



Date: May 13, 2019

To: Planning and Zoning Board Chair and Members

From: Trisha Logan, Urban Planner III

Re: Proposed Edits Concerning Case Numbers T19004 and T19005

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In response to the request by the Historic Preservation Board's (HPB) motion in support of the proposed changes to the historic preservation ordinance which requested that staff investigate ways to provide additional notice to the property owner when the HPB proposes any historic designation, the following addition is proposed:

1. Within Section 47-27.7.A. of the Unified Land Development Regulations (ULDR) which addresses noticing requirements for historic designation, the following addition is proposed:

Within ten (10) days of a motion by the HPB to initiate a historic designation application, the Department of Sustainable Development shall send first class mail notice to the property owner(s) of the property that is the subject of the motion for designation.

If accepted, the above addition will modify the numbering within Section 47-27.7.A of the ULDR.

Additionally, after further research conducted by staff and the City Attorney's Office, staff recommends that the Planning and Zoning Board approve the following revisions to the Ordinance amending Section 47-24.11:

2. Edit to Section 47-24.11.C.1 of the ULDR which addresses the historic designation process, to add reference to eligible applicants so that it would be written as follows:

Requests for Historic Designation. Requests for historic designation may be made by one (1) of the following and as used in this section, the term applicant shall include those identified in subsections a. through e. below:

3. Edit to Section 47-24.11.C.1.b to change "By resolution of the City Commission" to "By motion of the City Commission."