



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#19-0895

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Chris Lagerbloom, ICMA-CM, City Manager

DATE: October 2, 2019

TITLE: Motion Rejecting All Bids for Invitation to Bid No. 12297-893 and
Approving Contract for Purchase of Vehicle Graphics, Installation and
Removal Services – Signamerica, Inc. – \$594,876 (estimated three-year
total) - **(Commission Districts 1, 2, 3 and 4)**

Recommendation

It is recommended that the City Commission reject all bids for Invitation to Bid (“ITB”) 12297-893 - Vehicle Graphics, Installation and Removal and approve a three-year contract, in substantially the form attached, with Signamerica, Inc. (“SI”) for purchase of vehicle graphics, installation and removal services in the estimated three-year total of \$594,876, and authorize the City Manager to approve two additional one-year renewal options contingent upon appropriation of funds.

Background

On June 18, 2019, the Procurement Services Division issued an initial solicitation for vehicle graphics, installation and removal services with ITB No. 12297-893. After bids were received, staff noticed that necessary items were inadvertently omitted from the bid and the requested services would have to be re-bid. On July 23, 2019, a new ITB, No. 12317-893 - Vehicle Graphics, Installation and Removal - Re-Bid was issued and included all necessary items and services.

On August 13, 2019, the City received five bids; two of which are either a Minority - Owned Business Enterprise, Women-Owned Business Enterprise, or Small Business Enterprise. The bid from SI has met all of the specifications of the bid and has been deemed the lowest cost, responsive, and responsible bidder.

Resource Impact

There will be a fiscal impact in the amount of \$198,292 for the contract award. Future expenditures are contingent upon approval and appropriation of future year annual budgets.

Funds available as of October 1, 2019					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
583-PBS580101-6416	Fleet Services	Capital Outlay/ Vehicles	\$6,803,295	\$6,803,295	\$198,292
TOTAL					\$198,292

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within Internal Support Cylinder of Excellence, specifically advancing:

- Goal 12: Be a leading government organization, managing our resources wisely and sustainably.
 - Objective 1: Ensure sound fiscal management.
 - Objective 3: Provide safe, efficient and well-maintained vehicles, equipment, and facilities and integrate sustainability into daily operations.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Ready*.

Attachments

Exhibit 1 – Solicitation
 Exhibit 2 – Bid Tabulation
 Exhibit 3 – Contract

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