



MEMORANDUM OF UNDERSTANDING  
between  
UNITED WAY OF BROWARD COUNTY, INC.  
and  
**City of Fort Lauderdale**

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**Learning Pods**

United Way of Broward County, Inc. (UNITED WAY) and City of Fort Lauderdale enter into this Memorandum of Understanding for the purpose of administering the Learning Pods funding.

**Purpose:** To support the cost of learning pods while Broward County Public School Elementary students are engaged in remote learning.

**Contract Date:** September 8<sup>th</sup>, 2020 through October 30<sup>th</sup>, 2020

**Funding Agreement:** UNITED WAY reserves the right to amend or terminate this agreement if expectations outlined in this agreement are not met or if any other significant concerns related to accountability emerge.

**Contract Amount:** **\$57,600.00**

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**The Parties Agree to the following:**

**Recipient Organization Criteria:** City of Fort Lauderdale is selected as a recipient of the Learning Pod funding based on the organization's history of financial accountability, timely and accurate reporting, and knowledge of connecting people through cultural, educational, social, recreational and wellness programs.

**Funding Use:** City of Fort Lauderdale agrees to utilize the Learning Pod Fund as follows:

- **Underwriting the cost of learning pod care to low-income and ALICE families affected by Broward County Public School remote learning.**
- **United Way of Broward County agrees to fund City of Fort Lauderdale for 4 Learning Pods with a staff to student ratio of 1:9 starting on September 8<sup>th</sup> and ending on October 30<sup>th</sup> at a rate of \$1,800 per pod per week.**

**Funding Distribution:** UNITED WAY agrees to provide grant in amount specified above in a one-time disbursement to City of Fort Lauderdale for dates of service 9/8/2020 to 10/30/2020. All unspent funds at the end of this agreement term must be returned to UNITED WAY.

**Reporting Requirements:** Monthly funding tracking sheets and backup documentation (included but not limited to: student attendance sheets/rosters and staff payroll documentation) are due by November 5<sup>th</sup> 2020. Scan and Email documentation to Emilia Vilaire-Monchery ([evilaire@unitedwaybroward.org](mailto:evilaire@unitedwaybroward.org)).

**Agency Changes:** City of Fort Lauderdale agrees to notify UNITED WAY immediately should there be changes in staffing or programming that will impact the administration of the Learning Pods Fund.

**Escalation Clause:** City of Fort Lauderdale acknowledges the need to provide childcare to families in need during this critical time. In the event that a client is dissatisfied with the outcome of his/her request or services/resources provided to the point of escalation that could negatively impact the UNITED WAY, City of Fort Lauderdale agrees to immediately notify UNITED WAY staff.

**Signature:** The signatures below signify understanding and agreement to the contents and terms of this Memorandum. This document must be signed by City of Fort Lauderdale's Executive Director of Education and returned to the UNITED WAY. One fully executed copy will be kept by the UNITED WAY and one copy will be retained by City of Fort Lauderdale

Signed:

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Kathleen Cannon  
President and CEO  
United Way of Broward County, Inc.

\_\_\_\_\_  
Date

Signed:

\_\_\_\_\_  
Christopher J. Lagerbloom  
City Manager  
City of Fort Lauderdale

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Jeffrey A. Modarelli, City Clerk

Approved as to form:  
ALAIN E. BOILEAU, City Attorney

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Tania Marie Amar, Assistant City Attorney