



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#18-1234

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: November 20, 2018

TITLE: Resolution Approving the Final Consolidated Budget Amendment to Fiscal
Year 2018 – Appropriation

Recommendation

It is recommended that the City Commission adopt a resolution amending the Fiscal Year (FY) 2018 Budget and FY 2018 – FY 2022 Community Investment Plan (CIP).

Background

Section 166.241, Florida Statutes, allows the City to amend its budget within 60 days following the end of the fiscal year. To properly balance and finalize the FY 2018 Operating Budget, it is necessary to adjust negative balances and align expenses to the proper funding sources.

Examples of recommended actions within the budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff is recommending that the City Commission amend the FY 2018 Operating Budget and FY 2018 – FY 2022 Community Investment Plan by approving the following transfers and appropriations:

Fire-Rescue

A. Appropriation of Unanticipated Revenue and Expenditure – General Fund – Fire Retirement Contribution Pass Through - \$226,565

The actual Fire Retirement tax revenues received from the State of Florida for FY 2018 were higher than budgeted. This is a pass through revenue with a corresponding contribution expense to the pension fund which will also be higher than budgeted.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$226,565 to reflect actual fire retirement tax contribution pass through revenue and expense.

Source:

Funds available as of November 2, 2018

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	ACTUAL RECEIVED (Character)	AMOUNT
001-FIR030101-A501	Fire-Rescue Support	Taxes / Firefighters Pension	\$3,486,009	\$3,712,574	\$226,565
TOTAL AMOUNT →					\$226,565

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-FIR030101-4299	Fire-Rescue Support	Other Operating Expense/ Other Contribution	\$3,486,009	\$3,712,574	\$226,565
TOTAL AMOUNT →					\$226,565

Human Resources

B. Appropriation of Fund Balance – Self Insured Health Benefits Fund – Workers Compensation Claims - \$2,046,290

During FY 2018, there was an overage in workers compensation expenses due to an increase in insurance claims payments.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$2,046,290 for workers compensation claims.

Source:

<i>Funds available as of November 2, 2018</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	ACTUAL RECEIVED (Character)	AMOUNT
543-FD543.01-9901	City Insurance	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$2,046,290
TOTAL AMOUNT →					\$2,046,290

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
543-INS020101-5131	Self-Insurance Claims - Workers Comp	Non-Operating Expense/ Health Insurance Claims	\$4,699,822	(\$2,046,082)	\$2,046,290
TOTAL AMOUNT →					\$2,046,290

City Commission

C. Appropriation of Unanticipated Revenue and Fund Balance – General Fund – to Correct the Departmental Overage - \$8,000

During FY 2018, The City Commission's Office experienced an overage of approximately \$8,000 in their salaries account.

Staff recommends that the City Commission amend the FY 2018 operating budget in the amount of \$8,000 to adjust the budget for the overage in salaries.

Source:

<i>Funds available as of November 09, 2018</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-FD001-9901	General Fund	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$8,000
APPROPRIATION TOTAL →					\$8,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-COM010101-1101	Administration	Salaries & Wages/ Permanent Salaries	\$643,571	(\$24,166)	\$8,000
APPROPRIATION TOTAL →					\$8,000

Finance

D. Appropriation of Unanticipated Revenue and Fund Balance – Special Assessment Fund, General Fund – Wave Streetcar Special Assessment Repayments - \$8,539,275

In May 2018, the City Commission decided not to continue to support the Wave Streetcar Project (Wave). The unwinding of this project requires that refunds be issued to the owners of the assessed properties. The Finance Department estimates that the City will be required to refund neighbors for special assessments plus interest in the amount of \$10,355,283. There was assessment revenue collected in the amount of \$1,816,008 in FY 2018. The difference of \$8,539,275 will need to be appropriated. The City expects to receive \$5,017,568 from the Downtown Development Authority (DDA) from Wave assessment reimbursement revenues provided to them. The remaining balance of \$3,521,707 is estimated to be required from the General Fund balance. This is primarily related to interest to be paid to neighbors for the assessment and expenditures made from the assessment funds.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$8,539,275 for special assessment refunds related to the Wave Streetcar Project.

Source:

Funds available as of November 13, 2018

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
148-TAM090101-N855	WAVE Special Assessment	Misc Revenue/WAVE Assessment Reimbursement	N/A	N/A	\$5,017,568
001-FD001-9901	General Fund	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$3,521,707
APPROPRIATION TOTAL →					\$8,539,275

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
148-TAM090101-5605	WAVE Special Assessment	Non-Oper Exp/Special Assessment Refunds	\$0	\$0	\$6,553,886
148-TAM090101-5625	WAVE Special Assessment	Non-Oper Exp/Interest on Deposits	\$0	\$0	\$1,985,389
APPROPRIATION TOTAL →					\$8,539,275

Community Redevelopment Agency

E. Appropriation of Unanticipated Revenue, Outstanding Debt Repayment, and Transfer between Operating Budget and Capital Project – Northwest

**Progresso Flagler Heights Community Redevelopment Area (NPF CRA) Funds
– Wave Streetcar Project Loan Repayment - \$6,699,685**

In April of 2015, the Fort Lauderdale Community Redevelopment Agency (CRA) issued a Tax Increment Revenue Note to pay for the costs associated with the design and construction of the North Loop of the Wave Streetcar Project (Wave). In May 2018, the City Commission decided not to continue to support the Wave. Since the project is no longer viable, the South Florida Regional Transportation Authority is estimated to refund CRA the balance of the funds provided by the NPF CRA in the amount of \$6,699,685. The CRA has the obligation to satisfy the loan with an estimated payoff amount of \$6,629,000; the remaining balance in the amount of \$70,685 is recommended to be transferred to the Mid-Block Flashing Beacon Northwest 9th Avenue/Northwest 2nd Avenue Project.

Staff recommends that the City Commission amend the FY 2018 Budget and the FY 2018 – FY 2022 Community Investment Plan (CIP) in the amount of \$6,699,685 for the Wave Streetcar loan repayment.

Source:

<i>Funds available as of November 14, 2018</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
106-FD106.02-N855	CRA - NW Progresso Flager Heights Redev. Area	Misc Revenue/WAVE Assessment Reimbursement	N/A	N/A	\$6,699,685
APPROPRIATION TOTAL →					\$6,699,685

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
106-FD106.02-9910	CRA - NW Progresso Flager Heights Redev. Area	Other Uses/Reserve for Debt Service	\$6,802,596	\$0	\$6,629,000
347-P12427.347-6599	Mid-Block Flashing Beacon NW 9th Ave/ NW 2	Capital Outlay/ Construction	\$70,000	\$57,836	\$70,685
APPROPRIATION TOTAL →					\$6,699,685

F. Appropriation of Fund Balance ~~and Transfer to Capital Projects~~ – Northwest Progresso Flagler Heights Redevelopment Area Fund, CRA Business Incentive Fund, ~~and Northwest Progresso Flagler Heights CRA CIP Fund~~ – Transfer of Unspent Operating Funds to Incentive Program Community Investment Plan Projects - ~~\$1,439,308~~\$370,587

Section 163.387(7), Florida Statutes, which governs Community Redevelopment Agencies (CRAs), requires that all unspent funds on the last day of the fiscal year be moved to an allowable expense, including appropriation to a specific redevelopment project, or returned to each taxing authority. To comply with this law, staff recommends

transferring estimated available funds in the Northwest Progresso Flagler Heights Redevelopment Area to ~~the Sistrunk Crosswalks and Mid-Block Flashing Beacon Northwest 9th Avenue Projects~~ the incentive fund to pre-pay the City's commitment to the Young Men's Christian Association (YMCA) incentive, which is included in the approved community redevelopment plan for the Northwest Progresso Flagler Heights (NPF) CRA.

Staff recommends that the City Commission amend the FY 2018 – FY 2022 Community Investment Plan (CIP) and FY 2018 Budget in the amount of ~~\$1,439,308~~ \$370,587 to appropriately account for available funds. There is an associated CAM #18-1266.

New Funding Box

Source:

Funds available as of November 14, 2018

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
106-FD106.02-9901	NW Progresso Flagler Heights Redevelopment Area	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$370,587
APPROPRIATION TOTAL →					\$370,587

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
119-CRA091804-4203	Development Incentive Program FY 18	Other Operating Expenses/ Redevelopment	\$5,001,026	\$1,001,026	\$370,587
APPROPRIATION TOTAL →					\$370,587

G. Appropriation of Fund Balance– Park Impact Fee Projects Fund – Florida Department of Transportation (FDOT) Tunnel Rehabilitation project for the Henry Kinney Tunnel Top Park - \$263,500

The Henry Kinney Tunnel Top Park is being added to the design scope for the Florida Department of Transportation (FDOT) Tunnel Rehabilitation project. This new park was a request from the City of Fort Lauderdale and FDOT requires 100 percent of the funding to be provided by the City to cover the expenses of design and construction. The FDOT consultant has completed the initial design. Additional funds in the amount of \$263,500 are required to be appropriated in order to move into final engineering design. The additional funds will be utilized by FDOT to produce final engineering design documents for the Henry Kinney Tunnel Top Park.

Staff recommends that the City Commission amend the FY 2018 – FY 2022 Community Investment Plan (CIP) in the amount of \$263,500 for the Florida Department of Transportation (FDOT) Tunnel Rehabilitation of the Henry Kinney Tunnel Top Park. There is an associated CAM #18-1250.

Source:**Funds available as of November 15, 2018**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
350-FD350-9901	Park Impact Fee Projects	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$263,500
TOTAL AMOUNT →					\$263,500

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
350-P12058.350-6534	Las Olas Tunnel Top Park	Capital Outlay/ Consultant Engineering Fees	\$566,070	\$507,220	\$263,500
TOTAL AMOUNT →					\$263,500

Strategic Connections

This item is a Press Play Fort Lauderdale Strategic Plan 2018 initiative, included within the Internal Support Cylinder, specifically advancing:

- Goal 12: Be a leading government organization, managing our resources wisely and sustainably.
- Objective 1: Ensure sound fiscal management

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community*.

Related CAMs

#18-1266, 18-1250

Attachment

Exhibit 1 – Resolution

Prepared by: Laura Reece, Budget Manager

Department Director: Lee R. Feldman, ICMA-CM, City Manager's Office