

COMMISSION AGENDA REPORT

COMMISSION MEETING DATE: 05-03-2011 AGENDA ITEM: PUR-04

COMMISSION REPORT NO: 11-0599

PREPARED BY:

Albert Carbon 04-20-2011 08:17:58

DEPT: Public Works

DEPARTMENT DIRECTOR'S SIGNATURE

Paul R. Bohlander, P.E., Assistant Utilities Director/Engineering, 954-828-5240

AUTHOR'S NAME, TITLE, AND TELEPHONE NUMBER

Allyson Love 04-27-2011 14:25:27

CITY MANAGER'S SIGNATURE

TITLE 1: 606-10482 - GENERAL WASTEWATER PROFESSIONAL ARCHITECTURAL - ENGINEERING SERVICE

TITLE 2: CONTINUING CONTRACT

SUBJECT:

Continuing contract for General Wastewater Consultant Professional Architectural - Engineering Services as solicited, selected and negotiated under the Consultants Competitive Negotiations Act.

REQUESTED ACTION (STAFF RECOMMENDATION - CONTENT OF MOTION):

Motion to approve.

☒ REGULAR AGENDA

☐ CONFERENCE

- | | | | |
|---|---|--|---|
| <input type="radio"/> Motion | <input type="radio"/> Motion for Discussion | <input type="radio"/> Old/New Business | <input type="radio"/> City Commission Reports |
| <input type="radio"/> Public Hearing | <input type="radio"/> Ordinance | <input type="radio"/> Exec Closed Door | <input type="radio"/> City Manager Reports |
| <input type="radio"/> Resolution | <input type="radio"/> Presentation | <input type="radio"/> Conference Reports | |
| <input checked="" type="radio"/> Purchase | <input type="radio"/> Citizen Presentation | <input type="radio"/> Advisory Boards | |
| <input type="radio"/> Consent Resolution | | | |

Public Notice Advertised:

FUNDS APPROPRIATION/TRANSFER (provide index code, subobject, and title of subobject):

Purchases are made on as-needed basis derived from Task Orders and charged to individual projects per available budget, in accordance with established pricing.

FOR PROCUREMENT ITEMS ONLY

PROCUREMENT REFERENCE NO: 606-10482 TRANSACTION TYPE: Agreement

BIDS SOLICITED/RECEIVED: 779/5 WBE: 30/0 LATE BID: 0

Vendor: MBE: 39/0 NO BID: 0

Camp Dresser & McKee Inc.
Cambridge, MA

Amount: Details:

Procurement Recommendation:

The Procurement Services Department has reviewed this item and recommends approval and execution of the contract Agreement with Camp Dresser & McKee Inc.

Description of Exhibits:

1.	Final Ranking Tabulation	2.	CDM Agreement	3.	CAR 10-1054
4.		5.		6.	
7.		8.		9.	

EXHIBITS: AVAILABLE VIA HARDCOPY:**Exhibit #s:****PRIOR COMMISSION/BOARD ACTION: (attach additional file if necessary)**

On October 19, 2010, the City Commission approved the Consultants Competitive Negotiations Act Selection Committee's recommendation for the ranking of firms - General Wastewater Consultant Professional Architectural - Engineering Services Contract, and authorized the proper City Officials to commence negotiations with the two highest ranked firms, Camp Dresser & McKee, Inc. and CH2M HILL.

BACKGROUND/DETAIL:

This item is to recommend approval of a continuing contract with Camp Dresser & McKee, Inc. (CDM). In accordance with Commission policy, the Commission was informed on March 31, 2010 via MEMORANDUM NO. 10-054 of the intent of soliciting for RFQ 606-10482 General Wastewater Consultant Professional Architectural - Engineering Services. On May 20, 2010, 5 responses were received.

On July 1, 2010 the Selection Committee consisting of City Public Works staff reviewed and ranked the RFQ responses in accordance with pre-established rating criteria. The Committee short-listed the respondents to 3 firms. The short-listed firms provided presentations and were interviewed and ranked by the Selection Committee on July 20, 2010, as follows: 1) CDM, 2) CH2M HILL, and 3) MWH.

On October 19, 2010, the Commission authorized proper City Officials to commence negotiations with the 2 highest ranked firms - CDM and CH2M HILL. Negotiations with CDM have been completed with negotiated hourly billing rates and terms comparable to previous contracts for similar services. Task Orders will be utilized to assign work for various design projects and engineering studies. The initial contract will be for 5 years with 2 consecutive 2-year renewal terms. The annual average value of the General Wastewater Consultant Professional Architectural - Engineering Services is estimated at \$450,000.

Staff recommends Commission approval and execution of a continuing contract with CDM for General Wastewater Consultant Professional Architectural - Engineering Services. Negotiations with CH2M HILL are on-going.

Attorney's Initials:

VM