

Centurion Security Group, LLC

Bid Contact **Edward A Heflin**
eheflin@centurionsecuritygroup.com
Ph 305-964-7651

Address **13000 SW 120th Street**
Miami, FL 33186

Item #	Line Item	Notes	Unit Price	Qty/Unit	Attch.	Docs
12435-315--01-01	12435-315 Security Guard Services : Refer to Section VI: Cost Proposal Page	Supplier Product Code: Supplier Notes: Good afternoon, We thank you for allowing Centurion Security Group the opportunity to place this bid for the City of Ft. Lauderdale Security Services. We look forward to possibly working along side your designated team of professionals.	First Offer -	1 / each	Y	Y
					Supplier Total	\$0.00

Centurion Security Group, LLC

Item: **12435-315 Security Guard Services : Refer to Section VI: Cost Proposal Page**

Attachments

12435-315 Security Guard Services - Centurion Security Group_Final Smooth Copy.pdf

Proposal for Bid #12435-315



Submitted to:

City of Fort Lauderdale

101 NE 3rd Avenue
Fort Lauderdale, FL 33301

RFP #12435-315

October 28, 2020; 12:00 PM MDT

Security Guard Services - Fort Lauderdale



Offered by:

Centurion Security Group, LLC

13000 SW 120th Street
Miami, FL 33186

EIN: 27-2991319

Edward A. Heflin, President

EHeflin@CenturionSecurityGroup.com

Office: (800) 800-9151, Ext. 4101

TRANSMITTAL LETTER

October 28, 2020

City of Fort Lauderdale
101 NE 3rd Avenue
Fort Lauderdale, FL 33301

Reference: Security Guard Services for the City of Fort Lauderdale

Attention: Stefan Mohammed, Procurement Specialist

Specializing in the delivery of advanced security guard services, monitoring, and surveillance, Centurion Security Group, LLC (Centurion Security) as a Miami-based Minority Women- and Veteran-Owned Small Business Enterprise, proposes to provide the City of Fort Lauderdale (City) with professional security guard services that meet all requirements of the solicitation. With our past experience providing comprehensive security services to other Florida-based government entities and private sector clients, Centurion Security confirms that it has the financial and technical capabilities to perform all services required by the City of Ft. Lauderdale.

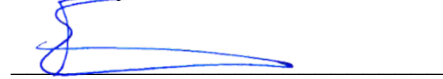
During the contract term, the City will receive the benefit of Centurion Security's decade of experience as a security guard services provider, both armed and unarmed, with the following expertise specifically related to this contract:

- ***Security Services Foundation*** – Established in 2010 with its Central Dispatch Center, Centurion Security brings together an extremely experienced team of former military security, law enforcement, and security guard personnel.
- ***Security Personnel Recruitment*** – Especially adept at screening, recruiting, and hiring experienced security guards who are well trained, reliable, alert, and attentive.
- ***Experienced Security Officers*** – Superior safety and security services include armed/unarmed officers, roving patrols, access control, and traffic enforcement officers experienced in providing first class hospitality while ensuring the safety of the City's community facilities, and assigned locations.
- ***Enhanced Security Officer Training*** – Beyond basic training, all Centurion Security officers receive post specific training to enhance their ability to respond and react to emergency situations.

In this proposal, we express our firm commitment to deliver outstanding performance with fully responsive security guard services throughout the City of Fort Lauderdale. We believe our submittal demonstrates that we have the required capabilities and that, as an experienced supplier of advanced security solutions, Centurion Security brings a breadth of knowledge ranging from security personnel to smart cameras, tracking devices, video recorders, and remote viewing to ensure a secure facility regardless of location.

As President and authorized signatory on behalf of the Centurion Security team, I am pleased to submit the enclosed offer and prepared to provide any additional information required in support of this effort.

Sincerely,



Edward Heflin, President
Centurion Security Group, LLC

The above signatory is Centurion Security Group, LLC's President and authorized to bind the company contractually with the City of Fort Lauderdale and negotiate all aspects of this proposal (see Section 7.2: Evidence of Signatory Authorization).

Company Information

EIN: 27-2991319

DUNS: 02-407-7811

Set-Asides: State Certified Small Business Enterprise (SBE)
Women- and Veteran-Owned Small Business

Classification Codes:

905-68 – Security Screening Services, Personnel
990-46 – Guard and Security Services
990-67 – Patrol Services

Compliance Statements

Terms and Conditions: Centurion Security Group, LLC (Centurion Security) agrees and will comply with all terms and conditions stated in the RFP and General Conditions of the City of Fort Lauderdale without exceptions or variances. Additionally, Centurion Security agrees to comply with all applicable state, federal and international laws, as well as industry best practices, governing the collection, access, use, disclosure, safeguarding and destruction of protected information during the contract period.

Offer Period: Centurion Security will hold firm the prices proposed in this proposal for a period of 120 days.

Place of Business: Centurion Security Group, LLC is a "Class A business" and agrees to maintain a permanent place of business located in a non-residential zone, staffed with full-time employees within the limits of the City, and will maintain a staffing level for the proposed work of at least fifty percent (50%) who are residents of the City of Fort Lauderdale.

Minority-Women Business Enterprise Participation: As a certified Minority- and Women-owned Business Enterprise (MWBE), Centurion Security Group supports the City's goals in this area and will help to formalize our participation in the subsequent contract.

Disclosure of Proposal Documents: Centurion Security has not requested copyright protection in its submission of this proposal and authorizes the City to publish, copy, and reproduce any and all documents submitted to the City as part of this proposal.

Local Business Preference: Upon formal request of the City, Centurion Security will within ten (10) calendar days submit the requested documentation. Additionally, included with this proposal, we have completed online the Local Business Preference Certification Statement.

Insurance Coverage: During the term of this contract and any renewal or extension, Centurion Security will ensure that the required insurance coverage are maintained as material obligations of Centurion Security as contractor and service provider. Moreover, upon contract award, Centurion Security will submit to the City a certificate of insurance evidencing such coverage.

Services Test Period: Centurion Security acknowledges that the City reserves the right to require a test period from thirty to ninety days according to the contract terms and conditions, and that a performance evaluation will be conducted prior to the end of the test period.

TABLE OF CONTENTS

TRANSMITTAL LETTER.....	2
1.0 EXECUTIVE SUMMARY	8
<i>1.1 CENTURION SECURITY GROUP</i>	<i>8</i>
1.1.1 Company Mission & Core Values.....	8
1.1.2 Headquarters Office & Central Dispatch Center.....	9
1.1.3 Communications Between Centurion Security and the City	9
<i>1.2 KEY PERSONNEL</i>	<i>10</i>
1.2.1 Management Team	10
1.2.2 Organizational Chart.....	11
1.2.3 Account Manager	13
1.2.4 Security Guards	13
<i>1.3 SECURITY GUARD SERVICES</i>	<i>13</i>
2.0 EXPERIENCE AND QUALIFICATIONS	14
<i>2.1 COMPANY OVERVIEW</i>	<i>14</i>
<i>2.2 SECURITY AGENCY QUALIFICATIONS.....</i>	<i>14</i>
2.2.1 Security Guard Services Expertise	14
2.2.2 Minimum Qualifications.....	15
2.2.3 Licenses and Certifications.....	15
<i>2.4 PAST PROJECTS.....</i>	<i>16</i>
2.4.1 Miami-Dade County Water & Sewer Department – Miami, FL	16
2.4.2 (HUD) Glorieta Gardens Apartments – Opa-Locka, LF	16
2.4.3 (HUD) Millennium Housing Management – Orlando, FL.....	17
2.4.4 (HUD) Millennium Housing Management – Riviera Beach, FL	17
2.4.5 State of Florida Emergency Management, Multiple Locations, FL	18
2.4.6 Banks: Executive Bank – Miami, FL & City National Bank – Miami Beach, FL	18
2.4.7 West Kendall Toyota – Miami, FL.....	19
<i>2.5 SUSTAINABILITY & CONSERVATION.....</i>	<i>19</i>
<i>2.6 MINIMUM REQUIREMENTS.....</i>	<i>19</i>
3.0 APPROACH TO SCOPE OF WORK.....	22
<i>3.1 CITY'S NEEDS, GOALS, AND OBJECTIVES.....</i>	<i>22</i>
3.1.1 Project Approach	22
3.1.2 Scheduling Timeline – Design Plan for Implementation	23

3.1.3 Available Resources	25
3.2 CITY LOCATIONS.....	25
3.3 SECURITY GUARD ASSIGNMENTS.....	25
3.4 CENTURION SECURITY PERSONNEL	26
3.4.1 Advance Approvals	26
3.4.2 Qualified and Licensed.....	26
3.5 SECURITY GUARD TRAINING.....	27
3.5.1 Current/Proposed Training Program	27
3.5.2 Training Resources	29
3.5.3 Vehicle Operating Training.....	29
3.6 UNIFORMS AND EQUIPMENT	30
3.6.1 Uniforms	30
3.6.2 Vehicles for Roving Posts	30
3.6.3 Communications Equipment & Central Dispatch Center.....	31
3.6.4 Safety/Security Equipment (per guard)	32
3.6.5 Reporting & Miscellaneous Equipment	32
3.6.6 Virtual Guard Systems.....	32
4.0 REFERENCES	33
4.1 REFERENCE #1: MIAMI-DADE WATER & SEWER DEPARTMENT.....	33
4.2 REFERENCE #2: GLORIETA GARDENS	33
4.3 REFERENCE #3: MILLENNIUM HOUSING MANAGEMENT	34
5.0 MINORITY/WOMEN (M/WBE) PARTICIPATION	34
6.0 REQUIRED FORMS.....	35
6.A PROPOSAL CERTIFICATION.....	35
6.B COST PROPOSAL.....	36
6.C NON-COLLUSION STATEMENT.....	38
6.D NON-DISCRIMINATION CERTIFICATION FORM.....	39
6.E LOCAL BUSINESS PREFERENCE (LBP) CERTIFICATION STATEMENT	40
6.F CONTRACT PAYMENT METHOD.....	41
6.G. SAMPLE INSURANCE CERTIFICATE.....	42
6.H W-9 FORM.....	43
6.I ACTIVE STATUS PAGE – DIVISION OF CORPORATIONS (SUNBIZ.ORG)	44
7.0 ADDITIONAL ONLINE FORMS.....	46
7.1 REQUIRED FORMS COMPLETED ONLINE	46

7.2 EVIDENCE OF SIGNATORY AUTHORIZATION 47

8.0 CAPABILITIES STATEMENT48

1.0 EXECUTIVE SUMMARY

1.1 CENTURION SECURITY GROUP

Since 2010, Centurion Security has successfully provided trusted security and scalable technology solutions to many of Florida's high value clients. When clients are faced with complex security challenges, our team of highly trained security consultants provide advisory expertise, security guard personnel, complete security resourcing solutions, and a complete range of software and technological security products.

Providing Security Guard Services under a Class B Security Agency business license, Centurion Security is owned and operated by retired Military Law Enforcement and Special Operations, Miami Dade Police, and High Value Asset Recovery Specialist personnel.

1.1.1 Company Mission & Core Values

Centurion Security Group strives to be recognized as the most impactful and responsive provider of contract security services in every market we serve. We accomplish this by recruiting, training, and retaining the best possible people and combining cutting edge technologies as well as empowering our entire staff to deliver *Legendary* service to every customer and at every interaction.

The principles and management team of Centurion Security understand the importance of our mission as a potential Security Guard Services provider for City facilities. We specialize in providing armed and unarmed Security Guard Services for clients and can offer pricing options that will meet the County's budget requirements. We view pricing and related options as a negotiable tool designed to bring together the best solution for the County.

Our core values serve as the foundation of our business model and define the way we treat our employees and conduct business with our valued clients. Centurion Security instills these values throughout the organization:

- Work with quality people; both clients and employees.
- Do what is right for our clients & people.
- Train our employees to be winners.
- Analyze every business process to consistently improve quality & efficiencies.

Benefits to the City of Ft. Lauderdale

Foundation - Centurion Security brings together decades of experience in military security, law enforcement, and security services.

Qualified Management - Especially adept at screening, recruiting, and hiring experienced security guard personnel who are well trained, dependable, alert, and attentive.

Central Dispatch Center – Owns and operates a twenty-four (24) hour self-sustained Dispatch and Communications Center (DCC).

Experienced Security Officers - Superior safety and security services include armed/unarmed officers, roving patrols, access control, and traffic enforcement officers experienced in supplying first class hospitality while ensuring the safety within the assigned locations.

Enhanced Training - Beyond basic training, all Centurion Security officers receive post specific training from the highest-level trainers to enhance their ability to respond and react to any situation.

- Track our services through proven metrics.
- Understand each client's culture and match our people to support it.
- Deliver "Legendary Service" at every interaction, so we never lose a customer based on poor service.
- Deliver real, tangible value to our employees, customers, and shareholders.

1.1.2 Headquarters Office & Central Dispatch Center

Headquarters: Centurion Security maintains its main headquarters office in Miami, Florida at:

Centurion Security Group, LLC
13000 SW 120th Street
Miami, FL 33186
Office: (800) 800-9151, ext. 4101

With a central administrative office and Central Dispatch Center located in Miami, Centurion Security's standard office hours are 8 a.m. to 5 p.m. Monday through Friday Eastern Time for administration, accounting, and weekday operations and will remain so during the term of this Contract and any renewals. In addition, our Central Dispatch Center is open and available 24/7/365 for ongoing interactions with the City for any Security-related services.



Central Dispatch Center: Contact can be made 24/7/365 via the following phone and email.

Phone: 800-800-9151

Email: Dispatch@CenturionSecurityGroup.com

Our Duty Dispatchers are responsible for ensuring that all Security Guards are clocking in and out of facilities using radios, electronic devices, and/or our reporting system according to facility procedures and directives, which includes positive voice or electronic confirmation. Dispatchers also provide information and feedback to Supervisors and Project Manager.

1.1.3 Communications Between Centurion Security and the City

Centurion Security maintains redundant Communications Equipment able to communicate with all contract stakeholders, which includes Centurion Security's Supervisor and home office, 911, local police, and the city's assigned Point-of-Contact/Contract Manager.

Any communications relating to a specific request will be addressed directly to the contact person identified for that request. Generally, communications will be submitted via e-mail, but may also be submitted by regular mail or telephone, depending upon the urgency of the incident and/or the severity of the incident, followed by written confirmation and acknowledgment. At the onset of the contract, we will assign a City liaison who will ensure that we have constant and open communications for all requests made throughout the contract term. Centurion Security's City liaison will be responsible for escalating the response based on the type and severity of the incident.

1.2 KEY PERSONNEL

1.2.1 Management Team

The most vital part of Centurion Security's success is and will continue to be our people. To ensure a seamless transition of security services for the City of Fort Lauderdale, our highly trained and professional management team will be overseeing this project. We will assess and re-assess the security situation and will adapt policies and protocols to best suit the ever-changing needs of the City. Centurion Security's management is second to none and will serve the City with a wealth of military, law enforcement, security and management experience.


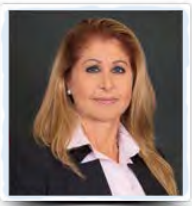
Our management team prides itself on being the most customer service orientated and proactive team in the industry. We are an effective team committed to providing real solutions, immediate attention, and effective results for any security related challenge the City may encounter. We focus on developing partnerships with our clients that inspire confidence and trust. Over the years, we have been able to leverage our wide range of expertise, together with our advanced technologies to adapt to every security need, and to act effectively in every situation. From personnel and procedures to technology solutions our entire team is available 24 hours a day, 7 days a week.

Primary Points of Contact

The following management personnel will be the key contacts for financial, operational, and administrative issues throughout the contract period:

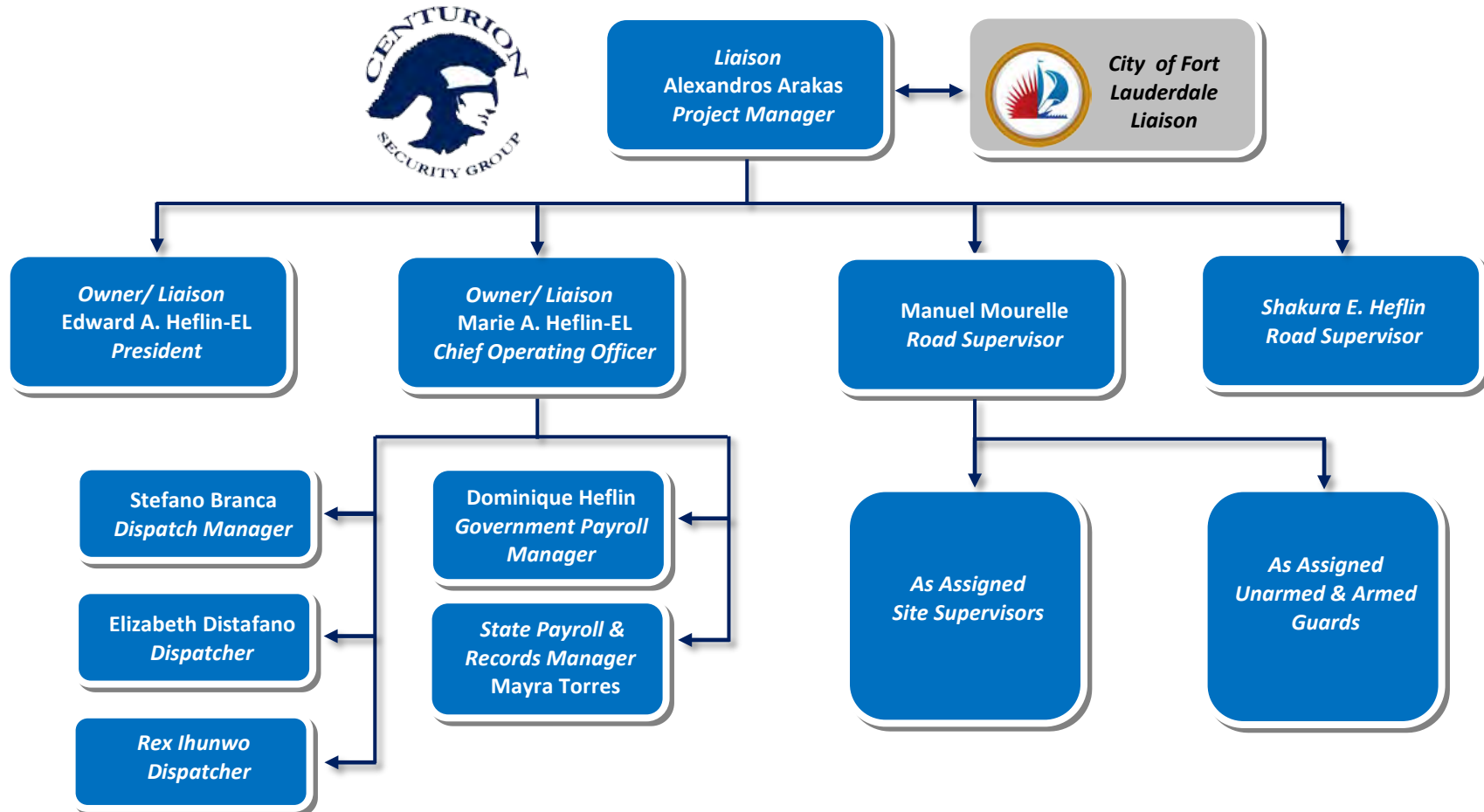
Principal/Primary Point of Contact	
<i>Name:</i>	Edward A. Heflin-EL, President
<i>Email Address:</i>	EHeflin@CenturionSecurityGroup.com
<i>Office Number:</i>	800-800-9151 or 305-964-7651
<i>Cell Phone Number:</i>	305-975-5585
Principal/Secondary Point of Contact	
<i>Name:</i>	Marie A. Heflin-EL, COO
<i>Email Address:</i>	MOrtega@centurionsecuritygroup.com
<i>Office Number:</i>	800-800-9150 or 305-964-7651
<i>Cell Phone Number:</i>	305-303-3525

See Management Team Roles and Qualifications below:

Centurion Security Group – Contract Team		
Key Personnel	Role on Project	Qualifications/Experience
Edward A. Heflin-EL President 	<ul style="list-style-type: none"> Operations management at peak performance Oversight of supervision 100% post order adherence Generate/file required reports Site and personnel inspections Manage QC program Oversee site specific training Administer disciplinary and corrective actions Attend City meetings Ensure successful start-up and wrap-up of projects 	<ul style="list-style-type: none"> 25+ years in the security industry both military to private industry 6+ years as security business owner and results-oriented leader and problem solver Demonstrated ability to adapt and excel in high paced, high stress environments <u>Licenses include:</u> “D,” “G,” and “C;” Armed Security Officer; Security Officer; and Concealed Weapons & Firearms Yokosuka Naval Base: MP Security and Investigative technique training Security Force Leadership Training
Maria A. Heflin-EL COO 	<ul style="list-style-type: none"> Contract oversight and Point-Of-Contact Contract compliance Payroll & billing Administrative oversight Asset management Oversight of screening and hiring process Administrative/operational team building 	<ul style="list-style-type: none"> 25+ years business management and owner in the investigation and security industry <u>Licenses include:</u> Security Agency Manager, Investigative Agency Manager, Private Investigator, Armed Security Officer, Security Officer, Statewide Firearms and Concealed Firearms/Weapons Bilingual English and Spanish

1.2.2 Organizational Chart

Officers, principals, supervisory staff and key individuals who will be directly involved with the work and their office locations are identified in the Organizational Chart below. Centurion Security’s organizational chart depicts the structure, individuals, and lines of authority, accountability, and communications that apply to our day-to-day security guard service operations:

Centurion Security Group – Organizational Chart

1.2.3 Account Manager

Upon contract award, Centurion Security will hire an Account Manager dedicated to overseeing security guard services and interfacing with the City's assigned staff. Our objective is to hire locally or, if the client is satisfied with the outgoing Account Manager, Centurion Security warrants that it will make every effort to negotiate with the outgoing service provider and hire this individual as a qualified and dedicated Centurion Security team member.

1.2.4 Security Guards

Centurion Security has a history of hiring current and prior military and law enforcement personnel with the minimum experience and certifications required for security guards/officers. When building our Security Guard team, we will make every effort to hire and bring that experience to serve the City's needs.

1.3 SECURITY GUARD SERVICES

Under this contract, Centurion Security will provide the City of Fort Lauderdale with qualified, experienced, and licensed Security Guard Services in compliance with all terms, conditions, and specifications described within the scope of services in the RFP. This includes the City's current and future requirements at three key locations:

1. Public Works Fiveash Regional Water Treatment Plant compound
949 NW 38th Street, Fort Lauderdale
2. Department of Sustainable Development
Building Services Center
700 NW 19th Avenue, Fort Lauderdale
3. City of Fort Lauderdale, City Hall
100 N Andrews Avenue, Fort Lauderdale



CITY OF FORT LAUDERDALE

In addition to these main locations, security services will be maintained at other City facilities and special events or emergency situations on an as needed basis upon request. Centurion Security has the ability to provide any level of security officers required and cover the necessary hours, shifts, and routes.

Centurion Security will assign only personnel who have been vetted, background checked, and who have the security qualifications and training required for their positions. Additionally, any and/or all personnel will be submitted to the City for approval prior to their assignments. Centurion Security supervisors provide the oversight to ensure that all security officers/guards receive the appropriate training for their positions and have compatible deportment, appearance, and conduct expected as professional public servants.

Having provided similar security guard services for other government agencies at similar facilities, Centurion Security has the experience and ability to ensure that the services provided are compatible with the environment and public interaction necessary to maintain the City's buildings, plants, and events.

2.0 EXPERIENCE AND QUALIFICATIONS

2.1 COMPANY OVERVIEW

For more than 10 years, Centurion Security Group, LLC has been providing security guard services to public and commercial organizations that include armed and unarmed, roving, surveillance, and monitoring of complex integrated facilities. Centurion Security is owned and operated by retired Military Law Enforcement and Special Operations, Miami Dade Police, and High Value Asset Recovery Specialist personnel.

With over 120 years of combined experience, including an additional combined 63 years providing security related services to the private sector, we have both the qualifications and expertise seldom found with security guard service providers. Whether it is traditional armed and unarmed security or hybrid advanced guard and technology solutions, Centurion Security will provide the manpower and technological edge that makes a difference.

Our business model is based on creating and delivering operational excellence to each and every customer by selecting the right people and training them to exceed customer expectations. Centurion Security supplies both innovative physical and electronic security services, which enables us to deliver uncompromising value and cost effectiveness while meeting the City's requirements.

2.2 SECURITY AGENCY QUALIFICATIONS

2.2.1 Security Guard Services Expertise

The City will receive the benefit of Centurion Security's years of experience as a provider of Security Guard Services with the following expertise specifically related to this contract:

- **Foundation** – With its Central Dispatch Center in Miami, Centurion Security brings together an extremely experienced team of former military security, law enforcement, and security guard personnel.
- **Successful Collaboration** – Through established relationships with local police, DHS, and related security authorities, Centurion Security uses proven crime prevention strategies that mitigate both active and potential threats.
- **Security Personnel Recruitment** – Especially adept at screening, recruiting, and hiring experienced security guards who are well trained, reliable, alert, and attentive.
- **Experienced Security Officers** – Superior safety and security services include armed/unarmed officers, roving patrols, access control, and traffic enforcement officers experienced in providing first class hospitality while ensuring the safety of Pembroke Hills community's owners and property.
- **Enhanced Training** – Beyond basic training, all Centurion Security officers receive post specific training to enhance their ability to respond and react to emergency situations.
- **Best Key Rating Guide** – Centurion Security's insurance company, Clear Blue Insurance Company, maintains an "Excellent" rating in the current edition of AM Best's Key Rating Guide (*see Attachment 1: AM Best's Credit Rating*).
- **Insurance** – Centurion Security maintains current business liability insurance with Clear Blue Insurance Company (*see Attachment 2: Certificate of Liability Insurance*).

2.2.2 Minimum Qualifications

In addition to Centurion Security's confirmed expertise, we offer the following in response to the minimum qualifications identified in the solicitation:

- **Years of Experience** – Proposer or principals shall have at least five (10) years of providing security services experience.
- **Request for Evidence of Qualifications** – Before awarding a contract, the City reserves the right to require that a Proposer submit such evidence of qualifications as the City may deem necessary. Further, the City may consider any evidence of the financial, technical, and other qualifications and abilities of a firm or principals, including previous experiences of same with the City and performance evaluation for services, in making the award in the best interest of the City.
- **No Judgments, Lawsuits, or Conflicts of Interest** – Firm or principals shall have no record of judgments, pending lawsuits against the City or criminal activities involving moral turpitude and not have any conflicts of interest that have not been waived by the City Commission.
- **City Contract Default/Arrears of Debt** – Neither firm nor any principal, officer, or stockholder shall be in arrears or in default of any debt or contract involving the City, (as a party to a contract, or otherwise); nor have failed to perform faithfully on any previous contract with the City of Fort Lauderdale.

2.2.3 Licenses and Certifications

Certified MWBE Class B Security Agency: As a privately held Minority Women- and Disabled Veteran-owned Small Business Enterprise (MWBE and DVOSB), Centurion Security provides Security Guard Services under a Class B Security Agency business license. Our Central Command Dispatch Center is located in Miami, Florida.

Florida State Requirements: As a registered Security Agency in the State of Florida, Centurion Security meets the following State requirements:

- Independently operates a stationary base station, which is not outsourced to any other company and is not a home office, mail drop location, cellular phone, or other location.
- Maintains more than 10 dedicated lines for incoming and outgoing voice phone calls, plus a dedicated T-1 telephone communications system designed to handle quality data transmission and digital telephone communications supported by a backup cellular system for emergencies.

In addition, a short-term (2-hour), battery backup system, and an emergency backup generator system supplies uninterrupted power to the entire center during power outages, which enables the company to maintain operations during power outages, inclement weather, and man-made or natural disasters.


Security Agency Licenses: Centurion Security Group is registered to do business in the State of Florida as a Security Agency. Centurion Security holds the following licenses:

- B License #: 1000166 (*see Section 2.6 for copy of license*)

2.4 PAST PROJECTS

The following contracts are either current or have been performed within the past five (5) years.

2.4.1 Miami-Dade County Water & Sewer Department – Miami, FL

Centurion Security Group/(Centurion/Feick Partnership) - Security Guard Services		
Miami-Dade County Water and Sewer Department – Various Locations, Miami, FL		
<i>Description of Work:</i> Providing armed/unarmed security services, access control, patrols		
<i>Degree of Public Contact:</i> Medium		
<i>Location and Hours Contracted per Week:</i> Total Hours = 1,372 <ul style="list-style-type: none">• Various Locations (10) throughout Miami = 1,372		
<i>Total Dollar Value of Contract:</i> \$5,000,000+		
<i>Contract Period:</i> 2017 to Present		
<i>Contact Person and Phone No.:</i> Mr. Aubrey J. Johnson (786) 552-8458		
<i>Prime Contractor or Subcontractor:</i> Prime/Joint contractor (Centurion/Feick Partnership)		
<i>Results of Project:</i> Ongoing and very successful with complete satisfaction		

2.4.2 (HUD) Glorieta Gardens Apartments – Opa-Locka, FL

Centurion Security Group - Security Guard Services Contract	
Glorieta Gardens Apartments; Opa-Locka, FL	
<i>Description of Work:</i> Provide armed & unarmed security, access control, and patrol	
<i>Degree of Public Contact:</i> High	
<i>Location and Hours Contracted per Week:</i> Total hours = 672 <ul style="list-style-type: none"> • HUD (13180 Port Said Road) = 672 	
<i>Total Dollar Value of Contract:</i> \$669,177+	
<i>Contract Period:</i> 2015 to Present	
<i>Contact Person and Phone No.:</i> Signe Williamson (O: 704) 465-8074 or (C: 443) 465-3577	
<i>Prime Contractor or Subcontractor:</i> Prime/sole contractor	
<i>Results of Project:</i> Past & ongoing and very successful	

2.4.3 (HUD) Millennium Housing Management – Orlando, FL

Centurion Security Group - Security Guard Services Contract
Millennium Housing Management, Orlando, FL
<i>Description of Work:</i> Provide unarmed security services, gated access control, & patrol
<i>Degree of Public Contact:</i> High
<i>Location and Hours Contracted per Week:</i> Total hours = 1,344+ <ul style="list-style-type: none"> 1488 Mercy Drive, Orlando, FL = 1,344+ hours
<i>Total Dollar Value of Contract:</i> \$1,362,816+
<i>Contract Period:</i> 2016 to 2018
<i>Contact Person and Phone No. during contract period.:</i> Rita Mooney 440-225-3983 / 216-236-0409 Tom Strausborger 260+414-6735
<i>Prime Contractor or Subcontractor:</i> Prime/sole contractor
<i>Results of Project:</i> Completed with satisfaction

2.4.4 (HUD) Millennium Housing Management – Riviera Beach, FL

Centurion Security Group - Security Guard Services Contract
Millennium Housing Management, Riviera Beach, FL
<i>Description of Work:</i> Provide armed security services, access control, and patrol
<i>Degree of Public Contact:</i> High
<i>Location and Hours Contracted per Week:</i> Total hours = 1,008+ <ul style="list-style-type: none"> 2888 NW 132 Street = 1,008+ hours
<i>Total Dollar Value of Contract:</i> \$671,580+
<i>Contract Period:</i> 2016 to 2018
<i>Contact Person and Phone No. during contract period:</i> Rita Mooney 440-225-3983 / 216-236-0409 Tom Strausborger 260+414-6735
<i>Prime Contractor or Subcontractor:</i> Prime/sole contractor
<i>Results of Project:</i> Completed with satisfaction

2.4.5 State of Florida Emergency Management, Multiple Locations, FL

Centurion Security Group - Security Guard Services Contract
State of Florida – Emergency Management, Multiple Locations, FL
<i>Description of Work:</i> Provide armed security service, patrol, and access prevention
<i>Degree of Public Contact:</i> High
<i>Location and Hours Contracted per Week:</i> Total hours = 1,680 <ul style="list-style-type: none"> • 347 Don Shula Dr., Miami Gardens, FL = 336 hours • 7000 Miramar Parkway, Miramar, FL = 336 hours • 3700 NW 11th Place, Lauderhill, FL = 336 hours • 380 Bahman Ave., Opa-locka, FL = 336 hours • 900 N Flamingo Rd., Pembroke Pines, FL = 336 hours
<i>Total Dollar Value of Contract:</i> \$5,722.080
<i>Contract Period:</i> 2020 to Present
<i>Contact Person and Phone No:</i> Virgil Howard; (850) 488-4946 / (850) 559-0340
<i>Prime Contractor or Subcontractor:</i> Prime/sole contractor
<i>Results of Project:</i> Ongoing with satisfaction

2.4.6 Banks: Executive Bank – Miami, FL & City National Bank – Miami Beach, FL

Centurion Security Group - Security Guard Services Contract
Executive Bank, Miami & City National Bank, Miami Beach, FL
<i>Description of Work:</i> Provide unarmed security services, access control, and patrol
<i>Degree of Public Contact:</i> High
<i>Location and Hours Contracted per Week:</i> 280 <ul style="list-style-type: none"> • Executive Banks: Various Locations = 152 hours (Ongoing) • City National Bank: Miami Beach, FL = 128+ hours (Previous, temporary)
<i>Total Dollar Value of Contract for Executive Bank:</i> \$124,488+ <i>Total Dollar Value of Contract for City National Bank:</i> \$116,480+ <i>Total of combined Bank Contracts:</i> \$240,968+
<i>Contract Period Executive Bank</i> 2018 to Present
<i>Contact Person and Phone No.:</i> Richard Rodriguez (305) 273-2923 / (305) 710-1368 <i>Contact Person and Phone No.:</i> Mario Lopez (305) 577-7356
<i>Prime Contractor or Subcontractor:</i> Prime/sole contractor
<i>Results of Project:</i> Ongoing and very successful with complete satisfaction

2.4.7 West Kendall Toyota – Miami, FL

Centurion Security Group - Security Guard Services Contract
West Kendall Toyota – Auto Dealership, Miami, FL
<i>Description of Work:</i> Provide armed security services, access control, and patrol
<i>Degree of Public Contact:</i> Medium High
<i>Location and Hours Contracted per Week:</i> Total hours = 224 <ul style="list-style-type: none"> 13800 SW 137 Avenue = 126
<i>Total Dollar Value of Contract:</i> \$109,746+
<i>Contract Period:</i> 2015 to Present
<i>Contact Person and Phone No.:</i> Kelly Moore (305-728-6868) / (C: 782-256-7464)
<i>Prime Contractor or Subcontractor:</i> Prime/sole contractor
<i>Results of Project:</i> Ongoing and very successful with complete satisfaction

2.5 SUSTAINABILITY & CONSERVATION

As a company, Centurion Security Group is mindful of the impact its business practices can have on the environment. That is why we continually look for ways to reduce waste, encourage the use of recyclable materials, use energy-efficient equipment, and adopt practices that help reduce our carbon footprint.

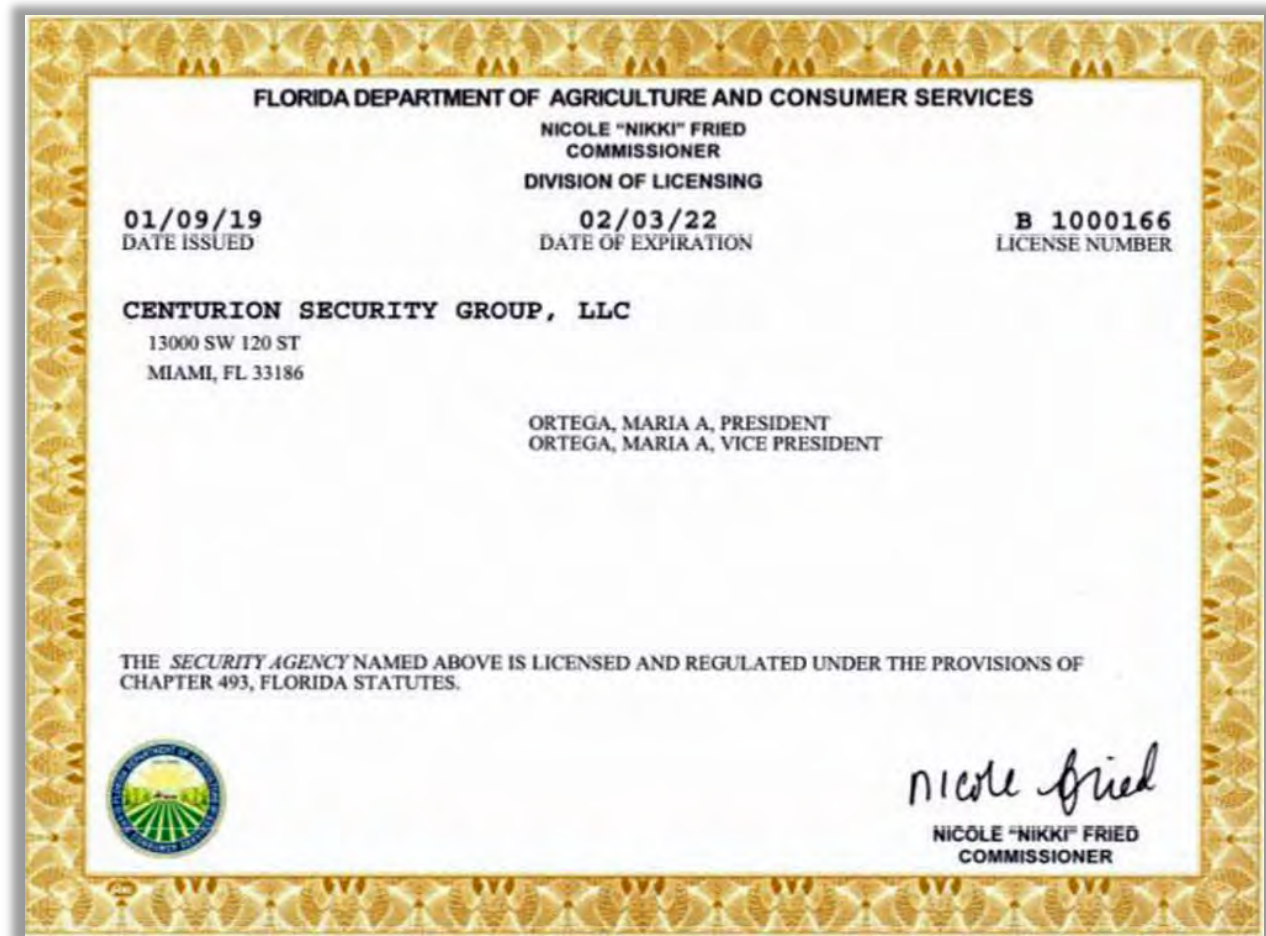
Recently, we have changed all of our lighting and switches at our main office for more energy efficiency. We are currently in negotiations with our association to install solar panels on our building to access clean energy. Our employees and customers are also encouraged to take these steps so that we can help reduce global warming and protect our environment!

2.6 MINIMUM REQUIREMENTS

Security Agency Licenses: Centurion Security Group is registered to do business in the State of Florida as a Security Agency (*see below*). Centurion Security holds the following licenses:

- B License #: 1000166

- a. Class "B" Firm License** – *The Contractor must have a Class "B" Security Firm License.*



- b. Class "BB" Branch Office License** – *Any and each individual branch office location where security business is actively conducted must have a Class "BB" Branch Office License.*

Centurion Security Group, LLC does not have a Class "BB" License at this current time. We are more than able and willing to open a branch in Ft. Lauderdale County and secure a Class "BB" Branch License if the City of Fort Lauderdale deems that it is prudent or necessary.

- c. Class "M/MB" Manager License** – *Any person who directs the activities of licensed security officers at any firm or branch office must have a Class "M" or Class "MB" Manager License. A Class "D" licensee, who has been so licensed for a minimum of two (2) years may be designated as the manager, in which case the Class "M" or "MB" license is not required.*

Centurion Security's headquarter location is managed under Marie A. Heflin-EL; license number MB1200192.

- d. Manager Location** – *The manager assigned to firm or branch office must operate primarily from the location for which he has been designated as manager.*

Should it become necessary to open a Branch Office in Ft. Lauderdale, Centurion Security will assign President, Edward A. Heflin-EL as the branch manager under "D" license number

D1210151, or Assistant Operations Manager/Dispatch Manager Stefano Branca under “D” license number D1903470 to serve as the Branch Manager in Fort Lauderdale.

- e. License Manager** – *Each licensed location must have a designated, properly licensed manager and a licensed manager may only be designated as manager for one location.*

Centurion Security does not currently have a branch office, but warrants that it will designate and provide a licensed manager in accordance with section 2.6, paragraph “d” above.

- f. Tri-County Office** – *Contractor must have a regular business office location in the tri-county area (Miami- Dade, Broward, and/or Palm Beach).*

Centurion Security owns and operates its business from our corporate office located at 13000 SW 120th Street, Miami, FL 33186, which is within the Tri-County area.

- g. Dispatch Facility Employees** – *The Contractor's dispatch facility shall be staffed by full-time employees of the Contractor at the location properly zoned for such activity.*

Centurion Security’s Central Command Dispatch Center is located at 13000 SW 120th Street, Miami, FL 33186. Centurion Security has two (2), active dispatchers per shift at all times. One dispatcher maintains and manages officers, schedules, and developing situations of officers on the ground at our clients’ facilities. The other dispatcher primarily monitors and conducts surveillance (as required/assigned) by clients. Additionally, in developing/emergency situations, the second dispatcher provides backup operations for the primary dispatcher to ensure the smoothest and best possible reaction time, communications, and operational function between the dispatchers, officers on the ground, and all levels of management, both Centurion Security’s and those of our Clients.

3.0 APPROACH TO SCOPE OF WORK

3.1 CITY'S NEEDS, GOALS, AND OBJECTIVES

3.1.1 Project Approach

In submitting this proposal, Centurion Security proposes to provide unarmed security guard services at Public Works Fiveash Regional Water Treatment Plant, Department of Sustainable Development Building Services Center, and City of Fort Lauderdale, City Hall, both stationery and roving. Moreover, Centurion Security will provide all personnel, equipment, and vehicles necessary to ensure full coverage at all locations with redundant backup of qualified personnel in the event of an emergency surge or loss of employees.

Centurion Security is well equipped to satisfy all of the requirements for this contract at all three City facility locations in accordance with the scope of services. As a Florida-based security company, we will have access to all of the resources (security guard personnel and equipment) necessary to service all aspects of the contract. Additionally, both the experience and training of our personnel enable us to offer high quality guards whose vigilance will protect the City's critical facilities, personnel, and visitors. As such, Centurion Security will provide all resources necessary to initiate, manage, and execute the contract requirements and warrants that all services and requests will be performed in a timely and professional manner.

Security Guard Responsibilities

- *Provide unarmed security guard services at Public Works Fiveash Regional Water Treatment Plant, Department of Sustainable Development Building Services Center, and City Hall, both stationery and roving.*
- *Assign security guard personnel to other City facilities and/or events and/or emergency situations as needed.*
- *Provide all resources necessary to initiate, manage, and execute the contract requirements in a timely and professional manner.*
- *Leverage Centurion Security's monitoring, screening, and surveillance devices.*
- *Maintain a safe and secure environment, prevent crime, investigate disturbances, monitor and control access and departures at building entrances and vehicle gates, and defend life and property.*
- *Engage security guards who have the certifications and experience and who are properly trained and qualified to perform high-level security services.*
- *Ensure that all security personnel onsite conduct themselves in a professional, respectable manner and are polite, courteous, cooperative, and pleasant in the conduct of their duties.*

During critical high alert situations, our security guards will use their skills and training in a team approach while leveraging their use of monitoring, screening, and surveillance devices. In addition, when assessing and confronting situations and individuals, we will work in close coordination with police and other security authorities.

Centurion Security recognizes that by engaging contracted Security Guard Services, it is the City's intent to maintain a safe and secure environment, prevent crime, investigate disturbances, monitor and control access and departures at building entrances and vehicle gates, and defend life and property by means of well-trained experienced, alert, interested, and reliable Security Guards. Additionally, we regard all city properties as critical infrastructure assets, which require a high level of expertise to confront events and individuals in order to mitigate and/or rectify each situation quickly with the least amount of friction.



3.1.2 Scheduling Timeline – Design Plan for Implementation

Our commitment to provide responsive, legendary service begins prior to contract start-up. Centurion Security's account-specific service parameters and quality standards are developed once a partnership agreement has been solidified. During our transition period, a customized service delivery plan is developed to include the following elements:

- Building profiles, nuances, tenant cultures, and key focus areas
- Employee selection criteria
- Special training requirements and on-site training curriculum
- Job responsibility/assessment
- Post assignment orders and account/emergency procedures
- Job Safety analysis
- Establishment of quality benchmarks, evaluative metrics, and corrective action processes
- Written standards of performance and responsiveness targets (quality goals)
- Strategic and tactical security issues and plan development
- Technology Utilization Plan
- Determination of assessment and feedback methods
- Special client issues and requirements
- Qualitative and quantitative reports as defined by the customer
- Detailed transition plan and quality dashboard to track transition process, milestones, and the voice of the customer

These initial Quality Standard Areas (QSA's) are then integrated into all account processes for each building, site, and property (selection, training, operations, support). They are also used to

create a set of measurable performance objectives for each level of personnel and for each post assignment that will be used in the performance review process.

Centurion Security's transition process is extremely methodical and includes meetings with each property manager and chief engineer to assess the service delivery method, current staff, training deficiencies, building/tenant nuances, unique security/safety/fire risks, and overall feedback from the property management team on the state of the current program and the desired state of the security program once Centurion Security assumes the services contract. A detailed project plan is created for each property to include key activities, milestones, owners, and due dates. This plan is updated daily and weekly and provided to each property manager in a dashboard version focusing on key transitional activities and results. We also create a customized and robust communication plan for the security staff and property management so that both stakeholder groups are informed every step of the way during the transition period.

Transition Steps/Implementation:

Centurion Security is currently providing similar security services which demonstrates our ability to ensure a smooth transition in the allocation of resources, i.e., the personnel, equipment, etc., essential to this contract. During the Contract transition period as the incumbent Contractor transitions out and Centurion Security transitions in to take over the Contract's Security Guard Services, we propose the following schedule. With a target start date of 10/01/2020, Centurion Security proposes the following steps with a specific schedule agreed upon to guarantee an uninterrupted implementation:

Design Plan for Implementation

Transition Steps to Implementing Services upon Contract Award	
Date	Implementation Steps
10/28/2020	Centurion Security submits proposal to the City of Fort Lauderdale
TBD/2020	City approves contract for security services
TBD/2020	Within 10 days, SLA Manager conducts kick-off meeting to discuss the Scope of work
TBD/2020	Centurion consults with outgoing Contractor—establishes a transition & personnel swap (1 week)
TBD/2020	All required personnel are selected, hired, and files are submitted to the City (2-4 weeks)
TBD/2020	Additional equipment is ordered (2-4 weeks)
TBD/2020	Training of personnel begins (1 week)
TBD/2020	Additional personnel are identified (1-2 weeks max)
TBD/2020	Work schedules established and issued (1 week or less)
TBD/2020	Face to face personnel meetings are conducted (2 weeks of less)
TBD/2020	Off-site practical exercises and scenarios are conducted, and systems are tested (1 week)
10/01/2020	Services start date
TBD/2020	Security Services will be evaluated in consultation with City POCs

3.1.3 Available Resources

Security Officers: Centurion Security currently consistently provides roughly 5,500 to 6,000 hours of security services across all clients. We employ over 228 armed and unarmed employees—primarily, armed Level 2 & 3 Officers.

Technological Capabilities: We feel that our technological capabilities outpace those of our competitors. All of our operations are in real-time. We are able to remain at the razor's edge of the sword because we are cojoined and partnered with Innovatech, Inc., a technology-based company. Together, we are able to bring our clients the most advanced tools, equipment, and officers to incorporate hybrid technologies on the peripheral or integrated within our client's own systems to more rapidly and efficiently respond to situations that require real-time governance.

Real-Time Monitoring: Time is always of the essence, and we pride ourselves in not wasting time. We have the ability in most cases to see and hear real-time situations as they unfold. This provides Centurion Security with a distinct advantage when managing important and delicate situations. From tracking foot and vehicle patrols in real-time with our TrakTIK database, to live-remote camera monitoring and surveillance, Solar Camera systems, and a variety of Access Control systems, we manage it all "in-house."

Two 24/7 Dispatchers: We are most likely the only security company to boast two (2), 24/7 dispatchers.

Our hybrid-guarding, monitoring, and surveillance program is in the final stages of approval with 18 different clients. It is something that we can introduce and implement with the City of Ft. Lauderdale if there is interest and we are called upon to do so.

Most importantly, we have the financial capacity to sustain our electronic and guarding programs for the long-term.

3.2 CITY LOCATIONS

Centurion Security will provide the City with qualified security officers/guards for the City's current and future needs, which include three primary locations/facilities:

- Public Works Fiveash Regional Water Treatment Plant compound
 - 949 NW 38th street, Fort Lauderdale
- Department of Sustainable Development
 - Building Services Center, 700 NW 19th Ave, Fort Lauderdale
- City of Fort Lauderdale, City Hall
 - 100 N Andrews Ave, Fort Lauderdale

Additional Facilities/Events/Emergencies: In addition to these primary locations, security officer services will be made available for other City facilities and/or event and/or emergency when requested.

3.3 SECURITY GUARD ASSIGNMENTS

Number of Guards: In alignment with the City's intention, Centurion Security will have the following guards at each post during service hours:

- One (1) guard each at City Hall and Five Ash
- Two (2) guards at Department of Sustainable development

Centurion Security employees 228 full and part-time officers. Additionally, we employ over 20 armed & unarmed standby floaters for emergency call-up and deployment for short durations of 1 to 2 weeks. Each of these floater officers to be designated and entrusted with the responsibilities of the City of Ft. Lauderdale facilities has already gone through, or will have gone through, the prerequisite background and training required specifically for the City of Ft. Lauderdale prior to being placed on any City facility to conduct work.

3.4 CENTURION SECURITY PERSONNEL

3.4.1 Advance Approvals

Centurion Security works with other County and State agencies and is extremely familiar with the process of Advance Approvals. Centurion Security acknowledges our understanding and will comply with all Advance Approval processes and procedures.

3.4.2 Qualified and Licensed

Guard Categories:

Centurion Security has on staff two (2) Master Trainers who are responsible for the training schedule and regiment of all officers and at all levels as warranted. All officers are required to pass the same level of criminal background checks at the highest level. Centurion Security acknowledges that the City of Ft. Lauderdale is the ultimate authority to decide if any officer meets the necessary criteria of what will be considered a pass or fail.

Officers at all levels are given a report writing and patrolling course. In addition to the First Aid Course, we offer each officer additional training in the areas of Use of force, Active Shooter, Bomb Threat, Baton use, Pepper Spray, and Handcuffs. Security Guard levels include:

- **Level A–Base Level** – At this level, Centurion Security hires candidates both “with and without” experience. Regardless of experience, each officer is/will be trained using the same format as desired by the City of Ft. Lauderdale. Less experienced officers are placed with Team Leaders and/or Supervisors for an additional 16 to 24 hours of on-the-job training to ensure that all Level “A” officers have been trained and meet all the required criteria before being considered qualified to stand duty at a Ft. Lauderdale facility.
- **Level B–Mid Level** – Centurion Security’s Level “B” Officers are a bit more unique than those provided by most security service providers. We begin to train our second (2nd) and third (3rd) year officers with the interactive skills and abilities in team leadership and responsibilities, preparing them with the understanding and tools necessary to better comprehend their roles in the security industry, how to better serve our clients, and for consideration of advancement within Centurion Security.
- **Level C–High Level** – All Centurion Security’s Level “C” Officers meet the mandatory requirements as set forth by the City of Ft. Lauderdale. These are officers that have worked full-time in security, law enforcement, or have spent three (3) plus uninterrupted years in the military. In addition to the First Aid Course, our Level “C” officers receive mandatory training and qualifications in the areas of Use of Force, Active Shooter, Bomb Threat, Baton use, Pepper Spray, Handcuffs, and Cyber Security.

Subcontractors:

Centurion will not be using subcontractors under the City of Ft. Lauderdale contract/SLA.

3.5 SECURITY GUARD TRAINING

Centurion Security's training program will ensure that newly assigned Security Guards receive a minimum of eight hours of site-specific training that includes the following curriculum at no cost to the City:

3.5.1 Current/Proposed Training Program

All security personnel assigned to a Customer's premises under this Contract will take a mandatory Classroom Site Orientation Training consisting of the following:

- A review of the Post Orders
- General and specific orders of the facility
- Policy and specific procedures for responding to the following incidents:
 - Emergency alarms
 - Bomb threats
 - Incendiary devices
 - Disturbances
 - Suspicious persons and vehicles
 - Procedures for access control
 - Operation of security systems within the facility
 - National or regional threats
 - Report writing
 - Review of Use of Force Policy
 - Review of Florida law governing the Use of Force



In-Service Training of Personnel: Security personnel are provided with monthly firearms training to ensure that they remain proficient in the use and maintenance of weapons and firearms when required to carry while on duty. Our In-Service Training standards meet all requirements for security and law enforcement personnel.

While the contract is for unarmed security guards, Centurion Security maintains a highly trained, qualified, and respected staff of firearms instructors each with over twenty years of experience training law enforcement, military, and security personnel. These instructors are licensed by the State of Florida and are certified nationally as firearms instructors. Our investment in these highly trained experts ensures compliance with all legal and professional requirements.

Supervisor Training & Development: All supervisory personnel are provided with sixteen (16) but never less than eight (8) hours of in-service classroom training per year in the following subject areas:

- Supervisory responsibilities
- Training skill development
- Leadership development
- Authority and control
- Effective communication
- Handling complaints and grievances
- Management skills for supervisory personnel

- Time management
- Motivation
- Ethics
- How to maintain effective professional relationships
- Vicarious liability and supervision (specific to The County and Special Assessment Districts' security management personnel)
- Report writing (specific to County security management personnel)

Our Director of Operations and Project Manager, Mr. Alexandros Arakas, who is a certified police and security instructor, as well as adjunct faculty at various accredited colleges and universities, conducts our training.

Mandatory On-Going Training:

- Customer service
- Interpersonal skills & sexual harassment training
- Report writing
- Incident investigation
- Observations skills
- Effective patrolling
- Crime prevention
- Conflict management
- Managing threatening situations/hostile individuals
- Fire prevention and control
- Computer and electronic device operations training
- Use and care of all issued equipment
- Use of a level III retention holster—demonstration of proficiency required (as required)
- Impact weapon training/ASP baton
- “Red Man” training is part of the impact weapon training
- Company Policy, Rules, and Regulations training and review
- Company Policy pertaining to safekeeping of our company issued firearms
- Company Policy pertaining to firearm safekeeping while on vacation or on extended or military leave
- Additional training and review of Florida statutes governing deadly force
- Review of liability issues in connection with assigned duties
- Laws of arrest and detention in Florida
- Legal authority of licensed security officers
- Proper uniform and equipment wear and care
- Company structure and chain of command
- Post specific orders and responsibilities
- Vehicle operations and safety
- General safety procedures and protocols



3.5.2 Training Resources

Training facilities include two large classrooms equipped with media equipment (Centurion Security also has a large space for in-office training if needed). Further, we are able to rent or lease additional space in various locations as necessary to fulfill any Contract requirements for training aids, simulators, training weapons, impact training gear and weapons, training mats, training charts, and visual aids for use while conducting training sessions.

In addition to the training classrooms located at our corporate offices, we have exclusive use of a full law enforcement firearms training range where we conduct firearms training and qualifications. The firearms training consists of the basic course outlined above as well as a Tactical Pistol Course, which consist of the following:

- Shooting skills
- Advanced shooting skills
- Weapons safety and handling
- Weapon retention
- Handgun grip and stance
- Pistol presentation and firing techniques
- Pistol marksmanship principles
- Dot drills
- Reloading and malfunction training and drills
- Position and barricade techniques
- Flurry drill
- Reloading and malfunction drills
- Engaging multiple targets
- Shooting on the move
- Tactical shooting techniques
- Examination and qualifications



Supplemental Training: Centurion Security uses its training instructors' decades of experience, education, training, and continued participation in law enforcement and military service to enhance the abilities of our security personnel. We accomplish this objective by providing our security personnel with in-service training on relevant and current topics that concern our industry and affect our clients.

A significant portion of our initial post orientation and in-service training is dedicated to threat assessment and terrorism prevention. Our personnel receive training on the recognition of threats, behavioral observation techniques, legal profiling, identifying suspicious behaviors, interview techniques, and other related topics. We also provide legal updates and case law on the most current decisions of the various state and federal courts concerning security operations and the permissible actions within the confines of the law.

3.5.3 Vehicle Operating Training

Centurion Security will ensure that all guards assigned are trained in the use of a vehicle on the Customers premises, including Defensive driving. Vehicle training covers the following topics:

- Have a plan
- Think safety first
- Keep your eyes moving and be aware of your surroundings at all times

- Do not depend on other drivers' reactions – Make sure they see you
- Follow the 3 to 4 second rule
- Keep your speed under control/down
- Know your escape route(s) and leave yourself an out
- Separate/prioritize risks
- Stay focused and cut out distractions

3.6 UNIFORMS AND EQUIPMENT

3.6.1 Uniforms

Centurion Security will provide all Security Guards with the approved uniforms and ID badges that clearly identify such personnel as Centurion Security Group, Security Guards. In Addition, any Security Guard reported as not in compliance with the approved uniforms, grooming, and cleanliness will be immediately replaced to avoid any lapse in coverage. To ensure that each Security Guard understands the requirements, upon their initial hiring, they are provided with an employee handbook detailing appropriate uniforms and appearance while on duty. Moreover, this handbook is reviewed in the presence of our Human Resources Manager.

All Centurion Security guards are provided a Picture ID the day they are hired. They each sign a statement stating that they understand that a company ID and/or picture ID must be worn at all times while in uniform and on the Client's premises. In addition, if nonuniformed Security Guards are requested by the City, Centurion Security will accommodate those requests.

Uniforms (per Security Guard):

- Supervisors - Gray or White Uniform Shirts with Gold Centurion Security Patches
- Lower Level Officers – Gray Shirt with Silver Patches
- Dark Blue Pants and Black Belt
- Dark Blue Tie
- Supervisors Gold in Color Security Badge
- Lower Level Officers – Silver in Color Security Badge
- Gold or Silver in Color Whistle Set
- Heavy & Windbreaker Dark Blue Centurion Security Jacket/Coat



3.6.2 Vehicles for Roving Posts

Centurion Security will supply all of the required vehicles (automobiles, bicycles, golf carts, etc.) to be used for roving services and assume responsibility for all fuel and vehicle maintenance. Visibly, all vehicles will be identified as "Security" vehicles used in the performance of Security Guard services at the City's facility locations.

Once active at the site locations, we will be able to identify the exact type vehicles necessary to maintain security surveillance of the area with a minimum of expense. At the onset of the contract, we will assume that the historical numbers and types of vehicles will be used and then make any adjustments deemed necessary.

Centurion Security currently has the capacity to provide any Ancillary Equipment requested by the Customer on short notice or as required. We currently have either in our fleet or have immediate access to:

- V-4 & V-6 SUV's and economy automobiles
- Golf carts
- 4WD trucks (available for lease as necessary or required)
- Bicycles (available for lease as necessary or required)
- Segways (available for lease as necessary or required)

3.6.3 Communications Equipment & Central Dispatch Center

Communications: Each security position is provided with the following communications equipment:

- Two-Way Radios with chargers to communicate with the County's assigned staff
- GPS equipped for tracking purposes



Centurion Security maintains redundant Communications Equipment able to communicate with all Contract stakeholders, which includes Centurion Security's Account Manager, Supervisors, and home office, 911, City Police, and the City's assigned Point-of-Contact/Contract Manager. During the escalation of an event, communications will target security services at the event location.

Any communications relating to a specific request will be addressed directly to the contact person identified for that request. Generally, communications will be submitted via e-mail, but may also be submitted by regular mail or telephone, depending upon the urgency of the incident and/or the severity of the incident, followed by written confirmation and acknowledgment. Upon contract award, we will assign a City liaison who will ensure we have constant and open communications for all requests during the Contract term. Centurion Security's City liaison will be responsible for escalating the response based on the type and severity of the incident.

Central Dispatch Center: With a central administrative office and Central Dispatch Center, Centurion Security's standard office hours are 8 a.m. to 5 p.m. Monday through Friday Eastern Time for administration, accounting, and weekday operations and will remain so during the term of this Contract and any renewals. In addition, our Central Dispatch Center has two (2) dispatchers per shift and is open and available 24/7/365 for ongoing interactions with the City for any Security Guard-related services. Benefits include:



- **In-House Base Station** – Independently operates a stationary base station, which is not outsourced to any other company and is not a home office, mail drop location, cellular phone, or other location.
- **Dedicated Communications System** – Maintains 10+ dedicated lines for incoming/outgoing voice phone calls, plus a dedicated T-1 phone communications system designed to handle quality data transmission and digital phone communications supported by a backup cellular system for emergencies.
- **Emergency Backup System** – Employs an emergency backup generator system that can supply uninterrupted power to the entire center during power outages, which enables the company to maintain operations during power outages, inclement weather, and man-made or natural disasters.

3.6.4 Safety/Security Equipment (per guard)

- Access Cards/Keys
- On-Call List for each facility
- Emergency call procedures
- Cell “Mag-Lite” style flashlight
- “Centurion Security” raincoats (Black or Yellow) and in various sizes.
- Reflective Traffic vest
- “Caution” barrier tape
- Binoculars & Digital Camera

3.6.5 Reporting & Miscellaneous Equipment

- Desk or podium (if applicable)
- Clip boards and file box
- Logbook, Incident Reports, Daily Activity Reports
- Payroll, Scheduling, and Site-Specific Reports
- Maintenance Request
- Damage or Malfunctioning Equipment
- Light Replacement Report
- Any Site-Specific Report Required
- Office supplies – pens, paper clips, stapler, etc.
- Standard First Aid Kit and Latex Gloves

3.6.6 Virtual Guard Systems

The Virtual Guard System is one of the state-of-the-art tools that Centurion Security uses to observe, deter, and protect access points. Over time, if deemed appropriate, we may propose its use when additional surveillance is needed beyond the established Security Guards.

This technology allows us the rare ability to merge security manpower with electronic security measures in order to provide a complete, seamless solution to even the most complex access control challenges. With the addition of this technology, we are able to have:

- Remote video monitoring
- Closed circuit television monitoring (CCTV) & Advanced-Imaging IP Cameras
- Perimeter intrusion detection systems and vehicle access control



4.0 REFERENCES

Centurion Security offers the following client references supporting our ability to provide high quality security guard services in conformance with the contract requirements:

4.1 REFERENCE #1: MIAMI-DADE WATER & SEWER DEPARTMENT

WASD Security Guard Services Contract	
<i>Organization:</i>	Miami-Dade Water & Sewer Department
<i>Project Title:</i>	WASD Security Guard Services / (RFP-0188)
<i>Contract Term:</i>	From 9/01/2017 to 8/30/2020
<i>Total Cost of the Project:</i>	Estimated: \$ <u>12,000,000</u> Actual: \$ <u>12,000,000</u>
<i>Point-of-Contact:</i>	Aubrey Johnson Office: 786-552-8458 Cell: 305-989-5660 Aubrey.Johnson@miamidade.gov
<i>Description of Work:</i> Provide Level's I, II, & III armed and unarmed guard security access control and patrol services at 11 Miami-Dade County Water and Sewer Department facilities. There is a total of 54 security officers throughout 11 facilities. Currently, 1,372 hours weekly. Medium degree of contact with the public.	

4.2 REFERENCE #2: GLORIETA GARDENS

Armed & Unarmed Security Services Contract	
<i>Organization:</i>	Glorieta Gardens
<i>Project Title:</i>	Armed Security Services
<i>Contract Term:</i>	From 3/01/2015 to Current
<i>Total Cost of the Project:</i>	Estimated: \$ <u>716,508</u> Actual: \$ <u>716,508</u>
<i>Point-of-Contact:</i>	Signe Williamson Office: 704-321-8074 Cell: 443-465-3577 swilliamson@msiemail.net
<i>Description of Work:</i> Provide armed and unarmed security guard access control and patrol services via foot and vehicle patrols. Additionally, we provide active security camera monitor and surveillance. Manning levels include 3 armed and 1 unarmed officer per shift. Currently, 672 hours weekly. High degree of public contact.	

4.3 REFERENCE #3: MILLENNIUM HOUSING MANAGEMENT

Multiple Locations under Florida Statewide contract # 92121500-20-1	
<i>Organization:</i>	Florida Statewide Contract
<i>Project Title:</i>	Emergency Management Services #912121500-20-1 Multiple - COVID-19 Testing Facilities
<i>Contract Term:</i>	From 3/01/2020 to Current
<i>Total Cost of the Project:</i>	Estimated: \$4,401,600 Actual: \$3,521,280
<i>Point-of-Contact: (Most recent)</i>	Virgil Howard, Emergency Coordinating Officer Office: 850-488-4949 Cell: 850-559-0340
<i>Description of Work:</i> Provide armed security access and patrol services to multiple COVID-19 testing facilities.	

5.0 MINORITY/WOMEN (M/WBE) PARTICIPATION

Certified MWBE Class B Security Agency: As a privately held Minority Women- and Veteran-owned Small Business Enterprise (MWBE and VOSB), Centurion Security provides Security Guard Services under a Class B Security Agency business license. Our Central Dispatch Center is located in Miami, Florida.

Although Centurion is a Woman/Minority/Disabled Veteran Owned business, we do not carry any certifications.

6.0 REQUIRED FORMS

6.A PROPOSAL CERTIFICATION

BID/PROPOSAL CERTIFICATION

Please Note: It is the sole responsibility of the bidder to ensure that his bid is submitted electronically through www.BidSync.com prior to the bid opening date and time listed. Paper bid submittals will not be accepted. All fields below must be completed. If the field does not apply to you, please note N/A in that field.

If you are a foreign corporation, you may be required to obtain a certificate of authority from the department of state, in accordance with Florida Statute §607.1501 (visit <http://www.dos.state.fl.us/>).

Company: (Legal Registration) * EIN (Optional):

Address: *

City: * State: * Zip: *

Telephone No.: * FAX No.: * Email: *

Delivery: Calendar days after receipt of Purchase Order (section 1.02 of General Conditions):

Total Bid Discount (section 1.05 of General Conditions):

Check box if your firm qualifies for MBE / SBE / WBE (section 1.09 of General Conditions): ☒

ADDENDUM ACKNOWLEDGEMENT - Proposer acknowledges that the following addenda have been received and are included in the proposal:

Addendum No.	Date Issued	Addendum No.	Date Issued	Addendum No.	Date Issued
Addendum #1 *	10/09/2020 *	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Addendum #2	10/27/2020	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

VARIANCES: If you take exception or have variances to any term, condition, specification, scope of service, or requirement in this competitive solicitation you must specify such exception or variance in the space provided below or reference in the space provided below all variances contained on other pages within your response. Additional pages may be attached if necessary. No exceptions or variances will be deemed to be part of the response submitted unless such is listed and contained in the space provided below. The City does not, by virtue of submitting a variance, necessarily accept any variances. If no statement is contained in the below space, it is hereby implied that your response is in full compliance with this competitive solicitation. If you do not have variances, simply mark N/A. **You must also click the "Take Exception" button.**

Centurion does not take exception or have variances to any of the terms within this solicitation.

The below signatory hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the bid/proposal.

I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal, I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this bid/proposal. The below signatory also hereby agrees, by virtue of submitting or attempting to submit a response, that in no event shall the City's liability for respondent's direct, indirect, incidental, consequential, special or exemplary damages, expenses, or lost profits arising out of this competitive solicitation process, including but not limited to public advertisement, bid conferences, site visits, evaluations, oral presentations, or award proceedings exceed the amount of Five Hundred Dollars (\$500.00). This limitation shall not apply to claims arising under any provision of indemnification or the City's protest ordinance contained in this competitive solicitation.

Submitted by:

*
Name (printed)

*
Date

*
Signature

*
Title

6.B COST PROPOSAL

SECTION VI - COST PROPOSAL PAGE

Proposer Name: Centurion Security Group, LLC

Proposer agrees to supply the products and services at the prices bid below in accordance with the terms, conditions and specifications contained in this RFP.

Cost to the City: Contractor shall quote firm, fixed, costs for all services/products identified in this request for proposal. These firm fixed costs for the project include any costs for travel and miscellaneous expenses. No other costs will be accepted.

Cost per hour to provide a roving Security officer in accordance with the Scope of Services Section of this RFP.

Level A - Base Level \$ 14.26 per hour X 1 hour = \$ 14.26

Level B- Mid Level \$ 14.66 per hour X 1 hour = \$ 14.66

Level C – High Level \$ 14.98 per hour X 1 hour = \$ 14.98

Cost per hour to provide a vehicle (golf cart) for the roving Security Officer in accordance with the Scope of Services Section of this RFP.

Vehicle(Golf Cart) \$ 0.26 per hour

Fiveash Regional Water

Treatment Compound Hours: 24/day X 365 days = 8,760 hours per year

Total Cost per year: Level C Roving/hr. \$ 14.98 & Veh/hr \$ 0.26 X 8,760 = \$ 133,504.40

If the City wished to have a non-roving Security Officer at one of the specified facilities or comparable City facility, give the cost per hour for a schedule similar to that specified in the Scope of Services of this RFP and in accordance with the Scope of Services Section of this RFP.

Level A - Base Level \$ 14.26 per hour X 1 hour = \$ 14.26

Level B- Mid Level \$ 14.66 per hour X 1 hour = \$ 14.66

Level C – High Level \$ 14.98 per hour X 1 hour = \$ 14.98

Department of Sustainable Development: 4160 hours per year (2 guards)

Total Cost per year: Level B Non-Roving/hr. \$ 14.66 X 4160 = \$ 60,985.60

City Hall: 2080 hours per year (1 guard)

Total Cost per year: Level C Non-Roving/hr. \$ 14.98 X 2080 = \$ 31,158.40

GRAND TOTAL (3 Locations) \$ 92,144.00 /ANNUALLY

If the City wished to have a temporary or emergency non roving Security Officer at one of the specified facilities or comparable City facility give the cost per hour for a reduced schedule such as less than 8 hours per shift and less than 40 hours per week and in accordance with the Scope of Services Section of this RFP.

Level A - Base Level \$ 18.79 per hour X 1 hour = \$ 18.79

Level B- Mid Level \$ 18.99 per hour X 1 hour = \$ 18.99


Level C – High Level \$ 19.47 per hour X 1 hour = \$ 19.47

Proposers note: The cost per hour shall be for specified shift time on the site or security route. The City will not pay for any travel or down time for officers or vehicles.

For evaluation purposes, each level of potential service will be multiplied by one and added to the total annual cost for all services.

Submitted by:

Edward A. Heflin
Name (printed)


Signature

October 28, 2020
Date

President
Title

6.C NON-COLLUSION STATEMENT

NON-COLLUSION STATEMENT:

By signing this offer, the vendor/contractor certifies that this offer is made independently and *free* from collusion. Vendor shall disclose below any City of Fort Lauderdale, FL officer or employee, or any relative of any such officer or employee who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement.

Any City of Fort Lauderdale, FL officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement.

For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

In accordance with City of Fort Lauderdale, FL Policy and Standards Manual, 6.10.8.3,

3.3. City employees may not contract with the City through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g. ownership of five (5) percent or more).

3.4. Immediate family members (spouse, parents and children) are also prohibited from contracting with the City subject to the same general rules.

Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the City Procurement Code.

NAME

RELATIONSHIPS

In the event the vendor does not indicate any names, the City shall interpret this to mean that the vendor has indicated that no such relationships exist.

Edward A. Heflin
Authorized Signature

EDWARD A. HEFLIN
Name (Printed)

PRESIDENT
Title

10/05/2020
Date

6.D NON-DISCRIMINATION CERTIFICATION FORM**Supplier Response Form****CONTRACTOR'S CERTIFICATE OF COMPLIANCE WITH
NON-DISCRIMINATION PROVISIONS OF THE CONTRACT**

The completed and signed form should be returned with the Contractor's submittal. If not provided with submittal, the Contractor must submit within three business days of City's request. Contractor may be deemed non-responsive for failure to fully comply within stated timeframes.

Pursuant to City Ordinance Sec. 2-187(c), bidders must certify compliance with the Non-Discrimination provision of the ordinance.

The Contractor shall not, in any of his/her/its activities, including employment, discriminate against any individual on the basis of race, color, national origin, religion, creed, sex, disability, sexual orientation, gender, gender identity, gender expression, or marital status.

1. The Contractor certifies and represents that he/she/it will comply with Section 2-187, Code of Ordinances of the City of Fort Lauderdale, Florida, as amended by Ordinance C-18-33 (collectively, "Section 2-187").
2. The failure of the Contractor to comply with Section 2-187 shall be deemed to be a material breach of this Agreement, entitling the City to pursue any remedy stated below or any remedy provided under applicable law.
3. The City may terminate this Agreement if the Contractor fails to comply with Section 2-187.
4. The City may retain all monies due or to become due until the Contractor complies with Section 2-187.
5. The Contractor may be subject to debarment or suspension proceedings. Such proceedings will be consistent with the procedures in section 2-183 of the Code of Ordinances of the City of Fort Lauderdale, Florida.

Edward A. Hefflin

Authorized Signature

EDWARD A. HEFLIN, PRESIDENT

Print Name and Title

10/05/2020

Date

6.E LOCAL BUSINESS PREFERENCE (LBP) CERTIFICATION STATEMENT

LOCAL BUSINESS PREFERENCE CERTIFICATION STATEMENT

The Business identified below certifies that it qualifies for the local business preference classification as indicated herein, and further certifies and agrees that it will re-affirm its local preference classification annually no later than thirty (30) calendar days prior to the anniversary of the date of a contract awarded pursuant to this ITB. Violation of the foregoing provision may result in contract termination.

(1)
Business Name

is a **Class A** Business as defined in City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the City of Fort Lauderdale current year Business Tax Receipt **and** a complete list of full-time employees and evidence of their addresses shall be provided within 10 calendar days of a formal request by the City.

(2)
Business Name

is a **Class B** Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the Business Tax Receipt **or** a complete list of full-time employees and evidence of their addresses shall be provided within 10 calendar days of a formal request by the City.

(3)
Business Name

is a **Class C** Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the Broward County Business Tax Receipt shall be provided within 10 calendar days of a formal request by the City.

(4)
Business Name

requests a **Conditional Class A** classification as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. Written certification of intent shall be provided within 10 calendar days of a formal request by the City.

(5)
Business Name

requests a **Conditional Class B** classification as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. Written certification of intent shall be provided within 10 calendar days of a formal request by the City.

(6)
Business Name

is considered a **Class D** Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186 and does not qualify for Local Preference consideration.

BIDDER'S COMPANY: *

AUTHORIZED
COMPANY
PERSON: *
PRINTED NAME

*
TITLE

SIGNATURE: *

DATE: *

6.F CONTRACT PAYMENT METHOD

CONTRACT PAYMENT METHOD

The City of Fort Lauderdale has implemented a Procurement Card (P-Card) program which changes how payments are remitted to its vendors. The City has transitioned from traditional paper checks to credit card payments via MasterCard or Visa as part of this program.

This allows you as a vendor of the City of Fort Lauderdale to receive your payments fast and safely. No more waiting for checks to be printed and mailed.

In accordance with the contract, payments on this contract will be made utilizing the City's P-Card (MasterCard or Visa). Accordingly, bidders must presently have the ability to accept these credit cards or take whatever steps necessary to implement acceptance of a card before the start of the contract term, or contract award by the City.

All costs associated with the Contractor's participation in this purchasing program shall be borne by the Contractor. The City reserves the right to revise this program as necessary.

By signing below you agree with these terms.

Please indicate which credit card payment you prefer:

☒ MasterCard

☒ Visa

CENTURION SECURITY GROUP, LLC *

Company Name

EDWARD A. HEFLIN *

Name (Printed)

Edward A. Heflin *

Signature

10/05/2020 *

Date

PRESIDENT *

Title

6.G. SAMPLE INSURANCE CERTIFICATE



CENTSEC-01

MFISK

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/24/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER International Insurance Center Inc 7990 SW 117 Ave Suite 209 Miami, FL 33183	CONTACT NAME: Maria Fisk PHONE (A/C, No, Ext): (305) 279-5446 FAX (A/C, No): (305) 279-4045 E-MAIL ADDRESS: maria@iic.cc														
INSURED Centurion Security Group LLC 13000 SW 120 Street Miami, FL 33186	<table border="1"> <tr> <td>INSURER(S) AFFORDING COVERAGE</td> <td>NAIC #</td> </tr> <tr> <td>INSURER A: Clear Blue Insurance Company</td> <td></td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Clear Blue Insurance Company		INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Clear Blue Insurance Company															
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Errors & Omissions Liability			WCSECG000057901	4/23/2020	4/23/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 E & O \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$ PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Proof of Insurance

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

© 1988-2015 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

6.H W-9 FORM

Form (Rev. October 2018) Department of the Treasury Internal Revenue Service	<h2 style="margin: 0;">W-9</h2> <h3 style="margin: 0;">Request for Taxpayer Identification Number and Certification</h3> <p style="margin: 0;">▶ Go to www.irs.gov/FormW9 for instructions and the latest information.</p>	Give Form to the requester. Do not send to the IRS.
1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. CENTURION SECURITY GROUP, LLC		
2 Business name/disregarded entity name, if different from above		
Print or type. See Specific Instructions on page 3.	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.	
	<div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ S <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> </div> <div> <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Other (see instructions) ▶ </div> </div>	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
	5 Address (number, street, and apt. or suite no.) See instructions. 13000 SW 120TH STREET 6 City, state, and ZIP code MIAMI, FL 33186 7 List account number(s) here (optional)	
Requester's name and address (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
[]	[]	[]	-	[]	[]	[]	-	[]	[]
or									
Employer identification number									
2	7	-	2	9	9	1	3	1	9

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶ 10/21/2020
------------------	----------------------------	--------------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

6.I ACTIVE STATUS PAGE – DIVISION OF CORPORATIONS (SUNBIZ.ORG)



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by FEI/EIN Number](#) /

[Previous On List](#) [Next On List](#) [Return to List](#)

[Events](#) [Name History](#)

Detail by FEI/EIN Number

Florida Limited Liability Company
CENTURION SECURITY GROUP, LLC

Filing Information

Document Number	L10000069439
FEI/EIN Number	27-2991319
Date Filed	06/29/2010
State	FL
Status	ACTIVE
Last Event	LC STMNT OF RA/RO CHG
Event Date Filed	10/07/2019
Event Effective Date	NONE

Principal Address

13000 SW 120TH STREET
MIAMI, FL 33186

Changed: 02/22/2018

Mailing Address

13000 SW 120th Street
Miami, FL 33186

Changed: 03/18/2020

Registered Agent Name & Address

HEFLIN-EL, MARIE A
13000 SW 120TH STREET
MIAMI, FL 33186

Name Changed: 03/18/2020

Address Changed: 10/07/2019

Authorized Person(s) Detail**Name & Address**

Title MGRM, COO

HEFLIN-EL, MARIE A
13000 SW 120th Street
Miami, FL 33186

Title MGRM, PRESIDENT

HEFLIN-EL, EDWARD A, Jr.
13000 SW 120th Street
Miami, FL 33186

Annual Reports

Report Year	Filed Date
2018	03/30/2018
2019	04/16/2019
2020	03/18/2020

Document Images

03/18/2020 -- ANNUAL REPORT	View image in PDF format
10/07/2019 -- CORLCRACHG	View image in PDF format
04/16/2019 -- ANNUAL REPORT	View image in PDF format
11/13/2018 -- CORLCDSMEM	View image in PDF format
11/08/2018 -- AMENDED ANNUAL REPORT	View image in PDF format
03/30/2018 -- ANNUAL REPORT	View image in PDF format
04/28/2017 -- ANNUAL REPORT	View image in PDF format
07/11/2016 -- ANNUAL REPORT	View image in PDF format
05/06/2016 -- LC Amendment	View image in PDF format
04/29/2015 -- AMENDED ANNUAL REPORT	View image in PDF format
02/23/2015 -- ANNUAL REPORT	View image in PDF format
10/29/2014 -- AMENDED ANNUAL REPORT	View image in PDF format
07/21/2014 -- AMENDED ANNUAL REPORT	View image in PDF format
04/09/2014 -- ANNUAL REPORT	View image in PDF format
04/09/2013 -- ANNUAL REPORT	View image in PDF format
01/03/2013 -- LC Amendment	View image in PDF format
04/29/2012 -- ANNUAL REPORT	View image in PDF format
06/10/2011 -- ANNUAL REPORT	View image in PDF format
09/27/2010 -- LC Name Change	View image in PDF format
06/29/2010 -- Florida Limited Liability	View image in PDF format

[Previous On List](#) [Next On List](#) [Return to List](#)

[Events](#) [Name History](#)

7.0 ADDITIONAL ONLINE FORMS

7.1 REQUIRED FORMS COMPLETED ONLINE

See screenshot of Bidsync/Periscope documents page showing online acceptance of these forms:

Download Bid Packet

Details
Documents
Line items
Q&A

Bid #12435-315 - Security Guard Services
RFP
Q
A
C

You must view/accept all documents before you can place an offer on this bid.

To accept or view a pending document, click on the name of the document, NOT on [download]. Click on download only if you want to save the document to your computer and/or print it out.

When working with a document from this section, be sure to save your work at least every 30 minutes to avoid losing any data that you have entered.

Select the documents you want to view:

<input type="checkbox"/> 12435-315 Security Guard Services.docx [download]	Viewed
<input type="checkbox"/> General Conditions - Rev 2-2020 [download]	Accepted
<input type="checkbox"/> Non Collusion Statement 05-2020 [download]	Accepted
<input type="checkbox"/> 3 Non-Discrimination Certification Form 01 29 2019 [download]	Accepted
<input type="checkbox"/> Contract Payment Method P-Card Form 06-27-19 [download]	Accepted
<input type="checkbox"/> Local Business Preference Certification 6-18-19 [download]	Accepted
<input type="checkbox"/> E-Verify Affirmation Statement 9-15-2020 [download]	Accepted
<input type="checkbox"/> Bid Proposal Certification Page 04-28-2020 [download]	Accepted
<input type="checkbox"/> FPI Security 11772 Fully Execu.pdf [download]	Viewed

[Select all](#) [Deselect all](#)
 = Included in Bid Packet
 = Excluded from Bid Packet

Generate zip file

Send to Print Vendor

7.2 EVIDENCE OF SIGNATORY AUTHORIZATION

2020 FLORIDA LIMITED LIABILITY COMPANY ANNUAL REPORT

DOCUMENT# L10000069439

Entity Name: CENTURION SECURITY GROUP, LLC**Current Principal Place of Business:**13000 SW 120TH STREET
MIAMI, FL 33186**Current Mailing Address:**13000 SW 120TH STREET
MIAMI, FL 33186 US**FEI Number:** 27-2991319**Certificate of Status Desired:** Yes**Name and Address of Current Registered Agent:**HEFLIN-EL, MARIE A
13000 SW 120TH STREET
MIAMI, FL 33186 US*The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.***SIGNATURE:** MARIE A. HEFLIN-EL

03/18/2020

Electronic Signature of Registered Agent

Date

Authorized Person(s) Detail :

Title MGRM, COO
 Name HEFLIN-EL, MARIE A
 Address 13000 SW 120TH STREET
 City-State-Zip: MIAMI FL 33186

Title MGRM, PRESIDENT
 Name HEFLIN-EL, EDWARD A JR.
 Address 13000 SW 120TH STREET
 City-State-Zip: MIAMI FL 33186

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am a managing member or manager of the limited liability company or the receiver or trustee empowered to execute this report as required by Chapter 605, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.

SIGNATURE: EDWARD A. HEFLIN-EL

PRESIDENT

03/18/2020

Electronic Signature of Signing Authorized Person(s) Detail

Date

8.0 CAPABILITIES STATEMENT

13000 SW 120th Street
Miami, FL 33186
(800) 800-9151



CAPABILITIES STATEMENT

Our Mission

"Centurion Security Group strives to be recognized as the most impactful and responsive provider of contract security services in every market we serve. We will accomplish this by recruiting, training, and retaining the best possible people and combining cutting edge technologies empowering Security Officers and Centurion to deliver LEGENDARY service to every single customer and at every single interaction!"

We are a privately held, Minority and Women-owned Small Business Enterprise contract security services company based in Miami, Florida.

Centurion provides innovative physical and electronic contract security service solutions which provide uncompromising value, cost effectiveness and results to our clients. Our business model is based on creating and delivering operational excellence to each and every customer by selecting the right people, training them to exceed our customers' requirements and providing them with a culture that is focused on 100% customer and employee satisfaction.

Our Values

Our core values serve as the foundation of our business model and define the way we treat our employees and conduct business with our clients:

- *Work with quality people – clients and employees*
- *Do what's right for the client and our people and it will be right for Centurion*
- *Analyze every business process for quality and efficiencies*
- *Track our service through proven metrics*
- *Train our employees to be winners*
- *Understand our clients' culture and match our people to support it*
- *Deliver "Legendary Service" at each and every interaction so we never lose a customer based on poor service*
- *Deliver real, tangible value to our employees, customers and shareholders – all of whom are critical to our success*

13000 SW 120th Street
Miami, FL 33186
(800) 800-9151



General Security Services

Centurion operates on a high touch, responsive and customized business platform – specific to each market we serve - that creates measurable value for each customer and their many stakeholders. We know that by our presence, actions and responsiveness, we make a significant impact on the property, building or facility where we provide security services. We know that we represent you, your owner, company management and the employees, customers, visitors and tenants your organization serves every day. We also are acutely aware that our officers serve as a property's first impression *and* its first line of defense in the areas of crime and homeland defense.

Centurion provides a wide range of security services to clients in a wide range of industries including:

- Uniformed security officers
- Lobby ambassador/concierge/guest services
- Employee, dock and service entrance access control
- Foot and mobile patrols
- Patrol services
- Distribution, logistics and transportation security
- Medical, emergency and chemical response teams
- Security command center and alarm systems monitoring
- Safety, security and property image inspections
- Facility threat planning, response and mitigation
- Locksmith, mail, shuttle and other support services
- Investigations
- Asset protection, workplace violence and fire/life safety program development and training
- Tenant/employee training
- Special event coverage

Our expertise includes Class A office buildings, data centers, corporate campuses, high tech facilities, office parks, hospitals/healthcare, distribution/logistics centers, manufacturing plants, educational institutions and upscale residential communities.

Our Personnel Are Carefully Screened & Selected

Most security companies “hire” warm bodies to fill an opening and indiscriminately place them at a site. We carefully recruit, screen and select our personnel based on the role they will play at the site and their ability to work well within the industry and facility environment where they will be assigned. We only select candidates with an impeccable image and engaging demeanor

13000 SW 120th Street
Miami, FL 33186
(800) 800-9151



who have a proven ability to demonstrate the success factors that have been specifically developed for each position and shift. All candidates for employment must pass a rigorous multi-tiered background investigation.

Officers Are Matched to Client Setting

Our innovative “culture match” process takes into account an officer's personality, skill set, talents and interests and matches these with the unique requirements of the client's setting. Our recruiting efforts include a wide range of sources based on the specific profile associated with the security position that we have been asked to fill. In this manner, we are able to maximize the success and job satisfaction of our officers while delivering at a service level that has escaped many other contract security providers.

Customized Officer Training

Centurion's university style training programming is customized to the needs of each customer. Our learning pillars include how to deliver “legendary service” to the customers our officers serve; industrial fire and life safety concepts; sector/property security risks (including workplace violence, terrorism and active shooter training); emergency preparedness/response; and liability avoidance/risk management.

Training Provided by Professional Security Instructors

Our instructors are teaching professionals who facilitate classroom content delivery, interactive exercises and testing in our state-of-the-art and fully staffed learning centers. Every officer assigned to a property is “certified” as a security professional within the vertical market or sector where the officer will work. This certification process includes the use of customized OJT checklists, an initial post test, weekly evaluations during an officer's first 30 days and a very challenging final certification examination that includes written questions and various routine and emergency scenarios.

13000 SW 120th Street
Miami, FL 33186
(800) 800-9151



Our Associates

People Are Our Product

We don't make computers, we don't make water bottles, we don't produce equipment or material – we provide people to our customers so that our people, in turn, will provide spirited and responsive legendary service.

Centurion was founded on the principle that the security industry is flawed. Rather than a true focus on the security officers who comprise the industry, many contract security companies are more focused on making bottom line numbers, expanding their business no matter the type of business they enter, or hiring a “warm body” to fill a post. That's why our industry has earned a reputation of service mediocrity, annual contract bidding, and dismal employee retention rates.



At Centurion, our culture is based on understanding the culture of our customers and creating a unique service solution that reflects it. Our employee selection process is designed to recruit, screen and deploy only those employees who have the skills, philosophies and attributes that reflect those of your organization. In doing so, we create a great work experience for our people within a client-based work culture that reflects the principles and values of the Centurion employees supporting it. This “culture match” yields greater satisfaction of both our officers and our clients, higher loyalty levels to Centurion and the account to which the officer is assigned and ultimately more spirited results.

Post Certification

All Centurion Security Group security personnel are certified in the post in which they will be assigned. This certification process involves the completion of a comprehensive OJT checklist, an initial post knowledge test, weekly performance evaluations over the first 30 days of the officer's deployment at a post and a final certification examination that blends complex scenarios and questions to assess the officer's ability to know and apply routine and emergency concepts and protocols to actual and potential situations and circumstances. At the end of the process and only after the officer has successfully completed all elements of training (and is



13000 SW 120th Street
Miami, FL 33186
(800) 800-9151



finally reviewed by his/her post trainer or supervisor), the officer is formally certified to work the post for which they were selected.

Initial Post Knowledge Test

At the end of the OJT period and following completion of the OJT checklist, newly assigned officers are given an initial test to determine their initial knowledge of the post and associated responsibilities. The test includes multiple choice and open ended questions along with scenarios to determine how the officer will react to routine, non-routine and emergency situations. Each test is customized based on the site and post but is usually 20 to 25 questions that pose basic questions about the officer's key duties and the property to which they are assigned.

Completed tests along with the OJT checklists are reviewed by the post trainer and shift supervisor to determine the new officer's proficiency to stand the post in a solo assignment. Any incorrect questions are addressed by the trainer and shift supervisor. If necessary, an officer will be re-trained in the area(s) where they did not satisfactorily answer test questions. Once re-training occurs (if any is required), the officer is certified for solo duty at the post for an initial period of 30 days.

Weekly Evaluations

Once an officer has been certified for initial post assignment, the officer's performance is then evaluated weekly for four weeks by the officer's supervisor(s) using a post evaluation form. This evaluation will assess:

- Competency on post
- Knowledge of duties and responsibilities
- Paperwork, reports and forms
- Customer service
- Safety
- Understanding of emergency response procedures
- Ability to successfully discuss actions in a routine and non-routine scenario
- Demonstrated ability to use equipment properly
- Image, demeanor and overall performance
- Areas of strength
- Areas of improvement
- Required actions by the officer or the supervisor
- Client management feedback, as appropriate and applicable

For each review category the officer is rated in one of three categories: "Exceeds Expectations," "Meets Expectations" or "Needs Improvement." Any deficiency noted is addressed and an action plan developed in concert with the site trainer and Account Manager.

13000 SW 120th Street
Miami, FL 33186
(800) 800-9151



Final Post Proficiency Examination

At the end of 30 days of solo post assignment, the officer is given a comprehensive examination to determine if the officer has the acceptable level of competency to permanently be assigned to the post. Exams present 15 to 20 scenarios along with related questions to determine if the officer can successfully apply post knowledge to various situations that are specific to the site, post and post duties.

Exams are administered and corrected by the officer's supervisor. Final certification examinations are developed during Centurion Security Group's transition process and reflect the requirements of the post and building.



Final Certification

Once all elements of Centurion Security Group's post certification process have been facilitated, the security officer is internally-certified to work the post to which he/she has been assigned. No officer is allowed to work a post if they do not have this certification. In order to maintain this certification, officers are required to pass an annual re-certification exam, successfully complete in-service/annual training and participate in monthly post training audits that are conducted by shift supervision.

Differentiators

Centurion Security Group was founded in 2010 on the premise that all contract security companies operate the same way, hire from the same labor pool and deliver the same mediocre results to their customers. The industry needed a real, viable option and we intended to provide it. Our business model is based on the delivery of responsive, legendary service; the selection of bright, engaged service professionals who work for a company that really cares about them and, at the end of the day, the deployment of an operating model based on service excellence that really shows measurable value to our customer's business and their stakeholders.

We are proud to be Minority American-owned and operated and a privately held company. This allows us to make the right decisions for our customers and employees that are based on their needs and not what a Wall Street analyst might think. We are not dominated by global conglomerates that provide a "one size fits all" approach to the business and provide a wide range of creative value-added services that are specifically designed to enhance the brand of our customers.

13000 SW 120th Street
Miami, FL 33186
(800) 800-9151



Delivering Legendary Service

We are fixated on service excellence. Our background investigation and selection process, training programming, account documentation, quality assurance process and metrics are created and driven based on exceeding our customers' expectations. This level of detail has resulted in high customer satisfaction and retention ratings. We are proud to say that we have never lost a customer due to service since our founding 6 years ago!



Unparalleled Level of Responsiveness

We learn about our customer's business – its culture, needs, issues, nuances and philosophy and then integrate this into our business processes. We recruit and select only those candidates who reflect what's important at our client's sites and who embrace the values of our company and our client's company. When there is a service issue, we immediately respond, hold people accountable, fix the problem and then determine its root cause so it doesn't happen again. Our mission is to provide responsive and legendary service!



Giving Your Options Back

While our competitors offer inferior products and "one-size-fits-all" service, we seek to understand our customer's business-related needs and create unique service solutions that reflect these requirements. Using our Client Culture Audit, for instance, we identify the key characteristics that reflect your unique culture and the specific security needs at your site(s). We then translate these into a customized recruiting profile and behavioral interview questions that ensure a match between your organization and our officers. This cultural match yields greater customer satisfaction, improves officer retention and loyalty, and strengthens your security program.

13000 SW 120th Street
Miami, FL 33186
(800) 800-9151



Don't settle for the impersonal service, "one-size-fits-all" products, and poorly trained officers offered by the contract security industry today. Instead, choose the personalized service, customized solutions, and well trained and motivated personnel that only Centurion can offer. We can bring a new dimension to your security program, increase the safety of your facilities and, ultimately, create a feeling of greater security and satisfaction among your own employees and visitors.



America may be the land of opportunity, but companies searching for contract security services find their options limited today. In this era of security company consolidation, large European corporations have acquired many American-owned companies; as these American-owned companies have disappeared, so, too, has the American style of personal, customer-focused service for which they were known. Gone as well is that unique understanding of the American security market that only experienced American security professionals have. Impersonal service and "one-size-fits-all" solutions have become the norm, the only option.



In addition to the trend away from American ownership, the industry has also experienced a decline in the number of significant privately-held security companies. Today, shareholders, not customers, are the chief influence on security companies' financial and service standards. Shareholder return and the bottom line have become the driving force in the industry, while customer service and employee training and retention have taken a back seat.



As a contract security customer, the trends toward consolidation and public ownership truly limit your security options. In return for your security dollars, you receive inferior products, impersonal service, poorly trained officers, and high turnover. As a result, your security program suffers, as does the safety of the people and properties you are charged to protect.

You deserve much more from your contract security provider, and Centurion Security Group delivers. Centurion Security Group was founded to give back your options in the contract security market.

13000 SW 120th Street
Miami, FL 33186
(800) 800-9151



Taking Care of Our People

Centurion Security Group's annual turnover is at an industry benchmark of 23% and close to 70% of our existing employees come from incumbent employee referrals. We founded the company based on creating a work culture, benefits program and recognition process that seeks to never forget that our front line officers are the key to our success and always will be.



American Owned / Privately Held

Centurion Security Group is proud to be an American-owned company that understands that there is nothing more important than this nation's homeland defense. This characteristic has become more and more unique over the past decade as an increasing number of regional and national American security services companies have been acquired by large, foreign-owned and operated conglomerates who offer detached, arrogant and impersonal services to their customers. Our security solutions are based on the values, culture, national pride and work ethic that have made this country so great.



We are also very proud to be a privately-held business. This means our decisions can be made based on needs and best interests of our people and our customers as opposed to what impact these decisions will have to a stock analyst. Our business model was created based on today's customer and employee needs NOT tomorrow's stock price or end of quarter earnings assessment.

Seamless Transition Process

Our commitment to provide responsive, legendary service begins prior to contract start-up. Centurion Security Group's account-specific service parameters and quality standards are developed once a partnership agreement has been solidified. During our transition period at a customer site, a customized service delivery plan is developed to include the following elements:

- Building profile, nuances, tenant cultures and key focus areas
- Employee selection criteria

13000 SW 120th Street
Miami, FL 33186
(800) 800-9151



- Special training requirements and on-site training curriculum
- Job responsibility/assessment
- Post assignment orders and emergency procedures
- Job Safety analysis
- Establishment of quality benchmarks, evaluative metrics and corrective action processes
- Written standards of performance and responsiveness targets (quality goals)
- Strategic and tactical security issues and plan development
- Technology Utilization Plan
- Determination of assessment and feedback methods
- Special client issues and requirements
- Qualitative and quantitative reports as defined by the customer
- Detailed transition plan and quality dashboard to track transition process, milestones and the voice of the customer



These initial Quality Standard Areas (QSA's) are then integrated into all account processes for each building, site and property (selection, training, operations, support). They are also used to create a set of measurable performance objectives for each level of personnel and for each post assignment that will be used in the performance review process.

Centurion Security Group's transition process is extremely methodical and includes meetings with each property manager and chief engineer to assess the service delivery method, current staff, training deficiencies, building/tenant nuances, unique security/safety/fire risks and overall feedback from the property management team on the state of the current program and the desired state of the security program once Centurion Security Group assumes the services contract. A detailed project plan is created for each property to include key activities, milestones, owners and due dates. This plan is updated daily and weekly and provided to each property manager in a dashboard version focusing on key transitional activities and results. We also create a customized and robust communication plan for the security staff and property management so that both stakeholder groups are informed every step of the way as to our progress in transitioning the account.

Value Add Services

One of Centurion's key market differentiators is providing a clear and measurable value proposition to our clients, which helps reduce client risk, provide greater return to each billing dollar and create and deliver programs and services that go beyond the traditional manned security officer provider.

13000 SW 120th Street
Miami, FL 33186
(800) 800-9151



Many providers claim to provide value-added services but either include the costs of these services in the bill rate or later indicate these services, in order to be provided, must be billed on a pass through basis. Our value-add capabilities are provided with no direct or indirect cost to the client and include:

- Building condition, safety, maintenance and janitorial inspections to identify:
 - Safety hazards
 - Engineering systems check and monitoring
 - Burned out lighting
 - Overgrown landscaping
 - Potential security risks
 - Equipment not operating properly
 - Office/common area cleanliness
 - Fire and life safety equipment not working properly
 - Fire extinguisher inspections
 - Anything that could have a negative image on the property's overall look, safety and security
- Employee educational sessions which are facilitated by Centurion's local security experts addressing a wide range of topics that can be taught via a web-based seminar or an instructor-led class (such as a "Lunch and Learn" monthly or quarterly program):
 - Crime prevention
 - Workplace violence
 - Active shooter
 - Suspicious activity/persons/package reporting
 - Office creeper
 - Laptop theft prevention
 - Home safety
 - Holiday safety
 - Child safety (stranger danger, internet safety, bullying)
 - Vehicle safety
 - Identity theft
 - Fire prevention, including training on the use of fire extinguishers
 - Terrorism awareness and preparation
 - Earthquake/wild fire preparedness
 - Severe weather preparedness
 - CPR/First aid/AED (for employees and their families; materials would incur a cost but not instruction)
 - Safe driver training (for adults and teens)



13000 SW 120th Street
Miami, FL 33186
(800) 800-9151



- Executive security training (travel, driving, home, abroad)
 - Other client-specified training or topics of interest
- Employee educational sessions which are facilitated by Centurion's local security experts addressing a wide range of topics that can be taught via a web-based seminar or an instructor-led class (such as a "Lunch and Learn" monthly or quarterly program)
- Facilitation of a security/safety orientation for new client employees and vendors.
- Coordination of site familiarization tours with local fire department and law enforcement.
- Development of a fire warden training program which includes working with the local fire department in validating a site's fire evacuation plan and conducting training for fire wardens and employees.
- Management of security program components such as programming and issuance of access cards, coordination of system repairs/maintenance, conducting site physical vulnerability assessments and establishing close, working liaisons with local, state and federal law enforcement agencies.

We also have the capability to deliver a wide range of billable services over and above a site's contract security needs including investigative, shuttle bus, locksmith, medical/chemical response, badge room and proprietary data collection services.

Recruiting

Because our employee retention is extremely high at all of our locations, we do not experience frequent openings. When additional personnel are needed, however, we recruit from a variety of sources including:

- Monster.com, Career Builder, and other internet job sites
- Social networking sites
- Local advertisements
- Job fairs
- Military and veteran organizations
- Customer service industry, including concierge and hotels
- State and local unemployment offices

But the best source of recruiting is our own employees! Nationwide, nearly 70% of new hired security officers come from referrals by their friends and family members who already work for Centurion Security Group. Under our referral bonus program, an employee who refers a job candidate who is selected by Centurion Security Group receives a \$100 employee referral bonus after the new employee's 90 day anniversary with the company.



13000 SW 120th Street
Miami, FL 33186
(800) 800-9151



Unlike other companies in our industry, we recruit officer candidates based on the specific success factors at each account (including the customer's culture, contract specifications/requirements, security department key result areas and position expectations) the individual site where the candidate will work and the post to which they will be assigned. This recruiting profile evaluates the following categories and assesses if each matches the assignment where the officer will work:

- Work history
- Work schedule, pay requirements
- Personality traits and propensities
- Success factors in previous jobs
- Candidate's likes/dislikes and motivators
- Ability to support client's culture
- Ability to meet or exceed position requirements
- Potential success barriers

Selection Process

Centurion's selection process includes the following components:

- Detailed pre-interview questionnaire to assess candidate's qualifications and culture match with position.
- Comprehensive employment application that solicits information on the candidate's present and past employment, education and military experience along with a listing of references.
- Assessment of the candidate's appearance, dress, demeanor, communication skills, writing ability and professionalism.
- Completion of a "Culture Match" essay form to assess how a candidate thinks and can express him/herself. This form states Centurion's mission and then asks the candidate to write about how they will support it. In addition, the form asks the candidate to recall when they have provided "legendary service" in past jobs and to indicate how they would respond to a customer service challenge.
- Multiple face-to-face interviews with the region's human resources manager along with other Centurion representatives such as the operations manager, account manager and regional vice president. These individuals will



13000 SW 120th Street
Miami, FL 33186
(800) 800-9151



ask the candidate questions that are very specific to the post to which they will be assigned. The purpose of these interviews is to ensure that the candidate will be a perfect fit for the site and client. It is very important that the manager at the account for which the candidate is being considered interviews the candidate so that the manager “buys into” the hiring decision.

- Additional interview with customer representatives, as requested
- Five panel oral swab drug test
- Comprehensive background investigation

Background Investigation

All candidates for employment who have been given a conditional offer of employment are required to submit to the following background investigation that is conducted by Centurion’s background investigation team led by Jim Julian:

- Social Security Verification
- Employment Verification
- Education Verification
- Validation of all addresses provided by candidate
- 10 year federal, state and county criminal records check
- Motor Vehicle Records (MVR) checks
- Reference checks
- Other checks as required by the client (such as credit check)



Employee-Focused Work Culture

We recognize that we are only as good as our front-line officers and the site security team. We know that if we take care of our employees, they will take care of our customers!

When Centurion Security Group was founded in 2010, we not only wanted to be a different company for our customers and the security industry, we also wanted to be a different company for our employees. That’s why Centurion has focused a large amount of attention and



13000 SW 120th Street
Miami, FL 33186
(800) 800-9151



resources in building a work culture that celebrates the performance of our officers and treats them with respect, dignity and professionalism.

Our comprehensive health insurance program coupled with a robust employee recognition program and other unique benefits (that no other security company offers) have resulted in industry-leading employee retention and satisfaction levels. We genuinely care for the welfare and happiness of every employee and are committed to helping them build a very rewarding career with us. Whether an employee stays with us six months or six years, we want them to enthusiastically say that Centurion was the best company they have ever worked for!

Benefit Plan

Our culture was founded on the delivery of “legendary service” to our clients that is based on employee recognition and satisfaction, which includes the following benefit offerings:

- Paid bereavement days
- Paid jury duty time off
- Tiered paid time off schedule based on officer tenure
- Superior quality uniforms; generous issue quantity and professional tailoring – all free to our employees
- Employee referral bonus (70% of our employees already take advantage of this!)
- 15-day paid sabbatical to reward tenured employee loyalty



Centurion Security Group prides itself in having the most educated and qualified security professionals in the industry. We encourage and reward employees who decide to go back to school or achieve further educational designations and knowledge. Through our tuition reimbursement program, Centurion reimburses employees up to \$500 per year for tuition and related costs associated with coursework related or unrelated to the security industry.

Service Excellence Award

Centurion proudly recognizes security officers and supervisors on a monthly or quarterly basis for demonstrating their commitment to provide legendary service to the customers they serve.

Qualifications for Award Consideration include:

- Perfect attendance throughout the month; no call-offs or no shows.

13000 SW 120th Street
Miami, FL 33186
(800) 800-9151



- Consistent level of professionalism displayed at all times, including perfect appearance and a helpful, cooperative and positive demeanor
- Excellent working knowledge of site and post
- Demonstrated actions associated with a specific incident that went above and beyond the call of duty or exhibited actions associated with delivering a high level of customer service to the client
- Customer or Centurion commendation/recognition

Awardees receive the following:

- \$50 gift card and framed award certificate
- Recognition at the site and regional levels
- Site award ceremony with Centurion and customer representative, if available
- Their name on a plaque that has been installed at each site

Legendary Service in Action

Man's Life Saved After Suicide Attempt

A Centurion security officer was dispatched to the scene of a person allegedly passed out and possibly intoxicated. Upon further investigation, the officer quickly assessed that the person had attempted suicide. The officer's quick thinking and immediate aid helped save this individual until help arrived. Here is an excerpt from an email sent by the property manager of the building where the incident took place.

"Centurion team—I wanted to share with you something that occurred at the property this morning and how your officers responded. We received a call at 8:15 am from the landscapers that a man was in the bushes between our two buildings and passed out drunk. Our 1st shift supervisor, Captain Shameka Jones, was dispatched and dialed 911 while in route. When she arrived to the scene she quickly realized that the man was not drunk but had attempted suicide by cutting his wrists. Jones was the 1st responder and Captain Lazaro Perez was 2nd. When I arrived a few minutes later, the officers were grabbing shirts from Officer Jones' vehicle nearby and ripping it into strips in order to stop the bleeding around his wrists. The officers were talking to the man, trying to keep him somewhat alert until the paramedics arrived. During this time, Officer Jones was already working to secure the scene and two entrances approaching the bushes by directing traffic."

"After the paramedics and police arrived on scene, Jones worked with them side by side by holding the fluids &



13000 SW 120th Street
Miami, FL 33186
(800) 800-9151



oxygen bag, tracking down the employee's facility manager (he worked for Allstate, one of my biggest tenants) and positively identifying the individual.

I'm writing this and going into great detail just to show you how a real life emergency was handled by your officers. I know that you guys train, teach, talk, write Standard Operating Procedures, etc about this stuff all the time but how often does a Centurion employee actually get to experience such an event? These two officers, particularly Jones, handled the situation with such grace and integrity; they can even be considered a reason why this man is alive and will fully recover."

Be well,
Julietta, Cacciatore

Legendary Service In Action

Sunny Isles Site Supervisor Comes to the Rescue

Orlando Rivera, Centurion's Site Supervisor at one Sunny Isles most premier residential condominium community properties responded to a medical emergency at a residential unit. The victim, a retired judge, had collapsed and was experiencing very distressful symptoms associated with a serious medical condition. Orlando immediately called 911 and responded to the judge's unit where he provided compassionate comfort and first aid to the victim until Sunny Isles EMS responded and took control of the scene.

Orlando's immediate responsiveness demonstrated compassion to the resident and extremely professional and calming demeanor directly led to the victim making a complete recovery. Site Supervisor was awarded Centurions Legendary Service Award. The property's Director of Residences noted, "It is this level of unselfish service that allows us to set our property apart from other residences in Sunny Isles and provide the best experiences for our residences, if even in the not so pleasant of times."



Legendary Service In Action

Potential Catastrophic Fire Averted Thanks to Officer's Fast Thinking

13000 SW 120th Street
Miami, FL 33186
(800) 800-9151



During the early morning hours, Security Officer Christian Ndanga was conducting a routine interior patrol of a residential property in Opa Locka, Florida when he noticed a faint smell that he could not immediately identify nor did he know from where in the area the odor was coming. After several minutes, Officer Ndanga tracked the smell to the maintenance building, behind the laundry room. He felt the door and after ensuring it was cool to the touch, he opened it to discover an electrical panel smoldering. After re-securing the door, Office Ndanga immediately called 911 and Opa Locak OD and alerted the property manager and maintenance team. Opa Locka fire crews arrived within minutes and put the fire out.



The arriving battalion chief and lead maintenance person indicated in their after-incident reports that, "if not detected by Security Officer Ndanga at the time it was discovered, the event would have developed into a major fire and possible explosion..." Officer Ndanga's attentiveness and immediate actions could very well have averted a major disaster, and, because of his actions, he was presented with Centurion's Legendary Service Award.

Philosophy and Approach

Centurion's philosophy in developing and deploying the capabilities of our personnel at a client site is centered on learning not training. Training is a mechanical activity that fails to assess the results associated with it; learning is a dynamic process where information and skills are delivered to our people in a manner that maximizes the retention and application of this information and skills to real, on-the-job situations. Anyone can attend training, but how much the student has learned and can apply without error is the value-add associated with a learning-centered organization and ultimately reflected in the energetic service levels that our officers provide.

Centurion's approach to training is very different than our competitors. Rather than delivering generic training to new security officers who will be assigned to work at a variety of accounts in a wide range of vertical markets or requiring new officers to sit and watch an endless series of outdated videos, Centurion has developed a very customized curriculum specifically created to address the needs, challenges and situations that are unique to the specific market and account where a new officer will be assigned.

We also believe in instructor-led courses that allow a high level of interaction among the students and instructors that



13000 SW 120th Street
Miami, FL 33186
(800) 800-9151



provide a critical opportunity to assess the new officer's potential abilities in the areas of communications, thinking and service excellence. That's why every one of Centurion's branch offices is equipped with a state-of-the-art training facility that is staffed by a full-time professional training staff.

As a learning organization, Centurion is committed to error-free and value-added performance at every service interaction and at every level of our organization. The measure of our success in maintaining industry-leading customer retention levels and consistently high customer satisfaction scores is rooted in our robust and multi-tiered training programming, which includes:

- Instructor-led pre-hire training academy
- Detailed, customized and comprehensive post orders
- Structured On-the-Job training process
- Initial post certification test
- Weekly performance reviews tied to post performance
- Final post certification examination
- Final post certification
- On-going/annual/in-service training
- Centurion's Interactive Learning System
- Certified Protection Professional (CPP) training and designation



Post Orders

Training at a site and the operational excellence of its security staff is in large measure based on the quality and completeness of site post orders. Post orders also serve as the foundation for on-the-job, in-service and emergency response training and provide a means to avoid, mitigate and defend liability claims.

The post orders written by other security companies are, quite frankly, abysmal. Many times these documents are outdated, copied off the page and are poorly organized and, as a result, not used. In some cases, information about the previous security company is still listed in the document! And in almost every case they are too generic and fail to capture and discuss key building and site information such as fire and life safety systems.

Centurion invests significant time in learning every aspect of the site where we will be providing security coverage. This process includes conducting a detailed floor-by-floor walk through of each building with engineering and property management staff in order to construct a comprehensive post orders document that will serve as the basis of superior on-the-job and in-service training. We

13000 SW 120th Street
Miami, FL 33186
(800) 800-9151



also spend time at each post and learn each piece of security and life safety equipment and, if necessary, write standard operating procedures on how each component works. And finally, we work with each security officer in learning what they do from THEIR perspective and ask them to review the operating documentation related to their post.

Centurion's post orders are divided into ten major sections that include the following:

- Building/Property Overview, including customer brand, mission and values and how the officer can support them
- General Responsibilities and Performance Expectations
- Post duties (shift and post)
- Patrol – areas of focus; what to look for; site risks, detailed patrol checklist; documentation
- Fire and Life Safety Systems – types, operation
- Security and Building Support Systems – types, operation
- Building Security Policies and Procedures
- Reports, Forms, Logs
- Keys and Equipment
- Emergency Procedures and Emergency Contact List

Post orders are written in easy to understand language with heavy use of bullets and information in outline form to facilitate use and comprehension. Feedback from management, engineering and security is integrated into the final version of each post operating manual with frequent updates and information validation.

On-the-Job Training

All Centurion officers are required to satisfy minimum on-the-job (OJT) standards (based on sophistication of post and individual client requirements) using Centurion's structured and documented on-the-job training methodology.

For each post, a detailed OJT checklist is created and used to facilitate a new officer's training at the account. Each post uses a checklist that is customized for the post and site using Centurion's base template. The checklist is used to ensure all aspects of an officer's responsibilities and duties are covered in a consistent manner and within the proscribed time frame as specified by the client. The checklist is used by the designated officer trainer and covers the following learning categories:

- Post description



13000 SW 120th Street
Miami, FL 33186
(800) 800-9151



- Account overview
- Key duties and responsibilities
- Customer priorities and “hot buttons”
- Post-related equipment/usage
- Customer service
- Access control (if applicable for that post)
- Fire, life safety and building support systems and equipment
- Security
- Emergency procedures
- Safety
- General
 - Reports, logs, forms
 - Communications protocols
 - Work schedule
 - Time sheet
 - Client policies
 - Appearance standards
- Detailed site/building tour and familiarization
- Demonstrations (of equipment, duties)
- Scenarios (likely non-emergency and emergency situations)



Each category of instruction includes a sign-off by the office and the training and final documentation that the officer was trained using the OJT checklist and within the required training time duration.

The OJT training process heavily relies on Centurion’s comprehensive post orders that were developed at the time of our partnership launch with a client. All checklists and testing instruments used in the training process are vetted and validated by client representatives and the actual officers working the posts, thus maximizing program legitimacy, stakeholder feedback and officer performance/effectiveness.

All officers/supervisors who are designated post trainers receive instruction in proper field training techniques and a detailed overview of Centurion’s OJT post training certification process.

Post Certification

All Centurion security personnel are certified in the post in which they will be assigned. This certification process involves the completion of a comprehensive OJT checklist, an initial post knowledge test, weekly performance evaluations over the first 30 days of the officer’s deployment at a post and a final certification examination that blends complex scenarios and questions to assess the officer’s ability to know and apply routine and emergency concepts and protocols to actual and potential situations and circumstances. At the end of the process and only after the officer has

13000 SW 120th Street
Miami, FL 33186
(800) 800-9151



successfully completed all elements of training (and is finally reviewed by his/her post trainer or supervisor), the officer is formally certified to work the post for which they were selected.

Initial Post Knowledge Test

At the end of the OJT period and following completion of the OJT checklist, newly assigned officers are given an initial test to determine their initial knowledge of the post and associated responsibilities. The test includes multiple choice and open ended questions along with scenarios to determine how the officer will react to routine, non-routine and emergency situations. Each test is customized based on the site and post but is usually 20 to 25 questions that pose basic questions about the officer's key duties and the property to which they are assigned.

Completed tests along with the OJT checklists are reviewed by the post trainer and shift supervisor to determine the new officer's proficiency to stand the post in a solo assignment. Any incorrect questions are addressed by the trainer and shift supervisor. If necessary, an officer will be re-trained in the area(s) where they did not satisfactorily answer test questions. Once re-training occurs (if any is required), the officer is certified for solo duty at the post for an initial period of 30 days.

Weekly Evaluations

Once an officer has been certified for initial post assignment, the officer's performance is then evaluated weekly for four weeks by the officer's supervisor(s) using a post evaluation form. This evaluation will assess:

- Competency on post
- Knowledge of duties and responsibilities
- Paperwork, reports and forms
- Customer service
- Safety
- Understanding of emergency response procedures
- Ability to successfully discuss actions in a routine and non-routine scenario
- Demonstrated ability to use equipment properly
- Image, demeanor and overall performance
- Areas of strength
- Areas of improvement
- Required actions by the officer or the supervisor
- Client management feedback, as appropriate and applicable

For each review category the officer is rated in one of three categories: "Exceeds Expectations," "Meets Expectations" or "Needs Improvement." Any deficiency noted is addressed and an action plan developed in concert with the site trainer and Account Manager.

13000 SW 120th Street
Miami, FL 33186
(800) 800-9151



Final Post Proficiency Examination

At the end of 30 days of solo post assignment, the officer is given a comprehensive examination to determine if the officer has the acceptable level of competency to permanently be assigned to the post. Exams present 15 to 20 scenarios along with related questions to determine if the officer can successfully apply post knowledge to various situations that are specific to the site, post and duties.

Exams are administered and corrected by the officer's supervisor. Final certification examinations are developed during Centurion's transition process and reflect the requirements of the post and building.

Final Certification

Once all elements of Centurion's post certification process have been facilitated, the security officer is internally-certified to work the post to which he/she has been assigned. No officer is allowed to work a post if they do not have this certification. In order to maintain this certification, officers are required to pass an annual re-certification exam, successfully complete in-service/annual training and participate in monthly post training audits that are conducted by shift supervision.

Specialized Training

Some clients require that our officers attend certain client-specified training or possess certification in areas such as first aid/CPR/AED, defensive driving, pepper foam/spray usage and similar programming. These programs are either taught by Centurion representatives, client representatives or are outsourced to external organizations (such as the American Red Cross).



On-Going Training

Centurion works very closely with our client representatives to design a customized on-going training program for all officers. Training takes the form of written material, computer-based training, desk top exercises, spot quizzes and assessments, training bulletins and special classroom sessions. Core topics include:

- Professionalism and ethics
- Post orders/duties
- Fire and life safety
- Delivering legendary service

13000 SW 120th Street
Miami, FL 33186
(800) 800-9151



- Crime awareness/deflection
- Active shooter and workplace violence
- Suspicious persons/activities/packages
- Terrorism
- Critical/emergency incident response
- Report writing and communication

A training plan and calendar is developed each year and monitored on a monthly basis to ensure compliance and results associated with all training facilitated.

Computer-Based Training

Centurion offers computer-based training (CBT) to our employees as part of a required and optional training process. Our officers are provided access an e-learning portal that allows any employee anywhere in the world to access a host of fun, interactive and interesting courses on a 24-hour/7-day-a-week basis, including:

- Professionalism and Ethics
- Legal Authority and Limitations
- Liability Avoidance
- Effective Report Writing
- Communications
- Effective Patrol Techniques
- Emergency Procedures
- Crowd Control
- Courtroom Testimony
- Safety
- Fire and Life Safety
- Fire Protection/Detection Systems
- Proactive Fire Prevention Patrol Techniques
- Fire Extinguisher Usage
- Defensive Driving (via National Safety Council)
- Homeland Defense courses
- Account and site-specific courses, including on-line post orders, post tests and monthly training topics



The interactive courses were custom-developed by adult learning development professionals who are noted experts in physical security, risk management and life safety concepts. Each CBT course includes narration, high intensity graphics, digital photography and imbedded interactive exercises and testing. There is also a course quiz at the end of every program to assess the student's retention of the material presented. Since "SAILS" is internet-based, training managers and customers can download reports on usage and test scores.

13000 SW 120th Street
Miami, FL 33186
(800) 800-9151



The computer-based training programs reside on a Learning Management System (LMS) managed by Intellum, an Atlanta-base learning development company. The LMS serves as an external computer server and provides employees and customers with a cutting edge and unparalleled learning and knowledge-capturing source. Using the LMS, we are able to store, create, manage and distribute, via internet and/or CD/DVD technology, proprietary and off-the-shelf basic and advanced training programming to our employees at work and at home. This means that our officers can enroll in and be tested on a repertoire of result-driven programs at a time when it is convenient to them and in a method that much more learning and cost effective than traditional classroom programming. They also are able access their own individual learning profile and download a transcript of all courses they have taken.

Using LMS technology, participants are tracked through test scores and documentation, particularly critical when managing compliance training requirements, such as CPR/AED; medical, chemical and emergency response training; or security officer driver's and security licensing renewals. The LMS also enables a region and account to store a variety of information – such as post orders, policies/procedures and other post or account documentation. Reports can be generated showing an officer's training and learning path, including instructor-led courses, on-the-job training, post test/exam scores and any annual training conducted along with their activity in accessing computer-based courses. We also have the capability of internally creating customized computer-based courses based on the needs of our client or site-specific circumstances and training needs.

Certified Protection Professional (CPP)

Centurion makes available to all operational management the opportunity to become "Certified Protection Professionals" or CPP through the American Society for Industrial Security (ASIS International). A CPP designation represents the pinnacle of achievement in the private security field. The designation requires the candidate to meet or exceed very high standards and pre-requisites including, a certain level of years and background in the security industry, multiple references and the ability to pass an extremely grueling four-hour certification test that assesses the candidate's knowledge of all aspects of physical, intellectual and personnel security.

More than 12,000 security professionals across the world have earned the designation of CPP. This group of individuals has demonstrated its competency in the areas of security planning, physical security systems, security solutions and best-business practices through an intensive qualification and testing program. As a result, these men and



13000 SW 120th Street
Miami, FL 33186
(800) 800-9151



women have been awarded the coveted designation of CPP and are recognized as proven leaders in their profession.

The CPP designation and associated certification process is administered by the American Society for Industrial Security, the trade association representing the private security industry. It is a designation that carries with it respect and prestige and will always stay with the individual certified no matter their future course of employment. We are proud to financially sponsor our employees in obtaining this certification and, as a result, further developing their career potential at Centurion or wherever their career leads them.

All managers who qualify for CPP designation are reimbursed all expenses associated with passing the CPP examination.

*End of Centurion Security Group's proposal for Security Guard Services
submitted to the City of Fort Lauderdale.*

**CITY OF FORT LAUDERDALE
GENERAL CONDITIONS**

These instructions and conditions are standard for all contracts for commodities or services issued through the City of Fort Lauderdale Procurement Services Division. The City may delete, supersede, or modify any of these standard instructions for a particular contract by indicating such change in the Invitation to Bid (ITB) Special Conditions, Technical Specifications, Instructions, Proposal Pages, Addenda, and Legal Advertisement. In this general conditions document, Invitation to Bid (ITB), Request for Qualifications (RFQ), and Request for Proposal (RFP) are interchangeable.

PART I BIDDER PROPOSAL PAGE(S) CONDITIONS:

- 1.01 BIDDER ADDRESS:** The City maintains automated vendor address lists that have been generated for each specific Commodity Class item through our bid issuing service, BidSync. Notices of Invitations to Bid (ITB'S) are sent by e-mail to the selection of bidders who have fully registered with BidSync or faxed (if applicable) to every vendor on those lists, who may then view the bid documents online. Bidders who have been informed of a bid's availability in any other manner are responsible for registering with BidSync in order to view the bid documents. There is no fee for doing so. If you wish bid notifications be provided to another e-mail address or fax, please contact BidSync. If you wish purchase orders sent to a different address, please so indicate in your bid response. If you wish payments sent to a different address, please so indicate on your invoice.
- 1.02 DELIVERY:** Time will be of the essence for any orders placed as a result of this ITB. The City reserves the right to cancel any orders, or part thereof, without obligation if delivery is not made in accordance with the schedule specified by the Bidder and accepted by the City.
- 1.03 PACKING SLIPS:** It will be the responsibility of the awarded Contractor, to attach all packing slips to the OUTSIDE of each shipment. Packing slips must provide a detailed description of what is to be received and reference the City of Fort Lauderdale purchase order number that is associated with the shipment. Failure to provide a detailed packing slip attached to the outside of shipment may result in refusal of shipment at Contractor's expense.
- 1.04 PAYMENT TERMS AND CASH DISCOUNTS:** Payment terms, unless otherwise stated in this ITB, will be considered to be net 45 days after the date of satisfactory delivery at the place of acceptance and receipt of correct invoice at the office specified, whichever occurs last. Bidder may offer cash discounts for prompt payment but they will not be considered in determination of award. If a Bidder offers a discount, it is understood that the discount time will be computed from the date of satisfactory delivery, at the place of acceptance, and receipt of correct invoice, at the office specified, whichever occurs last.
- 1.05 TOTAL BID DISCOUNT:** If Bidder offers a discount for award of all items listed in the bid, such discount shall be deducted from the total of the firm net unit prices bid and shall be considered in tabulation and award of bid.
- 1.06 BIDS FIRM FOR ACCEPTANCE:** Bidder warrants, by virtue of bidding, that the bid and the prices quoted in the bid will be firm for acceptance by the City for a period of one hundred twenty (120) days from the date of bid opening unless otherwise stated in the ITB.
- 1.07 VARIANCES:** For purposes of bid evaluation, Bidder's must indicate any variances, no matter how slight, from ITB General Conditions, Special Conditions, Specifications or Addenda in the space provided in the ITB. No variations or exceptions by a Bidder will be considered or deemed a part of the bid submitted unless such variances or exceptions are listed in the bid and referenced in the space provided on the bidder proposal pages. If variances are not stated, or referenced as required, it will be assumed that the product or service fully complies with the City's terms, conditions, and specifications.
- By receiving a bid, City does not necessarily accept any variances contained in the bid. All variances submitted are subject to review and approval by the City. If any bid contains material variances that, in the City's sole opinion, make that bid conditional in nature, the City reserves the right to reject the bid or part of the bid that is declared by the City as conditional.
- 1.08 NO BIDS:** If you do not intend to bid please indicate the reason, such as insufficient time to respond, do not offer product or service, unable to meet specifications, schedule would not permit, or any other reason, in the space provided in this ITB. Failure to bid or return no bid comments prior to the bid due and opening date and time, indicated in this ITB, may result in your firm being deleted from our Bidder's registration list for the Commodity Class Item requested in this ITB.
- 1.09 MINORITY AND WOMEN BUSINESS ENTERPRISE PARTICIPATION AND BUSINESS DEFINITIONS:** The City of Fort Lauderdale wants to increase the participation of Minority Business Enterprises (MBE), Women Business Enterprises (WBE), and Small Business Enterprises (SBE) in its procurement activities. If your firm qualifies in accordance with the below definitions please indicate in the space provided in this ITB.

Minority Business Enterprise (MBE) "A Minority Business" is a business enterprise that is owned or controlled by one or more socially or economically disadvantaged persons. Such disadvantage may arise from cultural, racial, chronic economic circumstances or background or other similar cause. Such persons include, but are not limited to: Blacks, Hispanics, Asian Americans, and Native Americans.

The term "Minority Business Enterprise" means a business at least 51 percent of which is owned by minority group members or, in the case of a publicly owned business, at least 51 percent of the stock of which is owned by minority group members. For the purpose of the preceding sentence, minority group members are citizens of the United States who include, but are not limited to: Blacks, Hispanics, Asian Americans, and Native Americans.

Women Business Enterprise (WBE) a "Women Owned or Controlled Business" is a business enterprise at least 51 percent of which is owned by females or, in the case of a publicly owned business, at least 51 percent of the stock of which is owned by females.

Small Business Enterprise (SBE) "Small Business" means a corporation, partnership, sole proprietorship, or other legal entity formed for the purpose of making a profit, which is independently owned and operated, has either fewer than 100 employees or less than \$1,000,000 in annual gross receipts.

BLACK, which includes persons having origins in any of the Black racial groups of Africa.

WHITE, which includes persons whose origins are Anglo-Saxon and Europeans and persons of Indo-European decent including Pakistani and East Indian.

HISPANIC, which includes persons of Mexican, Puerto Rican, Cuban, Central and South American, or other Spanish culture or origin, regardless of race.

NATIVE AMERICAN, which includes persons whose origins are American Indians, Eskimos, Aleuts, or Native Hawaiians.

ASIAN AMERICAN, which includes persons having origin in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands.

1.10 MINORITY-WOMEN BUSINESS ENTERPRISE PARTICIPATION

It is the desire of the City of Fort Lauderdale to increase the participation of minority (MBE) and women-owned (WBE) businesses in its contracting and procurement programs. While the City does not have any preference or set aside programs in place, it is committed to a policy of equitable participation for these firms. Proposers are requested to include in their proposals a narrative describing their past accomplishments and intended actions in this area. If proposers are considering minority or women owned enterprise participation in their proposal, those firms, and their specific duties have to be identified in the proposal. If a proposer is considered for award, he or she will be asked to meet with City staff so that the intended MBE/WBE participation can be formalized and included in the subsequent contract.

1.11 SCRUTINIZED COMPANIES

As to any contract for goods or services of \$1 million or more and as to the renewal of any contract for goods or services of \$1 million or more, subject to *Odebrecht Construction, Inc., v. Prasad*, 876 F.Supp.2d 1305 (S.D. Fla. 2012), affirmed, *Odebrecht Construction, Inc., v. Secretary, Florida Department of Transportation*, 715 F.3d 1268 (11th Cir. 2013), with regard to the "Cuba Amendment," the Contractor certifies that it is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and that it does not have business operations in Cuba or Syria, as provided in section 287.135, Florida Statutes (2019), as may be amended or revised. As to any contract for goods or services of any amount and as to the renewal of any contract for goods or services of any amount, the Contractor certifies that it is not on the Scrutinized Companies that Boycott Israel List created pursuant to Section 215.4725, Florida Statutes (2019), and that it is not engaged in a boycott of Israel. The City may terminate this Agreement at the City's option if the Contractor is found to have submitted a false certification as provided under subsection (5) of section 287.135, Florida Statutes (2019), as may be amended or revised, or been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or the Scrutinized Companies that Boycott Israel List created pursuant to Section 215.4725, Florida Statutes (2019), or is engaged in a boycott of Israel, or has been engaged in business operations in Cuba or Syria, as defined in Section 287.135, Florida Statutes (2019), as may be amended or revised.

Rev. 2/2020

Page 1

1.12 DEBARRED OR SUSPENDED BIDDERS OR PROPOSERS

The bidder or proposer certifies, by submission of a response to this solicitation, that neither it nor its principals and subcontractors are presently debarred or suspended by any Federal department or agency.

Part II DEFINITIONS/ORDER OF PRECEDENCE:

2.01 BIDDING DEFINITIONS The City will use the following definitions in its general conditions, special conditions, technical specifications, instructions to bidders, addenda and any other document used in the bidding process:

INVITATION TO BID (ITB) The solicitation document used for soliciting competitive sealed bids for goods or services.

INVITATION TO NEGOTIATE (ITN) All solicitation documents, regardless of medium, whether attached to or incorporated by reference in solicitations for responses from firms that invite proposals from interested and qualified firms so the city may enter into negotiations with the firm(s) determined most capable of providing the required goods or services.

REQUEST FOR PROPOSALS (RFP) A solicitation method used for soliciting competitive sealed proposals to determine the best value among proposals for goods or services for which price may not be the prevailing factor in award of the contract, or the scope of work, specifications or contract terms and conditions may be difficult to define. Such solicitation will consider the qualifications of the proposers along with evaluation of each proposal using identified and generally weighted evaluation criteria. RFPs may include price criteria whenever feasible, at the discretion of the city.

REQUEST FOR QUALIFICATIONS (RFQ) A solicitation method used for requesting statements of qualifications in order to determine the most qualified proposer for professional services.

BID – a price and terms quote received in response to an ITB.

PROPOSAL – a proposal received in response to an RFP.

BIDDER – Person or firm submitting a Bid.

PROPOSER – Person or firm submitting a Proposal.

RESPONSIVE BIDDER – A firm who has submitted a bid, offer, quote, or response which conforms in all material respects to the competitive solicitation document and all of its requirements.

RESPONSIBLE BIDDER – A firm who is fully capable of meeting all requirements of the solicitation and subsequent contract. The respondent must possess the full capability, including financial and technical, ability, business judgment, experience, qualifications, facilities, equipment, integrity, capability, and reliability, in all respects to perform fully the contract requirements and assure good faith performance as determined by the city.

FIRST RANKED PROPOSER – That Proposer, responding to a City RFP, whose Proposal is deemed by the City, the most advantageous to the City after applying the evaluation criteria contained in the RFP.

SELLER – Successful Bidder or Proposer who is awarded a Purchase Order or Contract to provide goods or services to the City.

CONTRACTOR – Any firm having a contract with the city. Also referred to as a "Vendor".

CONTRACT – All types of agreements, including purchase orders, for procurement of supplies, services, and construction, regardless of what these agreements may be called.

CONSULTANT – A firm providing professional services for the city.

- 2.02 SPECIAL CONDITIONS:** Any and all Special Conditions contained in this ITB that may be in variance or conflict with these General Conditions shall have precedence over these General Conditions. If no changes or deletions to General Conditions are made in the Special Conditions, then the General Conditions shall prevail in their entirety,

PART III BIDDING AND AWARD PROCEDURES:

- 3.01 SUBMISSION AND RECEIPT OF BIDS:** To receive consideration, bids must be received prior to the bid opening date and time. Unless otherwise specified, Bidders should use the proposal forms provided by the City. These forms may be duplicated, but failure to use the forms may cause the bid to be rejected. Any erasures or corrections on the bid must be made in ink and initialed by Bidder in ink. All information submitted by the Bidder shall be printed, typewritten or filled in with pen and ink. Bids shall be signed in ink. Separate bids must be submitted for each ITB issued by the City in separate sealed envelopes properly marked. When a particular ITB or RFP requires multiple copies of bids or proposals they may be included in a single envelope or package properly sealed and identified. Only send bids via facsimile transmission (FAX) if the ITB specifically states that bids sent via FAX will be considered. If such a statement is not included in the ITB, bids sent via FAX will be rejected. Bids will be publicly opened in the Procurement Office, or other designated area, in the presence of Bidders, the public, and City staff. Bidders and the public are invited and encouraged to attend bid openings. Bids will be tabulated and made available for review by Bidder's and the public in accordance with applicable regulations.
- 3.02 MODEL NUMBER CORRECTIONS:** If the model number for the make specified in this ITB is incorrect, or no longer available and replaced with an updated model with new specifications, the Bidder shall enter the correct model number on the bidder proposal page. In the case of an updated model with new specifications, Bidder shall provide adequate information to allow the City to determine if the model bid meets the City's requirements.
- 3.03 PRICES QUOTED:** Deduct trade discounts, and quote firm net prices. Give both unit price and extended total. In the case of a discrepancy in computing the amount of the bid, the unit price quoted will govern. All prices quoted shall be F.O.B. destination, freight prepaid (Bidder pays and bears freight charges, Bidder owns goods in transit and files any claims), unless otherwise stated in Special Conditions. Each item must be bid separately. No attempt shall be made to tie any item or items contained in the ITB with any other business with the City.
- 3.04 TAXES:** The City of Fort Lauderdale is exempt from Federal Excise and Florida Sales taxes on direct purchase of tangible property. Exemption **number for EIN is 59-6000319, and State Sales tax exemption number is 85-8013875578C-1.**
- 3.05 WARRANTIES OF USAGE:** Any quantities listed in this ITB as estimated or projected are provided for tabulation and information purposes only. No warranty or guarantee of quantities is given or implied. It is understood that the Contractor will furnish the City's needs as they arise.
- 3.06 APPROVED EQUAL:** When the technical specifications call for a brand name, manufacturer, make, model, or vendor catalog number with acceptance of APPROVED EQUAL, it shall be for the purpose of establishing a level of quality and features desired and acceptable to the City. In such cases, the City will be receptive to any unit that would be considered by qualified City personnel as an approved equal. In that the specified make and model represent a level of quality and features desired by the City, the Bidder must state clearly in the bid any variance from those specifications. It is the Bidder's responsibility to provide adequate information, in the bid, to enable the City to ensure that the bid meets the required criteria. If adequate information is not submitted with the bid, it may be rejected. The City will be the sole judge in determining if the item bid qualifies as an approved equal.
- 3.07 MINIMUM AND MANDATORY TECHNICAL SPECIFICATIONS:** The technical specifications may include items that are considered minimum, mandatory, or required. If any Bidder is unable to meet or exceed these items, and feels that the technical specifications are overly restrictive, the bidder must notify the Procurement Services Division immediately. Such notification must be received by the Procurement Services Division prior to the deadline contained in the ITB, for questions of a material nature, or prior to five (5) days before bid due and open date, whichever occurs first. If no such notification is received prior to that deadline, the City will consider the technical specifications to be acceptable to all bidders.
- 3.08 MISTAKES:** Bidders are cautioned to examine all terms, conditions, specifications, drawings, exhibits, addenda, delivery instructions and special conditions pertaining to the ITB. Failure of the Bidder to examine all pertinent documents shall not entitle the bidder to any relief from the conditions imposed in the contract.
- 3.09 SAMPLES AND DEMONSTRATIONS:** Samples or inspection of product may be requested to determine suitability. Unless otherwise specified in Special Conditions, samples shall be requested after the date of bid opening, and if requested should be received by the City within seven (7) working days of request. Samples, when requested, must be furnished free of expense to the City and if not used in testing or destroyed, will upon request of the Bidder, be returned within thirty (30) days of bid award at Bidder's expense. When required, the City may request full demonstrations of units prior to award. When such demonstrations are requested, the Bidder shall respond promptly and arrange a demonstration at a convenient location. Failure to provide samples or demonstrations as specified by the City may result in rejection of a bid.
- 3.10 LIFE CYCLE COSTING:** If so specified in the ITB, the City may elect to evaluate equipment proposed on the basis of total cost of ownership. In using Life Cycle Costing, factors such as the following may be considered: estimated useful life, maintenance costs, cost of supplies, labor intensity, energy usage, environmental impact, and residual value. The City reserves the right to use those or other applicable criteria, in its sole opinion that will most accurately estimate total cost of use and ownership.
- 3.11 BIDDING ITEMS WITH RECYCLED CONTENT:** In addressing environmental concerns, the City of Fort Lauderdale encourages Bidders to submit bids or alternate bids containing items with recycled content. When submitting bids containing items with recycled content, Bidder shall provide documentation adequate for the City to verify the recycled content. The City prefers packaging consisting of materials that are degradable or able to be recycled. When specifically stated in the ITB, the City may give preference to bids containing items manufactured with recycled material or packaging that is able to be recycled.

Rev. 2/2020

Page 2

- 3.12 USE OF OTHER GOVERNMENTAL CONTRACTS:** The City reserves the right to reject any part or all of any bids received and utilize other available governmental contracts, if such action is in its best interest.
- 3.13 QUALIFICATIONS/INSPECTION:** Bids will only be considered from firms normally engaged in providing the types of commodities/services specified herein. The City reserves the right to inspect the Bidder's facilities, equipment, personnel, and organization at any time, or to take any other action necessary to determine Bidder's ability to perform. The Procurement Director reserves the right to reject bids where evidence or evaluation is determined to indicate inability to perform.
- 3.14 BID SURETY:** If Special Conditions require a bid security, it shall be submitted in the amount stated. A bid security can be in the form of a bid bond or cashier's check. Bid security will be returned to the unsuccessful bidders as soon as practicable after opening of bids. Bid security will be returned to the successful bidder after acceptance of the performance bond, if required; acceptance of insurance coverage, if required; and full execution of contract documents, if required; or conditions as stated in Special Conditions.
- 3.15 PUBLIC RECORDS/TRADE SECRETS/COPYRIGHT:** The Proposer's response to the RFP is a public record pursuant to Florida law, which is subject to disclosure by the City under the State of Florida Public Records Law, Florida Statutes Chapter 119.07 ("Public Records Law"). The City shall permit public access to all documents, papers, letters or other material submitted in connection with this RFP and the Contract to be executed for this RFP, subject to the provisions of Chapter 119.07 of the Florida Statutes.

Any language contained in the Proposer's response to the RFP purporting to require confidentiality of any portion of the Proposer's response to the RFP, except to the extent that certain information is in the City's opinion a Trade Secret pursuant to Florida law, shall be void. If a Proposer submits any documents or other information to the City which the Proposer claims is Trade Secret information and exempt from Florida Statutes Chapter 119.07 ("Public Records Laws"), the Proposer shall clearly designate that it is a Trade Secret and that it is asserting that the document or information is exempt. The Proposer must specifically identify the exemption being claimed under Florida Statutes 119.07. The City shall be the final arbiter of whether any information contained in the Proposer's response to the RFP constitutes a Trade Secret. The city's determination of whether an exemption applies shall be final, and the proposer agrees to defend, indemnify, and hold harmless the City and the City's officers, employees, and agents, against any loss or damages incurred by any person or entity as a result of the City's treatment of records as public records. In addition, the proposer agrees to defend, indemnify, and hold harmless the City and the City's officers, employees, and agents, against any loss or damages incurred by any person or entity as a result of the City's treatment of records as exempt from disclosure or confidential. Proposals bearing copyright symbols or otherwise purporting to be subject to copyright protection in full or in part may be rejected. The proposer authorizes the City to publish, copy, and reproduce any and all documents submitted to the City bearing copyright symbols or otherwise purporting to be subject to copyright protection.

EXCEPT FOR CLEARLY MARKED PORTIONS THAT ARE BONA FIDE TRADE SECRETS PURSUANT TO FLORIDA LAW, DO NOT MARK YOUR RESPONSE TO THE RFP AS PROPRIETARY OR CONFIDENTIAL. DO NOT MARK YOUR RESPONSE TO THE RFP OR ANY PART THEREOF AS COPYRIGHTED.

- 3.16 PROHIBITION OF INTEREST:** No contract will be awarded to a bidding firm who has City elected officials, officers or employees affiliated with it, unless the bidding firm has fully complied with current Florida State Statutes and City Ordinances relating to this issue. Bidders must disclose any such affiliation. Failure to disclose any such affiliation will result in disqualification of the Bidder and removal of the Bidder from the City's bidder lists and prohibition from engaging in any business with the City.
- 3.17 RESERVATIONS FOR AWARD AND REJECTION OF BIDS:** The City reserves the right to accept or reject any or all bids, part of bids, and to waive minor irregularities or variations to specifications contained in bids, and minor irregularities in the bidding process. The City also reserves the right to award the contract on a split order basis, lump sum basis, individual item basis, or such combination as shall best serve the interest of the City. The City reserves the right to make an award to the responsive and responsible bidder whose product or service meets the terms, conditions, and specifications of the ITB and whose bid is considered to best serve the City's interest. In determining the responsiveness of the offer and the responsibility of the Bidder, the following shall be considered when applicable: the ability, capacity and skill of the Bidder to perform as required; whether the Bidder can perform promptly, or within the time specified, without delay or interference; the character, integrity, reputation, judgment, experience and efficiency of the Bidder; the quality of past performance by the Bidder; the previous and existing compliance by the Bidder with related laws and ordinances; the sufficiency of the Bidder's financial resources; the availability, quality and adaptability of the Bidder's supplies or services to the required use; the ability of the Bidder to provide future maintenance, service or parts; the number and scope of conditions attached to the bid.
- If the ITB provides for a contract trial period, the City reserves the right, in the event the selected bidder does not perform satisfactorily, to award a trial period to the next ranked bidder or to award a contract to the next ranked bidder, if that bidder has successfully provided services to the City in the past. This procedure to continue until a bidder is selected or the contract is re-bid, at the sole option of the City.
- 3.18 LEGAL REQUIREMENTS:** Applicable provisions of all federal, state, county laws, and local ordinances, rules and regulations, shall govern development, submittal and evaluation of all bids received in response hereto and shall govern any and all claims and disputes which may arise between person(s) submitting a bid response hereto and the City by and through its officers, employees and authorized representatives, or any other person, natural or otherwise; and lack of knowledge by any bidder shall not constitute a cognizable defense against the legal effect thereof.
- 3.19 BID PROTEST PROCEDURE:** Any proposer or bidder who is not recommended for award of a contract and who alleges a failure by the city to follow the city's procurement ordinance or any applicable law may protest to the chief procurement officer, by delivering a letter of protest to the director of finance within five (5) days after a notice of intent to award is posted on the city's web site at the following url: <https://www.fortlauderdale.gov/departments/finance/procurement-services/notices-of-intent-to-award>

The complete protest ordinance may be found on the city's web site at the following url: https://library.municode.com/fl/fort_lauderdale/codes/code_of_ordinances?nodeid=coor_ch2ad_artvfi_div2pr_s2-182direpr

PART IV BONDS AND INSURANCE

- 4.01 PERFORMANCE BOND:** If a performance bond is required in Special Conditions, the Contractor shall within fifteen (15) working days after notification of award, furnish to the City a Performance Bond, payable to the City of Fort Lauderdale, Florida, in the face amount specified in Special Conditions as surety for faithful

performance under the terms and conditions of the contract. If the bond is on an annual coverage basis, renewal for each succeeding year shall be submitted to the City thirty (30) days prior to the termination date of the existing Performance Bond. The Performance Bond must be executed by a surety company of recognized standing, authorized to do business in the State of Florida and having a resident agent.

Acknowledgement and agreement is given by both parties that the amount herein set for the Performance Bond is not intended to be nor shall be deemed to be in the nature of liquidated damages nor is it intended to limit the liability of the Contractor to the City in the event of a material breach of this Agreement by the Contractor.

Rev. 2/2020

Page 3

4.02 INSURANCE: The Contractor shall assume full responsibility and expense to obtain all necessary insurance as required by City or specified in Special Conditions.

The Contractor shall provide to the Procurement Services Division original certificates of coverage and receive notification of approval of those certificates by the City's Risk Manager prior to engaging in any activities under this contract. The Contractor's insurance is subject to the approval of the City's Risk Manager. The certificates must list the City as an ADDITIONAL INSURED for General Liability Insurance and shall have no less than thirty (30) days written notice of cancellation or material change. Further modification of the insurance requirements may be made at the sole discretion of the City's Risk Manager if circumstances change or adequate protection of the City is not presented. Bidder, by submitting the bid, agrees to abide by such modifications.

PART V PURCHASE ORDER AND CONTRACT TERMS:

5.01 COMPLIANCE WITH SPECIFICATIONS, LATE DELIVERIES/PENALTIES: Items offered may be tested for compliance with bid specifications. Items delivered which do not conform to bid specifications may be rejected and returned at Contractor's expense. Any violation resulting in contract termination for cause or delivery of items not conforming to specifications, or late delivery may also result in:

- Bidder's name being removed from the City's bidder's mailing list for a specified period and Bidder will not be recommended for any award during that period.
- All City Departments being advised to refrain from doing business with the Bidder.
- All other remedies in law or equity.

5.02 ACCEPTANCE, CONDITION, AND PACKAGING: The material delivered in response to ITB award shall remain the property of the Seller until a physical inspection is made and the material accepted to the satisfaction of the City. The material must comply fully with the terms of the ITB, be of the required quality, new, and the latest model. All containers shall be suitable for storage and shipment by common carrier, and all prices shall include standard commercial packaging. The City will not accept substitutes of any kind. Any substitutes or material not meeting specifications will be returned at the Bidder's expense. Payment will be made only after City receipt and acceptance of materials or services.

5.03 SAFETY STANDARDS: All manufactured items and fabricated assemblies shall comply with applicable requirements of the Occupation Safety and Health Act of 1970 as amended.

5.04 ASBESTOS STATEMENT: All material supplied must be 100% asbestos free. Bidder, by virtue of bidding, certifies that if awarded any portion of the ITB the bidder will supply only material or equipment that is 100% asbestos free.

5.05 OTHER GOVERNMENTAL ENTITIES: If the Bidder is awarded a contract as a result of this ITB, the bidder may, if the bidder has sufficient capacity or quantities available, provide to other governmental agencies, so requesting, the products or services awarded in accordance with the terms and conditions of the ITB and resulting contract. Prices shall be F.O.B. delivered to the requesting agency.

5.06 VERBAL INSTRUCTIONS PROCEDURE: No negotiations, decisions, or actions shall be initiated or executed by the Contractor as a result of any discussions with any City employee. Only those communications which are in writing from an authorized City representative may be considered. Only written communications from Contractors, which are assigned by a person designated as authorized to bind the Contractor, will be recognized by the City as duly authorized expressions on behalf of Contractors.

5.07 INDEPENDENT CONTRACTOR: The Contractor is an independent contractor under this Agreement. Personal services provided by the Proposer shall be by employees of the Contractor and subject to supervision by the Contractor, and not as officers, employees, or agents of the City. Personnel policies, tax responsibilities, social security, health insurance, employee benefits, procurement policies unless otherwise stated in this ITB, and other similar administrative procedures applicable to services rendered under this contract shall be those of the Contractor.

5.08 INDEMNITY/HOLD HARMLESS AGREEMENT: Contractor shall protect and defend at Contractor's expense, counsel being subject to the City's approval, and indemnify and hold harmless the City and the City's officers, employees, volunteers, and agents from and against any and all losses, penalties, fines, damages, settlements, judgments, claims, costs, charges, expenses, or liabilities, including any award of attorney fees and any award of costs, in connection with or arising directly or indirectly out of any act or omission by the Contractor or by any officer, employee, agent, invitee, subcontractor, or sublicensee of the Contractor. Without limiting the foregoing, any and all such claims, suits, or other actions relating to personal injury, death, damage to property, defects in materials or workmanship, actual or alleged violations of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court shall be included in the indemnity hereunder.

5.09 TERMINATION FOR CAUSE: If, through any cause, the Contractor shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if the Contractor shall violate any of the provisions of this Agreement, the City may upon written notice to the Contractor terminate the right of the Contractor to proceed under this Agreement, or with such part or parts of the Agreement as to which there has been default, and may hold the Contractor liable for any damages caused to the City by reason of such default and termination. In the event of such termination, any completed services performed by the Contractor under this Agreement shall, at the option of the City, become the City's property and the Contractor shall be entitled to receive equitable compensation for any work completed to the satisfaction of

the City. The Contractor, however, shall not be relieved of liability to the City for damages sustained by the City by reason of any breach of the Agreement by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the amount of damages due to the City from the Contractor can be determined.

- 5.10 TERMINATION FOR CONVENIENCE:** The City reserves the right, in the City's best interest as determined by the City, to cancel any contract by giving written notice to the Contractor thirty (30) days prior to the effective date of such cancellation.
- 5.11 CANCELLATION FOR UNAPPROPRIATED FUNDS:** The obligation of the City for payment to a Contractor is limited to the availability of funds appropriated in a current fiscal period, and continuation of the contract into a subsequent fiscal period is subject to appropriation of funds, unless otherwise authorized by law.
- 5.12 RECORDS/AUDIT:** The Contractor shall maintain during the term of the contract all books of account, reports and records in accordance with generally accepted accounting practices and standards for records directly related to this contract. The Contractor agrees to make available to the City Auditor or the City Auditor's designee, during normal business hours and in Broward, Miami-Dade or Palm Beach Counties, all books of account, reports, and records relating to this contract. The Contractor shall retain all books of account, reports, and records relating to this contract for the duration of the contract and for three years after the final payment under this Agreement, until all pending audits, investigations or litigation matters relating to the contract are closed, or until expiration of the records retention period prescribed by Florida law or the records retention schedules adopted by the Division of Library and Information Services of the Florida Department of State, whichever is later.
- 5.13 PERMITS, TAXES, LICENSES:** The successful Contractor shall, at his/her/its own expense, obtain all necessary permits, pay all licenses, fees and taxes, required to comply with all local ordinances, state and federal laws, rules and regulations applicable to business to be carried out under this contract.
- 5.14 LAWS/ORDINANCES:** The Contractor shall observe and comply with all Federal, state, local and municipal laws, ordinances rules and regulations that would apply to this contract.

NON-DISCRIMINATION: The Contractor shall not, in any of its activities, including employment, discriminate against any individual on the basis of race, color, national origin, age, religion, creed, sex, disability, sexual orientation, gender, gender identity, gender expression, marital status, or any other protected classification as defined by applicable law.

1. The Contractor certifies and represents that the Contractor will comply with Section 2-187, Code of Ordinances of the City of Fort Lauderdale, Florida, (2019), as may be amended or revised, ("Section 2-187"), during the entire term of this Agreement.
2. The failure of the Contractor to comply with Section 2-187 shall be deemed to be a material breach of this Agreement, entitling the City to pursue any remedy stated below or any remedy provided under applicable law.
3. The City may terminate this Agreement if the Contractor fails to comply with Section 2-187.
4. The City may retain all monies due or to become due until the Contractor complies with Section 2-187.
5. The Contractor may be subject to debarment or suspension proceedings. Such proceedings will be consistent with the procedures in section 2-183 of the Code of Ordinances of the City of Fort Lauderdale, Florida.

Rev. 2/2020

Page 4

- 5.15 UNUSUAL CIRCUMSTANCES:** If during a contract term where costs to the City are to remain firm or adjustments are restricted by a percentage or CPI cap, unusual circumstances that could not have been foreseen by either party of the contract occur, and those circumstances significantly affect the Contractor's cost in providing the required prior items or services, then the Contractor may request adjustments to the costs to the City to reflect the changed circumstances. The circumstances must be beyond the control of the Contractor, and the requested adjustments must be fully documented. The City may, after examination, refuse to accept the adjusted costs if they are not properly documented, increases are considered to be excessive, or decreases are considered to be insufficient. In the event the City does not wish to accept the adjusted costs and the matter cannot be resolved to the satisfaction of the City, the City will reserve the following options:
1. The contract can be canceled by the City upon giving thirty (30) days written notice to the Contractor with no penalty to the City or Contractor. The Contractor shall fill all City requirements submitted to the Contractor until the termination date contained in the notice.
 2. The City requires the Contractor to continue to provide the items and services at the firm fixed (non-adjusted) cost until the termination of the contract term then in effect.
 3. If the City, in its interest and in its sole opinion, determines that the Contractor in a capricious manner attempted to use this section of the contract to relieve Contractor of a legitimate obligation under the contract, and no unusual circumstances had occurred, the City reserves the right to take any and all action under law or equity. Such action shall include, but not be limited to, declaring the Contractor in default and disqualifying Contractor from receiving any business from the City for a stated period of time.

If the City does agree to adjusted costs, these adjusted costs shall not be invoiced to the City until the Contractor receives notice in writing signed by a person authorized to bind the City in such matters.

- 5.16 ELIGIBILITY:** If applicable, the Contractor must first register with the Florida Department of State in accordance with Florida Statutes, prior to entering into a contract with the City.
- 5.17 PATENTS AND ROYALTIES:** The Contractor, without exception, shall defend, indemnify, and hold harmless the City and the City's employees, officers, employees, volunteers, and agents from and against liability of any nature and kind, including cost and expenses for or on account of any copyrighted, patented or un-patented invention, process, or article manufactured or used in the performance of the contract, including their use by the City. If the Contractor uses any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood without exception that the bid prices shall include any and all royalties or costs arising from the use of such design, device, or materials in any way involved in the work.

- 5.18 ASSIGNMENT:** Contractor shall not transfer or assign the performance required by this ITB without the prior written consent of the City. Any award issued pursuant to this ITB, and the monies, which may become due hereunder, are not assignable except with the prior written approval of the City Commission or the City Manager or City Manager's designee, depending on original award approval.
- 5.19 GOVERNING LAW; VENUE:** The Contract shall be governed by and construed in accordance with the laws of the State of Florida. Venue for any lawsuit by either party against the other party or otherwise arising out of the Contract, and for any other legal proceeding, shall be in the courts in and for Broward County, Florida, or in the event of federal jurisdiction, in the Southern District of Florida.
- 5.20 PUBLIC RECORDS:**

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT PRRCONTRACT@FORTLAUDERDALE.GOV, 954-828-5002, CITY CLERK'S OFFICE, 100 N. ANDREWS AVENUE, FORT LAUDERDALE, FLORIDA 33301.

Contractor shall comply with public records laws, and Contractor shall:

1. Keep and maintain public records required by the City to perform the service.
2. Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes (2019), as may be amended or revised, or as otherwise provided by law.
3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the City.
4. Upon completion of the Contract, transfer, at no cost, to the City all public records in possession of the Contractor or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the Contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

NON-COLLUSION STATEMENT:

By signing this offer, the vendor/contractor certifies that this offer is made independently and *free* from collusion. Vendor shall disclose below any City of Fort Lauderdale, FL officer or employee, or any relative of any such officer or employee who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement.

Any City of Fort Lauderdale, FL officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement.

For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

In accordance with City of Fort Lauderdale, FL Policy and Standards Manual, 6.10.8.3,

3.3. City employees may not contract with the City through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g. ownership of five (5) percent or more).

3.4. Immediate family members (spouse, parents and children) are also prohibited from contracting with the City subject to the same general rules.

Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the City Procurement Code.

NAME**RELATIONSHIPS**

N/A

N/A

In the event the vendor does not indicate any names, the City shall interpret this to mean that the vendor has indicated that no such relationships exist.

Edward Heflin-EL
Authorized Signature

President
Title

Edward A. Heflin-EL
Name (Printed)

10/14/2020
Date

**CONTRACTOR'S CERTIFICATE OF COMPLIANCE WITH
NON-DISCRIMINATION PROVISIONS OF THE CONTRACT**

The completed and signed form should be returned with the Contractor's submittal. If not provided with submittal, the Contractor must submit within three business days of City's request. Contractor may be deemed non-responsive for failure to fully comply within stated timeframes.

Pursuant to City Ordinance Sec. 2-187(c), bidders must certify compliance with the Non-Discrimination provision of the ordinance.

The Contractor shall not, in any of his/her/its activities, including employment, discriminate against any individual on the basis of race, color, national origin, religion, creed, sex, disability, sexual orientation, gender, gender identity, gender expression, or marital status.

1. The Contractor certifies and represents that he/she/it will comply with Section 2-187, Code of Ordinances of the City of Fort Lauderdale, Florida, as amended by Ordinance C-18-33 (collectively, "Section 2-187").
2. The failure of the Contractor to comply with Section 2-187 shall be deemed to be a material breach of this Agreement, entitling the City to pursue any remedy stated below or any remedy provided under applicable law.
3. The City may terminate this Agreement if the Contractor fails to comply with Section 2-187.
4. The City may retain all monies due or to become due until the Contractor complies with Section 2-187.
5. The Contractor may be subject to debarment or suspension proceedings. Such proceedings will be consistent with the procedures in section 2-183 of the Code of Ordinances of the City of Fort Lauderdale, Florida.

Edward A. Heflin-EL
Authorized Signature

Edward A. Heflin-EL, President
Print Name and Title

10/05/2019
Date

CONTRACT PAYMENT METHOD

The City of Fort Lauderdale has implemented a Procurement Card (P-Card) program which changes how payments are remitted to its vendors. The City has transitioned from traditional paper checks to credit card payments via MasterCard or Visa as part of this program.

This allows you as a vendor of the City of Fort Lauderdale to receive your payments fast and safely. No more waiting for checks to be printed and mailed.

In accordance with the contract, payments on this contract will be made utilizing the City's P-Card (MasterCard or Visa). Accordingly, bidders must presently have the ability to accept these credit cards or take whatever steps necessary to implement acceptance of a card before the start of the contract term, or contract award by the City.

All costs associated with the Contractor's participation in this purchasing program shall be borne by the Contractor. The City reserves the right to revise this program as necessary.

By signing below you agree with these terms.

Please indicate which credit card payment you prefer:

☐ MasterCard

☒ Visa

CENTURION SECURITY GROUP, LLC

Company Name

EDWARD A. HEFLIN-EL

Name (Printed)

10/14/2019

Date

Edward A. Heflin-EL

Signature

PRESIDENT

Title

LOCAL BUSINESS PREFERENCE

Section 2-199.2, Code of Ordinances of the City of Fort Lauderdale, (Ordinance No. C-12-04), provides for a local business preference.

In order to be considered for a local business preference, a bidder must include the Local Business Preference Certification Statement of this bid/proposal, as applicable to the local business preference class claimed **at the time of bid submittal**.

Upon formal request of the City, based on the application of a Local Business Preference the Bidder shall, within ten (10) calendar days, submit the following documentation to the Local Business Preference Class claimed:

A) Copy of City of Fort Lauderdale current year business tax receipt, **or** Broward County current year business tax receipt, **and**

B) List of the names of all employees of the bidder and evidence of employees' residence within the geographic bounds of the City of Fort Lauderdale or Broward County, as the case may be, such as current Florida driver license, residential utility bill (water, electric, telephone, cable television), or other type of similar documentation acceptable to the City.

Failure to comply at time of bid submittal shall result in the bidder being found ineligible for the local business preference.

THE COMPLETE LOCAL BUSINESS PREFERENCE ORDINANCE MAY BE FOUND ON THE CITY'S WEB SITE AT THE FOLLOWING LINK:

https://library.municode.com/fl/fort_lauderdale/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTVFI_DIV2PR_S2-186LOBUPRPR

Definitions: The term "Business" shall mean a person, firm, corporation or other business entity which is duly licensed and authorized to engage in a particular work in the State of Florida. Business shall be broken down into four (4) types of classes:

1. Class A Business – shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone and staffed with full-time employees within the limits of the City **and** shall maintain a staffing level of the prime contractor for the proposed work of at least fifty percent (50%) who are residents of the City.
2. Class B Business - shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone and staffed with full-time employees within the limits of the City **or** shall maintain a staffing level of the prime contractor for the proposed work of at least fifty percent (50%) who are residents of the City.
3. Class C Business - shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone **and** staffed with full-time employees within the limits of Broward County.
4. Class D Business – shall mean any Business that does not qualify as either a Class A, Class B, or Class C business.

LOCAL BUSINESS PREFERENCE CERTIFICATION STATEMENT

The Business identified below certifies that it qualifies for the local business preference classification as indicated herein, and further certifies and agrees that it will re-affirm its local preference classification annually no later than thirty (30) calendar days prior to the anniversary of the date of a contract awarded pursuant to this ITB. Violation of the foregoing provision may result in contract termination.

- | | | |
|-----|---|---|
| (1) | Business Name | is a Class A Business as defined in City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the City of Fort Lauderdale current year Business Tax Receipt <u>and</u> a complete list of full-time employees and evidence of their addresses shall be provided within 10 calendar days of a formal request by the City. |
| (2) | Business Name | is a Class B Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the Business Tax Receipt <u>or</u> a complete list of full-time employees and evidence of their addresses shall be provided within 10 calendar days of a formal request by the City. |
| (3) | Business Name | is a Class C Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the Broward County Business Tax Receipt shall be provided within 10 calendar days of a formal request by the City. |
| (4) | CENTURION SECURITY GROUP, LLC
Business Name | requests a Conditional Class A classification as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. Written certification of intent shall be provided within 10 calendar days of a formal request by the City. |
| (5) | Business Name | requests a Conditional Class B classification as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. Written certification of intent shall be provided within 10 calendar days of a formal request by the City. |
| (6) | Business Name | is considered a Class D Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186 and does not qualify for Local Preference consideration. |

BIDDER'S COMPANY: **CENTURION SECURITY GROUP, LLC**

AUTHORIZED PERSON:	COMPANY	EDWARD A. HEFLIN-EL	PRESIDENT
		PRINTED NAME	TITLE
SIGNATURE:	Edward A. Heflin-EL	DATE:	10/14/2020

E-VERIFY AFFIRMATION STATEMENT

RFP/Bid /Contract No: **Bid #12435-315**

Project Description: **Security Guard Services**

Contractor/Proposer/Bidder acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of,

- (a) all persons employed by Contractor/Proposer/Bidder to perform employment duties within Florida during the term of the Contract, and,
- (b) all persons (including subcontractors/vendors) assigned by Contractor/Proposer/Bidder to perform work pursuant to the Contract.

The Contractor/Proposer/Bidder acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the Contract is a condition of the Contract.

Contractor/Proposer/ Bidder Company Name: **Centurion Security Group, LLC**

Authorized Company Person's Signature: **Edward Heflin-EL**

Authorized Company Person's Title: **President**

Date: **eheflin@centurionsecuritygroup.com**

9/15/2020

BID/PROPOSAL CERTIFICATION

Please Note: It is the sole responsibility of the bidder to ensure that his bid is submitted electronically through www.BidSync.com prior to the bid opening date and time listed. Paper bid submittals will not be accepted. All fields below must be completed. If the field does not apply to you, please note N/A in that field.

If you are a foreign corporation, you may be required to obtain a certificate of authority from the department of state, in accordance with Florida Statute §607.1501 (visit <http://www.dos.state.fl.us/>).

Company: (Legal Registration) **Centurion Security Group, LLC** EIN (Optional): **27-2991319**

Address: **13000 SW 120th Street**

City: **Miami** State: **Florida** Zip: **33186**

Telephone No.: **305-975-5585** FAX No.: **1-866-247-7637** Email: **eheflin@centurionsecuritygroup.com**

Delivery: Calendar days after receipt of Purchase Order (**section 1.02 of General Conditions**): **15 to 30 days**

Total Bid Discount (**section 1.05 of General Conditions**): **0**

Check box if your firm qualifies for MBE / SBE / WBE (**section 1.09 of General Conditions**): ☒

ADDENDUM ACKNOWLEDGEMENT - Proposer acknowledges that the following addenda have been received and are included in the proposal:

<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>
Addendum #1	10/09/2020				
Addendum #2	10/27/2020				

VARIANCES: If you take exception or have variances to any term, condition, specification, scope of service, or requirement in this competitive solicitation you must specify such exception or variance in the space provided below or reference in the space provided below all variances contained on other pages within your response. Additional pages may be attached if necessary. No exceptions or variances will be deemed to be part of the response submitted unless such is listed and contained in the space provided below. The City does not, by virtue of submitting a variance, necessarily accept any variances. If no statement is contained in the below space, it is hereby implied that your response is in full compliance with this competitive solicitation. If you do not have variances, simply mark N/A. **You must also click the "Take Exception" button.**

Centurion does not take exception or have variances to any of the terms within this solicitation.

The below signatory hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the bid/proposal.

I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal, I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this bid/proposal. The below signatory also hereby agrees, by virtue of submitting or attempting to submit a response, that in no event shall the City's liability for respondent's direct, indirect, incidental, consequential, special or exemplary damages, expenses, or lost profits arising out of this competitive solicitation process, including but not limited to public advertisement, bid conferences, site visits, evaluations, oral presentations, or award proceedings exceed the amount of Five Hundred Dollars (\$500.00). This limitation shall not apply to claims arising under any provision of indemnification or the City's protest ordinance contained in this competitive solicitation.

Submitted by:

Edward Heflin-EL
Name (printed)

10/14/2020
Date

Edward Heflin-EL
Signature

President
Title

Revised 4/28/2020