

City of Fort Lauderdale



Meeting Minutes

Wednesday, April 1, 2020

1:30 PM

COVID-19 Special Workshop

City Hall is closed to the public. Workshop can be accessed via:

<https://fortlauderdale.legistar.com/Calendar.aspx>

www.fortlauderdale.gov/fltv

Cable Television - Comcast Channel 78 and ATT Uverse Channel 99

CITY COMMISSION WORKSHOP

FORT LAUDERDALE CITY COMMISSION

DEAN J. TRANTALIS Mayor

ROBERT L. McKINZIE Vice Mayor - Commissioner - District III

HEATHER MORAITIS Commissioner - District I

STEVEN GLASSMAN Commissioner - District II

BEN SORENSEN Commissioner - District IV

CHRIS LAGERBLOOM, City Manager

JOHN HERBST, City Auditor

JEFFREY A. MODARELLI, City Clerk

ALAIN E. BOILEAU, City Attorney

CALL TO ORDER

Mayor Trantalis called the meeting to order at 1:33 p.m.

ROLL CALL

Commission Members Present: Commissioner Heather Moraitis (participating telephonically), Commissioner Steven Glassman (participating telephonically), Vice Mayor Robert L. McKinzie (participating telephonically), Commissioner Ben Sorensen (participating telephonically) and Mayor Dean J. Trantalis

QUORUM ESTABLISHED

Also present: City Manager Chris Lagerbloom, City Clerk Jeffrey A. Modarelli, City Attorney Alain E. Boileau and City Auditor John Herbst

CITY MANAGER REPORTS - (5 minute estimated discussion)

Mayor Trantalis announced this Commission COVID-19 Special Workshop was called by City Manager Chris Lagerbloom to provide the Commission with an overview of the second-week response to the Coronavirus Disease 2019 (COVID-19), commenting on related details. Department Heads will provide the Commission with an update on their respective response efforts.

City Manager Lagerbloom explained details regarding the impact of COVID-19. The State of Florida has set up a field hospital located at 1515 West Commercial Boulevard (Field Hospital) and is ready to open should the situation necessitate. Executive Orders have been issued at State, County and City levels. The City is functioning with regular staffing. Department heads will comment on employees with COVID-19 contact issues and quarantine measures, i.e., self-isolation for fourteen days, Staffing levels, and responsiveness. He confirmed City operations are sound.

City Manager Lagerbloom reviewed aspects and details of financial management of the City, including the need to reduce expenses and utilize avenues of reimbursement, i.e., Federal Emergency Management Agency (FEMA). All necessary tracking is underway. Further comment ensued. He confirmed the opportunity to convene similar Commission Special Workshops to keep the Commission informed on COVID-19.

City Attorney Boileau confirmed the fluid nature of the situation and anticipation of a State-wide Executive Stay at Home Order from

Governor DeSantis. He expounded on details regarding Governor DeSantis' *Executive Stay at Home Order* issued for Broward County, Miami-Dade County, Palm Beach County and Monroe County (*Executive Stay at Home Order* regarding local Counties). The *Broward County Administrator's Emergency Order* addressing COVID-19 (*Broward County Emergency Order*) incorporates essential businesses listed *Miami-Dade County's Emergency Order* addressing COVID-19 (*Miami-Dade Emergency Order*) currently in place. The City cannot reduce the *Broward County Emergency Order*, but can regulate items not included, subject to subsequent action by Broward County and/or the State. City Attorney Boileau confirmed he is preparing a comprehensive list of essential businesses that incorporates the *Miami-Dade County Emergency Order*, the *Broward County Emergency Order* and the *Executive Stay at Home Order* regarding local Counties.

In response to Mayor Trantalis' question, City Attorney Boileau confirmed the City could not limit what is contained in the *Miami-Dade Emergency Order*, the *Broward County Emergency Order*, and the related *Executive Stay at Home Order* regarding local Counties, citing examples.

In response to Commissioner Moraitis' question regarding having regular COVID-19 updates for the Commission and the public, City Manager Lagerbloom confirmed, noting the desire to schedule Commission Special Workshops around scheduled Commission Meetings. City Attorney Boileau suggested adding COVID-19 updates to the Commission Meeting Agendas, citing examples.

Commissioner Moraitis urged weekly Commission COVID-19 updates, commenting on concerns and the importance of providing the public an opportunity to participate and ask questions. She inquired about the opportunity to utilize the Town Hall Meeting format. City Manager Lagerbloom noted the public participation component at Commission Meetings, expounding on details. Further comment ensued on the Town Hall Meeting platform, addressing questions from the public, the evolving nature of COVID-19 situation and the importance of keeping the community informed.

Commissioner Glassman commented on restrictions in place surrounding the operation of bars and restaurants. City Attorney Boileau clarified aspects of initial restrictions put in place by the City and the Governor's *Executive Stay at Home Order* regarding local Counties, explaining related details. Further comment and discussion ensued on how the public is adhering to restrictions, including gatherings in close proximity to bars and restaurants after receiving take-out orders, i.e.,

off-premises, along sidewalks. Further comment ensued on the difficulty associated with this restriction. Vice Mayor McKinzie concurred, citing similar situations at convenience stores.

Vice Mayor McKinzie commented on gathering places, including feeding program locations. Mayor Trantalis commented on the spirit of the restrictions to distance people and reduce the opportunity of COVID-19 transmission. Comment and discussion ensued on enforcement challenges. Mayor Trantalis encouraged the public *to say something when they see something*. City Attorney Boileau commented on assurances from organizations such as HOPE South Florida to pursue adequate social distancing. Vice Mayor McKinzie recommended encouraging feeding programs to be *drive-up* rather than *walk-up*. Mayor Trantalis concurred. Further comment ensued.

In response to Commissioner Sorensen's questions, City Manager Lagerbloom confirmed this Commission Special Workshop is being broadcast in video and audio.

City Attorney Boileau confirmed he just received an Executive Order regarding COVID-19 from Governor DeSantis (*Executive Order*), stating he would review and provide an update later in this meeting.

In response to Commissioner Sorensen's question regarding the Field Hospital, Fire-Rescue Chief Rhoda Mae Kerr explained contact with the Field Hospital Representative, the Chief Medical Officer and the State of Florida. They have requested the City not to speak on their behalf. She said their original mission was to be a screening unit until the State asked them to go into standby status to conserve medical resources.

In response to Commissioner Sorensen's question, Mayor Trantalis provided an update on his recent conversation with the President of Holland America Cruise Lines, noting updated protocols to address their two (2) cruise ships that are requesting docking and disembarkation at Port Everglades.

In response to Commissioner Glassman's questions about efforts to retrain City employees currently not working to address needs of the residents, i.e., assistance with applying for unemployment, City Manager Lagerbloom confirmed, expounding on details and citing examples.

In response to Vice Mayor McKinzie's question regarding essential and non-essential businesses, City Attorney Boileau explained direction regarding this topic being funneled through his office. Further comment ensued. He reiterated he would prepare a comprehensive list of

essential businesses incorporating the *Miami-Dade Emergency Order*, the *Broward County Emergency Order* and the *Executive Stay at Home Order* regarding local Counties. Church services are an essential activity. However, parishioners must abide by the social distancing requirements.

DEPARTMENT DIRECTOR REPORTS - (45 minute estimated discussion)

Police Chief Maglione provided an update on Police Department COVID-19 related items, details and quarantines. He explained efforts to eliminate non-essential services and distance Police Department personnel, ensuring the ability for patrol functions, providing essential services, maintaining order and continuing investigations.

Overall, crime is down approximately thirty-five percent (35%). Calls for service are down from approximately 4,300 to 3,500. Conveying information in *Emergency Orders* and *Executive Orders* has been successful. There has been one Code citation issued to a restaurant on the beach for continuing to serve on-premise. The closing of boat ramps has assisted ongoing Police efforts. Regarding the exercise exception, there are challenges associated with gatherings at the beach. Parking area closures on the barrier island have significantly assisted in reducing this concern. Chief Maglione discussed additional details regarding compliance checks.

In response to Commissioner Glassman's question regarding First Responders having adequate Personal Protective Equipment (PPE), Chief Maglione confirmed, expounding on related details. PPE equipment is now mandated in certain situations. Comment and discussion ensued on car break-ins in District II. Chief Maglione reiterated crime in all categories has been reduced. Further comment and discussion ensued on details and challenges related to take-out orders from restaurants and bars.

Commissioner Glassman commented about resident reports of motorcycle activity on Federal Highway and State Road A1A on Sunday, March 29, 2020. Chief Maglione confirmed this group passed through the City, providing an update and requesting anyone with a video of this activity provide it to the Police Department. Vice Mayor McKinzie commented on a related vehicle accident on Davie Boulevard. Further comment and discussion ensued. Chief Maglione commented on Police efforts to investigate, confirming a related accident occurred in the One Thousand Block of Davie Boulevard.

Commissioner Glassman requested Chief Maglione inform Commission Members of any messages he would like communicated to residents.

In response to Commissioner Glassman's question, Chief Maglione provided his perspective regarding the need to institute a curfew. Chief Maglione explained the *Executive Stay at Home* Order regarding local Counties fundamentally instituted a curfew with the exception of essential services. City Attorney Boileau concurred, stating the *Executive Stay at Home Order* regarding local Counties eliminated the ability to have curfews, expounding on related details.

In response to Vice Mayor McKinzie's question regarding employees acquiring COVID-19 while working, City Manager Lagerbloom explained protocols. City Attorney Boileau explained his legal perspective on this topic, commenting on an employee's pursuit of Worker's Compensation Benefits, confirming the process would not interfere with an employee's ability to receive medical care, and the employee would continue to receive a salary. Vice Mayor McKinzie commented on the importance of supporting employees during this pandemic. City Manager Lagerbloom concurred. Further comment and discussion ensued on this topic.

Commissioner Sorensen commented on his understanding regarding selling of a prescribed off-label medicine for the treatment of COVID-10 at a pharmacy in District IV. City Attorney Boileau confirmed that is an issue for the Florida Department of Emergency Management or the Florida Department of Health. City Manager Lagerbloom expounded on alternatives to pursue this matter. City Manager Lagerbloom requested Commissioner Sorensen email him specific questions, and he would inquire with the State's Emergency Office Center (EOC).

In response to Commissioner Sorensen's questions, Chief Maglione provided an update on the homeless population resulting from local *Emergency Orders* and the *Executive Stay at Home Order* regarding local Counties. He confirmed the temporary suspension of homeless programs. There have been no significant incidents. The majority of homeless feedings have adhered to social distancing requirements. Chief Maglione provided an update on homelessness at Stranahan Park and behind the Salvation Army Respite Center, explaining related details. City Manager Lagerbloom expounded on discussions with County personnel on the topic of homelessness, including testing for COVID-19 and working towards reopening shelters.

In response to Commissioner Moraitis' question regarding enforcement of Executive Order 20-87 issued on March 27, 2020 mandating the closure of vacation rentals and related enforcement, City Manager Lagerbloom explained requests regarding this topic have been posed to

the EOC. The enforcement entity responsible is the Florida Department of Business and Professional Regulation (DBPR). Notifications to DBPR will occur through Code Enforcement. City Attorney Boileau confirmed, noting there is no local authority to address this subject. The State is expected to establish guidelines for enforcement but have not been forthcoming.

In response to Commissioner Moraitis' question regarding enforcing quarantines on visitors arriving from the New York metro area, City Attorney Boileau confirmed enforcement authority falls under the Florida Department of Health (Department of Health). The City's responsibility is to pass associated information along to the Department of Health. Chief Maglione confirmed Police are enforcing public and private beach closings through education. Further comment and discussion ensued on closing community pools, pools at condominiums, and private pools. City Attorney Boileau commented on challenges and cited examples. It was confirmed that community pools are closed.

Fire-Rescue Chief Rhoda Mae Kerr provided an operational status update. Currently, there is an adequate supply of PPE. She discussed aspects and use of PPE, and ongoing efforts to ensure sufficient quantities going forward, commenting on anticipated shortages due to the predicted COVID-19 surge. Fire-Rescue Chief Kerr expounded on the number of standard rescue responses, rescue responses for COVID-19 and related details. She gave an update on quarantined Fire-Rescue personnel and efforts to ensure Fire-Rescue personnel safety. No Fire-Rescue personnel have tested positive for COVID-19.

Raj Verma, Public Works Director, provided an operational status update, confirming critical services are being maintained and are functioning well, expounding on related details. He confirmed the progress made on the north and south segments of the redundant sanitary sewer line, describing details. Mr. Verma commented on environmental efforts at the body of water at George English Park (Lagoon) and Tarpon River. He recommended moving forward with the proposal to clean up the perimeter of the Lagoon, explaining related challenges.

Mr. Verma expounded on the impact of *Executive Orders* on Staff's ability to answer public works questions and investigate items. He commented on personal efforts residents could take to reduce negative impacts on sanitary sewer lines. Mr. Raj commented on minor water and sanitary sewer disruptions and related resident concerns.

In response to Commissioner Moraitis' question, Mr. Verma confirmed

the overnight work in District I had been completed.

Phil Thornburg, Parks and Recreation Director, provided an operational status update. All parks and community pools are closed, expounding on details. Cemetery services, park maintenance and bulk trash removal, are continuing as usual, and backlogged repairs are ongoing. Bus stops are continuously being pressure cleaned. The Recreation Staff is preparing for summer programs, working with the Department of Children and Families. Staff is contacting Club 55+ members to ask if they have any needs. The next significant event is *The Great American Beach Party*, scheduled on May 23, 2020, and a future Commission decision regarding cancellation could become necessary.

In response to Commissioner Glassman's questions, Mr. Verma provided an update on the public works efforts in District II. The force-main project south of Las Olas Boulevard is on schedule and moving forward. The force-main repairs on Riviera Isles have been made and are functioning correctly. The completion of restoration work is necessary. Mr. Verma explained the unsuccessful efforts to identify the source of fumes around Royal Palm Drive, confirming he would personally visit the site and attempt to determine the cause.

In response to Commissioner Sorensen's question regarding the impact of current *Executive Orders* precluding continued infrastructure work, City Attorney Boileau said *no*, confirming open construction sites are considered essential. Public works projects are considered open construction sites and are permitted.

In response to Commissioner Glassman's question, Mr. Thornburg confirmed Staff is currently addressing maintenance while adhering to social distancing restrictions, a single member of Staff per vehicle.

Anthony Fajardo, Director of the Department of Sustainable Development (DSD), provided an operational status update. DSD personnel is directing residents to the online platform *LauderBuild* for application submittals. Social distancing requirements are implemented for Building Services permitting, expounding on details. Plan reviewers are operating on a rotating schedule and operations are being sustained. There was a COVID-19 exposure concern in DSD and appropriate steps were implemented. The related quarantine timeframe is ending, allowing the individual to return to work. Inspectors are in the field alerting job sites about meeting social distancing requirements, expounding on details. Remote inspections are being done via video when possible.

The DSD Call Center is operational and coordinating appointments. Community Enhancement and Compliance (CEC) is operating in the field, assisting Police in enforcing Declarations and performing their other duties with the exceptions of interior inspections to comply with social distancing requirements. Limited CEC Staff is doing lien searches and releases to allow property transactions to continue. Urban Design and Planning is primarily working from home, utilizing the *Webex* platform to maintain the Development Review Committee (DRC) item case reviews, expounding on details. Development procedures are ongoing to allow for remote DRC meetings.

Economic and Community Investment (ECI) is working to remotely assist, communicate and respond to local businesses, economic development partners and business resources.

DSD Administration is primarily working remotely, noting limited exceptions to perform daily business transactions. An Information Technology team is addressing various technology needs. Approximately seventy-nine percent (79%) of DSD Staff are working remotely or in the field. Approximately fifty (50) personnel do not meet those requirements.

In response to Commissioner Moraitis' question regarding remote DRC and Planning and Zoning Board (P&Z) Meetings, Mr. Fajardo explained the ease of DRC Meetings, noting challenges related to the quasi-judicial aspects of P&Z Meetings. City Attorney Boileau concurred, commenting on delaying P&Z Board Meetings and possible future efforts towards holding P&Z Board Meetings remotely. Comment and discussion ensued on the duration of COVID-19 safety measures.

In response to Commissioner Moraitis' questions, City Attorney Boileau confirmed the need to develop and implement appropriate technology to hold P&Z Meetings, explaining related quasi-judicial requirements and details, confirming the development of necessary criteria. He noted meetings would not occur before April 30, 2020 as a result of the Governor's *Executive Order*. Comment and discussions are continued regarding *Executive Orders* applying to quasi-judicial meetings. City Manager Lagerbloom confirmed plans to move forward with as many shovel ready projects as possible, citing examples and expounding on related details.

Commissioner Moraitis commented on Broward County Commission efforts to move forward with projects. City Attorney Boileau explained details related to platting differences at the County level. Commissioner Moraitis requested the Commission be kept informed on this topic.

Ben Rogers, Director of the Department of Transportation and Mobility (TAM), provided an operational status update. Broward County Transit ridership has decreased county-wide and is operating on a reduced Saturday schedule. There has been a reduction in *Sun Trolley* services on Las Olas Boulevard and beach routes effective today. Mr. Rogers said Maintenance of Traffic (MOT) operations are operating as usual, citing examples and commenting on details. Broward County is performing essential services, noting exceptions and explaining related details.

The *Broward County Metropolitan Planning Organization (MPO)* is continuing focus on prioritizing projects and the Transportation Master Plan. The MPO is working remotely and conducting meetings virtually with neighborhood associations, agencies and other stakeholders.

All parking facilities have been closed on the barrier island except for interior off-street parking. Parking Enforcement has been shifted to assist the Police Department with enforcing boat ramp and barrier island restrictions. Free parking is available along Las Olas Boulevard from 11:30 a.m. - 1:30 p.m. and 5:00 p.m. - 8:00 p.m. to promote and support local restaurant food carry-out services. Late fees for citations are being suspended. The City Call Center is receiving all TAM telephone calls.

In response to Commissioner Glassman's questions, Mr. Rogers confirmed he would look into the reduction of speed limits in the current pedestrian-friendly environment. Further comment and discussion ensued. Mr. Rogers explained efforts to investigate transportation project funding opportunities resulting from the Federal Stimulus Package. The majority of this aid would be indirect through Broward County or the State.

Tarlesha Smith, Director of Human Resources, provided an operational status update. In response to Commissioner Glassman's questions, the number of full-time and part-time City employees is 3,158. At this time, the number of employees anticipated to utilize Paid Time Off (PTO) on April 6, 2020 is not known. The number of employees who could work from home is 711.

Approximately 1,950 employees, including public safety, are currently reporting to work and continue with standard assignments. Ms. Smith expounded on related details. She explained ongoing efforts to address retraining and reassigning employees to perform other tasks, citing examples and confirming a proposal would be provided to City Manager Lagerbloom later today.

Ms. Smith confirmed safety equipment is being provided City-wide as needed per the Center for Disease Control (CDC) guidelines, expounding on details. All employees have the opportunity to call into the Health and Wellness Center for Telehealth for any illnesses, including COVID-19.

Ms. Smith expounded on management and communication of City policy and related details based on Federal COVID-19 policy through the Division of Strategic Communications. Only critical vacancies are being recruited and are done remotely. All cadet training is being done with social distancing. Organizational Learning and Development is assessing employee skillsets for future reallocation and reassignment as necessary to maintain as much of the workforce as possible. Ms. Smith explained efforts to institute the Family Leave and Medical Leave (FMLA) policy coordinated with a third-party vendor.

In response to Vice Mayor McKinzie's question regarding the three (3) Police Department personnel and Worker's Compensation, Ms. Smith provide an update on related procedures and benefits. Further comment and discussion ensued on mandated procedures and details.

In response to Vice Mayor McKinzie's questions, City Manager Lagerbloom explained City employee policy and related details, including working remotely. City Manager Lagerbloom reiterated the fluidity of the COVID-19 situation. Further comment ensued.

Vice Mayor McKinzie expounded on his perspective and concerns related to maintaining employees on City payroll. Ms. Smith confirmed Human Resources would provide reports related to this topic, expounding on details. Further comment and discussion ensued on Vice Mayor McKinzie's concerns. City Attorney Boileau commented on aspects of employee equity and related details. Further comment and discussion ensued.

Susan Grant, Director of Finance, provided an operational status update. The Department of Finance continues to function, and employees are working on alternate days and remotely, expounding on details. Utility late fees and shutoffs are suspended. Utility payments can be made at the City Drive through and on the online portal. Finance Staff has opened a claim through the State of Florida Public Assistance website for the FEMA Reimbursement, allowing the City to make FEMA Claims for reimbursable costs yet to be determined. The Finance Department and the Office of Management and Budget are working together to quantify revenue and expense projections and modeling.

Ms. Grant commented on investment impacts on pension fund contributions. She noted the importance of maintaining liquidity, noting related details. The City's cash position is healthy, and liquidity will not be an issue in the short and intermediate-term.

In response to Commissioner Glassman's questions, Laura Reece, Director of the Office of Management and Budget, said the timeline for the 2021 budget remains the same, and virtual meetings are conducted via the *Webex* platform. As of February 2020, the General Fund has received sixty-two percent (62%) of the Fiscal Year 2020 revenues. Other revenue streams have been reviewed by category, including property tax bill revenue. Ms. Reece explained alternatives available to the City should ad valorem and non-ad valorem taxes not be received. She reviewed the immediate impact of other revenue streams, expounding on details. Staff will continue to monitor.

Ms. Reece confirmed scheduled Budget Meetings are moving forward. Department Managers are scheduled to meet remotely with City Manager Lagerbloom via *Webex* on Saturday, April 4, 2020 followed by two subsequent Saturday meetings. Direction is needed regarding the ability of the Budget Advisory Board (BAB) to meet virtually. She explained plans to provide BAB with budget-related information.

In response to Commissioner Sorensen's question, Ms. Grant confirmed the General Fund balance as of September 30, 2019 was approximately \$84,000,000. Ms. Reece said the overall General Fund budget is slightly under \$400,000,000.

Andrew Parker, Director of Information and Technology, provided an operational status update. Ongoing daily updates regarding the status of Information Technology (IT) Staff maintaining and keeping essential services running are provided to managers and supervisors. Fourteen percent (14%) of IT Staff are working on a rotational basis at City facilities, primarily at Police Department Headquarters and City Hall. Eighty-six percent (86%) are working remotely. Work is ongoing to improve the ability of Staff to work remotely. He confirmed IT Staff is remaining vigilant regarding addressing security concerns, commenting on related challenges.

In conjunction with the Office of the City Attorney, new technology is being addressed to implement digital document signing and routing. IT Staff is working to improve the *Webex* platform to enhance and streamline technology for the upcoming April 7, 2020 Commission Regular Meeting.

In response to Commissioner Sorensen's question, Mr. Parker confirmed

he has examined issues related to utilizing *Zoom* for virtual meetings, confirming concerns relate to security, expounding on related details.

In response to Commissioner Glassman's question, Mr. Parker confirmed ongoing IT work to ensure the public has the ability to provide input during the April 7, 2020 Commission Regular Meeting.

CITY ATTORNEY REPORTS - (5 minute estimated discussion)

City Attorney Boileau provided an update of the *Executive Order 20-92* issued earlier today that becomes effective at 12:01 a.m. April 3, 2020. It amends *Executive Order 20-91*, expounding on his interpretation of details and guidance.

Mayor Trantalis requested City Attorney Boileau forward each Commission Member a copy of this *Executive Order 20-92* with a definition of essential services to advise residents and businesses. City Attorney Boileau confirmed he would forward all pertinent information and prepare a document providing clarity.

Further comment, questions and discussions ensued regarding *Executive Orders* related to COVID-19. City Attorney Boileau confirmed the primary points in *Executive Order 20-92* extends the *Safer at Home Executive Order* to April 30, 2020. He confirmed it states that senior citizens and individuals with underlying health conditions *shall* stay at home. City Attorney Boileau said the only travel permitted is to and from essential services or activities. It does not restrict travel within the State or outside the State. Further comment and discussion ensued on the gathering of more than ten (10) individuals in condominiums.

In response to Commissioner Moraitis' question regarding the operation of businesses in the *Executive Order 20-92*, City Attorney Boileau said the City's *Emergency Order* was more restrictive, explaining related details.

In response to Commissioner Sorensen's questions, City Attorney Boileau confirmed individuals could exercise outside, alone or in small groups. Regarding the impact on Realtors, City Attorney Boileau commented on his understanding, confirming he would review how the *Miami-Dade County Emergency Order* addresses this topic and advise.

CITY COMMISSION REPORTS - (Commission Districts 1, 2, 3 and 4)

Commissioner Sorensen concurred with Commissioner Moraitis' earlier recommendation to hold Commission Special COVID-19 Workshops on

alternating Commission Regular Meeting weeks. Mayor Trantalis suggested a discussion of this topic at the April 7, 2020 Commission Regular Meeting.

Commissioner Sorensen commented on the holding a Telephone Town Hall Meeting (Town Hall). City Manager Lagerbloom explained related details, stating the ability to hold Town Halls depends upon the availability of the company used to facilitate and requesting Commission direction.

Mayor Trantalis noted the need to hold a Town Hall to provide the public with a COVID-19 progress update. As done previously, Mayor Trantalis would host a Town Hall that would include medical professionals who could address questions from the public. A brief discussion ensued on *Sunshine Law* restrictions that allows for only one member of the Commission to participate in a Town Hall panel. City Attorney Boileau confirmed other Commission Members are allowed to call in and listen but are not permitted to speak.

Commissioner Glassman commented on the influx of people offering assistance during the current *State of Emergency*, inquiring if there is a clearinghouse for these individuals. City Manager Lagerbloom said nothing is organized as of yet, expounding on related details. He confirmed the Division of Neighbor Support could coordinate and would create a task force to organize. Further comment and discussion ensued.

Commissioner Glassman expounded on virtual programs offered online from social service agencies and non-profits that are assisting in managing this current State of Emergency.

ADJOURNMENT

Mayor Trantalis adjourned the meeting at 4:45 p.m.