



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#20-0437

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Chris Lagerbloom, ICMA-CM, City Manager

DATE: June 16, 2020

TITLE: Motion Approving Cancellation and Re-Award of Contracts for Purchase of Vehicle Graphics, Installation and Removal Services – Screen Graphics of Florida, Inc. – \$266,678.23 (estimated three-year total) - **(Commission Districts 1, 2, 3 and 4)**

Recommendation

It is recommended that the City Commission approve the cancellation of a contract with Signamerica, Inc. for the purchase of vehicle graphics and award a new contract, in substantially the form attached to Screen Graphics of Florida, Inc. and authorize the City Manager to approve two additional one-year renewal options contingent upon appropriation of funds.

Background

On August 13, 2019, the City received bids in response to Invitation to Bid #12297-893. On October 2, 2019, the City Commission approved contract with Signamerica, Inc. (SI) for vehicle graphics (CAM #19-0895). The scope of this contract includes decal materials, installation on the vehicles, and removal of the graphics prior to auction for all City vehicles. Award was made to the lowest responsive and responsible bidder. On May 14, 2020, SI informed City staff they are unable to continue to provide the expected services to the City.

The next lowest responsive and responsible bidder is Screen Graphics of Florida, Inc. (SGF). They are a Class C local business, which shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone and staffed with full-time employees within the limits of Broward County, and for this they are given a 5% reduction in their bid tabulation. This re-assignment will result in additional estimated expenditure of \$57,950 from \$208,728 to \$266,678 over the three-year period of the contract. Approximately 78% of the cost is associated with Police vehicles which make up greater than 33% of the City's fleet.

Resource Impact

There will be a current fiscal year impact in the amount of \$40,000. Funds for this purchase are available in the FY 2020 Budget in the account below listed.

| <i>Funds available as of June 2, 2020</i> | | | | | |
|---|-------------------------|---------------------------------------|----------------------------------|-------------------------------------|-----------------|
| ACCOUNT NUMBER | INDEX NAME (Program) | CHARACTER CODE/ SUB-OBJECT NAME | AMENDED BUDGET (Character) | AVAILABLE BALANCE (Character) | AMOUNT |
| 583-PBS580101-6416 | Fleet Services | Capital Outlay/ Vehicles | \$10,934,347 | \$611,906 | \$40,000 |
| TOTAL AMOUNT ► | | | | | \$40,000 |

Strategic Connections

This item supports the *Press Play Fort Lauderdale 2024 Strategic Plan*, specifically advancing:

- Internal Support
- Goal 8: Build a leading government organization that manages all resources wisely and sustainably.
- Objective: Provide safe, well-maintained, and efficient facilities and capital assets

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Ready*.

Attachments

Exhibit 1 – Bid Tabulation

Exhibit 2 – Screen Graphics Agreement

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