



City of Fort Lauderdale • Procurement Services Division
100 N. Andrews Avenue, 619 • Fort Lauderdale, Florida 33301
954-828-5933 Fax 954-828-5576
www.fortlauderdale.gov/purchasing

January 10, 2018

Creative Lawn Maintenance LLC
Attn: David Brown
2900 NW 6th Court
Pompano Beach, FL 33069

**SUBJECT: Renewal of Term Contract for Lawn & Property Maintenance Community
Redevelopment Agency, ITB 573-11920, Amendment 1**

Dear Mr. Brown:

The subject Contract will expire on April 7, 2018.

In accordance with the terms and conditions of the subject Contract, the Contract may, by mutual consent of the parties, be renewed for an additional twelve (12) month period. The City would like to exercise the right to renew this Contract for an additional year effective April 8, 2018, at the existing pricing, terms and conditions.

Please indicate your approval of this offer by having an officer of your firm execute the acceptance portion below and return the original of this letter to Lura Rogers at the address noted above by January 17, 2018.

Upon execution below by your firm's authorized representative, this Amendment will be your official notice that the Contract has been extended for one (1) year and no additional documentation will be required. Please be sure any required Insurance Certificates are up to date and attached to your response.

Thank you for your immediate attention to this matter.

Sincerely,

Althea Pemsel
Althea Pemsel, MA, CPSM, C.P.M.
Interim Manager, Procurement and Contracts

ACCEPTANCE

By *David E. Brown*
Official Signature

OWNER

Title

1-15-18

Date

Department (for internal use only)

Renew: Yes ☒ No ☐

Expenditure \$ 61,520 Revenue \$

Fund 106 Subfund 2 Index Code CRA060605 Sub-object 3237

D. Alvarez
Sign and Date

1/18/2018

Approved by: Jennifer Alvarez, Manager of Procurement and Contracts
Uncontrolled in hard copy unless otherwise marked





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ENTERED

PO #

PAYMENT

RC #

5/17/19

March 4, 2019

Creative Lawn Maintenance LLC
Attn: David Brown
2900 NW 6th Court
Pompano Beach, FL 33069

MB 171972
BID 573-11920
RELEASE

SUBJECT: Renewal of Term Contract for Lawn & Property Maintenance-CRA, ITB 573-11920, Amendment 2

Dear Mr. Brown:

The subject Contract will expire on April 7, 2019.

In accordance with the terms and conditions of the subject Contract, the Contract may, by mutual consent of the parties, be renewed for an additional twelve (12) month period. The City would like to exercise the right to renew this Contract for an additional year effective April 8, 2019, at the existing pricing, terms and conditions.

Please indicate your approval of this offer by having an officer of your firm execute the acceptance portion below and return this letter by email to Lura Rogers at lrogers@fortlauderdale.gov by March 11, 2019.

Upon execution below by your firm's authorized representative, this Amendment will be your official notice that the Contract has been extended for one (1) year and no additional documentation will be required. Please be sure any required Insurance Certificates are up to date and attached to your response.

Thank you for your immediate attention to this matter.

Sincerely,

Jodi S. Hart, CPPO, CPPB, MBA
Chief Procurement Officer

ACCEPTANCE

By

Official Signature

DAVID E. BROWN PRESIDENT

Name

Title

3-11-19
Date

CRA060605/3237
\$ 16,000.00





CITY OF FORT LAUDERDALE

FINANCE DEPARTMENT

DATE: March 4, 2020

TO: Thomasina Turner, Community Redevelopment Agency

FROM: Lura Rogers, Procurement Services

SUBJECT: Contract Renewal

Contract No./Title: 573-11920 / Lawn & Property Maintenance, CRA

Vendor: Creative Lawn Maintenance, LLC

The current period of the above contract expires on **4/7/2020** the contract is renewable for an additional one-year term, if it is determined to be in the City's best interest and the vendor agrees to the renewal in writing.

Notification of intent to renew will be mailed to the vendor, once your reply is received. Accordingly, it is requested that you give this matter your immediate attention thereby providing a timely reply to preclude contract expiration.

If you do not want to renew this contract please explain the reason(s) in a separate memo. Also note that this contract will expire on the date noted above and if a new contract is to be established, you must submit a requisition with updated specifications.

Please reply before **3/11/2020** by returning this form (email is fine) completely filled out, signed and dated with all proper funding information indicated below.

Date: March 5, 2020

The using department/division recommends the following:

☒ RENEW the contract under the same terms and conditions with an estimated annual
Expenditure of \$ 61,520.00 or Revenue of \$ _____

Must provide:

Index Code CRA 060605 Sub-object 3237

____ DO NOT renew this contract. A new requisition will be submitted by this office for a replacement bid. See attached memo explaining the reason(s) thereto.

____ DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

By: Thomasina Turner

Date: March 5, 2020

Title: CRA Planner

Division: Northwest Progresso Plaque CRA

