



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#20-0091

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Chris Lagerbloom, ICMA-CM, City Manager

DATE: June 2, 2020

TITLE: Resolution Approving the Consolidated Budget Amendment to Fiscal Year
2020 – Appropriation - **(Commission Districts 1, 2, 3 and 4)**

Recommendation

It is recommended that the City Commission adopt a resolution amending the Fiscal Year (FY) 2020 Budget and FY 2020 – FY 2024 Community Investment Plan (CIP), and abandoning the South Andrews Parking Space/Space Meter Installation and the CPG/Riverwalk Center PA and Call Box System Projects.

Background

Examples of recommended actions within the budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- amendment to staffing level;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff recommends that the City Commission amend the FY 2020 Final Budget and FY 2020 – FY 2024 Community Investment Plan by approving the following transfers and appropriations:

Transportation and Mobility

A. Transfer between Capital Projects – Parking Fund – North Galt Shops Project - \$517,985

Abandoning the South Andrews Parking Space/Space Meter Installation and the CPG/Riverwalk Center PA and Call Box System Projects.

The Transportation and Mobility Department requests that the South Andrews Parking Space/Meter Installation and CPG/Riverwalk Center PA and Call Box System capital projects be abandoned, and the project balances transferred to the North Galt Shops Project. The North Galt Shops Project is currently underway and requires additional funding. Transferring the total remaining balance in the projects identified above in the amount of \$517,985 will provide the necessary funding to complete the project. There is an associated CAM 20-0420.

Staff recommends that the City Commission amend the FY 2020 – FY 2024 Community Investment Plan (CIP) in the amount of \$517,985 to complete the North Galt Shops Project.

Source:

Funds available as of April 14, 2020

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
461-P11992.461-6599	S Andrews Parking Space/ Meter Installation	Capital Outlay / Construction	\$500,000	\$379,676	\$379,676
461-P12423.461-6599	CPG/Riverwalk Center Pa & Call Box System	Capital Outlay / Construction	\$138,309	\$138,309	\$138,309
TOTAL AMOUNT →					\$517,985

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
461-P12354.461-6599	North Galt Shops	Capital Outlay / Construction	\$1,057,432	\$995,758	\$517,985
TOTAL AMOUNT →					\$517,985

Parks and Recreation

B. Transfer of Un-used Grant Match Funds – Grant Fund, General Fund – Broward County Tourism Program/ Great America Beach Party 2018 Grant Match - \$25,000

In June 2018, the City of Fort Lauderdale was awarded \$25,000 to promote arts and tourism in Broward County through the City's Memorial Day Weekend Great American Beach Party activities. The City provided the required cash match of \$25,000 from the General Fund. The 2018 Great American Beach Party event was cancelled due to a threatening tropical storm; however, the City still incurred expenses associated with the event preparation. The expenses and reimbursement associated with the grant posted directly to the Parks and

Recreation Department's operating budget. As a result, the full \$25,000 is still available in the grants match account.

Staff recommends that the City Commission amend the FY 2020 Operating Budget in the amount of \$25,000 to de-appropriate the un-used Broward County Tourism Program Great America Beach Party 2018 grant match.

Source:(Cash Match in Grant Fund)

Funds available as of May 13, 2020

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GGABP18A-Q001	Great American Beach Party 2018 - Match	Other Sources/ General Fund	\$25,000	\$25,000	(\$25,000)
TOTAL AMOUNT →					(\$25,000)

Source:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GGABP18A-3201	Great American Beach Party 2018 - Match	Services & Materials/ Ad/Marketing	\$25,000	\$25,000	(\$25,000)
TOTAL AMOUNT →					(\$25,000)

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-FD001-9129	General Fund	Other Uses/ Transfer to Misc. Grants	\$771,805	\$711,119	\$25,000
TOTAL AMOUNT →					\$25,000

C. Appropriation of Grant Funds and transfer of Grant Match – Grant Fund, General Fund – Clean Vessel Act Grant - \$86,267

The City was awarded a \$64,700 Clean Vessel Act Grant from the Florida Department of Environmental Protection (DEP).

The funds will be used to renovate and repair one of the vessel sewage pump out stations at the City's New River Docking Facility which provides free pump out service to dock customers and area commercial and recreation vessels. The City received bids for the work and the total project costs are \$86,267 for system repairs. This grant will fund up to 75% of these costs and the City is required to cover the remaining 25%. Matching funds in the amount of \$21,567 have been identified within the Parks and Recreation Marine Facilities FY 2020 operating budget to be transferred for this purpose.

Staff recommends that the City Commission amend the FY 2020 Operating Budget in the amount of \$86,267 for the Clean Vessel Act Grant. This item is contingent upon the approval

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of the grant acceptance CAM #20-0378.

Source:

Funds available as of May 18, 2020

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GCVA20-C303	Clean Vessel Act 2020	US Fish & Wildlife Service	\$0	\$0	\$32,350.13
129-GCVA20-D329	Clean Vessel Act 2020	FLA Dept of Environmental Protection	\$0	\$0	\$32,350.12
TOTAL AMOUNT →					\$64,700.25

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GCVA20-3434	Clean Vessel Act 2020	Service/Materials - Imp Repair Materials	\$0	\$0	\$64,700.25
TOTAL AMOUNT →					\$64,700.25

Source: (Cash Match)

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-PKR090101-3434	Marine Facilities Administration	Service/Materials - Imp Repair Materials	\$189,780	\$69,845	\$21,566.75
TOTAL AMOUNT →					\$21,566.75

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GCVA20A-3434	Clean Vessel Act 2020 Match	Services/Materials - Imp Repair Materials	\$0	\$0	\$21,566.75
TOTAL AMOUNT →					\$21,566.75

Community Redevelopment Agency

D. Transfer Between Capital Projects – Central Beach Redevelopment CRA CIP Fund – Aquatics Complex Renovations - \$19,254

On October 5, 2016 the City Commission approved Task Order No. 4 from Synalovski Romanik Saye, LLC (SRS) to provide a design criteria package and professional services for the proposed Fort Lauderdale Aquatic Center/ Parking Garage Project. They have completed all work in the criteria package, as of May 1, 2020 leaving an unspent balance of \$19,254 in the project.

The Community Redevelopment Agency (CRA) is requesting to transfer the remaining unspent balance into the Aquatic Complex Renovations Project to assist with ongoing expenditures.

Staff recommends that the City Commission amend the FY 2020 – FY 2024 Community

Investment Plan (CIP) in the amount of \$19,254. There is an associated CAM #20-0381.

Source:

Funds available as of May 14, 2020

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
346-P10648.346-6599	New Aquatics Center/Parking Garage	Capital Outlay/ Construction	\$2,301,000	\$19,254	\$19,254
TOTAL AMOUNT →					\$19,254

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
346-P12315.346-6599	Aquatics Complex Renovations	Capital Outlay/ Construction	\$26,900,000	\$260,703	\$19,254
TOTAL AMOUNT →					\$19,254

E. Transfer Between Funds – Ft Lauderdale Community Redevelopment Agency Fund, CRA Business Incentives Fund – Emergency Business Assistance – \$63,290

Novel Coronavirus Disease 2019 (COVID-19) has limited the capacity of small businesses to serve customers. With these effects, COVID-19 has reduced the inflow of revenue of small businesses which ultimately resulted in job loss.

The Community Redevelopment Agency (CRA) is requesting to reduce the operating budget for the Central City Operations in the amount of \$63,290; \$30,000 from Ad/Marketing and \$33,290 from Other Services. The identified funds are no longer needed based upon assessed costs for the rezoning project. Transferred funds are made available to assist with loans to small businesses within the Central City impacted by COVID-19.

Staff recommends that the City Commission amend the FY 2020 Operating Budget in the amount of \$63,290 to assist small businesses impacted by COVID-19. There is an associated CAM #20-0405.

Source:

Funds available as of May 22, 2020

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
106-CRA080808-3201	Central City/Middle River Development	Services/Materials/ Ad/Marketing	\$183,225	\$160,913	\$30,000
106-CRA080808-3299	Central City/Middle River Development	Services/Materials/ Other Services	\$183,225	\$160,913	\$33,290
TOTAL AMOUNT →					\$63,290

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
119-CRA092012-4204	Emergency Business Assistance – CC FY20	Other Operating Expenses/ Operating Subsidies	\$276,710	\$276,710	\$63,290
TOTAL AMOUNT →					\$63,290

Police

F. Appropriation of Grant Funds – Grant Fund – Coronavirus Emergency Supplemental Funding Program- \$265,921

The Coronavirus Emergency Supplemental Funding (CESF) Program provides funding to assist eligible states, local units of government, and tribes in preventing, preparing for, and responding to the coronavirus. Funds awarded under the CESF Program must be utilized to prevent, prepare for, and respond to the coronavirus. Allowable projects and purchases include, but are not limited to, overtime, equipment (including law enforcement and medical personal protective equipment), hiring, supplies (such as gloves, masks, sanitizer), training, and travel expenses.

The City of Fort Lauderdale Police Department is eligible to receive \$265,921 in FY 2020 CESF funding, which will be utilized to acquire personal protective equipment and critical supplies and equipment for all personnel having direct contact with the public in the hopes of reducing their exposure to the virus and/or spreading it to others. The grant period is January 20, 2020 through December 31, 2021.

Staff recommends that the City Commission amend the FY 2020 Operating Budget in the amount of \$265,921 for the Coronavirus Emergency Supplemental Funding Program. This item is contingent upon the approval of the grant acceptance CAM #20-0409.

Appropriate To:*Funds available as of May 15, 2020*

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB- OBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
129-GCESFPD20-C221	Coronavirus Emergency Supplemental Funding Program	Intergovernmental Revenue / DOJ COVID Public Safety	\$0	\$0	\$265,921
TOTAL AMOUNT →					\$265,921.00

Appropriate To:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB- OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GCESFPD20-3946	Coronavirus Emergency Supplemental Funding Program	Service/Materials/ Tools & Equip <\$5,000	\$0	\$0	\$25,172
129-GCESFPD20-3999	Coronavirus Emergency Supplemental Funding Program	Service/Materials/ Other Supplies	\$0	\$0	\$240,749
TOTAL AMOUNT →					\$265,921

Public Works**G. Transfer between Capital Projects - Fleet Services Vehicle Rental Operations Fund - Automatic Light-Duty Car Wash and Oil/Water Separator Replacement - \$159,750**

This project will remove and replace the current light duty drive-through car wash located at Fleet Services 220 SW 14th Avenue, with an efficient, automated design. The current unit often requires costly repairs and maintenance due to the drive-to-brush/drive-through requirement design, creating a blind spot where cars are continually driving over the guard rails damaging the carwash. The proposed washing system will sense the type of vehicle when it drives in and wash according to the design and type of vehicle. The new design is intended to avoid damage to the car wash mechanism and vehicles.

Additionally, the oil/water separator associated with the car wash must be replaced to meet environmental code requirements.

Funding is available in the Environmental and Sustainability Management System (ESMS) capital project. The ESMS project scope was reduced due to the proposed placement of the new Police Headquarters.

Staff recommends that the City Commission amend the FY 2020 – FY 2024 Community Investment Plan in the amount of \$159,750 for replacement of the automatic light-duty car wash and oil/water separator.

Source:

<i>Funds available as of May 18, 2020</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
583-P12103.583-6599	Environmental Sustainable Management System	Capital Outlay/ Construction	\$907,589	\$643,087	\$159,750
TOTAL AMOUNT →					\$159,750

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
583-P12579.583-6599	Light Duty Car Wash Replacement	Capital Outlay/ Construction	\$0	\$0	\$159,750
TOTAL AMOUNT →					\$159,750

City Manager's Office

H. Appropriation of Grant Funds – Grant Fund – CARES Act Airport Grant for Fort Lauderdale Executive Airport - \$157,000

The City of Fort Lauderdale was awarded grant funds in the amount of \$157,000 from the Federal Aviation Administration in accordance with the CARES Act to provide funding to help offset a decline in revenues arising from diminished airport operations and activities at the Fort Lauderdale Executive Airport as a result of the COVID-19 Public Health Emergency. The purpose of this Grant is to maintain safe and efficient airport operations. Such purposes will include the reimbursement of an airport's operational and maintenance expenses incurred no earlier than January 20, 2020. The Airport intends to use this grant to fund a combination of safety and security enhancements such as fence and gate improvements, and replacement of security cameras around the Airport.

Staff recommends that the City Commission amend the FY 2020 Budget in the amount of \$157,000 for the CARES Act Airport Grant. The associated grant acceptance CAM #20-0356 was approved by the City Commission on May 19, 2020.

Source:

Funds available as of May 5, 2020

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-GCAREAIR20-C404	CARES Act Airport Grant	Intergovernmental Revenue/ Federal Aviation Administration	\$0	\$0	\$157,000
TOTAL AMOUNT →					\$157,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-GCAREAIR20-3437	CARES Act Airport Grant	Services/Materials Imp Rep & Maint	\$0	\$0	\$78,500
468-GCAREAIR20-4334	CARES Act Airport Grant	Other Oper Exp /Servchg-Airport	\$0	\$0	\$78,500
TOTAL AMOUNT →					\$157,000

I. Appropriation of Fund Balance - Airport Fund - Runway Incursion Mitigation - \$1,219,472

The Federal Aviation Administration (FAA) has developed a comprehensive and multi-year program to identify, prioritize, and implement solutions to address locations to mitigate runway incursions caused by an aircraft. The Fort Lauderdale Executive Airport staff have identified nine (9) areas of concern that could potentially lead to unauthorized runway incursions. The FAA has indicated funds are available for the Runway Incursion Mitigation Project, but an application must be submitted as soon as possible. However, a bid must be completed prior to receiving the grant. Therefore, the Airport needs to temporarily fund the project in order to complete the bid process. Funds are available in the Airport's fund balance.

Staff recommends that the City Commission amend the FY 2020 Operating Budget and FY 2020 Community Investment Plan in the amount of \$1,219,472 for the Runway Incursion Mitigation Project.

Funds available as of May 22, 2020					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-FD468.01-9901	Airport Fund	Other Uses/Anticipated Year End Balance	N/A	N/A	\$1,219,472
TOTAL AMOUNT →					\$1,219,472

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P12520.468-6501	Runway Incursion Mitigation	Capital Outlay/ Force Account Fees	\$100,570	\$1,978	\$13,920
468-P12520.468-6534	Runway Incursion Mitigation	Capital Outlay/ Consultant Engineering Fees	\$100,570	\$1,978	\$195,452
468-P12520.468-6599	Runway Incursion Mitigation	Capital Outlay/ Construction	\$100,570	\$1,978	\$1,010,100
TOTAL AMOUNT →					\$1,219,472

Strategic Connections

This item supports the *Press Play Fort Lauderdale 2024 Strategic Plan*, specifically advancing:

- The Internal Support Focus Area
- Goal 8: Be a leading government organization that manages all resources wisely and sustainably
- Objective: Maintain financial integrity through sound budgeting practices, prudent fiscal management, cost effective operations, and long-term planning

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are United*.

Related CAMs

CAM #20-0378, 20-0381, 20-0405, 20-0409, 20-0356, 20-0420

Attachments

Exhibit 1 – Resolution

Prepared by: Laura Reece, Director of Office Management and Budget

Charter Officer: Chris Lagerbloom, ICMA-CM, City Manager