



Memorandum

Memorandum No: 20-013

Date: August 10, 2020

To: John Herbst, CPA, CGFO, CGMA, City Auditor

From: Chris Lagerbloom, ICMA-CM, City Manager

Re: IT General Controls – Security Baseline Review Response

In January 2020, the Information Technology Services (ITS) Department, under new leadership, created an Information Technology (IT) Security Services Division. Included in the change and for the first time, an IT Security Services Division Manager was hired. The responsibilities of this new position include managing the City's cybersecurity activities and leading the development and implementation of a more robust cybersecurity program to address any gaps in policies, procedures and related security controls.

The ITS and Finance Departments participated with the City Auditor's Office (CAO) during the IT General Controls (ITGC) – Security Baseline Review and does support the findings of the report. Both departments have collaborated on immediate remediation actions to resolve several of these findings and continue to work on addressing the outstanding findings.

If you have any questions, please do not hesitate to contact me.

C: Alain Boileau, City Attorney
Jeff Modarelli, City Clerk
Tarlesha Smith, Assistant City Manager
Susan Grant, Director of Finance
Andrew Parker, Director - IT Services