



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#20-0299

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Chris Lagerbloom, ICMA-CM, City Manager

DATE: May 5, 2020

TITLE: Motion Approving the Ranking of Firms, Negotiated Fee Schedule and Contract for Parks Bond and Parks and Recreation System Master Plan Design and Implementation Services – AECOM Technical Services, Inc. - \$4,000,000 (estimated total) - **(Commission Districts 1, 2, 3, 4)**

Recommendation

It is recommended that the City Commission approve the ranking of firms and negotiated fee schedule and contract, in substantially the forms attached, for parks bond and parks and recreation system master plan design and implementation services with the top ranked firm, AECOM Technical Services, Inc. ("AECOM") in the estimated total amount of \$4,000,000.

Background

On March 12, 2019, City residents voted to approve a bond proposal enabling Fort Lauderdale to make significant citywide investments in the City's parks system. The City released a solicitation in August 2019 seeking the services of a qualified consulting firm to provide professional services for the implementation of the 2019 Parks Bond and the 2016 Parks and Recreation System Master Plan. The selected firm will be required to provide overall project coordination and management.

The timeline of the solicitation process includes the following:

- August 2019 – Request for Qualifications ("RFQ") 12308-296 was issued for Parks Bond and Parks (and Recreation System) Master Plan Design and Implementation Services.
- September 2019 – The RFQ closed with a total of the following five firms submitting proposals: Keith and Associates, Inc ("KEITH"), Stantec Consulting Services, Inc. ("Stantec"), EDSA, Inc., AECOM and Walters Zackria Associates ("WZA"). Two of the five vendors indicated that they are a Minority Owned Business Enterprise, Women Owned Business Enterprise, or Small Business Enterprise.

- October 2019 – The Evaluation Committee (“Committee”) met to evaluate the proposals. The firms were ranked based on the evaluation criteria shown in the table below. The four firms selected for presentations were KEITH, EDSA, AECOM and Stantec.

Evaluation Criteria	Weight (%)
Qualification of Project Team	35
Approach to Scope of Work	30
Previous Similar Projects; References	35
TOTAL	100

- November and December 2019 – The Committee met to evaluate the presentations of the four selected firms. The firms’ presentations were ranked based on the evaluation criteria shown in the table above and, after careful consideration, the Committee ranked the firms as follows:

VENDOR	RANK
AECOM	1
KEITH	2
Stantec	3
EDSA	4

Negotiations with the top firm have been completed and staff recommends contract award at the hourly rates identified in Exhibit B of the contract attached as Exhibit 3. The entire project is anticipated to be complete within four to five years. Work assignments for each park will be distributed following the normal task order approval process.

As a part of this overall contract, AECOM will provide the following services: develop work plans, schedules and budgets, coordinate project design, bidding assistance, contract negotiation assistance and contract management, visit the jobsite regularly to monitor construction progress, provide value engineering when required, monitor and approve payment requisitions from sub-contractors and sub-consultants, monitor project funding, prepare financial projections as required, provide progress reports and status information on the assigned project to City officials, attend and address meetings with City officials, neighborhood groups, and private citizens concerning the projects, and maintain files of all documentation and correspondence relating to the projects.

Resource Impact

There will be an estimated fiscal impact to the City in the amount \$4,000,000 for FY

2020. Funds for this purchase in the amount of \$4,000,000 will be available in the accounts listed below contingent upon approval of consolidated budget amendment CAM 20-0090.

<i>Funds available as of April 23, 2020</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB- OBJECT NAME	AMENDED BUDGET (Character)	AVAILABL E BALANCE (Character)	AMOUNT
353-FD353.01- 6599	Go Bond 2020 Constructio n – Parks	Capital Outlay / Construction	\$75,000,63 9	\$75,000,63 9	\$4,000,000
353-FD353.01- 3199	Go Bond 2020 Constructio n – Parks	Services & Materials / Other Professional Services	\$0	\$0	\$4,000,000
TOTAL →					\$4,000,000

Strategic Connections

This item supports the *Press Play Fort Lauderdale 2024 Strategic Plan*, specifically advancing:

- The Public Places Focus Area
- Goal 3: Build a healthy and engaging community.
- Objective: Improve access to and enjoyment of our beach, waterways, parks and open spaces for everyone
- Offer a diverse range of recreational and educational programming

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here*.

Attachments

Exhibit 1 – Solicitation
Exhibit 2 – Final Ranking
Exhibit 3 – Contract

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