



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#19-1074

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Chris Lagerbloom, ICMA-CM, City Manager

DATE: November 19, 2019

TITLE: Motion Approving Event Agreements: All Saints Boat Parade Festival,
Take Steps Fort Lauderdale and Pooch & Hooch – Winter Season –
(Commission Districts 2 and 4)

Recommendation

It is recommended that the City Commission approve event agreements with All Saints' Protestant Episcopal Church, Crohn's & Colitis Foundation, Inc. and Pooch & Hooch LLC and authorize execution of the agreements by the City Manager.

Background

City staff has been working closely with the event organizer regarding event topics, such as logistics, maintenance, and security as detailed below. The Police Department recommends approval of the closing of the City streets where appropriate, and event parking has been satisfactorily arranged. When applicable, amplified music was discussed and event organizers were advised of the noise ordinance and possible concerns.

The organizers will pay for all event costs and submit the required certificates of insurance. The event organizers will also secure all other necessary permits and licenses that are required from other agencies. Civic and merchant associations have been notified, as appropriate, regarding events in their areas. Specific event details are included in each event application as attached.

Where applicable, the City Commission authorizes amplified music for the events listed below.

Authorization for the execution of the event agreements is contingent upon the City Attorney's Office receiving and approving a validly executed agreement.

Event 1: All Saints Boat Parade Festival

Applicant: All Saints' Protestant Episcopal Church
Date/Time: Saturday, December 14, 2019 (5:00 pm – 10:00 pm)
Location: 333 Tarpon Drive, Fort Lauderdale, FL 33301

Set Up Date/Time: Saturday, December 14, 2019 (8:00 am – 5:00 pm)
Breakdown Date/Time: Saturday, December 14, 2019 (10:00 pm – 11:00 pm)
Road Closing: No
Alcohol: Yes
Amplified Music: No
Special Permission: Amplified Music/Extended Road Closure - No
Insurance Required: Yes
Banners: No
Pending Code Violations: No
Application Fee: \$200.00

Event 2: Take Steps Fort Lauderdale

Applicant: Crohn's & Colitis Foundation, Inc.
Date/Time: Saturday, April 18, 2020 (7:00 am – 1:00 pm)
Location: Huizenga Plaza
Set Up Date/Time: Friday, April 17, 2020 (2:00 pm – 5:00 pm)
Breakdown Date/Time: Saturday, April 18, 2020 (1:00 pm – 2:30 pm)
Road Closing: No
Alcohol: No
Amplified Music: Yes - Saturday, April 18, 2020 (9:00 am – 11:30 am)
Special Permission: Amplified Music/Extended Road Closure - No
Insurance Required: Yes
Banners: No
Pending Code Violations: No
Application Fee: \$200.00

Event 3: Pooch & Hooch – Winter Season

Applicant: Pooch & Hooch LLC
Date/Time: Every Saturday and Sunday from December 14, 2019 – March 15, 2020 (11:00 am–6:00 pm)
Location: Snyder Park (parking lot)
Set Up Date/Time: Every Friday from December 13, 2019 – March 15, 2020 - (5:00 pm–7:00 pm)
Breakdown Date/Time: Every Sunday from December 14, 2019 – March 15, 2020 - (6:00 pm–7:00 pm)
Road Closing: No
Alcohol: Yes
Amplified Music: Yes - Every Saturday and Sunday from December 14, 2019 – March 15, 2020 (12:00 pm–5:00 pm)
Special Permission: Amplified Music/Extended Road Closure - No
Insurance Required: Yes
Banners: No
Pending Code Violations: No
Application Fee: \$200.00

Resource Impact

Revenue related to these agreements is included in the FY 2020 operating budget in the accounts listed below.

<i>Funds available as of October 17, 2019</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB- OBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
001-PKR033401-K029	Community Events	Charge for Service/Non- sponsor Charges	\$180,000	\$0	\$600
TOTAL AMOUNT ►					\$600

Strategic Connections

This item supports the *Press Play Fort Lauderdale 2024 Strategic Plan*, specifically advancing:

- The Public Places Focus Area
- Goal 3: Building a healthy and engaging community
- Objective: Offer a diverse range of recreational and educational programming

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here*.

Attachments

Exhibit 1 – All Saints Boat Parade Festival Application
Exhibit 1a – All Saints Boat Parade Festival Site Plan
Exhibit 1b – All Saints Boat Parade Festival Agreement
Exhibit 2 – Take Steps Fort Lauderdale Application
Exhibit 2a – Take Steps Fort Lauderdale Site Plan
Exhibit 2b – Take Steps Fort Lauderdale Race Route
Exhibit 2c – Take Steps Fort Lauderdale Agreement
Exhibit 3 – Pooch & Hooch – Winter Season Application
Exhibit 3a – Pooch & Hooch – Winter Season Site Plan
Exhibit 3b – Pooch & Hooch – Winter Season Agreement
Exhibit 4 – November 2019 Special Event Calendar
Exhibit 5 – December 2019 Special Event Calendar
Exhibit 6 – January 2020 Special Event Calendar
Exhibit 7 – February 2020 Special Event Calendar
Exhibit 8 – March 2020 Special Event Calendar
Exhibit 9 – April 2020 Special Event Calendar

Prepared by: Barbara Smith, Parks and Recreation Department

Department Director: Phil Thornburg, Parks and Recreation Department