



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#19-1064

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Chris Lagerbloom, ICMA-CM, City Manager

DATE: November 19, 2019

TITLE: Resolution Approving the Final Consolidated Budget Amendment to Fiscal
Year 2019 – Appropriation - **(Commission Districts 1, 2, 3 and 4)**

Recommendation

It is recommended that the City Commission adopt a resolution amending the Fiscal Year (FY) 2019 Budget and FY 2019 – FY 2023 Community Investment Plan (CIP).

Background

Section 166.241, Florida Statutes, allows the City to amend its budget within 60 days following the end of the fiscal year. To properly balance and finalize the FY 2019 Operating Budget, it is necessary to adjust negative balances and align expenses to the proper funding sources.

Examples of recommended actions within the budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff is recommending that the City Commission amend the FY 2019 Final Budget and FY 2019 – FY 2023 Community Investment Plan by approving the following transfers and appropriations:

Fire-Rescue

A. Appropriation of Unanticipated Revenue and Expenditure – General Fund – Fire Retirement Contribution Pass-Through - \$394,721

Florida Statute 175.351(1) provides for the distribution of premium tax revenues in connection with firefighter retirement plans. The premium tax is the net proceeds from the state excise tax on premiums paid for property and casualty insurance by residents. The actual Fire Retirement tax revenues received by the City from the State of Florida for FY 2019 were higher than budgeted. This is a pass-through revenue with a corresponding contribution expense to the pension fund.

Staff recommends that the City Commission amend the FY 2019 Operating Budget in the amount of \$394,721 to reflect actual fire retirement tax contribution pass-through revenue and expense.

Source:

Funds available as of October 9, 2019

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Sub-object)	ACTUAL RECEIVED (Sub-object)	AMOUNT
001-FIR030101-A501	Fire-Rescue Support	Taxes / Firefighters Pension	\$3,445,970	\$3,840,691	\$394,721
TOTAL AMOUNT →					\$394,721

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Sub-object)	AVAILABLE BALANCE (Sub-object)	AMOUNT
001-FIR030101-4299	Fire-Rescue Support	Other Operating Expense/ Other Contribution	\$3,448,598	(\$392,093)	\$394,721
TOTAL AMOUNT →					\$394,721

B. Appropriation of Unanticipated Revenue and Expenditure – General Fund – Police Retirement Contribution Pass-Through - \$435,145

Florida Statute 185.35(1) provides for the distribution of premium tax revenues in connection with police retirement plans. The premium tax is the net proceeds from the state excise tax on premiums paid for property and casualty insurance by residents. The actual Police Retirement tax revenues received from the State of Florida for FY 2019 were higher than budgeted. This is a pass-through revenue with a corresponding contribution expense to the pension fund which will also be higher than budgeted.

Staff recommends that the City Commission amend the FY 2019 Operating Budget in the amount of \$435,145 to reflect actual police retirement tax contribution pass-through revenue and expense.

Source:

<i>Funds available as of October 9, 2019</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Sub-object)	ACTUAL RECEIVED (Sub-object)	AMOUNT
001-POL030201-A501	Patrol	Taxes / Police Retirement	\$2,467,354	\$2,902,499	\$435,145
TOTAL AMOUNT →					\$435,145

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Sub-object)	AVAILABLE BALANCE (Sub-object)	AMOUNT
001-POL030201-4299	Patrol	Other Operating Expense/ Other Contribution	\$2,467,354	\$2,902,499	\$435,145
TOTAL AMOUNT →					\$435,145

Community Redevelopment Agency

C. Appropriation of Unanticipated Revenue, Debt Repayment, Transfer between Operating Budget and Capital Project – Fort Lauderdale Community Redevelopment Area Fund, CRA Business Incentives Fund, NW Progresso Flagler Heights CRA CIP Fund, Tax Increment Revenue Bonds – Transfer of Unspent Operating Funds - \$1,117,655

Section 163.387(7), Florida Statutes, which governs Community Redevelopment Agencies (CRAs), requires that all unspent funds on the last day of the fiscal year be moved to an allowable expense, including being appropriated to a specific redevelopment project pursuant to an approved community redevelopment plan, used to reduce the amount of any indebtedness to which increment revenues are pledged, or deposited into an escrow account for the purpose of later reducing any indebtedness to which increment revenues are pledged, or be returned to each taxing authority. To comply with this requirement, staff recommends appropriating unanticipated interest revenue earned during FY 2019 in the amount of \$604,335 and transferring savings from Northwest Progresso Flagler Heights Redevelopment operating budget savings in the amount of \$89,491, and CRA Business Incentives Program funds in the amount \$423,829 for the eligible uses below:

- Sweeting Dock Replacement Project - \$106,000
- Debt Service Fund - \$1,011,655

Staff recommends that the City Commission amend the FY 2019 – FY 2023 Community Investment Plan (CIP) and FY 2019 Operating Budget in the amount of \$1,117,655 to appropriate available funds for eligible uses. There is an associated CAM #19-1023.

Source:

Funds available as of November 12, 2019

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE/ ACTUAL RECIEVED (Character)	AMOUNT
106-CRA060605-N101	NFP Redevelopment	Misc Revenues/ Earn-Non Pool Investments	\$0	\$687,701	\$604,335
106-CRA060605-3199	NFP Redevelopment	Services/Materials / Other Prof Services	\$1,136,723	\$149,454	\$89,491
119-CRA091802-4203	Property & Business Improvement Program FY 18	Other Operating Expense/ Redevelopment Project	\$1,025,000	\$157	\$157
119-CRA091903-4203	Streetscape Enhancement Program FY 19	Other Operating Expense/ Redevelopment Project	\$42,233	\$233	\$233
119-CRA091902-4203	Property & Business Improvement Program FY 19	Other Operating Expense/ Redevelopment Project	\$1,077,500	\$103,478	\$103,478
119-CRA091904-4203	Development Incentive Improvement Program FY 19	Other Operating Expense/ Redevelopment Project	\$6,194,961	\$319,961	\$319,961
APPROPRIATION TOTAL →					\$1,117,655

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
347-P12278.347-6599	Sweeting Dock Replacement	Capital Outlay/Construction	\$114,972	\$109,424	\$106,000
288-FD288-9910	Tax Increment Revenue Bonds	Other Uses/ Reserve for Debt Service	N/A	N/A	\$1,011,655
APPROPRIATION TOTAL →					\$1,117,655

D. Appropriation of Unanticipated Revenue and Transfer between Operating Budget and Capital Project – Central Beach Redevelopment Area Fund, Central Beach Redevelopment CRA CIP Fund – Transfer of Unspent Operating Funds to Las Olas Boulevard Corridor Improvement Project and Sidewalk and Paver Replacement Program - \$1,175,268

Section 163.387(7), Florida Statutes, which governs Community Redevelopment Agencies (CRAs), requires that all unspent funds on the last day of the fiscal year be moved to an allowable expense, including appropriation to a specific redevelopment project pursuant to an approved community redevelopment plan, or returned to each taxing authority. To comply with this law, staff recommends appropriating unbudgeted FY 2019 interest revenue received in the amount of \$802,377 and transferring savings from the FY 2019 Beach Development Operating Budget in the amount of \$372,891 for the eligible uses below:

- \$1,075,268 for the Las Olas Boulevard Corridor Improvement Project Community Investment Project
- \$100,000 for the Sidewalk and Paver Replacement Program to replace deteriorating sidewalks and install drainage in the Almond Avenue area

Staff recommends that the City Commission amend the FY 2019 – FY 2023 Community Investment Plan (CIP) in the amount of \$1,175,268 to appropriate available funds for eligible uses. There is an associated CAM #19-1023.

Source:

Funds available as of November 12, 2019

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE/ ACTUAL RECIEVED (Character)	AMOUNT
106-CRA070605-3199	Beach Redevelopment	Services/Materials / Other Prof Services	\$445,414	\$162,672	\$372,891
106-CRA070605-N101	Beach Redevelopment	Misc Revenues/ Earn-Non Pool Investments	\$262,346	\$1,146,385	\$802,377
APPROPRIATION TOTAL →					\$1,175,268

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
346-P11900.346-6599	Las Olas Boulevard Corridor Improvement Project	Capital Outlay/ Construction	\$42,595,708	\$3,208,150	\$1,075,268
346-P12134.346-6599	Sidewalk and Paver Replacement	Capital Outlay/ Construction	\$0	\$0	\$100,000
APPROPRIATION TOTAL →					\$1,175,268

Transportation and Mobility

E. Appropriation of Unanticipated Revenue and Expenditure – Arts and Sciences Garage Fund – Additional Revenue with Associated Expense - \$403,095

The Performing Arts Center Authority (PACA) Garage is a 942-space parking garage located in the Arts and Science District of the City. The City has full and exclusive responsibility for operations and maintenance of the garage. This is a joint venture with the City, the PACA, and the Downtown Development Authority (DDA). The Transportation and Mobility Department, Parking Services Division collects the revenue and manages the garage, and the Finance Department distributes the funds to the DDA and PACA. The actual revenues received for FY 2019 were higher than budgeted. The charges for service revenue came in higher than corresponding expenses to the Arts and Sciences Garage Fund which will also be higher than budgeted.

Staff recommends that the City Commission amend the FY 2019 Operating Budget in the amount of \$403,095 to reflect actual revenue and expense.

Source:

Funds available as of October 18, 2019

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	ACTUAL RECEIVED (Character)	AMOUNT
643-TAM080101-J481	Arts & Sciences District Garage	Charges for Service/ Attend-Other Hours	\$1,898,399	\$2,301,494	\$403,095
TOTAL AMOUNT →					\$403,095

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
643-TAM080101-3299	Arts & Sciences District Garage	Services/Materials/ Other Services	\$169,823	\$53,696	\$403,095
TOTAL AMOUNT →					\$403,095

City Manager's Office

F. Transfer of Cash Match – General Fund, Grant Fund – Various Grants - \$544,825.06

In March of 2014, the City instituted a centralized grant oversight policy with the intent of developing efficient grant management and compliance throughout the City. The decision minimized the risk associated with grant closeout by centrally tracking the managing department's progress towards completing the steps needed to close the grant with the grantor and in the City's financial system. The City Manager's Office also instituted a monthly review of all open grants received after 2015 to ensure the timely closeout of grant activities.

As the City prepares for transitioning into the new enterprise resource planning (ERP) system, both the Finance Department and the City Manager's Office have partnered together to resolve some of the aged financial closeouts of the grants that ended prior to the implementation of the centralized grant oversight process, many of which expired over ten years ago. Staff has identified seventeen grants containing a combined \$119,900.63 in un-used general fund grant match. In addition, \$424,924.43 is available from FY 2019 funds set aside to cover the remaining portion of grant match.

Forty-four grants have been identified containing \$544,825.06 in expenses that are ineligible for reimbursement due to the expenses either being deemed unallowable on the grant, the delayed request for grantor reimbursement, or the expense posting outside of the period of performance of the grant. A future item will be brought forward to resolve the closeout of several aged grants remaining to be researched.

Staff recommends that the City Commission amend the FY 2019 Operating Budget in the amount of \$119,900.63 to de-appropriate the un-used general fund grant match from seventeen grants that expired prior to 2014 and transfer \$424,924.43 from General Fund Grant Match to cover the costs of forty-four expired grants that were not eligible for reimbursement by the grantor.

Source:

Funds available as of October 31,2019

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GAFFG04-Q001	Assistance To Firefighters Act Grant 05	Other Uses/ General Fund	\$125,970.00	\$125,970.00	822.60
129-GSHIPFIRE12-Q001	2010 Assistance To Firefighters Grant	Other Uses/ General Fund	\$49,999.00	\$49,999.00	199.00
129-P10279.129-Q001	NW 22nd Road Landscape/ Sidewalks	Other Uses/ General Fund	\$48,000.00	\$48,000.00	20,806.41
129-P10449.129-Q331	Bayview Park Improvements	Other Sources/ General Capital Projects	\$222,427.45	\$222,427.45	33,351.65
129-P10347.129-Q001	George English Park Improvements	Other Uses/ General Fund	\$218,047.00	\$218,047.00	11,370.88
129-GCALL07-Q001	Operation Last Call FY08	Other Uses/ General Fund	\$7,389.00	\$7,389.00	3,109.30
129-GCALL09-Q001	Operation Last Call FY09	Other Uses/ General Fund	\$6,135.00	\$6,135.00	1,768.62
129-GCALL10-Q001	Operation Last Call FY10	Other Uses/ General Fund	\$7,214.00	\$7,214.00	2,549.90
129-GCALL11-Q001	Operation Last Call FY11	Other Uses/ General Fund	\$5,904.00	\$5,904.00	2,343.97
129-GECSTASY05 -Q001	Club Drugs - Combat Substance Abuse FY05	Other Uses/ Transfer to Misc. Grants	\$47,060.00	\$47,060.00	3,962.76
129-GCALM98-Q001	Calm Grant	Other Uses/ General Fund	\$16,562.00	\$16,562.00	2,959.61
129-GEMS09-Q001	EMS Matching Grant - Stretchers	Other Uses/ General Fund	\$33,875.40	\$33,875.40	3,194.98
129-GFRUIT08-Q001	Fruit Tree Planting Foundation	Other Uses/ General Fund	\$7,000.00	\$7,000.00	2.50
129-GSTART05-Q001	New Start FY05	Other Uses/ General Fund	\$5,000.00	\$5,000.00	647.91
129-GGRAFF06-Q001	Operation Graffiti Reduction	Other Uses/ General Fund	\$2,000.00	\$2,000.00	50.01
129-P10777.129-Q331	Southside Cultural Community Center	Other Sources/ General Capital Projects	\$250,000.00	\$250,000.00	16,806.70
129-GYTHM05-Q001	Youth Motication FY04/05	Other Uses/ General Fund	\$27,100.00	\$27,100.00	15,953.83
001-FD001-9129	General Fund	Other Uses/ General Fund	\$704,918.00	\$513,467.00	424,924.43
TOTAL AMOUNT →					\$544,825.06

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-P11016.129-Q001	FCT - Coontie Hatchie Landing	Other Uses/ General Fund	\$0	\$0	\$673.00
129-P11017.129B-Q001	New River/Salvation Army Restoration	Other Uses/ General Fund	\$0	\$0	\$4.10
129-GAUTOTH9-Q001	Community Auto Theft Prevention	Other Uses/ General Fund	\$0	\$0	\$399.95
129-GRECY6-Q001	State Department Recycling 10/1/95	Other Uses/ General Fund	\$0	\$0	\$2,846.92
129-P11331.129-Q001	Commercial Blvd Landscaping East of NE 19th	Other Uses/ General Fund	\$0	\$0	\$1,633.38
129-P09527.129 -Q001	Cypress Creek Interchange	Other Uses/ General Fund	\$0	\$0	\$83,930.36
129-GCORPS12.129 - Q001	FY 2012 SHSGP - Citizens Corps Program	Other Uses/ General Fund	\$0	\$0	\$2,883.50
129-GCERT13.129 -Q001	Community Emergency Response Team 2013	Other Uses/ General Fund	\$0	\$0	\$6,860.01
129-P10743.129-Q001	Bridge Replacement At Castle Harbor	Other Uses/ General Fund	\$0	\$0	\$4,565.88
129-GDARE8-Q001	Drug Abuse Resistance Education	Other Uses/ General Fund	\$0	\$0	\$10,006.32
129-GDARE9-Q001	Drug Abuse Resistance Education	Other Uses/ General Fund	\$0	\$0	\$3,797.30
129-P05287.129-Q001	Median Island Irrigation - Davie/I-95	Other Uses/ General Fund	\$0	\$0	\$13,505.00
129-GJAM5-Q001	FED/District Court of Appeals/ Juvenile Alternative Motivation	Other Uses/ General Fund	\$0	\$0	\$20,526.90
129-GJAM7-Q001	FED/District Court of Appeals/ Juvenile Alternative Motivation	Other Uses/ General Fund	\$0	\$0	\$536.96
129-GFUGTSK4-Q001	Fugitive Task Force- Ended 9/30/94	Other Uses/ General Fund	\$0	\$0	\$7,720.47
129-GSTORM4-Q001	Tropical Storm-Ended 9/30/94	Other Uses/ General Fund	\$0	\$0	\$29,021.84
129-P09850.129-Q001	Traffic Signal @ A1A/NE 30th Street	Other Uses/ General Fund	\$0	\$0	\$33,508.12
129-P09888.129-Q001	Traffic Signal @ US1/Ninninger Drive	Other Uses/ General Fund	\$0	\$0	\$1,274.92

129-P10088.129-Q001	Ft Lauderdale Beach Transportation Imp	Other Uses/ General Fund	\$0	\$0	\$53,166.45
129-P09995.129-Q001	Welcome Center Park	Other Uses/ General Fund	\$0	\$0	\$373.56
129-P10247.129-Q001	NE 33 Road Avenue/ Dolphin Isles Improvement	Other Uses/ General Fund	\$0	\$0	\$23,663.02
129-P10288.129-Q001	Bermuda Riviera 34 Ave Sidewalks/ Bike Path	Other Uses/ General Fund	\$0	\$0	\$3,257.40
129-P10796.129-Q001	Bridge Replacement at E. Las Olas Blvd	Other Uses/ General Fund	\$0	\$0	\$27,202.34
129-GEMLEG6-Q001	Enhanced Marine Law Enforcement	Other Uses/ General Fund	\$0	\$0	\$1,110.50
129-GEMLEG7-Q001	Enhanced Marine Law Enforcement	Other Uses/ General Fund	\$0	\$0	\$4,677.71
129-GEMLEG9-Q001	Enhanced Marine Law Enforcement	Other Uses/ General Fund	\$0	\$0	\$142.20
129-GEMSTRAIN09-Q001	EMS County Grant Child Restraints	Other Uses/ General Fund	\$0	\$0	\$5,351.00
129-GAUTOTH5-Q001	Comm. Auto Theft Prevention	Other Uses/ General Fund	\$0	\$0	\$18,154.99
129-GAUTOTH7-Q001	Comm. Auto Theft Prevention	Other Uses/ General Fund	\$0	\$0	\$38,932.98
129-GTREES95-Q001	Reforestation	Other Uses/ General Fund	\$0	\$0	\$315.34
129-GFIND05-Q001	Water Safety - Keeping Waterways Safe 05	Other Uses/ General Fund	\$0	\$0	\$8,659.81
129-GFIND09-Q001	Derelict Vessel Removal Project	Other Uses/ General Fund	\$0	\$0	\$2,995.00
129-P11193.129-Q001	Flagler Dr Greenway & Bicycle Facility	Other Uses/ General Fund	\$0	\$0	\$79.90
129-P11305.129D-Q001	Flagler Heights Park - DDA	Other Uses/ General Fund	\$0	\$0	\$36.86
129-GFODXX-Q001	2000 Summer Food Program	Other Uses/ General Fund	\$0	\$0	\$2,930.48
129-GFRDAP98-Q001	Reforestation	Other Uses/ General Fund	\$0	\$0	\$544.10

129-P09295.129-Q001	Northwest 7/9 Ave Connector	Other Sources/ General Capital Projects	\$0	\$0	\$15,441.40
129-GVOCA9-Q001	Victims of Crime Act	Other Uses/ General Fund	\$0	\$0	\$963.69
129-GWEED8-Q001	Weed and Seed - FY 97/98	Other Uses/ General Fund	\$0	\$0	\$7,908.06
129-P10739.129-Q001	Bridge Replace @ W Lake Dr/ Mercedes River	Other Uses/ General Fund	\$0	\$0	\$2,361.76
129-P10740.129-Q001	Bridge Replacement at SE 21 Terrace	Other Uses/ General Fund	\$0	\$0	\$1,428.80
129-P10741.129-Q001	Bridge Replacement at South Ocean Drive	Other Uses/ General Fund	\$0	\$0	\$3,710.46
129-P10797.129-Q001	Bridge Replacement At West Lake-Lucille	Other Uses/ General Fund	\$0	\$0	\$5,128.78
129-P10118.129-Q001	Navigational Dredging N Fork New River	Other Uses/ General Fund	\$0	\$0	\$92,593.54
TOTAL AMOUNT →					\$544,825.06

G. Transfer of General Fund Grant Match Funds – General Fund, Grant Fund – State Housing Initiatives Partnership Program - SHIP Fiscal Year 2016 - \$353.12

The City of Fort Lauderdale's State Housing Initiative (SHIP) Program distribution for FY 2016 was \$835,081 and the funds were used for the Homeownership Program activities covered by the City's Local Housing Assistance Program (LHAP). Expenses included purchasing assistance without rehabilitation, housing rehabilitation or replacement, and special needs barrier-free housing. The amount of SHIP funds available for administrative expenses were limited to 10% of the fiscal year distribution plus 5% of the program income received during the state fiscal year.

Based on the September 2019 Monitoring Report for SHIP Program FY 2016, it was determined by Florida Housing Finance Corporation that the City's ledger for FY 2016 showed a total of \$87,033.66 charged for administrative expenditures. However, the actual total amount available for the SHIP administrative expenditures was \$86,680.54, leaving an overage of \$353.12.

Staff recommends that the City Commission amend the FY 2019 Operating Budget in the amount of \$353.12 to utilize General Fund Grant Match to cover this overage amount and bring the City in compliance with the SHIP Program Regulations for the FY 2016 administrative expenditures.

Source:

Funds available as of November 5, 2019

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	ACTUAL RECEIVED (Character)	AMOUNT
001-FD001-9129	General Fund	Other Uses/ General Fund	\$704,918	\$513,467	\$353.12
TOTAL AMOUNT →					\$353.12

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
108-SH16ADM-Q001	SHIP FY 15-16 Administration	Other Sources/ General Fund	\$0	\$0	\$353.12
TOTAL AMOUNT →					\$353.12

Department of Sustainable Development

H. Appropriation of Fund Balance – Building Permits Fund – Greg Brewton Sustainable Development Center Building Renovation - \$24,023,100

For the Building Permits Fund, the assumption has historically been made that the Fund will maintain a minimum Revenue Fund balance or reserve equal to 18 months of annual operating expenses, including personal services costs and operating and maintenance costs. This level of reserves was developed as a method of hedging against the risk of economic downturn. However, new legislation that was passed will impact the Fund's reserve target on a go-forward basis. During the 2019 legislative session, the Legislature approved, and the Governor signed, House Bill 447. One of the effects of the bill is to prevent local governments from carrying over excess funds in their building inspection budget greater than the average cost of building code enforcement for the previous four fiscal years.

The Department of Sustainable Development, Building Services Division (BSD) has been paying rent for space to the General Fund and is renting space from an external landlord at an estimated cost of \$750,000 per year. In order to reduce this expense in future years and to allow for upgrades to the facility, a capital project is proposed for the major rehabilitation of the Greg Brewton Sustainable Development Center using Building Permits Fund reserves.

The property consists of an existing one-story owner occupant Class B Governmental Office building containing 37,050 square feet of net rentable area. Project details and costs include accounting for a transfer of the value of the building and parking areas at an estimated cost of \$7 million based upon an appraisal dated October 15, 2019. Additional estimated project costs of \$17 million include a major rehabilitation program to add a second floor, substantial rehabilitation of the first floor, restored/restriped parking areas, addition of exterior public bathroom, furnishings/fixtures/equipment, Information Technology needs and upgrades, and temporary relocation during construction. The

structure was not designed to support adding a second floor so major structural support is required. This program could change based on further evaluation of existing conditions.

Staff recommends that the City Commission amend the FY 2019 Operating Budget and Community Investment Plan in the amount of \$24,023,100 to account for transferring the value of, and for the renovation of, the Greg Brewton Sustainable Development Center.

Source:

Funds available as of November 13, 2019

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
140-FD140.01-9901	Building Permits	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$24,023,100
TOTAL AMOUNT →					\$24,023,100

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
140-P12560.140-6201	Greg Brewton Center (DSD)	Capital Outlay/ Building Acquisition	\$0	\$0	\$7,000,000
140-P12560.140-6599	Greg Brewton Center (DSD)	Capital Outlay/ Construction	\$0	\$0	\$17,023,100
TOTAL AMOUNT →					\$24,023,100

Strategic Connections

This item is a Press Play Fort Lauderdale Strategic Plan 2024 initiative, included within the Internal Support Cylinder, specifically advancing:

- Goal 12: Be a leading government organization, managing our resources wisely and sustainably.
- Objective 1: Ensure sound fiscal management

This item advances the Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community.

Related CAM

#19-1023

Attachment

Exhibit 1 – Resolution

Prepared by: Laura Reece, Budget Director

Department Director: Chris Lagerbloom, ICMA-CM, City Manager's Office