

RESOLUTION NO. 20-

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT LAUDERDALE, FLORIDA, WAIVING THE COMPETITIVE SOLICITATION AND SELECTION PROCESSES CONTAINED IN THE CITY OF FORT LAUDERDALE PROCUREMENT ORDINANCE FOR PROCURING A BENSELECT BENEFITS ENROLLMENT SYSTEM AND AN AFFORDABLE CARE ACT REPORTING MODULE FROM SELERIX SYSTEMS, INC., APPROVING AND AUTHORIZING EXECUTION OF A DIRECT SOFTWARE LICENSE & SERVICE AGREEMENT, AN ACA SUBSCRIPTION AGREEMENT, AND BUSINESS ASSOCIATE AGREEMENTS WITH SELERIX SYSTEMS, INC., AND PROVIDING AN EFFECTIVE DATE.

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WHEREAS, the City of Fort Lauderdale, Florida ("City") used the automated benefits enrollment system, Cigna Guided Solutions ("CGS"), to enroll employees into the City's benefits programs; and

WHEREAS, in 2019, CGS was retired as the City's automated benefits system; and

WHEREAS, this left the City without an automated insurance/benefits enrollment system for eligible employees, retirees, and their families, and no automated electronic data exchange between payroll and contracted benefits carriers; and

WHEREAS, the City's Human Resources/Risk Management/Benefits section was therefore required to conduct a paper enrollment for the 2020 Plan Year as well as perform manual tasks to ensure that there was and continues to be a data exchange between payroll and contracted benefits carriers; and

WHEREAS, City staff has worked along with the Information Technology Department, Procurement Division, and the Payroll Division to review many benefit enrollment systems and their organizations; and

WHEREAS, Selerix Systems, Inc., offers a comprehensive online insurance/benefit enrollment, communication, and automated administration system which would consolidate the City's insurance/benefits administration and eliminate the need to use paper for Open Enrollment for insurance/benefit products and it would also reduce the time-consuming, complex current manual benefits administration for insurance products for City staff, employees, and their eligible dependents; and

WHEREAS, the City will utilize the (ACA) reporting module offered by Selerix Systems, Inc., coordinating with the insurance/benefit system which will automate and assist City staff, ensuring City compliance with annual ACA mandates and IRS filing requirements; and

WHEREAS, access to the Selerix Systems, Inc., insurance/benefits system for 2021 Benefits Open Enrollment beginning in October 2020 would provide City employees and staff with a comprehensive modern enrollment and reporting system that is flexible in design with a robust set of built-in plan modules and business rules with a simple interface that streamlines the enrollment of both core and voluntary benefits, and is designed to easily incorporate the various components of an online and/or worksite enrollment including communications, benefit selection, forms completion, confirmations, data exchange, and be deployed for employees 24 hours a day, 7 days a week, 365 days a year; and

WHEREAS, the purchase of an automated system is a government insurance/benefits industry standard best practice that would alleviate the current antiquated manual paper enrollment process, automate employee eligibility data to insurance plans, and provide City employees with electronic benefits communication, education, including the ability to systematically enroll and keep track of their benefit selections along with associated City contributions and employee premium costs; and

WHEREAS, purchasing the ACA module would automate the IRS reporting process for 2020 benefit offerings that are reported in 2021, and would ensure City compliance with annual ACA mandates and IRS filing requirements; and

WHEREAS, purchasing the Selerix Systems, Inc., automated enrollment and reporting systems for 2021 implementation of Insurance/Benefits Open Enrollment, along with pledged conditional subsidies by current City insurance benefit vendors, Cigna, United Healthcare, and Aflac to help defray City costs, would reduce staff's costly manual labor intensive business processes, help eliminate human error, and place the City in-line with government insurance/benefits industry best practice standards; and

WHEREAS, pursuant to Subsection 2-176(e), Code of Ordinances of the City of Fort Lauderdale, Florida, the competitive solicitation and solicitation processes do not apply to "[p]urchases of goods or services for which the provisions of this article are waived by the city commission by resolution.";

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FORT LAUDERDALE, FLORIDA:

SECTION 1. That the competitive solicitation and selection processes contained in the City of Fort Lauderdale Procurement Ordinance are waived for procuring BenSelect and an ACA reporting module from Selerix Systems, Inc.

SECTION 2. That the City Commission approves a Direct License & Service Agreement, an ACA Subscription Agreement, and Business Associate Agreements with Selerix Systems, Inc., (collectively, "Agreements"), in substantially the forms attached to City Commission Agenda Memo #20-0582, and authorizes execution of the Agreements.

SECTION 3. That this Resolution shall become effective immediately upon its adoption.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

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Mayor  
DEAN J. TRANTALIS

ATTEST:

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City Clerk  
JEFFREY A. MODARELLI