



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#20-0128

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Chris Lagerbloom, ICMA-CM, City Manager

DATE: July 7, 2020

TITLE: Motion Approving Negotiated Fee Schedule and Continuing Contracts for
Cost Estimating Consulting Services – Various Consultants - \$250,000
(Commission Districts 1, 2, 3 and 4)

Recommendation

It is recommended that the City Commission approve the ranking of firms and award two-year continuing contracts, in substantially the forms attached, for Cost Estimating Consulting Services with the top three ranked firms: CES Consultants; PMA Consultants LLC; and, Wood Environmental & Infrastructure Solutions, Inc, in the estimated aggregate, two-year amount of \$250,000. This amount is to be distributed among the consultants following the normal task order approval process. Staff also requests approval for the City Manager to approve two, one-year renewal options contingent upon appropriation of funds.

Background

The City of Fort Lauderdale solicited consulting engineering firms to provide cost estimating consultant services for projects throughout the city, including but not limited to park and recreation facilities, storage buildings, parking garages, maintenance buildings, utility pipelines, underground utilities, water and wastewater treatment plants, marine facilities, seawalls, docks, fire stations, auditoriums, community centers, bridges and roadways, drainage structures and culverts, wind turbines, shade structures and office buildings.

The timeline of the solicitation process includes the following:

- September 16, 2019 – Request for Qualifications (RFQ) 12243-196 was issued for Cost Estimating Consulting Services, continuing contract.
- October 15, 2019 – The RFQ closed with a total of six (6) firms submitting proposals. One of the six vendors that responded has indicated its status as a Minority Business Enterprise, Women Business Enterprise, or Small Business Enterprise.

- November 19, 2019 – The Evaluation Committee (Committee) met to evaluate the proposals. The firms were ranked based on the evaluation criteria shown in the table below. The top four firms selected for presentations were CES Consultants; HBC Engineering Company, PMA Consultants LLC; and Wood Environmental & Infrastructure Solutions, Inc.

Evaluation Criteria	Weight (%)
Qualifications of Firm	25
Qualification of Project Team	25
Approach to Scope of Work	25
Previous Similar Projects; References	25
TOTAL	100

- December 10, 2019 – The Committee met to evaluate the presentations of the four selected firms. The firms' presentations were ranked based on the evaluation criteria shown in the table above and, after careful consideration, the Committee decided to select three firms.

The Committee has reviewed the submissions and presentations from each vendor and determined that the selected vendors listed below meet the criteria specified in the published RFQ. Negotiations with the three firms have been completed and staff recommends contract award to the three consultants at the hourly rates identified in Exhibit B of the contracts.

VENDOR	RANK
CES Consultants	1
PMA Consultants LLC	2
Wood Environmental & Infrastructure Solutions, Inc	3

Resource Impact

There will be a current fiscal year impact to the City in the amount of \$20,000. Funds for this contract in the amount of \$20,000 are available in the FY2020 Community Investment Plan Budget in the account listed below. Future task orders are contingent upon adoption and appropriation of the annual budgets.

<i>Funds available as of June 22, 2020</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
454-P12375.454-6534	Program Management of Consent Order Projects	Capital Outlay / Consultant Engineering	\$1,013,442	\$1,013,442	\$20,000
Total					\$20,000

Strategic Connections

This item supports the *Press Play Fort Lauderdale Strategic Plan 2024 Strategic Plan*, specifically advancing:

- The Infrastructure Focus Area
- Goal 1: Build a sustainable and resilient community
- Objective: Proactively maintain our water, wastewater, storm water, road, and bridge infrastructure.

This item advances the *Fast-Forward Fort Lauderdale Vision Plan 2035: We are Ready*.

Attachments

Exhibit 1 – Solicitation

Exhibit 2 – Final Ranking

Exhibit 3 – CES Consultants Contract

Exhibit 4 – PMA Consultants LLC Contract

Exhibit 5 – Wood Environmental & Infrastructure Solutions, Inc. Contract

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