



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#21-0044

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Chris Lagerbloom, ICMA-CM, City Manager

DATE: January 5, 2021

TITLE: Resolution Approving the Consolidated Budget Amendment to Fiscal Year
2021 – Appropriation - **(Commission Districts 1, 2, 3 and 4)**

Recommendation

Staff recommends that the City Commission adopt a resolution amending the Fiscal Year (FY) 2021 Budget and FY 2021 – FY 2025 Community Investment Plan (CIP).

Background

Examples of recommended actions within the budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- amendment to staffing level;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff recommends the City Commission amend the FY 2021 Final Budget and FY 2021 – FY 2025 Community Investment Plan by approving the following transfers and appropriations:

Transportation and Mobility

A. Appropriation of Bond Funds – GO Bonds, Series 2020A (Parks and Recreation Projects) – LauderTrail - \$5,000,000

On March 12, 2019, voters approved a bond proposal that will enable Fort Lauderdale to make significant Citywide investments in the Fort Lauderdale parks system. On January 22, 2020 the LauderTrail project was presented before the Parks Advisory Board and approved.

The Transportation and Mobility Department is requesting \$5,000,000 to be transferred from the Parks and Recreation General Obligation Bond Funds to the LauderTrail project account. LauderTrail will be a continuous network with over seven miles of connected urban trail facilities for recreational use.

Staff recommends the City Commission amend the FY 2021 – FY 2025 Community Investment Plan by amending the appropriate accounts in the amount of \$5,000,000 for the LauderTrail project. There is an associated CAM 21-0015 for proposed request.

Source:

Funds available as of December 22, 2020

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
353-FD353.01-6599	GO Bond 2020 Construction - Parks	Capital Outlay / Construction	\$53,670,743	\$53,670,743	\$5,000,000
TOTAL AMOUNT →					\$5,000,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
353-P12627.353-6599	LauderTrail	Capital Outlay / Construction	\$0	\$0	\$5,000,000
TOTAL AMOUNT →					\$5,000,000

B. Appropriation from Fund Balance – General Fund – Consolidated Rail Infrastructure and Safety Improvements (CRISI) Grant Program– \$500,000

On June 5, 2018, the City Commission approved a motion to commit grant match funds in the amount of \$262,000 for railroad safety improvements in support of All Aboard Florida – Operations LLC's railroad safety grant application under the Consolidated Rail Infrastructure and Safety Improvements (CRISI) Grant Program administered by the Federal Railroad Administration (FRA) in the United States Department of Transportation. The grant application requested funds to install additional rail safety infrastructure, including additional gates, delineators to discourage cars from going around gates, and active warning signs that illuminate with warning messages as a freight or passenger train approaches.

Brightline Trains Florida LLC, f/k/a Virgin Trains USA Florida LLC, f/k/a Brightline Trains LLC, f/k/a All Aboard Florida - Operations LLC, f/k/a FDG Passenger Row Holdings LLC, was awarded a cooperative agreement with the FRA. In addition to the \$262,000 in improvements

originally appropriated by the Commission, an additional \$238,000 in safety improvements to benefit the City of Fort Lauderdale have been identified.

Funding for the City's contribution will come from \$500,000 that was deposited into an escrow account with the City pursuant to a Real Estate Purchase and Exchange Agreement dated April 1, 2015. Of this amount, \$238,000 currently remains in the escrow account, and \$262,000 in General Fund Balance from previously budgeted and unspent funds must be re-appropriated.

Staff recommends the City Commission amend the FY 2021 Operating Budget in the amount of \$500,000 for the Consolidated Rail Infrastructure and Safety Improvements (CRISI) Grant Program. There is an associated CAM 21-0050.

Source:

Funds available as of December 8, 2020

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-219/016101	RR Cross XX Improvements AAF Contribution	Deposits - Trust	\$238,000	\$238,000	\$238,000
001-FD001-X901	General Fund	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$262,000
TOTAL AMOUNT →					\$500,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-GEN010101-4210	Other Gen Govt - Social/Cultural	Other Operating Exp/ Social Contribution	\$2,647,236	\$2,166,822	\$500,000
TOTAL AMOUNT →					\$500,000

C. Transfer of Un-Used Grant Match Funds – Grant Fund, General Fund – Fort Lauderdale Transit Oriented Development (TOD) Planning Initiative Grant Match - \$15,658.52

In 2016 the Federal Transit Administration awarded \$1,250,000 to the Transportation and Mobility Department for the Fort Lauderdale Transit Oriented Development (TOD) Planning Initiative. The TOD planning initiative analyzed existing policies and codes and examined best practices aimed at attracting and sustaining transit-oriented development in the area. The grant required a local match of \$312,500 which was funded through the Parking Fund (\$150,000) and the General Fund (\$162,500). The Transportation and Mobility Department utilized \$1,183,544 of grant funding and \$296,841.48 of the grant match funds. There is \$15,658.52 remaining in un-used grant match funds that must be returned to the source funds in order to close out the grant account.

Staff recommends that the City Commission amend the FY 2021 Operating Budget in the amount of \$15,658.52 to return the unused Fort Lauderdale Transit Oriented Development

(TOD) Planning Initiative grant match funds to the Parking Fund (\$7,517.27) and the General Fund (\$8,141.25).

Source:(Cash Match in Grant Fund)

Funds available as of December 10, 2020

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	ACTUAL BALANCE (Character)	AMOUNT
129-GTODP17A-Q001	Transit Oriented Development Planning Grant Match	Other Sources/ General Fund	\$162,500	\$162,500	\$8,141.25
129-GTODP17A-Q461	Transit Oriented Development Planning Grant Match	Other Sources/ Parking Enterprise	\$150,000	\$150,000	\$7,517.27
TOTAL AMOUNT →					\$15,658.52

Source:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GTODP17A-3199	Transit Oriented Development Planning Grant Match	Services/Materials/ Other Prof Services	\$312,500	\$55,199	\$15,658.52
TOTAL AMOUNT →					\$15,658.52

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-FD001-9129	General Fund	Other Uses/ Transfer to Misc. Grants	\$350,000	\$341,995	\$8,141.25
461-FD461.01-9901	Parking Sysem - Operations	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$7,517.27
TOTAL AMOUNT →					\$15,658.52

Parks and Recreation

D. Appropriation of Bond Funds – GO Bonds, Series 2020A (Parks and Recreation Projects) – Lockhart Park - \$2,400,000

On March 12, 2019, voters approved a bond proposal that will enable Fort Lauderdale to make significant Citywide investments in the Fort Lauderdale parks system. On May 5, 2020, the City of Fort Lauderdale awarded a design consultant agreement (CAM 20-0299) to AECOM, Inc. for implementation and design of the City's Parks and Recreation General Obligation Bond Program. Lockhart Park was one of the signature park projects identified in the program. In order to commence the design and construction of Lockhart Park, \$2,400,000 is requested in available bond funds.

AECOM, Inc. will perform the following work on the described project: planning, design, permitting, bidding, and construction administration. The park will include site improvements, athletic fields, surface parking, a community center, splash pad/water feature, lighting, landscaping, and hardscape.

Staff recommends the City Commission amend the FY 2021 – FY 2025 Community Investment Plan by amending the appropriate accounts in the amount of \$2,400,000 for the Lockhart Park Project.

Source:

Funds available as of December 22, 2020

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
353-FD353.01-6599	GO Bond 2020 Construction - Parks	Capital Outlay / Construction	\$53,670,743	\$53,670,743	\$2,400,000
TOTAL AMOUNT →					\$2,400,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
353-P12624.353-6599	District I - Lockhart Park	Capital Outlay / Construction	\$0	\$0	\$2,400,000
TOTAL AMOUNT →					\$2,400,000

Police

E. Appropriation of Grant Funds – Grant Fund – National Sexual Assault Kit Initiative (SAKI) Program FY 2021 Grant - \$218,496

In April 2020, the Police Department submitted a grant application under the National Sexual Assault Kit Initiative (SAKI) Competitive Grant program. The purpose of the program, which is a continuation of the FY 2018 SAKI grant program, is to examine issues related to the handling of sexual assault kits (SAKs), develop and implement methodology to improve the processing and preservation of quality DNA evidence, and the provision of trauma-informed victim services.

In December 2020, the Police Department was notified of earning an award of \$218,496 in SAKI funding for the testing of the remaining unsubmitted sexual assault kits, the installation of an investigative tracking system for related criminal cases, overtime for investigative follow up, and training for Special Victims personnel. No matching funds are required for grant.

Staff recommends the City Commission amend the FY 2021 Operating Budget in the amount of \$218,496 for the National Sexual Assault Kit Initiative Program FY 2021 Grant. This item is contingent upon the approval of grant acceptance (CAM 21-0023).

Source:**Funds available as of January 1, 2021**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
129-GNSAKI21-C205	National Sexual Assault Kit Initiative Program FY 2021	Intergovernmental Revenue/ DOJ Public Safety	\$0	\$0	\$218,496
TOTAL AMOUNT →					\$218,496

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GNSAKI21-3199	National Sexual Assault Kit Initiative Program FY 2021	Services/ Materials / Other Prof Serv	\$0	\$0	\$90,315
129-GNSAKI21-4118	National Sexual Assault Kit Initiative Program FY 2021	Other Oper Expenses / Training	\$0	\$0	\$17,996
129-GNSAKI21-4352	National Sexual Assault Kit Initiative Program FY 2021	Other Oper Expenses/ Servchg - Police	\$0	\$0	\$97,035
129-GNSAKI21-6499	National Sexual Assault Kit Initiative Program FY 2021	Capital Outlay/ Other Equipment	\$0	\$0	\$13,150
TOTAL AMOUNT →					\$218,496

City Manager's Office**Neighbor Support****F. Appropriation from Fund Balance – General Fund – Neighbor Support Programs and Temporary Part-time Engineer Inspector I – \$146,577**

Over the past 26 years, the City has operated the Neighborhood and Business Community Investment Program (NCIP/BCIP) in which the City partnered with neighborhood associations and businesses to fund community investment projects requested by the neighborhood association. As part of these agreements, the City would design and build the project and the neighborhood association would be responsible for maintaining the project. Over time, it became clear that not all neighborhoods have been able to uphold this agreement and many of the NCIP/BCIP projects need maintenance.

At the June 19, 2018 City Commission Conference Meeting, staff recommended abandoning the Neighborhood and Business Community Investment Program projects in order to utilize the funding to pay for the required maintenance of existing projects. Currently there are over nineteen (19) remaining maintenance initiatives underway in more than seventeen (17) neighborhoods, encompassing all four Commission districts.

In order to continue the described remaining maintenance initiatives in FY 2021, staff requests the appropriation of \$146,577 in previously budgeted un-spent funds. Funding for a Part-time temporary Engineer Inspector I position in the amount of \$52,748 is included in this request. The administration of this process will continue to be managed by the Division of Neighbor Support within the City Manager's Office.

Staff recommends that the City Commission amend the FY 2021 Operating Budget in the amount of \$146,577 to fund NCIP/BCIP Maintenance initiatives and a Temporary Part-time Engineer Inspector I position.

Source:

Funds available as of December 10, 2020

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-FD001-X901	General Fund	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$ 146,577
TOTAL AMOUNT →					\$ 146,577

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-MGR110102-1107	Neighbor Support Programs	Salaries & Wages/ Part Time Salaries	\$ -	\$ (5,432)	\$ 35,260
001-MGR110102-2301	Neighbor Support Programs	Fringe Benefits/ Soc Sec/Medicare	\$ -	\$ (416)	\$ 2,700
001-MGR110102-2404	Neighbor Support Programs	Fringe Benefits/ Health Insurance	\$ -	\$ (416)	\$ 11,788
001-MGR110102-2210	Neighbor Support Programs	Fringe Benefits/ Pension - FRS	\$ -	\$ (416)	\$ 3,000
001-MGR110102-3199	Neighbor Support Programs	Services/Materials / Other Prof Serv	\$ 400	\$ (9,394)	\$ 93,829
TOTAL AMOUNT →					\$ 146,577

Public Works

G. Appropriation from Fund Balance – Water and Sewer Master Plan 2017 Fund – Pump Station A-16 Upgrade - \$3,000,000

A new Federal Courthouse will be constructed in the vicinity of SW 3rd Avenue and SE 11th Street adjacent to the existing Pump Station (PS) A-16. The City must abandon and relocate the existing utilities located in the area for the construction of the courthouse to occur.

The Pump Station A-16 Upgrade Project scope will be revised to include the relocation of PS A-16 and associated upgrades. A new submersible type pump station will be designed and constructed at a nearby location in lieu of upgrading the existing dry pit/wet well PS A-16. The new scope of work will include the installation of new structures for the wet well and valve

pit, flow control valves, pumps, railings, wet well pipes, electrical Florida Power and Light (FPL) service, instrumentation, control cabinet, service entrance controls, flow meter, telemetry, water service, odor control, parking stall, landscape and security fence as required. In order to connect the new pump station, a 2,100 linear feet (LF) 10-inch diameter force main will be designed and constructed. A 120 LF 18-inch diameter PVC gravity sewer and a manhole will also be added to the sewer system.

Funding is available in the Water and Sewer Master Plan 2017 Fund for this project.

Staff recommends that the City Commission amend the FY 2021 – FY 2025 Community Investment Plan (CIP) in the amount of \$3,000,000 for the Pump Station A-16 Upgrade project.

Source:

Funds available as of December 14, 2020

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
495-FD495.01-X901	Water and Sewer Master Plan 2017	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$3,000,000
TOTAL AMOUNT →					\$3,000,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
495-P12412.495-6599	Pump Stations A-16 Upgrade	Capital Outlay / Construction	\$0	\$0	\$3,000,000
TOTAL AMOUNT →					\$3,000,000

H. Appropriation from Fund Balance – Water and Sewer Master Plan 2017 Fund – Interlocal Agreement with Pompano Beach - \$299,455

The City of Fort Lauderdale currently has a water distribution interconnect system with neighboring utilities, which include Broward County, the City of Plantation, and the City of Pompano Beach. These interconnects are used by mentioned utilities during times of need to assist the neighboring utilities with maintaining water demand when performing maintenance of treatment facilities or during emergencies, such as treatment plant or water distribution system failures.

The City of Pompano Beach has three interconnects with the City of Fort Lauderdale and is proposing that the interconnects be upgraded and include new water meters, piping, and check valves which will enable each City to monitor, measure, prevent unintended flow, and accurately chargeback for water provided. The proposed interconnect upgrade plans and cost estimates have been reviewed and approved by City of Fort Lauderdale Engineering and Utility staff. Construction costs are estimated at \$530,000 and Engineering Construction Management Fees are estimated in the amount of \$68,910; for a total of \$598,910. The expense will be shared equally between the City of Fort Lauderdale and the City of Pompano Beach. The City of Fort Lauderdale's contribution will be \$299,455.

Funding is available in the Water and Sewer Master Plan 2017 Fund for described project.

Staff recommends the City Commission amend the FY 2021 – FY 2025 Community Investment Plan (CIP) in the amount of \$299,455 for the Interlocal Agreement with Pompano Beach project. CAM 21- 0051 is associated with this request.

Source:

Funds available as of December 15, 2020

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
495-FD495.01-X901	Water and Sewer Master Plan 2017	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$299,455
TOTAL AMOUNT →					\$299,455

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
495-P12628.495-6599	Interlocal Agreement with Pompano Beach	Capital Outlay / Construction	\$0	\$0	\$299,455
TOTAL AMOUNT →					\$299,455

Strategic Connections

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Internal Support Focus Area
- Goal 8: Be a leading government organization that manages all resources wisely and sustainably.
- Objective: Maintain financial integrity through sound budgeting practices, prudent fiscal management, cost effective operations, and long-term planning

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are United.

Related CAMs

CAM 21-0050, 21-0023, 21-0015, 21-0051

Attachment

Exhibit 1 – Resolution

Prepared by: Amaris Rosario, Principal Budget and Management Analyst

Department Director: Laura Reece, Office of Management and Budget