



**CITY OF FORT LAUDERDALE**  
**City Commission Agenda Memo**  
**SPECIAL MEETING**

**#20-0840**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Chris Lagerbloom, ICMA-CM, City Manager

**DATE:** October 20, 2020

**TITLE:** Motion Accepting the Design Criteria Package (DCP) Developed and Prepared by Zyscovich, Inc., for the Joint Government Center Campus (JGCC); Request for Qualifications (RFQ) No. PN2119087R1; to Direct Broward County and City of Fort Lauderdale Staff to Incorporate the DCP into any Solicitation Document for the JGCC; and to Authorize City and County Staff to Work with Zyscovich, Inc., to Make Non-Material Changes to the DCP – **(Commission Districts 1, 2, 3 and 4)**

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**Recommendation**

Staff recommends the City Commission approve a motion accepting the Design Criteria Package (DCP) developed and prepared by Zyscovich, Inc., for the Joint Government Center Campus (JGCC); Request for Qualifications (RFQ) No. PN2119087R1; to direct Broward County and City of Fort Lauderdale Staff to incorporate the DCP into any Solicitation Document for the JGCC; and to authorize City and County Staff to Work with Zyscovich, Inc., to make non-material changes to the DCP. Formal acceptance of the DCP by the Unified Direct Procurement Authority (UDPA) is needed to move forward with the JGCC project regardless of what procurement method is ultimately chosen by the UDPA for the development of the JGCC.

**Background**

At the December 10, 2019 UDPA Meeting, the UDPA awarded a deliberately-phased agreement to engage the services of a professional architecture firm (Zyscovich, Inc.) to lead a multidisciplinary team that would provide the initial planning services, including programming and needs assessment, for the creation of a Design Criteria Package for the JGCC for Broward County and City of Fort Lauderdale (Partners).

The Zyscovich team performed several analyses, including a programming analysis to determine what the Partners do and how they conduct their business. That informed the development of a Needs Assessment, which includes the space needs of the Partners and an identification of the types of spaces that were needed for specific functions. That information was then included in the DCP, which also includes technical and other specifications for the structure, the various mechanical systems of the facility, and many other project elements.

Zyscovich has delivered the 'final' product, a voluminous 1300+ page document, which will be provided to the members of the UDPA under separate cover and posted on Broward County's website as normal. A document of this magnitude and complexity typically takes over a year to complete, but the DCP was produced in eight (8) months-time, requiring some non-material cleanup work on the document in the coming weeks. The aforementioned documents are included herein as Exhibits 1 – 3.

### **Resource Impact**

There is not current Fiscal Impact associated with the acceptance of technical and other specifications for the development of the JGCC.

### **Strategic Connections**

This item supports the *Press Play Fort Lauderdale 2024 Strategic Plan*, specifically advancing:

- The Internal Focus Area
- Goal 2: Be a leading government organization, managing resources wisely and sustainably.
- Objective 3: Provide safe, efficient and well-maintained vehicles, equipment and facilities and integrate sustainability into daily operations.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are United*.

### **Attachments**

Exhibit 1 - Design Criteria Joint Government Center Campus Book 1

Exhibit 2 - Design Criteria Joint Government Center Campus Book 2

Exhibit 3 - Design Criteria Joint Government Center Campus Book 3

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Prepared by: Aimee Llauro, Executive Assistant to City Manager, City Manager's Office

Charter Officer: Chris Lagerbloom, ICMA-CM, City Manager