



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#21-0426

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Chris Lagerbloom, ICMA-CM, City Manager

DATE: May 4, 2021

TITLE: Motion Approving Agreement for Purchase of Palm Frond Collection
Services - Las Olas Isles – Grass Roots Complete LLC - \$119,700 -
(Commission District 2)

Recommendation

Staff recommends the City Commission approve a three-year agreement in substantially the form attached, for the purchase of palm frond collection services for Las Olas Isles from Grass Roots Complete LLC, (“Grass Roots”) in the estimated amount of \$119,700; and authorize the City Manager to approve two (2), one-year renewal options, contingent upon appropriation of funds.

Background

In January 2002, the City contracted services for royal palm frond collections for the East Las Olas Isles neighborhood. A special fee was established for described service and neighborhood residents pay a monthly supplemental charge supporting this program.

On January 27, 2021, the Procurement Services Division issued Invitation to Bid 123490-813 for palm frond collection services - Las Olas Isles. On February 24, 2021, staff received a total of nine bids. Three of the responding vendors indicated their status as a Minority Business Enterprise, Women Business Enterprise, or Small Business Enterprise. All bids were reviewed for compliance with solicitation specifications. Grass Roots provided the lowest bid, has met all the specifications of the bid, and has been deemed the lowest cost, responsive and responsible bidder.

Under the terms of the new agreement, all types of palm fronds will be collected with the City paying disposal fees directly to the designated yard waste processing facility. Additionally, Grass Roots will remit franchise fees to the City, resulting in revenues of \$9,975 annually.

Resource Impact

Funds for this purchase, in the amount of \$9,975, are available in the FY 2021 Budget in the account listed below: Future years’ expenditures are contingent upon the approval and appropriation of the annual budgets.

<i>Funds available as of April 5, 2021</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	PURCHASE AMOUNT
409-PBS090301-3255	Bulk Programs	Solid Waste Collections	\$78,400	\$30,295	\$9,975
TOTAL AMOUNT ►					\$9,975

Strategic Connections

This item is a *Top 2021 Commission Priority*, advancing the Resiliency initiative.

This item supports the *Press Play Fort Lauderdale 2024 Strategic Plan*, specifically advancing:

- Infrastructure
- Goal 1: Build a sustainable and resilient community
- Objective: Effectively manage solid waste

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Ready*.

Attachments

- Exhibit 1 – Solicitation
- Exhibit 2 – Tabulation
- Exhibit 3 – Agreement

Prepared by: Melissa Doyle, Program Manager, Public Works
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