may lead to disciplinary action, including suspension without pay and/or termination.

Subject to applicable law, the company reserves the right to require its employees to present themselves for random, unannounced testing for compliance with its drug-free workplace policy. The company will adopt an objective procedure, using a statistically valid number generation process, to randomly select employees to be tested. Upon anonymous selection, the company will notify the employee(s) to report immediately for drug testing. The company solely determines the time and frequency of random drug tests. Any employee may be selected for random testing in accordance with state/local laws. An employee could be randomly selected for testing more than once a year. Refusal to submit to testing after being ordered to do so may result in disciplinary action up to and including discharge.

Banned Substances: Illegal substances, as defined by federal/state laws, including:

- a. Amphetamines
- b. Opiates
- c. Phencyclidine (PCP)
- d. Cocaine
- e. THC (Marijuana/Cannabinoids)
- f. Intoxicants (drug and alcohol)
- g. Synthetic drugs

Violations of the policy against drugs and alcohol may lead to disciplinary action, including suspension without pay and/or termination.



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Equal Employment Opportunity Statement

Professional Security Consultants is an equal opportunity employer and does not discriminate based on an applicant's or employee's age (40 and over); ancestry; color; religion/religious creed (including religious dress and grooming practices); physical or mental disability (including RN and AIDS); marital status; medical condition (meaning cancer-related health impairments and genetic characteristics); genetic information; military and veteran status; national origin (including language use restrictions and possession of driver's license obtainable by undocumented persons); race; sex (including pregnancy, childbirth, breastfeeding, and related medical conditions); gender, gender identity, and gender expression; and sexual orientation, or any other legally recognized protected basis under federal, state or local laws, regulations or ordinances. All such discrimination is unlawful and all persons involved in the operation of Professional Security Consultants are prohibited from engaging in this type of conduct.

This policy applies whether the individual has or is perceived to have any of the characteristics protected by law or is associated with a person who has or is perceived to have any of the characteristics protected by law.

Employee Recruitment

Professional Security Consultants utilizes various methods in our recruitment efforts to attract qualified candidates to fill various roles. For management positions either at the center or regional level, PSC first looks for qualified internal candidates who would be interested in a leadership role within the company, before moving on to outside candidates (dependent upon circumstances and location). With regards to overall staffing recruitment PSC employs both traditional and internet-based recruiting campaigns, a sample listing is provided below.

- Internal Database (access to applicants with 100 miles)
- Job Boards
- Targeted Digital and Social Media
- Academic Institutions
- Social Services (EDD Offices etc.)
- Community (Family and Friend Referrals)
- Job Fairs
- Print Media





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Development and Retention of Personnel

PSC's invests in the development of its personnel by giving a strong pledge to handle its employee relationships with the same dignity and respect as provided to its client relationship. This, policy, tantamount to the methods used in large corporations to breed company loyalty, has provided PSC the growth and retention of its employees. Building confidence in our employees has created a relationship where employees are truly committed to their mission. Each position, from security guard to regional director, receives specialized training and support, eventually leading to promotion and recognition. Employees obtain a positive self and corporate image through this employee-employer relationship. PSC also offers retention bonuses for its employees, for time served with the company and excellent performance.

Employee Retention Programs

- Medical and Vacation
- Rentention Bonus-1 Year Anniversary
- Referral Bonus
- Employee Award and Appeciation Events
- Tenure Awards
- Holiday Pay
- Nationwide Transfer Opportunities
- Internal Promotions

PSC Health & Benefits

- Our company offers medical, dental and vision plans for its eligible employees that work full-time after 60 days of employment. The medical program is offered through Cigna and provides nationwide coverarage with an extensive list of provider. The dental and vision plans through Guardian and VSP at group rates.
- PSC offers one week of paid leave/vacation after one year of service and/or bonuses.
- Security Officers are recognized with a gift card for complements on service and responding to noteworthy incidents.



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Start-Up/Transition Plan and Schedule

The start-up/transition period is important in establishing a viable contracted Security Services project. During this phase of the start-up/transition PSC works on a 30-day notification. Once we are awarded a site(s) we will be ready to start security operations at the site(s) within 30 days. For each location awarded to PSC we will designate a Transition Manager to oversee all the sites involved. This person is a Vice-President with PSC who has the authority to make fast decisions when variables arise and has the authority to order and implement the resources needed.

Each site will have two (2) or more PSC transition team members (amount of team members to be determined on the size/hours of the site) wholly focused on that site. They will stay at a hotel very close to the site as their attention will be needed at different times during the 24 hours of operation of the site. For example, the transition team will need to spend some time with the graveyard/overnight shift to understand the duties/needs of that shift.

The activities to be performed are as follows:

(Note: All activities will be planned and organized around the current security operation as to not interfere with their duties).

- Meeting with site management team for introductions, contact information, understanding of site nuances and any anticipated challenges.
- Introduction meeting to the current security staff to discuss the transition, discuss PSC and answer questions.
- Immediately advertise in the best local resources for security jobs needed at the site.
- Days 2-5: Assign dates for current staff to interview. The goal is always to retain as many as current staff as possible.
 - Complete PSC Application
 - Background Check
 - Guard Card Verification
 - Uniform Sizing
 - Training Verification (Example: If applicant has certifications [AED-CPR] confirm validity of certification and copies)
- Days 6-10: Set up pre-deployment classes for initial training by PSC for current and new staff.
 - **Pre-Assignment Training Classes to include:**
 - Site Specific Training
 - PSC Introduction/Human Resources
 - Duties and Responsibilities/Functions of Security
 - Observation and Documentation
 - Customer Service
 - Radio Protocol



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- CASE Global/Report Writing/CASE Mobile
- Legal Powers/Limitations/PSC-Client Policies
- Major Incident/Emergency Response
- Utility Rooms/Risers
- We will provide training sessions in the morning and afternoon so we do not disrupt current deployment. (8-AM to 12PM) & (4PM to 8 PM)
- Equipment/Uniform- Issue both officer equipment and uniforms. Officers will fit uniforms and will go to the tailor for adjustments
- Days 11-15: PSC personnel will continue to hire, and conduct pre-assignment and supervisor training. Supervisor training to include:
 - Supervisor/SD Training
 - Shift Responsibilities
 - Incident Response/Supervision
 - Incident Report review/corrections
 - Slip and Fall/Trip and Fall insurance submission
 - Progressive discipline
 - Deployment/Zone Coverage
 - Complaints/Conflict Resolution
 - Critical Incident response/Notifications
 - Risk Management
 - Shift Paperwork/Record Keeping
 - Install Tour Guard System
- Days 16-20
 - Ensure all officers uniforms have been tailored appropriately
 - Set up and ready all computers and printers and have them "out of the box ready"
- Days 21-25
 - Train Officers in CPR/AED/First Aid as needed.
- Days 26-30
 - Have several meetings where all new security personnel arrive in uniform for inspection
 - Final discussions on the transition date
 - Answer any final questions
 - Plan for any variables
 - Location of these Activities:
 - All of these activities will occur in a space given by the management team (usually a vacant space or mall conference room)
 - We may also use a local hotel conference facility if needed.



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- Responsible Contractor Staff:
 - Each Site Will have a Transition Lead (Usually a security director from one of our other sites)
 - 2-3 administrative personnel who work as a team with the Transition Lead

Facilities Surveys and Reviews:

- The Transition Lead will gather site maps, current emergency plans, current site incident data and local police crime statistics

Coordination between existing contractor and Client Management:

- Our Transition Lead will work with the current contractor to understand their current schedule and staffing as to not interrupt current operations.
- Current contractor will be told that it is the intent of PSC to retain all current staff that wish to stay at the site.
- Transition lead will get the contact information of the current security director and general manager so he may remain in close contact with them as needs and variables arise.
- General manager will be given a transition outline to understand the activities and date milestones.

Personnel and logistics items:

- The personnel of the transition team will be assigned before they get to the site and their names and contact information will be given to the site management team and current contractor.
- Current contractor personnel will be given a memo with the transition plan and date milestones and will be clearly told what their obligations are to obtain employment (including training and meeting dates).
- All equipment and uniforms will be delivered to the local hotel where the transition team will stay.

System Development:

- The system development for each site will be customized by the transition team. The overall transition plan will have to be customized for local variables.
- Current emergency procedures and deployment plans will be referenced for the creation of a site SOP and emergency procedures.
- Once personnel have been hired the system for that particular site will be developed into a "Site Specific Operation Plan" consisting of the SOP, Emergency Procedures, deployment of personnel and an understanding of the available equipment to carry out the plan (such as patrol vehicles, tour guard equipment, plan of patrol, etc.)



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Plans and Programs Development:

- The programs development (related to system development) will be documented and presented to the site management and the security command team (SD, ASD, Supervisors, and officers).
- These will include the SOP, Emergency Procedures, Deployment Plan, Incident Tracking System, and Tour Guard System.
- The above items will be issued and trained upon as described above.

Orientation, OJT and In-Service Training:

- Orientation as described above and will continue throughout the 30-day transition period.
- OJT will occur after the transition date and will follow our 90 days training plan for all new hires.
- In-Service training consists of training after the transition date and all PSC is in control of the site. In-service training is training that is done within the hours of the weekly budget and will be specified as needed depending on the needs of the site.

Administrative and Operations Preparation Activities:

- Our Transition Team will complete all administrative duties during the transitions such as:
 - All new hire paperwork
 - All data entry into our computerized HR system.
 - All training documentation (tests and certificates)
 - All manuals to be printed and deployed including but not limited to: SOP, Emergency Procedures, Tour Guard System policy and procedures, training programs, company employee handbooks, etc.

Security Post Instructions and Security Procedures Development:

- The documents (system and operational documents) explained above will continue to be reviewed and updated through PSC's deployment at the site.
- Center management will have input along with our regional director assigned to the site.
- All "posts and zones" for patrol will be thoroughly vetted to ensure proper usage of deployed hours during key times of the day and day of the week.
- Procedures during the "post and zones" of officer deployment will be clearly documented into checklists and explained in the SOP/Emergency Procedures/Site Specific Policy and Procedures.

Current Security Retention Program:

- As stated above, all current security employees will be retained as long as they go through the transition process with all applicable vetting procedures used by PSC.



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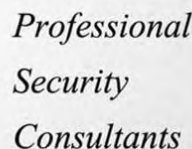


- PSC will work with center management to understand what current security employees request to stay (for example: no loss of vacation benefits) and how to accommodate them with the assistance of mall management.

1st Year Milestones

The plan is for a 12-month activity that uses the following milestones:

- 1st Month-Start review of client and existing security company's policies, procedures and protocol. Develop new policy and procedures with an understanding of the ergonomics for each position and the contract to be administered and undertaken.
- End of 1st Month- Completion of Review of existing security company and requirement specifications for contract. Begin work on developing new post orders for each position to ensure contract specifications will be met and achieved. Fill each guard position and complete orientation and training.
- 2nd Month-Begin Start of New Contract.
- First 3 Months - Provide extra supervision to ensure a smooth transition for the beginning of the new contract.
- End of 6th Month-Completion of Bi-annual review and quality control audit to ensure requirements are being met per the contract requirements.
- 7th Month-Completion of audit recommendations
- 12th Month-Completion of contract first year and summary of events.



PSC requires each security department to utilize detailed forms (hard copy and/or online) to evaluate department operations. These include scheduling, deployment, and other related operational tracking forms. With regular monitoring of the security departments operation, the quality control department can ensure that we are providing the best possible levels of service to our clients. PSC strives to accommodate all staffing request and adjustments to achieve the optimum level of deployment. Through regular review and analysis of incident reports and monthly statistical reports directors adjust daily staffing and deployment schedules to complement any changes or trends in the centers activities whether they are criminal, liability or otherwise that requires the attention of a proactive approach to security.

Process to Guarantee Adequate Staffing Levels:

- Minimum of 3 backup officers (pre-screened / pre-trained)
- Rotating Training Program (utilizing officers from other shifts and those that are on duty at nearby accounts)
- Emergency Response Team – A group of security personnel and off duty police officers that are able to quickly respond to your location in the event of an emergency or unexpected absence (certified by Homeland Security).

SCHEDULE FOR:Shopping Mall

SUNDAY																									TOTAL HRS
STAFF	12A	1A	2A	3A	4A	5A	6A	7A	8A	9A	10A	11A	12P	1P	2P	3P	4P	5P	6P	7P	8P	9P	10P	11P	80
Director																									0
Assistant																									0
Supervisor																									0
Supervisor																									0
Vehicle Patrol																									0
Goft Cart																									0
Foot Patrol																									0
Foot Patrol																									0
Peak Depo																									0
STAFF	12A	1A	2A	3A	4A	5A	6A	7A	8A	9A	10A	11A	12P	1P	2P	3P	4P	5P	6P	7P	8P	9P	10P	11P	80
Director																									0
Assistant																									0
Supervisor																									0
Supervisor																									0
Vehicle Patrol																									0
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Peak Depo																									0
STAFF	12A	1A	2A	3A	4A	5A	6A	7A	8A	9A	10A	11A	12P	1P	2P	3P	4P	5P	6P	7P	8P	9P	10P	11P	80
Director																									0
Assistant																									0
Supervisor																									0
Supervisor																									0
Vehicle Patrol																									0
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STAFF	12A	1A	2A	3A	4A	5A	6A	7A	8A	9A	10A	11A	12P	1P	2P	3P	4P	5P	6P	7P	8P	9P	10P	11P	80
Director																									0
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STAFF	12A	1A	2A	3A	4A	5A	6A	7A	8A	9A	10A	11A	12P	1P	2P	3P	4P	5P	6P	7P	8P	9P	10P	11P	104
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Director																									



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Training

The qualities that distinguish PSC from other security companies are our training, certification, accountability, and transparency. Most security companies only require an employee to obtain a state security license. PSC has taken it a step further with a different approach. PSC has obtained its certification through the **United States Department Homeland Security and the Safety Act** for our training and world-renowned Incident Management Software, **CASE Global**. PSC arms our guards with additional training that is not generally required by a state's security licensing authority. Furthermore, in addition to our Department of Homeland Security approved training, PSC also gives an additional 32 hours of training consisting of site-specific (gangs/graffiti/homeless/juveniles), CPR, first aid, AED, customer service, conflict resolution, sexual harassment, safe driving/vehicle training, bicycle patrol, blood borne pathogens, biological threats, emergency preparedness, tactics, incident reports, basic firefighting, officer safety/position, handcuffing/defense, officer liability, use of force, powers to arrest or detain, bomb threats, suspicious person/package/vehicle, and teaming with a supervisor before deployment.

A comprehensive and relevant training program is the foundation of every security/asset protection plan. PSC continues to implement leading-edge training programs for our internal and external customers. Our training is not a standard program designed to fit every kind of property; it is a comprehensive, career-length program designed to meet the diverse needs of customers and industries. PSC's incorporates various methods of instruction including Classroom Lecture, Active Hands-on Participation, DVD Video and PowerPoint Presentations.

Classroom Instruction to Include:

- ✓ General Security Training and Orientation (Employee Policy and Procedure)
- ✓ Workplace Safety
- ✓ Vehicle/Cart/Segway/Bicycle Patrol & Safety (where applicable and in addition to hands on participation)
- ✓ Case Global and Advanced Computer Skills
- ✓ Customer Service/Community Relations (including mock scenarios)*
- ✓ Workplace Diversity
- ✓ CPR/First Aid/AED include the hands-on certification
- ✓ Facility Specific and Specialized Topics (including a site tour)
- ✓ Cross-training between local accounts
- ✓ Terrorism Awareness/Active Shooter combined with DVD Video Instruction*
- ✓ Emergency Response/Crisis Training coupled with Biannual drills*

*Training material for this training has been developed and incorporated into PSC's training program from various agencies such as the Department of Homeland Security/Commercial Facility Sector (DHS), ICSC, RER, Homeland Security Information Network (HSIN).



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On-The-Job training by certified trainer:

A hallmark of our training programs is the Certified Training Officer (CTO) program. To ensure the consistency of our on-the-job training programs, every location in which PSC provides security officer service has at least one designated training officer who conducts all training. A CTO is generally, a senior officer or supervisor who has the skill set and knowledge in both the industry and facility to coach the new employee, these officers often act more as a mentor rather than a person of authority. Usually each new officer will spend 3 days (24 hours) of supervised on-the-job training with the CTO, to grasp the fundamentals of the security officer role.

Regional Inspection & Training Officer

Each region is appointed an inspection / training officer. This individual regularly visits each property in the area to conduct inspections of security department operations including but not limited to payroll compliance, completion of forms, patrol patterns/techniques and awareness. During these inspection visits the Regional Inspection Officer also holds refresher training sessions to maintain the high level of competency among our officers.

Job Knowledge Testing

All personnel are required to pass both written and practical job knowledge testing prior to assuming duties for the first time. Although experience is the key to a successful security program, our job knowledge testing is designed to make sure new team members start off with the tools and knowledge they need.

Provisions for Periodic Updated Training

- ☐ Online Training Modules
- ☐ Self-study Modules
- ☐ Quarterly Refresher Training
- ☐ Skills Improvement Training

Vehicle Patrol & Safety Training

Only state licensed drivers are allowed to operate PSC and client owned Vehicles/Golf Carts. In addition, all drivers must have a clean driving record (Verified from the state driving printout) before the officer is authorized to patrol & operate. Training is provided through classroom instruction as well as Pre-patrol training with On-the-job Certified Training Officer in the field. Classroom instruction consists of Driver Safety Operation Material which requires a test upon completion. Hands-on Driver Training is conducted with the Certified Trainer in the field which evaluates officer's pre-driving check of vehicle safety inspection and driving operation in the field.

Resolving Conflicts

To help prevent & resolve conflicts, PSC conducts both Customer Service & Diffusing Hostile Situation Training. These two components are part of the training to help curb and resolve



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issues. PSC Security Officers understand how a minor incident can quickly escalate into a major incident. To defuse these situations, PSC Officers will listen and address every incident in a professional manner. Our approach is to instill in our guards the values of being courteous, friendly and projecting a positive attitude. These simple human abilities reflect on the individuals around you, causing them to be more compliant and respectful. This is why our customer service skills and ongoing training are such a crucial part to our success.

PSC Managers and Supervisors will do a follow up to each conflict to address how it began, what methods were used to defuse it, how it can be addressed in the future to prevent similar conflicts. Managers and Supervisors will also share this incident/experience with other posts and employees, whether affecting them in a positive or negative way, and the solutions they used to help resolve each particular situation. This gives our security guards more knowledge in day to day decision making and how to be more proactive.

Public Relations

PSC will ensure security personnel are alert, courteous, efficient and conscientious. Security personnel will work to gain the respect of the people with whom they come into contact, be it the public, tenants, customers, police or emergency service personnel. PSC will ensure its security personnel will have a working command of both spoken and written English in order to communicate clearly and professionally with the public, tenants, customers and fellow employees alike. Security personnel will not use offensive language at any time and will maintain their self-control in difficult or stressful situations and remain courteous at all times. Combined with training in customer service, conflict resolution and public relations PSC security officers are given the necessary tools to work in a proactive manner with customers, tenants, employees and coworkers alike.

Emergency & Situational Awareness Drills

PSC conducts ongoing emergency drills at our locations with management, housekeeping, local authorities (police, medical/fire department), federal agencies and other stakeholders deemed appropriate such as tenants, mall walkers etc. on a biannual basis to ensure all stakeholders are prepared and equipped with the necessary tools should an emergency situation arise that deviates from a general security matter. Drills range in scope and size from a simple fire drill to a full-scale evacuation related to a major earthquake or a heavily armed active shooter.



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Sample Training Program

Pre-Patrol Training

(Before the security officer is in uniform and patrolling alone)

- Security Officer Introduction
- Workplace Harassment
- Blood borne Pathogens
- Driver Safety/Bicycle Patrol
- Unattended Packages/Bomb Threats
- Personal Safety and Liability
- Customer Service/Community Relations
- Post Orders/Statement of Work
- Property Layout/Site Specific Training & Testing

Within 30 days of hire

- Report Writing/CASE Global
- Fire Prevention/Fire Fighting
- Read PSC Security Operations Manual

Within 90 days of hire

- Conflict Resolution
- Use of Force/Handcuffing
- Safety and Positioning
- National Threat Level Implementation
- PSC Operations Manual Test
- CPR/AED/First-Aid

Quarterly Continuing Education

- Unattended Package/Bomb Threat*
- Terrorism Awareness/Active Shooter*
- Emergency Response/Crisis Training
- Driver Refresher
- Site Specific
- Customer Service Training

Annual Continuing Education

All above training programs are re-trained on an annual basis.



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Quality Control

Quality Control is a priority of PSC as each client's goals and objectives are a corner stone of our success. PSC is committed to offering the highest level of service throughout the duration of our agreements. To achieve this commitment PSC employs various methods to track progress, feedback and operational standards. Our quality assurance policies ensure that all employees are properly trained and understand the duties and requirements of the Client throughout the duration of the contract. All PSC quality control practices and mechanisms are applied to all employees in all departments. Any delivery of substandard performance is dealt with immediately to ensure the highest level of quality service.

Methods for Quality Control

The CASEMobile Tour, Dispatch, and Human Resources System Software, along with the CASE Global Incident Management System, Vehicle GPS, in person Audits, Unannounced Surprise Inspections, and daily/weekly/monthly reports are just a few mechanisms deployed by PSC to ensure our quality of services. On a daily basis to ensure posts are covered at all times, as well as the performance of an officer, Field Supervisors will utilize these tools and resources for contract compliance and quality control. PSC will have a Regional task force of Security Officers in the surrounding areas that will always be ready to dispatch in case of emergencies and/or last-minute call offs. Additionally, our inspection and quality control forms can be completed both in hardcopy and online formats that allow for ease of access.

Moreover, our regional directors regularly meet with clients and their representatives to gain their perspective in the level of service provided and address any concerns they may have, considering that customer satisfaction is an accurate determining factor in the level of service provided.



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CASE Global

One of PSC's added values to the security industry is CASE Global (www.caseglobal.com), a Computer Assisted Security Environment and division of PSC. CASE Global is a web-based reporting, tracking, notification and emergency planning system. CASE Global's corporate office is open from 8:30am to 5:00pm Monday thru Friday with a 24hr Command Center and is located in Los Angeles, California.

CASE Global's main goal is to provide our Clients with a useful, affordable solution for integrating safety, security and risk management information across the organization via the web.

CASE Global is comprised of the Case Planer, Case Reports, 24-hour Command Center, Background screening and other integrated services.

CASE Global gathers information in one center location for remote access to any faculty from anywhere, at any time.

CASE Planner – A collaboration and management tool for planning and emergency response.

CASE Reports – Standardization tool for various facility departments and program analysis tool for risk reduction.

Background Screening – Able to conduct Criminal, Credit, and Social Security records searches nationwide. Today the risks are too high to allow even one bad hire or lease. False identities, employee crime, and security risks make pre-employment screening and pre-leasing screening crucial to your continued success.

CASE Global "Mobile Command Center"

The need for an on-site Mobile-Command-Center is especially important for special events and emergency situations. This state-of-the-art nerve center can disseminate and relay communications to any position inside or outside the trailer, to a centralized location or corporate office around the world. Every event, large or small has people and equipment that need to be protected. With CASE Global Mobile-Command-Center and PSC deploying our highly professional and experienced guards would be the first and only step you need. This command center is equipped with a telescoping mast for closed-circuit video surveillance. It also features a satellite dish, internet access, 37-inch monitors for television local news reports, weather and external cameras. The external cameras include fixed and rotating PTZ to shoot any type of footage needed during an emergency or disaster. They also utilize IP wireless cameras for surveillance in the field; complete exterior lighting for night work. Additionally, expandable work stations are built into the side of the rig.

CASE Global Incident Tracking System

CASE Global Incident Tracking System software is a web-based real time reporting and notification system used by management, supervisors, insurance companies, maintenance and

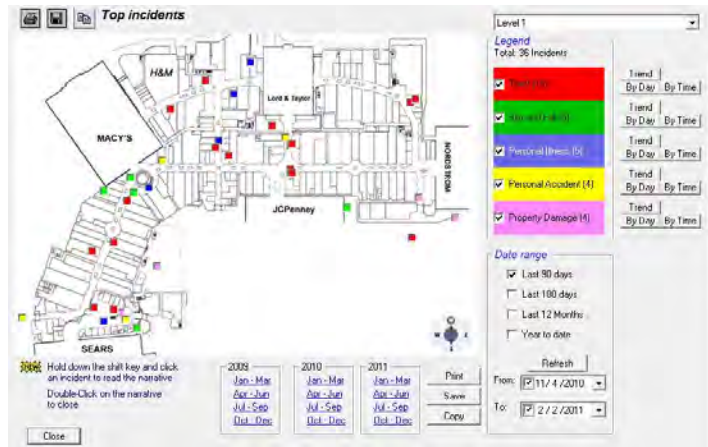


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security alike to track, analyze, graph and compare data to visually see trends. This data can be from any type of incident; accidents, injuries, maintenance, etc., and allows you to compare

data in different formats, such as: day to day, month to month or year to year. It automatically sends notifications to managers, supervisors, insurance companies or whoever you choose to be notified for whatever type of incident. Notifications are system-generated and sent through email (computer and cell phones). Also, as a secondary back-up, Professional Security Consultants 24hr Command Center also calls with a follow-up. Its simplicity is what attract most Clients.



CASE Mobile Technology

Officers will use the latest technology to report incidents that occur and to record their patrols. PSC uses several tools to accomplish this. One is the CASE Mobile Smart-Phone. The mobile phone acts as a guard patrol tracker where security officers will scan points strategically placed throughout the property. This allows the officer to better plan their patrol and ensure that all areas of the property are patrolled on a regular basis. The guard patrol tracker also allows Client management to review patrols when requested, the site supervisor to review an officer's patrol after his/her shift and provide a document of patrol in case of litigation.

The CASE Mobile Smart Phone also allows the officer to document daily patrol activities that are normally done on paper. Activities such as "stairwell checks", "parking lot surveys" and other types of routine daily duties will be input into the smart-phone and then downloaded via Wi-Fi or cellular service so a "real-time" digital daily log will be built during each officer shift.

Integrated with the CASE Global Incident Tracking System office will input incident reports immediately following the conclusion of the incident into the system via the shortcut built into the smartphone device. This system allows incident data to be analyzed at "the push of a button" and is a "live-instant database" to anyone who needs to review an incident report. Maps of the properties will be loaded into the Incident tracking system which allow "pin-mapping" of incidents which will allow the site supervisor to shift deployment when certain areas are experiencing more incidents.

The property will be broken up into patrol "Zones". Zones allow officers to concentrate on a specific area to patrol. Crime data, personal observation, and input from the onsite management help PSC define and establish patrol zones. Some zones may be bigger than others but the overall philosophy of the zone is to give a specific area the attention it deserves.



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For each of these sites, *PSC* remains in close communication with our staff to assure they are provided the resources for success in their assignment. We track the results through our (1)

CASE Global Incident Management Software System, (2) Dispatch Software System, (3) HR Software System, (4) GPS for Vehicles (Upon purchase request from client) and (5) CaseMobile Device: These tools and resources help clients and us with our management strategies. These same techniques will continue to be implemented in our work with the **City of Fort Lauderdale**.

These systems will track our progress by showing our post coverage (patrol, breaks, lunch, start and end of shift, etc.). At the end of each shift, the data is uploaded into a computer system where it is checked and scrutinized by post supervisors & directors and is a key of our transparency and accountability processes.

- 1) *PSC* owns created and utilizes *CASE Global*, a web-based real-time Incident Management reporting, tracking & notification system which is certified by the *Department Homeland Security through the Safety Act*. Clients can get an email notification to their computer or cell phone as an incident occurs in real-time with an incident type and link to a full report. Clients can also run statistical analysis reports to see how many incidents at a location, how many slip & falls, thefts, vandalism, etc.
- 2) *PSC* owns and created and utilizes a *Dispatch Software System* to monitor our officers shift arrival time, patrol activities (customer assists, wet spills, tenant violations etc.), lunch and end of shift departure times. A report can be generated for a client at a moment's notice. Additionally, we use the Casemobile Time & Attendance as a means to track the performance of hours for both billing and payroll purposes.
- 3) *PSC* owns created and utilizes an *HR Software System* that monitors the expiration of employee certifications such as CPR/AED Cards, Driver Licenses, State Security License, and various training modules. This same concept is equally applied to security vehicles to ensure oil changes, registrations and routine maintenance are conducted on a regular basis and in compliance with warranties and laws. The system will automatically notify us 30 days before expiration or due date and is monitored by the respective site locations and corporate office. A report can be generated for a client at a moment's notice.





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- 4) PSC uses *GPS technology* for tracking our Security Vehicles. Online access allows us to view driving history, set up geofencing and monitor coverage at each post/zone.
- 5) CaseMobile Solution is a real-time physical security software technology designed to manage officer presence and capture all of the data generated from day to day security operations. CaseMobile Solution will enable the security officer to utilize a mobile “smart” device to capture information and provide assistance while on patrol.
 - Defined or Random Tours
 - Location Tracking and Geo Fencing
 - Time and Attendance
 - Risk Management Analysis
 - GPS Panic Button System
 - Customer Service
 - Inventory Management
 - Incident Management and Reporting
 - Tools and Utilities

CASE Global Mobile Solution provides an enhanced monitoring mechanism by integrating the Web and Mobile technologies enabling the security officer to utilize a mobile “smart” device to capture information and update online systems while on patrol. This solution provides easy tracking and maintenance of the entire security operation. It enables the security officers to submit incidents, alerts and emergency messages quickly with pictures, videos and text messages backed up with accurate GPS locations. It also helps to record and manage the operations performed by the officer while on patrol. One of its key features is that the mobile application is able to work both on and off-line with a two-way synchronization process running either manually or by a redefined schedule, or automatically when the devices connect to the internet via a Wi-Fi connection to synchronize the Mobile Device and the Web Based applications.

Features & Benefits of CaseMobile

- Real-time Activity Tracking
- Increased Coverage by Field Personnel
- Improved Data Collection by Field Personnel
- Detailed Daily Activity Log
- Map based, real-time incident and patrol tracking
- Capture Time and attendance information for payroll
- Geographic boundaries to monitor officer presence

Web Based – Secure and accessible from anywhere, anytime



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PSC Innovative and Added Values

- PSC has established a 24 hours 7 day a week Manned Command Center which is the central brain of the CASE technology. We at PSC recognize each property as an “entity” and have established a highly comprehensive and effective CASE Management database which is designed to disseminate up-to-the-minute reports on location activity, summoning first-responder services in a crisis environment.
- Incident Tracking System Trend Analysis- Detailed trend tracking of all aspects are available on line. Regular conference calls are done with supervisors and Client Reps to review incidents and discuss a plan to better improve any trend in activity and reduce liability costs. This report system is approved and certified by the United State Department of Homeland Security as a technology for Incident Management. This technology saves millions of dollars in liability cases.
- Audits - Dedicated quality control and audit personnel whom conduct regular audits regarding policy, procedures, equipment, appearance and training of entire security department
- PSC sites located within the local vicinity of each other can conduct cross training between their security management teams that can work together in the event of an emergency or any situation requiring an increase in personnel, be that a special event or a call off due to officer illness.
- Monthly analysis of statistical reports from CASE Global Incident Tracking System for client review upon request.
- PSC has a dedicated Training and Audit Specialist Department designed to regulate quality control of CPR, AED and First Aid Certification. All training certificates are meticulously updated and housed in a database.
- Guard Training – Unique officer training program based on state regulations, using DVDs, interactive computer presentations, physical instruction and testing.



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Insurance

Professional Security Consultants, Inc. likes to have the security and protection when working for Clients. That's why we have a Commercial General Liability coverage of \$10,000,000 per occurrence instead of the standard \$5,000,000 requirement.

Unlike the other companies, Professional Security Consultants, Inc. also carries third-party liability coverage for Acts of Terrorism with a per-occurrence level of \$25,000,000.

COVERAGE LEVELS:*

- Certificate of Insurance for General Liability \$10,000,000
- Certificate of Insurance for Automobile Liability \$1,000,000
- Certificate of Insurance for Workers' Compensation & Employers' Liability \$1,000,000
- Certificate of Insurance for Excess Auto and Excess Employers Liability \$5,000,000
- Third-Party Liability Coverage for Acts of Terrorism \$25,000,000
- Employment Practice Liability & Third Party \$1,000,000
- Directors & Officers (D&O) \$1,000,000
- Business Service Bond \$100,000



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Sample Insurance Certificate



PROFSEC-01

STAT11

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/31/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0564249 Heffernan Insurance Brokers 18004 Sky Park Circle, Suite 210 Irvine, CA 92614		CONTACT NAME: PHONE (A/C, No, Ext): 1 (949) 771-3400 FAX (A/C, No): (949) 771-3401 E-MAIL ADDRESS:	
INSURED Professional Security Consultants, Inc. 11454 San Vicente Blvd. Los Angeles, CA 90049		INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Indemnity Insurance Company 18058 INSURER B: ACE American Insurance Company 22667 INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			PHPK2091596	01/30/2020	01/30/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			PHPK2091581	01/30/2020	01/30/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			PHUB709827	01/30/2020	01/30/2021	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WLRC66926552	01/30/2020	01/30/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 For Evidence Purposes Only.
 Federal Terrorism insurance coverage is Included

CERTIFICATE HOLDER

CANCELLATION

Name Address City, State Zip	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
------------------------------------	---

ACORD 25 (2016/03)

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E Verify Signature Page



Company ID Number: 1356478

Approved by:

Employer Professional Security Consultants	
Name (Please Type or Print) Uhjin Lee	Title
Signature Electronically Signed	Date 11/02/2018
Department of Homeland Security – Verification Division	
Name (Please Type or Print) USCIS Verification Division	Title
Signature Electronically Signed	Date 11/02/2018



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References

REFERENCE NO. 1	
Project Name:	West Palm Beach Downtown Development Authority
Address:	301 Clematis St, #200, West Palm Beach, FL 33401
Contact Name / Title:	Raphael Clemente, Executive Director
Contact Phone Number:	561-833-8873
Contact E-Mail Address:	rclemente@westpalmbeachdda.com

REFERENCE NO. 2	
Project Name:	Pompano Beach Community Redevelopment Agency
Address:	100 W. Atlantic Blvd., 2nd Flr., #276, Pompano Beach, FL 33060
Contact Name / Title:	Nguyen Tran, CRA Director
Contact Phone Number:	954-545-7769
Contact E-Mail Address:	Nguyen.tran@copbfl.com

REFERENCE NO. 3	
Project Name:	Delray Beach Downtown Development Authority
Address:	350 SE 1 st Street, Delray Beach, FL 33483
Contact Name / Title:	Laura Simon, Executive Director
Contact Phone Number:	561-243-1077
Contact E-Mail Address:	lsimon@downtowndelraybeach.com

REFERENCE NO. 4	
Project Name:	City of West Palm Beach
Address:	401 Clematis St., West Palm Beach, FL 33401
Contact Name / Title:	Frank Adderley, Chief of Police
Contact Phone Number:	561-822-1900
Contact E-Mail Address:	fadderley@wpb.org

SECTION VI - COST PROPOSAL PAGE

Proposer Name: Professional Security Consultants DBA Professional Security Concepts

Proposer agrees to supply the products and services at the prices bid below in accordance with the terms, conditions and specifications contained in this RFP.

Cost to the City: Contractor shall quote firm, fixed, costs for all services/products identified in this request for proposal. These firm fixed costs for the project include any costs for travel and miscellaneous expenses. No other costs will be accepted.

Cost per hour to provide a **roving** Security officer in accordance with the Scope of Services Section of this RFP.

Level A - Base Level	\$ <u>18.39</u>	per hour X 1 hour = \$ <u>18.39</u>
Level B- Mid Level	\$ <u>19.16</u>	per hour X 1 hour = \$ <u>19.16</u>
Level C – High Level	\$ <u>22.98</u>	per hour X 1 hour = \$ <u>22.98</u>

Cost per hour to provide a **vehicle (golf cart)** for the roving Security Officer in accordance with the Scope of Services Section of this RFP.

Vehicle(Golf Cart) \$ 0.88 per hour

Fiveash Regional Water

Treatment Compound Hours: 24/day X 365 days = 8,760 hours per year

Total Cost per year: Level C Roving/hr. \$ 0.88 & Veh/hr \$ 22.98 X 8,760 = \$ 209,013.60

If the City wished to have a **non-roving** Security Officer at one of the specified facilities or comparable City facility, give the cost per hour for a schedule similar to that specified in the Scope of Services of this RFP and in accordance with the Scope of Services Section of this RFP.

Level A - Base Level	\$ <u>18.39</u>	per hour X 1 hour = \$ <u>18.39</u>
Level B- Mid Level	\$ <u>19.16</u>	per hour X 1 hour = \$ <u>19.16</u>
Level C – High Level	\$ <u>22.98</u>	per hour X 1 hour = \$ <u>22.98</u>

Department of Sustainable Development: 4160 hours per year (2 guards)

Total Cost per year: Level B Non-Roving/hr. \$ 19.16 X 4160 = \$ 79,705.60

City Hall: 2080 hours per year (1 guard)

Total Cost per year: Level C Non-Roving/hr. \$ 22.98 X 2080 = \$ 47,798.40

GRAND TOTAL (3 Locations) \$ 336,517.60 /ANUALLY

If the City wished to have a temporary or emergency non roving Security Officer at one of the specified facilities or comparable City facility give the cost per hour for a reduced schedule such as less than 8 hours per shift and less than 40 hours per week and in accordance with the Scope of Services Section of this RFP.

Level A - Base Level \$ 18.39* per hour X 1 hour = \$ 18.39*

Level B- Mid Level \$ 19.16* per hour X 1 hour = \$ 19.16*

Level C - High Level \$ 22.98* per hour X 1 hour = \$ 22.98*

*Less than 24 hours notice will result in billing rates being charged at 1.5 times the listed rate for temporary or emergency non roving Security Officers.

Proposers note: The cost per hour shall be for specified shift time on the site or security route. The City will not pay for any travel or down time for officers or vehicles.

For evaluation purposes, each level of potential service will be multiplied by one and added to the total annual cost for all services.

**PSC charges times and half the usual rate for guards working during six (6) national holidays as describe on the following page.

Submitted by:

Shaul Maouda

Name (printed)

October 22, 2020

Date

Shaul Maouda

Signature

Senior Vice President

Title



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- **PSC charges Time and half the usual rate for guards working during (6) national holidays (New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving & Christmas Day) (This billing will be billed additional during the holiday months)**
- PSC charges Time and half the usual rate for guards working during additional hours for emergency and special events.
- All rates are based on existing wage laws, should the laws force a change in the rate during the performance of the contract, PSC will adjust the billing rates accordingly to comply with any applicable minimum wage law.
- Equipment cost are based on a 36 month agreement. If the contract is terminated by the client prior to the completion of the 36 months the client agrees to pay the remaining amount due for the 36 month period.

Cost per hour includes:

- 1. 24hr Command Center –**
 - High Speed Internet
 - Emergency Power Generator Back-Up
 - Notifications via phone, text message, or email.
 - Custom Notification Matrix
- 2. Uniforms –** Standard Security Uniform according to the customer's demands.
- 3. Guard Training–** Unique officer training program according to the state regulations, Using DVD's, Interactive Computer Presentations, Physical Instruction and Testing.
- 4. CPR/First Aid training**
- 5. AED Training & Certification**
- 6. Background Screening & Drug Testing**
- 7. Additional Security Support provided by other Area Accounts**
- 8. CASE Global Incident Management Tracking Software (at no cost)*** Case Reports is a Web based Incident Reporting and analysis tools, which is fully customized to meet the needs of the City of Fort Lauderdale. Case Global Incident Tracking System is a tool to capture incident and events of interest for its customers. The system has built-in support for multi-level hierarchy for incidents and events.

*Case Global Software is a software tool used and owned by Case Global. At no time is it assumed that Case Global property rights, source code or copyright will be given to the Client or contracting entity.



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Attachments

State of Florida

Department of State

I certify from the records of this office that PROFESSIONAL SECURITY CONCEPTS, INC. is a California corporation authorized to transact business in the State of Florida, qualified on September 28, 1998.

The document number of this corporation is F98000005426.

I further certify that said corporation has paid all fees due this office through December 31, 2020, that its most recent annual report/uniform business report was filed on June 9, 2020, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Twenty-sixth day of October,
2020*



Randy Be
Secretary of State

Tracking Number: 1547890307CU

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

VALID OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021

Business Opened:02/04/2010
State/County/Cert/Reg:BB2800006
Exemption Code:

Professionals

VALID OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021

Business Opened: 02/04/2010
State/County/Cert/Reg: BB2800006
Exemption Code:

Professionals

FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES**NICOLE "NIKKI" FRIED
COMMISSIONER****DIVISION OF LICENSING****09/25/20**
DATE ISSUED**06/23/23**
DATE OF EXPIRATION**B 9800143**
LICENSE NUMBER**PROFESSIONAL SECURITY CONCEPTS, INC.
DBA PSC**10300 W FOREST HILL BLVD.
STE 2000
WELLINGTON, FL 33414ALON, MOSHE, PRESIDENT
ALON, ILENE, VICE PRESIDENT
GAL, URI, SECRETARYTHE *SECURITY AGENCY* NAMED ABOVE IS LICENSED AND REGULATED UNDER THE PROVISIONS OF
CHAPTER 493, FLORIDA STATUTES.*nicole fried***NICOLE "NIKKI" FRIED
COMMISSIONER**

Form W-9
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

PROFESSIONAL SECURITY CONSULTANTS

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☒ S Corporation

☐ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

11454 SAN VICENTE BLVD., 2ND FLOOR

6 City, state, and ZIP code

LOS ANGELES, CA 90049

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

9 5 - 4 0 1 8 1 7 9

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of
U.S. person ►

Date ► 10/22/2020

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

**CITY OF FORT LAUDERDALE
GENERAL CONDITIONS**

These instructions and conditions are standard for all contracts for commodities or services issued through the City of Fort Lauderdale Procurement Services Division. The City may delete, supersede, or modify any of these standard instructions for a particular contract by indicating such change in the Invitation to Bid (ITB) Special Conditions, Technical Specifications, Instructions, Proposal Pages, Addenda, and Legal Advertisement. In this general conditions document, Invitation to Bid (ITB), Request for Qualifications (RFQ), and Request for Proposal (RFP) are interchangeable.

PART I BIDDER PROPOSAL PAGE(S) CONDITIONS:

- 1.01 BIDDER ADDRESS:** The City maintains automated vendor address lists that have been generated for each specific Commodity Class item through our bid issuing service, BidSync. Notices of Invitations to Bid (ITB'S) are sent by e-mail to the selection of bidders who have fully registered with BidSync or faxed (if applicable) to every vendor on those lists, who may then view the bid documents online. Bidders who have been informed of a bid's availability in any other manner are responsible for registering with BidSync in order to view the bid documents. There is no fee for doing so. If you wish bid notifications be provided to another e-mail address or fax, please contact BidSync. If you wish purchase orders sent to a different address, please so indicate in your bid response. If you wish payments sent to a different address, please so indicate on your invoice.
- 1.02 DELIVERY:** Time will be of the essence for any orders placed as a result of this ITB. The City reserves the right to cancel any orders, or part thereof, without obligation if delivery is not made in accordance with the schedule specified by the Bidder and accepted by the City.
- 1.03 PACKING SLIPS:** It will be the responsibility of the awarded Contractor, to attach all packing slips to the OUTSIDE of each shipment. Packing slips must provide a detailed description of what is to be received and reference the City of Fort Lauderdale purchase order number that is associated with the shipment. Failure to provide a detailed packing slip attached to the outside of shipment may result in refusal of shipment at Contractor's expense.
- 1.04 PAYMENT TERMS AND CASH DISCOUNTS:** Payment terms, unless otherwise stated in this ITB, will be considered to be net 45 days after the date of satisfactory delivery at the place of acceptance and receipt of correct invoice at the office specified, whichever occurs last. Bidder may offer cash discounts for prompt payment but they will not be considered in determination of award. If a Bidder offers a discount, it is understood that the discount time will be computed from the date of satisfactory delivery, at the place of acceptance, and receipt of correct invoice, at the office specified, whichever occurs last.
- 1.05 TOTAL BID DISCOUNT:** If Bidder offers a discount for award of all items listed in the bid, such discount shall be deducted from the total of the firm net unit prices bid and shall be considered in tabulation and award of bid.
- 1.06 BIDS FIRM FOR ACCEPTANCE:** Bidder warrants, by virtue of bidding, that the bid and the prices quoted in the bid will be firm for acceptance by the City for a period of one hundred twenty (120) days from the date of bid opening unless otherwise stated in the ITB.
- 1.07 VARIANCES:** For purposes of bid evaluation, Bidder's must indicate any variances, no matter how slight, from ITB General Conditions, Special Conditions, Specifications or Addenda in the space provided in the ITB. No variations or exceptions by a Bidder will be considered or deemed a part of the bid submitted unless such variances or exceptions are listed in the bid and referenced in the space provided on the bidder proposal pages. If variances are not stated, or referenced as required, it will be assumed that the product or service fully complies with the City's terms, conditions, and specifications.
- By receiving a bid, City does not necessarily accept any variances contained in the bid. All variances submitted are subject to review and approval by the City. If any bid contains material variances that, in the City's sole opinion, make that bid conditional in nature, the City reserves the right to reject the bid or part of the bid that is declared by the City as conditional.
- 1.08 NO BIDS:** If you do not intend to bid please indicate the reason, such as insufficient time to respond, do not offer product or service, unable to meet specifications, schedule would not permit, or any other reason, in the space provided in this ITB. Failure to bid or return no bid comments prior to the bid due and opening date and time, indicated in this ITB, may result in your firm being deleted from our Bidder's registration list for the Commodity Class Item requested in this ITB.
- 1.09 MINORITY AND WOMEN BUSINESS ENTERPRISE PARTICIPATION AND BUSINESS DEFINITIONS:** The City of Fort Lauderdale wants to increase the participation of Minority Business Enterprises (MBE), Women Business Enterprises (WBE), and Small Business Enterprises (SBE) in its procurement activities. If your firm qualifies in accordance with the below definitions please indicate in the space provided in this ITB.

Minority Business Enterprise (MBE) "A Minority Business" is a business enterprise that is owned or controlled by one or more socially or economically disadvantaged persons. Such disadvantage may arise from cultural, racial, chronic economic circumstances or background or other similar cause. Such persons include, but are not limited to: Blacks, Hispanics, Asian Americans, and Native Americans.

The term "Minority Business Enterprise" means a business at least 51 percent of which is owned by minority group members or, in the case of a publicly owned business, at least 51 percent of the stock of which is owned by minority group members. For the purpose of the preceding sentence, minority group members are citizens of the United States who include, but are not limited to: Blacks, Hispanics, Asian Americans, and Native Americans.

Women Business Enterprise (WBE) a "Women Owned or Controlled Business" is a business enterprise at least 51 percent of which is owned by females or, in the case of a publicly owned business, at least 51 percent of the stock of which is owned by females.

Small Business Enterprise (SBE) "Small Business" means a corporation, partnership, sole proprietorship, or other legal entity formed for the purpose of making a profit, which is independently owned and operated, has either fewer than 100 employees or less than \$1,000,000 in annual gross receipts.

BLACK, which includes persons having origins in any of the Black racial groups of Africa.

WHITE, which includes persons whose origins are Anglo-Saxon and Europeans and persons of Indo-European decent including Pakistani and East Indian.

HISPANIC, which includes persons of Mexican, Puerto Rican, Cuban, Central and South American, or other Spanish culture or origin, regardless of race.

NATIVE AMERICAN, which includes persons whose origins are American Indians, Eskimos, Aleuts, or Native Hawaiians.

ASIAN AMERICAN, which includes persons having origin in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands.

1.10 MINORITY-WOMEN BUSINESS ENTERPRISE PARTICIPATION

It is the desire of the City of Fort Lauderdale to increase the participation of minority (MBE) and women-owned (WBE) businesses in its contracting and procurement programs. While the City does not have any preference or set aside programs in place, it is committed to a policy of equitable participation for these firms. Proposers are requested to include in their proposals a narrative describing their past accomplishments and intended actions in this area. If proposers are considering minority or women owned enterprise participation in their proposal, those firms, and their specific duties have to be identified in the proposal. If a proposer is considered for award, he or she will be asked to meet with City staff so that the intended MBE/WBE participation can be formalized and included in the subsequent contract.

1.11 SCRUTINIZED COMPANIES

As to any contract for goods or services of \$1 million or more and as to the renewal of any contract for goods or services of \$1 million or more, subject to *Odebrecht Construction, Inc., v. Prasad*, 876 F.Supp.2d 1305 (S.D. Fla. 2012), affirmed, *Odebrecht Construction, Inc., v. Secretary, Florida Department of Transportation*, 715 F.3d 1268 (11th Cir. 2013), with regard to the "Cuba Amendment," the Contractor certifies that it is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and that it does not have business operations in Cuba or Syria, as provided in section 287.135, Florida Statutes (2019), as may be amended or revised. As to any contract for goods or services of any amount and as to the renewal of any contract for goods or services of any amount, the Contractor certifies that it is not on the Scrutinized Companies that Boycott Israel List created pursuant to Section 215.4725, Florida Statutes (2019), and that it is not engaged in a boycott of Israel. The City may terminate this Agreement at the City's option if the Contractor is found to have submitted a false certification as provided under subsection (5) of section 287.135, Florida Statutes (2019), as may be amended or revised, or been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or the Scrutinized Companies that Boycott Israel List created pursuant to Section 215.4725, Florida Statutes (2019), or is engaged in a boycott of Israel, or has been engaged in business operations in Cuba or Syria, as defined in Section 287.135, Florida Statutes (2019), as may be amended or revised.

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1.12 DEBARRED OR SUSPENDED BIDDERS OR PROPOSERS

The bidder or proposer certifies, by submission of a response to this solicitation, that neither it nor its principals and subcontractors are presently debarred or suspended by any Federal department or agency.

Part II DEFINITIONS/ORDER OF PRECEDENCE:

2.01 BIDDING DEFINITIONS The City will use the following definitions in its general conditions, special conditions, technical specifications, instructions to bidders, addenda and any other document used in the bidding process:

INVITATION TO BID (ITB) The solicitation document used for soliciting competitive sealed bids for goods or services.

INVITATION TO NEGOTIATE (ITN) All solicitation documents, regardless of medium, whether attached to or incorporated by reference in solicitations for responses from firms that invite proposals from interested and qualified firms so the city may enter into negotiations with the firm(s) determined most capable of providing the required goods or services.

REQUEST FOR PROPOSALS (RFP) A solicitation method used for soliciting competitive sealed proposals to determine the best value among proposals for goods or services for which price may not be the prevailing factor in award of the contract, or the scope of work, specifications or contract terms and conditions may be difficult to define. Such solicitation will consider the qualifications of the proposers along with evaluation of each proposal using identified and generally weighted evaluation criteria. RFPs may include price criteria whenever feasible, at the discretion of the city.

REQUEST FOR QUALIFICATIONS (RFQ) A solicitation method used for requesting statements of qualifications in order to determine the most qualified proposer for professional services.

BID – a price and terms quote received in response to an ITB.

PROPOSAL – a proposal received in response to an RFP.

BIDDER – Person or firm submitting a Bid.

PROPOSER – Person or firm submitting a Proposal.

RESPONSIVE BIDDER – A firm who has submitted a bid, offer, quote, or response which conforms in all material respects to the competitive solicitation document and all of its requirements.

RESPONSIBLE BIDDER – A firm who is fully capable of meeting all requirements of the solicitation and subsequent contract. The respondent must possess the full capability, including financial and technical, ability, business judgment, experience, qualifications, facilities, equipment, integrity, capability, and reliability, in all respects to perform fully the contract requirements and assure good faith performance as determined by the city.

FIRST RANKED PROPOSER – That Proposer, responding to a City RFP, whose Proposal is deemed by the City, the most advantageous to the City after applying the evaluation criteria contained in the RFP.

SELLER – Successful Bidder or Proposer who is awarded a Purchase Order or Contract to provide goods or services to the City.

CONTRACTOR – Any firm having a contract with the city. Also referred to as a "Vendor".

CONTRACT – All types of agreements, including purchase orders, for procurement of supplies, services, and construction, regardless of what these agreements may be called.

CONSULTANT – A firm providing professional services for the city.

- 2.02 SPECIAL CONDITIONS:** Any and all Special Conditions contained in this ITB that may be in variance or conflict with these General Conditions shall have precedence over these General Conditions. If no changes or deletions to General Conditions are made in the Special Conditions, then the General Conditions shall prevail in their entirety,

PART III BIDDING AND AWARD PROCEDURES:

- 3.01 SUBMISSION AND RECEIPT OF BIDS:** To receive consideration, bids must be received prior to the bid opening date and time. Unless otherwise specified, Bidders should use the proposal forms provided by the City. These forms may be duplicated, but failure to use the forms may cause the bid to be rejected. Any erasures or corrections on the bid must be made in ink and initialed by Bidder in ink. All information submitted by the Bidder shall be printed, typewritten or filled in with pen and ink. Bids shall be signed in ink. Separate bids must be submitted for each ITB issued by the City in separate sealed envelopes properly marked. When a particular ITB or RFP requires multiple copies of bids or proposals they may be included in a single envelope or package properly sealed and identified. Only send bids via facsimile transmission (FAX) if the ITB specifically states that bids sent via FAX will be considered. If such a statement is not included in the ITB, bids sent via FAX will be rejected. Bids will be publicly opened in the Procurement Office, or other designated area, in the presence of Bidders, the public, and City staff. Bidders and the public are invited and encouraged to attend bid openings. Bids will be tabulated and made available for review by Bidder's and the public in accordance with applicable regulations.
- 3.02 MODEL NUMBER CORRECTIONS:** If the model number for the make specified in this ITB is incorrect, or no longer available and replaced with an updated model with new specifications, the Bidder shall enter the correct model number on the bidder proposal page. In the case of an updated model with new specifications, Bidder shall provide adequate information to allow the City to determine if the model bid meets the City's requirements.
- 3.03 PRICES QUOTED:** Deduct trade discounts, and quote firm net prices. Give both unit price and extended total. In the case of a discrepancy in computing the amount of the bid, the unit price quoted will govern. All prices quoted shall be F.O.B. destination, freight prepaid (Bidder pays and bears freight charges, Bidder owns goods in transit and files any claims), unless otherwise stated in Special Conditions. Each item must be bid separately. No attempt shall be made to tie any item or items contained in the ITB with any other business with the City.
- 3.04 TAXES:** The City of Fort Lauderdale is exempt from Federal Excise and Florida Sales taxes on direct purchase of tangible property. Exemption **number for EIN is 59-6000319, and State Sales tax exemption number is 85-8013875578C-1.**
- 3.05 WARRANTIES OF USAGE:** Any quantities listed in this ITB as estimated or projected are provided for tabulation and information purposes only. No warranty or guarantee of quantities is given or implied. It is understood that the Contractor will furnish the City's needs as they arise.
- 3.06 APPROVED EQUAL:** When the technical specifications call for a brand name, manufacturer, make, model, or vendor catalog number with acceptance of APPROVED EQUAL, it shall be for the purpose of establishing a level of quality and features desired and acceptable to the City. In such cases, the City will be receptive to any unit that would be considered by qualified City personnel as an approved equal. In that the specified make and model represent a level of quality and features desired by the City, the Bidder must state clearly in the bid any variance from those specifications. It is the Bidder's responsibility to provide adequate information, in the bid, to enable the City to ensure that the bid meets the required criteria. If adequate information is not submitted with the bid, it may be rejected. The City will be the sole judge in determining if the item bid qualifies as an approved equal.
- 3.07 MINIMUM AND MANDATORY TECHNICAL SPECIFICATIONS:** The technical specifications may include items that are considered minimum, mandatory, or required. If any Bidder is unable to meet or exceed these items, and feels that the technical specifications are overly restrictive, the bidder must notify the Procurement Services Division immediately. Such notification must be received by the Procurement Services Division prior to the deadline contained in the ITB, for questions of a material nature, or prior to five (5) days before bid due and open date, whichever occurs first. If no such notification is received prior to that deadline, the City will consider the technical specifications to be acceptable to all bidders.
- 3.08 MISTAKES:** Bidders are cautioned to examine all terms, conditions, specifications, drawings, exhibits, addenda, delivery instructions and special conditions pertaining to the ITB. Failure of the Bidder to examine all pertinent documents shall not entitle the bidder to any relief from the conditions imposed in the contract.
- 3.09 SAMPLES AND DEMONSTRATIONS:** Samples or inspection of product may be requested to determine suitability. Unless otherwise specified in Special Conditions, samples shall be requested after the date of bid opening, and if requested should be received by the City within seven (7) working days of request. Samples, when requested, must be furnished free of expense to the City and if not used in testing or destroyed, will upon request of the Bidder, be returned within thirty (30) days of bid award at Bidder's expense. When required, the City may request full demonstrations of units prior to award. When such demonstrations are requested, the Bidder shall respond promptly and arrange a demonstration at a convenient location. Failure to provide samples or demonstrations as specified by the City may result in rejection of a bid.
- 3.10 LIFE CYCLE COSTING:** If so specified in the ITB, the City may elect to evaluate equipment proposed on the basis of total cost of ownership. In using Life Cycle Costing, factors such as the following may be considered: estimated useful life, maintenance costs, cost of supplies, labor intensity, energy usage, environmental impact, and residual value. The City reserves the right to use those or other applicable criteria, in its sole opinion that will most accurately estimate total cost of use and ownership.
- 3.11 BIDDING ITEMS WITH RECYCLED CONTENT:** In addressing environmental concerns, the City of Fort Lauderdale encourages Bidders to submit bids or alternate bids containing items with recycled content. When submitting bids containing items with recycled content, Bidder shall provide documentation adequate for the City to verify the recycled content. The City prefers packaging consisting of materials that are degradable or able to be recycled. When specifically stated in the ITB, the City may give preference to bids containing items manufactured with recycled material or packaging that is able to be recycled.

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- 3.12 USE OF OTHER GOVERNMENTAL CONTRACTS:** The City reserves the right to reject any part or all of any bids received and utilize other available governmental contracts, if such action is in its best interest.
- 3.13 QUALIFICATIONS/INSPECTION:** Bids will only be considered from firms normally engaged in providing the types of commodities/services specified herein. The City reserves the right to inspect the Bidder's facilities, equipment, personnel, and organization at any time, or to take any other action necessary to determine Bidder's ability to perform. The Procurement Director reserves the right to reject bids where evidence or evaluation is determined to indicate inability to perform.
- 3.14 BID SURETY:** If Special Conditions require a bid security, it shall be submitted in the amount stated. A bid security can be in the form of a bid bond or cashier's check. Bid security will be returned to the unsuccessful bidders as soon as practicable after opening of bids. Bid security will be returned to the successful bidder after acceptance of the performance bond, if required; acceptance of insurance coverage, if required; and full execution of contract documents, if required; or conditions as stated in Special Conditions.
- 3.15 PUBLIC RECORDS/TRADE SECRETS/COPYRIGHT:** The Proposer's response to the RFP is a public record pursuant to Florida law, which is subject to disclosure by the City under the State of Florida Public Records Law, Florida Statutes Chapter 119.07 ("Public Records Law"). The City shall permit public access to all documents, papers, letters or other material submitted in connection with this RFP and the Contract to be executed for this RFP, subject to the provisions of Chapter 119.07 of the Florida Statutes.

Any language contained in the Proposer's response to the RFP purporting to require confidentiality of any portion of the Proposer's response to the RFP, except to the extent that certain information is in the City's opinion a Trade Secret pursuant to Florida law, shall be void. If a Proposer submits any documents or other information to the City which the Proposer claims is Trade Secret information and exempt from Florida Statutes Chapter 119.07 ("Public Records Laws"), the Proposer shall clearly designate that it is a Trade Secret and that it is asserting that the document or information is exempt. The Proposer must specifically identify the exemption being claimed under Florida Statutes 119.07. The City shall be the final arbiter of whether any information contained in the Proposer's response to the RFP constitutes a Trade Secret. The city's determination of whether an exemption applies shall be final, and the proposer agrees to defend, indemnify, and hold harmless the City and the City's officers, employees, and agents, against any loss or damages incurred by any person or entity as a result of the City's treatment of records as public records. In addition, the proposer agrees to defend, indemnify, and hold harmless the City and the City's officers, employees, and agents, against any loss or damages incurred by any person or entity as a result of the City's treatment of records as exempt from disclosure or confidential. Proposals bearing copyright symbols or otherwise purporting to be subject to copyright protection in full or in part may be rejected. The proposer authorizes the City to publish, copy, and reproduce any and all documents submitted to the City bearing copyright symbols or otherwise purporting to be subject to copyright protection.

EXCEPT FOR CLEARLY MARKED PORTIONS THAT ARE BONA FIDE TRADE SECRETS PURSUANT TO FLORIDA LAW, DO NOT MARK YOUR RESPONSE TO THE RFP AS PROPRIETARY OR CONFIDENTIAL. DO NOT MARK YOUR RESPONSE TO THE RFP OR ANY PART THEREOF AS COPYRIGHTED.

- 3.16 PROHIBITION OF INTEREST:** No contract will be awarded to a bidding firm who has City elected officials, officers or employees affiliated with it, unless the bidding firm has fully complied with current Florida State Statutes and City Ordinances relating to this issue. Bidders must disclose any such affiliation. Failure to disclose any such affiliation will result in disqualification of the Bidder and removal of the Bidder from the City's bidder lists and prohibition from engaging in any business with the City.
- 3.17 RESERVATIONS FOR AWARD AND REJECTION OF BIDS:** The City reserves the right to accept or reject any or all bids, part of bids, and to waive minor irregularities or variations to specifications contained in bids, and minor irregularities in the bidding process. The City also reserves the right to award the contract on a split order basis, lump sum basis, individual item basis, or such combination as shall best serve the interest of the City. The City reserves the right to make an award to the responsive and responsible bidder whose product or service meets the terms, conditions, and specifications of the ITB and whose bid is considered to best serve the City's interest. In determining the responsiveness of the offer and the responsibility of the Bidder, the following shall be considered when applicable: the ability, capacity and skill of the Bidder to perform as required; whether the Bidder can perform promptly, or within the time specified, without delay or interference; the character, integrity, reputation, judgment, experience and efficiency of the Bidder; the quality of past performance by the Bidder; the previous and existing compliance by the Bidder with related laws and ordinances; the sufficiency of the Bidder's financial resources; the availability, quality and adaptability of the Bidder's supplies or services to the required use; the ability of the Bidder to provide future maintenance, service or parts; the number and scope of conditions attached to the bid.
- If the ITB provides for a contract trial period, the City reserves the right, in the event the selected bidder does not perform satisfactorily, to award a trial period to the next ranked bidder or to award a contract to the next ranked bidder, if that bidder has successfully provided services to the City in the past. This procedure to continue until a bidder is selected or the contract is re-bid, at the sole option of the City.
- 3.18 LEGAL REQUIREMENTS:** Applicable provisions of all federal, state, county laws, and local ordinances, rules and regulations, shall govern development, submittal and evaluation of all bids received in response hereto and shall govern any and all claims and disputes which may arise between person(s) submitting a bid response hereto and the City by and through its officers, employees and authorized representatives, or any other person, natural or otherwise; and lack of knowledge by any bidder shall not constitute a cognizable defense against the legal effect thereof.
- 3.19 BID PROTEST PROCEDURE:** Any proposer or bidder who is not recommended for award of a contract and who alleges a failure by the city to follow the city's procurement ordinance or any applicable law may protest to the chief procurement officer, by delivering a letter of protest to the director of finance within five (5) days after a notice of intent to award is posted on the city's web site at the following url: <https://www.fortlauderdale.gov/departments/finance/procurement-services/notices-of-intent-to-award>

The complete protest ordinance may be found on the city's web site at the following url: https://library.municode.com/fl/fort_lauderdale/codes/code_of_ordinances?nodeid=coor_ch2ad_artvfi_div2pr_s2-182direpr

PART IV BONDS AND INSURANCE

- 4.01 PERFORMANCE BOND:** If a performance bond is required in Special Conditions, the Contractor shall within fifteen (15) working days after notification of award, furnish to the City a Performance Bond, payable to the City of Fort Lauderdale, Florida, in the face amount specified in Special Conditions as surety for faithful

performance under the terms and conditions of the contract. If the bond is on an annual coverage basis, renewal for each succeeding year shall be submitted to the City thirty (30) days prior to the termination date of the existing Performance Bond. The Performance Bond must be executed by a surety company of recognized standing, authorized to do business in the State of Florida and having a resident agent.

Acknowledgement and agreement is given by both parties that the amount herein set for the Performance Bond is not intended to be nor shall be deemed to be in the nature of liquidated damages nor is it intended to limit the liability of the Contractor to the City in the event of a material breach of this Agreement by the Contractor.

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4.02 INSURANCE: The Contractor shall assume full responsibility and expense to obtain all necessary insurance as required by City or specified in Special Conditions.

The Contractor shall provide to the Procurement Services Division original certificates of coverage and receive notification of approval of those certificates by the City's Risk Manager prior to engaging in any activities under this contract. The Contractor's insurance is subject to the approval of the City's Risk Manager. The certificates must list the City as an ADDITIONAL INSURED for General Liability Insurance and shall have no less than thirty (30) days written notice of cancellation or material change. Further modification of the insurance requirements may be made at the sole discretion of the City's Risk Manager if circumstances change or adequate protection of the City is not presented. Bidder, by submitting the bid, agrees to abide by such modifications.

PART V PURCHASE ORDER AND CONTRACT TERMS:

5.01 COMPLIANCE WITH SPECIFICATIONS, LATE DELIVERIES/PENALTIES: Items offered may be tested for compliance with bid specifications. Items delivered which do not conform to bid specifications may be rejected and returned at Contractor's expense. Any violation resulting in contract termination for cause or delivery of items not conforming to specifications, or late delivery may also result in:

- Bidder's name being removed from the City's bidder's mailing list for a specified period and Bidder will not be recommended for any award during that period.
- All City Departments being advised to refrain from doing business with the Bidder.
- All other remedies in law or equity.

5.02 ACCEPTANCE, CONDITION, AND PACKAGING: The material delivered in response to ITB award shall remain the property of the Seller until a physical inspection is made and the material accepted to the satisfaction of the City. The material must comply fully with the terms of the ITB, be of the required quality, new, and the latest model. All containers shall be suitable for storage and shipment by common carrier, and all prices shall include standard commercial packaging. The City will not accept substitutes of any kind. Any substitutes or material not meeting specifications will be returned at the Bidder's expense. Payment will be made only after City receipt and acceptance of materials or services.

5.03 SAFETY STANDARDS: All manufactured items and fabricated assemblies shall comply with applicable requirements of the Occupation Safety and Health Act of 1970 as amended.

5.04 ASBESTOS STATEMENT: All material supplied must be 100% asbestos free. Bidder, by virtue of bidding, certifies that if awarded any portion of the ITB the bidder will supply only material or equipment that is 100% asbestos free.

5.05 OTHER GOVERNMENTAL ENTITIES: If the Bidder is awarded a contract as a result of this ITB, the bidder may, if the bidder has sufficient capacity or quantities available, provide to other governmental agencies, so requesting, the products or services awarded in accordance with the terms and conditions of the ITB and resulting contract. Prices shall be F.O.B. delivered to the requesting agency.

5.06 VERBAL INSTRUCTIONS PROCEDURE: No negotiations, decisions, or actions shall be initiated or executed by the Contractor as a result of any discussions with any City employee. Only those communications which are in writing from an authorized City representative may be considered. Only written communications from Contractors, which are assigned by a person designated as authorized to bind the Contractor, will be recognized by the City as duly authorized expressions on behalf of Contractors.

5.07 INDEPENDENT CONTRACTOR: The Contractor is an independent contractor under this Agreement. Personal services provided by the Proposer shall be by employees of the Contractor and subject to supervision by the Contractor, and not as officers, employees, or agents of the City. Personnel policies, tax responsibilities, social security, health insurance, employee benefits, procurement policies unless otherwise stated in this ITB, and other similar administrative procedures applicable to services rendered under this contract shall be those of the Contractor.

5.08 INDEMNITY/HOLD HARMLESS AGREEMENT: Contractor shall protect and defend at Contractor's expense, counsel being subject to the City's approval, and indemnify and hold harmless the City and the City's officers, employees, volunteers, and agents from and against any and all losses, penalties, fines, damages, settlements, judgments, claims, costs, charges, expenses, or liabilities, including any award of attorney fees and any award of costs, in connection with or arising directly or indirectly out of any act or omission by the Contractor or by any officer, employee, agent, invitee, subcontractor, or sublicensee of the Contractor. Without limiting the foregoing, any and all such claims, suits, or other actions relating to personal injury, death, damage to property, defects in materials or workmanship, actual or alleged violations of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court shall be included in the indemnity hereunder.

5.09 TERMINATION FOR CAUSE: If, through any cause, the Contractor shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if the Contractor shall violate any of the provisions of this Agreement, the City may upon written notice to the Contractor terminate the right of the Contractor to proceed under this Agreement, or with such part or parts of the Agreement as to which there has been default, and may hold the Contractor liable for any damages caused to the City by reason of such default and termination. In the event of such termination, any completed services performed by the Contractor under this Agreement shall, at the option of the City, become the City's property and the Contractor shall be entitled to receive equitable compensation for any work completed to the satisfaction of

the City. The Contractor, however, shall not be relieved of liability to the City for damages sustained by the City by reason of any breach of the Agreement by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the amount of damages due to the City from the Contractor can be determined.

- 5.10 TERMINATION FOR CONVENIENCE:** The City reserves the right, in the City's best interest as determined by the City, to cancel any contract by giving written notice to the Contractor thirty (30) days prior to the effective date of such cancellation.
- 5.11 CANCELLATION FOR UNAPPROPRIATED FUNDS:** The obligation of the City for payment to a Contractor is limited to the availability of funds appropriated in a current fiscal period, and continuation of the contract into a subsequent fiscal period is subject to appropriation of funds, unless otherwise authorized by law.
- 5.12 RECORDS/AUDIT:** The Contractor shall maintain during the term of the contract all books of account, reports and records in accordance with generally accepted accounting practices and standards for records directly related to this contract. The Contractor agrees to make available to the City Auditor or the City Auditor's designee, during normal business hours and in Broward, Miami-Dade or Palm Beach Counties, all books of account, reports, and records relating to this contract. The Contractor shall retain all books of account, reports, and records relating to this contract for the duration of the contract and for three years after the final payment under this Agreement, until all pending audits, investigations or litigation matters relating to the contract are closed, or until expiration of the records retention period prescribed by Florida law or the records retention schedules adopted by the Division of Library and Information Services of the Florida Department of State, whichever is later.
- 5.13 PERMITS, TAXES, LICENSES:** The successful Contractor shall, at his/her/its own expense, obtain all necessary permits, pay all licenses, fees and taxes, required to comply with all local ordinances, state and federal laws, rules and regulations applicable to business to be carried out under this contract.
- 5.14 LAWS/ORDINANCES:** The Contractor shall observe and comply with all Federal, state, local and municipal laws, ordinances rules and regulations that would apply to this contract.

NON-DISCRIMINATION: The Contractor shall not, in any of its activities, including employment, discriminate against any individual on the basis of race, color, national origin, age, religion, creed, sex, disability, sexual orientation, gender, gender identity, gender expression, marital status, or any other protected classification as defined by applicable law.

1. The Contractor certifies and represents that the Contractor will comply with Section 2-187, Code of Ordinances of the City of Fort Lauderdale, Florida, (2019), as may be amended or revised, ("Section 2-187"), during the entire term of this Agreement.
2. The failure of the Contractor to comply with Section 2-187 shall be deemed to be a material breach of this Agreement, entitling the City to pursue any remedy stated below or any remedy provided under applicable law.
3. The City may terminate this Agreement if the Contractor fails to comply with Section 2-187.
4. The City may retain all monies due or to become due until the Contractor complies with Section 2-187.
5. The Contractor may be subject to debarment or suspension proceedings. Such proceedings will be consistent with the procedures in section 2-183 of the Code of Ordinances of the City of Fort Lauderdale, Florida.

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- 5.15 UNUSUAL CIRCUMSTANCES:** If during a contract term where costs to the City are to remain firm or adjustments are restricted by a percentage or CPI cap, unusual circumstances that could not have been foreseen by either party of the contract occur, and those circumstances significantly affect the Contractor's cost in providing the required prior items or services, then the Contractor may request adjustments to the costs to the City to reflect the changed circumstances. The circumstances must be beyond the control of the Contractor, and the requested adjustments must be fully documented. The City may, after examination, refuse to accept the adjusted costs if they are not properly documented, increases are considered to be excessive, or decreases are considered to be insufficient. In the event the City does not wish to accept the adjusted costs and the matter cannot be resolved to the satisfaction of the City, the City will reserve the following options:
1. The contract can be canceled by the City upon giving thirty (30) days written notice to the Contractor with no penalty to the City or Contractor. The Contractor shall fill all City requirements submitted to the Contractor until the termination date contained in the notice.
 2. The City requires the Contractor to continue to provide the items and services at the firm fixed (non-adjusted) cost until the termination of the contract term then in effect.
 3. If the City, in its interest and in its sole opinion, determines that the Contractor in a capricious manner attempted to use this section of the contract to relieve Contractor of a legitimate obligation under the contract, and no unusual circumstances had occurred, the City reserves the right to take any and all action under law or equity. Such action shall include, but not be limited to, declaring the Contractor in default and disqualifying Contractor from receiving any business from the City for a stated period of time.

If the City does agree to adjusted costs, these adjusted costs shall not be invoiced to the City until the Contractor receives notice in writing signed by a person authorized to bind the City in such matters.

- 5.16 ELIGIBILITY:** If applicable, the Contractor must first register with the Florida Department of State in accordance with Florida Statutes, prior to entering into a contract with the City.
- 5.17 PATENTS AND ROYALTIES:** The Contractor, without exception, shall defend, indemnify, and hold harmless the City and the City's employees, officers, employees, volunteers, and agents from and against liability of any nature and kind, including cost and expenses for or on account of any copyrighted, patented or un-patented invention, process, or article manufactured or used in the performance of the contract, including their use by the City. If the Contractor uses any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood without exception that the bid prices shall include any and all royalties or costs arising from the use of such design, device, or materials in any way involved in the work.

- 5.18 **ASSIGNMENT:** Contractor shall not transfer or assign the performance required by this ITB without the prior written consent of the City. Any award issued pursuant to this ITB, and the monies, which may become due hereunder, are not assignable except with the prior written approval of the City Commission or the City Manager or City Manager's designee, depending on original award approval.
- 5.19 **GOVERNING LAW; VENUE:** The Contract shall be governed by and construed in accordance with the laws of the State of Florida. Venue for any lawsuit by either party against the other party or otherwise arising out of the Contract, and for any other legal proceeding, shall be in the courts in and for Broward County, Florida, or in the event of federal jurisdiction, in the Southern District of Florida.
- 5.20 **PUBLIC RECORDS:**

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT PRRCONTRACT@FORTLAUDERDALE.GOV, 954-828-5002, CITY CLERK'S OFFICE, 100 N. ANDREWS AVENUE, FORT LAUDERDALE, FLORIDA 33301.

Contractor shall comply with public records laws, and Contractor shall:

1. Keep and maintain public records required by the City to perform the service.
2. Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes (2019), as may be amended or revised, or as otherwise provided by law.
3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the City.
4. Upon completion of the Contract, transfer, at no cost, to the City all public records in possession of the Contractor or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the Contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

NON-COLLUSION STATEMENT:

By signing this offer, the vendor/contractor certifies that this offer is made independently and *free* from collusion. Vendor shall disclose below any City of Fort Lauderdale, FL officer or employee, or any relative of any such officer or employee who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement.

Any City of Fort Lauderdale, FL officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement.

For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

In accordance with City of Fort Lauderdale, FL Policy and Standards Manual, 6.10.8.3,

3.3. City employees may not contract with the City through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g. ownership of five (5) percent or more).

3.4. Immediate family members (spouse, parents and children) are also prohibited from contracting with the City subject to the same general rules.

Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the City Procurement Code.

NAME**RELATIONSHIPS**

In the event the vendor does not indicate any names, the City shall interpret this to mean that the vendor has indicated that no such relationships exist.

Shaul Maouda
Authorized Signature

Senior Vice President
Title

Shaul Maouda
Name (Printed)

10/26/20
Date

**CONTRACTOR'S CERTIFICATE OF COMPLIANCE WITH
NON-DISCRIMINATION PROVISIONS OF THE CONTRACT**

The completed and signed form should be returned with the Contractor's submittal. If not provided with submittal, the Contractor must submit within three business days of City's request. Contractor may be deemed non-responsive for failure to fully comply within stated timeframes.

Pursuant to City Ordinance Sec. 2-187(c), bidders must certify compliance with the Non-Discrimination provision of the ordinance.

The Contractor shall not, in any of his/her/its activities, including employment, discriminate against any individual on the basis of race, color, national origin, religion, creed, sex, disability, sexual orientation, gender, gender identity, gender expression, or marital status.

1. The Contractor certifies and represents that he/she/it will comply with Section 2-187, Code of Ordinances of the City of Fort Lauderdale, Florida, as amended by Ordinance C-18-33 (collectively, "Section 2-187").
2. The failure of the Contractor to comply with Section 2-187 shall be deemed to be a material breach of this Agreement, entitling the City to pursue any remedy stated below or any remedy provided under applicable law.
3. The City may terminate this Agreement if the Contractor fails to comply with Section 2-187.
4. The City may retain all monies due or to become due until the Contractor complies with Section 2-187.
5. The Contractor may be subject to debarment or suspension proceedings. Such proceedings will be consistent with the procedures in section 2-183 of the Code of Ordinances of the City of Fort Lauderdale, Florida.

Shaul Maouda
Authorized Signature

Shaul Maouda, Senior Vice President
Print Name and Title

10/26/2020
Date

CONTRACT PAYMENT METHOD

The City of Fort Lauderdale has implemented a Procurement Card (P-Card) program which changes how payments are remitted to its vendors. The City has transitioned from traditional paper checks to credit card payments via MasterCard or Visa as part of this program.

This allows you as a vendor of the City of Fort Lauderdale to receive your payments fast and safely. No more waiting for checks to be printed and mailed.

In accordance with the contract, payments on this contract will be made utilizing the City's P-Card (MasterCard or Visa). Accordingly, bidders must presently have the ability to accept these credit cards or take whatever steps necessary to implement acceptance of a card before the start of the contract term, or contract award by the City.

All costs associated with the Contractor's participation in this purchasing program shall be borne by the Contractor. The City reserves the right to revise this program as necessary.

By signing below you agree with these terms.

Please indicate which credit card payment you prefer:

☒ MasterCard

☒ Visa

Professional Security Consultants

Company Name

Shaul Maouda
Name (Printed)

10/26/2020
Date

Shaul Maouda
Signature

Senior Vice President
Title

LOCAL BUSINESS PREFERENCE

Section 2-199.2, Code of Ordinances of the City of Fort Lauderdale, (Ordinance No. C-12-04), provides for a local business preference.

In order to be considered for a local business preference, a bidder must include the Local Business Preference Certification Statement of this bid/proposal, as applicable to the local business preference class claimed **at the time of bid submittal**.

Upon formal request of the City, based on the application of a Local Business Preference the Bidder shall, within ten (10) calendar days, submit the following documentation to the Local Business Preference Class claimed:

A) Copy of City of Fort Lauderdale current year business tax receipt, **or** Broward County current year business tax receipt, **and**

B) List of the names of all employees of the bidder and evidence of employees' residence within the geographic bounds of the City of Fort Lauderdale or Broward County, as the case may be, such as current Florida driver license, residential utility bill (water, electric, telephone, cable television), or other type of similar documentation acceptable to the City.

Failure to comply at time of bid submittal shall result in the bidder being found ineligible for the local business preference.

THE COMPLETE LOCAL BUSINESS PREFERENCE ORDINANCE MAY BE FOUND ON THE CITY'S WEB SITE AT THE FOLLOWING LINK:

https://library.municode.com/fl/fort_lauderdale/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTVFI_DIV2PR_S2-186LOBUPRPR

Definitions: The term "Business" shall mean a person, firm, corporation or other business entity which is duly licensed and authorized to engage in a particular work in the State of Florida. Business shall be broken down into four (4) types of classes:

1. Class A Business – shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone and staffed with full-time employees within the limits of the City **and** shall maintain a staffing level of the prime contractor for the proposed work of at least fifty percent (50%) who are residents of the City.
2. Class B Business - shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone and staffed with full-time employees within the limits of the City **or** shall maintain a staffing level of the prime contractor for the proposed work of at least fifty percent (50%) who are residents of the City.
3. Class C Business - shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone **and** staffed with full-time employees within the limits of Broward County.
4. Class D Business – shall mean any Business that does not qualify as either a Class A, Class B, or Class C business.

LOCAL BUSINESS PREFERENCE CERTIFICATION STATEMENT

The Business identified below certifies that it qualifies for the local business preference classification as indicated herein, and further certifies and agrees that it will re-affirm its local preference classification annually no later than thirty (30) calendar days prior to the anniversary of the date of a contract awarded pursuant to this ITB. Violation of the foregoing provision may result in contract termination.

- | | | |
|-----|---|---|
| (1) | Business Name | is a Class A Business as defined in City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the City of Fort Lauderdale current year Business Tax Receipt <u>and</u> a complete list of full-time employees and evidence of their addresses shall be provided within 10 calendar days of a formal request by the City. |
| (2) | Business Name | is a Class B Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the Business Tax Receipt <u>or</u> a complete list of full-time employees and evidence of their addresses shall be provided within 10 calendar days of a formal request by the City. |
| (3) | Business Name | is a Class C Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the Broward County Business Tax Receipt shall be provided within 10 calendar days of a formal request by the City. |
| (4) | Business Name | requests a Conditional Class A classification as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. Written certification of intent shall be provided within 10 calendar days of a formal request by the City. |
| (5) | Business Name | requests a Conditional Class B classification as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. Written certification of intent shall be provided within 10 calendar days of a formal request by the City. |
| (6) | Professional Security Consultants
Business Name | is considered a Class D Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186 and does not qualify for Local Preference consideration. |

BIDDER'S COMPANY: **Professional Security Consultants**

AUTHORIZED PERSON:	COMPANY	Shaul Maouda	Senior Vice President
		PRINTED NAME	TITLE
SIGNATURE:	Shaul Maouda	DATE:	10/26/2020

E-VERIFY AFFIRMATION STATEMENT

RFP/Bid /Contract No: **12435-315**

Project Description: **Security Guard Services**

Contractor/Proposer/Bidder acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of,

- (a) all persons employed by Contractor/Proposer/Bidder to perform employment duties within Florida during the term of the Contract, and,
- (b) all persons (including subcontractors/vendors) assigned by Contractor/Proposer/Bidder to perform work pursuant to the Contract.

The Contractor/Proposer/Bidder acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the Contract is a condition of the Contract.

Contractor/Proposer/ Bidder Company Name: **Professional Security Consultants**

Authorized Company Person's Signature: **Shaul Maouda**

Authorized Company Person's Title: **Senior Vice President**

Date: **10/26/2020**

9/15/2020

BID/PROPOSAL CERTIFICATION

Please Note: It is the sole responsibility of the bidder to ensure that his bid is submitted electronically through www.BidSync.com prior to the bid opening date and time listed. Paper bid submittals will not be accepted. All fields below must be completed. If the field does not apply to you, please note N/A in that field.

If you are a foreign corporation, you may be required to obtain a certificate of authority from the department of state, in accordance with Florida Statute §607.1501 (visit <http://www.dos.state.fl.us/>).

Company: (Legal Registration) **Professional Security Concepts**EIN (Optional): **954018179**

Address: **11454 San Vicente Blvd**

City: **Los Angeles**State: **CA**Zip: **90049**

Telephone No.: **3102077729**FAX No.: **3102075563**Email: **smaouda@pscsite.com**

Delivery: Calendar days after receipt of Purchase Order (**section 1.02 of General Conditions**): **30**

Total Bid Discount (**section 1.05 of General Conditions**): **0**

Check box if your firm qualifies for MBE / SBE / WBE (**section 1.09 of General Conditions**): ☐

ADDENDUM ACKNOWLEDGEMENT - Proposer acknowledges that the following addenda have been received and are included in the proposal:

<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>
1	10/9/20				

VARIANCES: If you take exception or have variances to any term, condition, specification, scope of service, or requirement in this competitive solicitation you must specify such exception or variance in the space provided below or reference in the space provided below all variances contained on other pages within your response. Additional pages may be attached if necessary. No exceptions or variances will be deemed to be part of the response submitted unless such is listed and contained in the space provided below. The City does not, by virtue of submitting a variance, necessarily accept any variances. If no statement is contained in the below space, it is hereby implied that your response is in full compliance with this competitive solicitation. If you do not have variances, simply mark N/A. **You must also click the "Take Exception" button.**

Indemnity clause states: in connection with or arising directly or indirectly out of any act or omission by the Contractor or by any officer, employee, agent, invitee, subcontractor, or sublicensee of the Contractor.

Please change to: caused by any negligent act or omission by the Contractor or by any officer, employee, agent, invitee, subcontractor, or sublicensee of the Contractor.

Request for termination to be reciprocal. It appears only the City may terminate the contract.

The below signatory hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the bid/proposal.

I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal, I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this bid/proposal. The below signatory also hereby agrees, by virtue of submitting or attempting to submit a response, that

in no event shall the City's liability for respondent's direct, indirect, incidental, consequential, special or exemplary damages, expenses, or lost profits arising out of this competitive solicitation process, including but not limited to public advertisement, bid conferences, site visits, evaluations, oral presentations, or award proceedings exceed the amount of Five Hundred Dollars (\$500.00). This limitation shall not apply to claims arising under any provision of indemnification or the City's protest ordinance contained in this competitive solicitation.

Submitted by:

Shaul Maouda

Name (printed)

10/26/2020

Date

Shaul Maouda

Signature

Senior Vice President

Title

Revised 4/28/2020