



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#19-0833

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Chris Lagerbloom, ICMA-CM, City Manager

DATE: September 3, 2019

TITLE: Resolution Approving the Consolidated Budget Amendment to Fiscal Year
2019 – Appropriation (**Commission Districts 1, 2, 3, and 4**)

Recommendation

It is recommended that the City Commission adopt a resolution amending the Fiscal Year (FY) 2019 Budget and FY 2019 – FY 2023 Community Investment Plan (CIP) and abandoning the Executive Airport Parking Lot and Taxiway Intersection Improvements projects.

Background

Examples of recommended actions within the budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- amendment to staffing level;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff recommends that the City Commission amend the FY 2019 Final Budget and FY 2019 – FY 2023 Community Investment Plan by approving the following transfers and appropriations:

Parks and Recreation

A. Transfer Between Capital Project and Operating Budget – General Capital Projects Fund, General Fund – City Hall 3rd Floor Carpet Replacement and 5th Floor Renovation - \$63,056

The carpet on the 3rd floor of City Hall has visible signs of wear and tear from foot traffic. The carpet is beyond its useful life and requires replacement. The proposed methodology is to install the new carpet over the existing carpet to minimize the installation time and cost. In addition, the flooring on the 5th floor of City Hall has visible signs of wear and tear from foot traffic especially in the main lobby, conference room, and hallway. Staff recommends removing the existing flooring and installing a new vinyl plank flooring. This will also include the remediation and leveling of the floor.

Funds for these improvements are available in the Facilities Assessment Interior Repairs project that is utilized for priority City-wide facility repairs.

Staff recommends that the City Commission amend the FY 2019 Operating Budget and FY 2019 – FY 2023 Community Investment Plan (CIP) in the amount of \$63,056 for the City Hall 3rd Floor Carpet Replacement and 5th Floor Renovation.

Source:

Funds available as of August 23, 2019

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12164.331-6599	Facilities Assessment - Interior Repair/Construction	Capital Outlay/ Construction	\$842,074	\$652,566	\$63,056
TOTAL AMOUNT →					\$63,056

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-PKR070501-6499	Facility Maintenance Support	Capital Outlay/ Other Equipment	\$183,974	(\$47,456)	\$63,056
TOTAL AMOUNT →					\$63,056

Transportation and Mobility

B. Transfer from Capital Projects to Fund Balance – Airport Fund – Abandoning of Two Capital Projects - \$1,225,865

Abandoning the Executive Airport Parking Lot and Taxiway Intersection Improvement projects.

The Transportation and Mobility Department requests the abandonment of the Executive
09/03/2019
CAM #19-0833

Airport Parking Lot and Taxiway Intersection Improvement projects and the transfer of funds back to the Airport Fund to be made available for future projects. The Executive Airport Parking Lot is requested to be closed as the estimated construction costs for the project exceeded the Airport's cost benefit analysis for recuperating their investment costs. Therefore, the Airport has decided to cancel the project and transfer the remaining balance to the Airport Fund. The Taxiway Intersection Improvements project was inadvertently carried forward from last year's CIP and is a duplicate project. The balance is to be transferred to the Airport Fund and the project closed.

Staff recommends that the City Commission amend the FY 2019 – FY 2023 Community Investment Plan (CIP) in the amount of \$1,225,865, and abandon the Executive Airport Parking Lot and Taxiway Intersection Improvement projects.

Source:

<i>Funds available as of August 7, 2019</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P12289.468-6599	Executive Airport Parking Lot	Capital Outlay/Construction	\$1,151,590	\$885,865	\$885,865
468-P12455.468-6599	Taxiway Intersection Improvements	Capital Outlay/Construction	\$340,000	\$340,000	\$340,000
TOTAL AMOUNT →					\$1,225,865

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-FD468.01-9918	Airport Operations	Other Uses/ Reserves for Operations	N/A	N/A	\$1,225,865
TOTAL AMOUNT →					\$1,225,865

C. Appropriation of Grant Funds and Fund Balance – Airport Fund – Taxiway Foxtrot Relocation - \$7,985,308

A review of the current Airport Layout Plan (ALP) by the Federal Aviation Administration (FAA) determined that the portion of Taxiway Foxtrot, east of Runway 13-31, did not meet the runway/taxiway centerline separation requirement. The taxiway is located 305 feet from the centerline of Runway 9-27, instead of the required 400-foot distance. The FAA is recommending that this portion be relocated to the required 400-foot separation distance in order to comply with current FAA runway/taxiway separation criteria.

Construction plans and specifications have been developed to address the above conditions. The project was advertised and a low-bid was submitted in the amount of \$7,700,000. Consultant engineering inspection and administrative services costs are estimated to be \$795,701 for a total project cost of \$8,495,701. The FAA has agreed to provide a grant in the amount of \$5,205,625 to cover a portion of the costs associated with this project. A grant match in the amount of \$510,393 is currently available in the Community Investment Plan and additional funds required in the amount of \$2,779,683 are

available in the Airport's Fund Balance.

Staff recommends that the City Commission amend the FY 2019 – FY 2023 Community Investment Plan (CIP) in the amount of \$7,985,308 for the Taxiway Foxtrot Relocation Project. This item is contingent upon the approval of the grant acceptance CAM #19-0818.

Source:

Funds available as of August 21, 2019					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P12243.468D-C404	Taxiway Foxtrot Relocation	Intergovernmental Revenue/Federal Aviation Administration	\$0	\$0	\$5,205,625
TOTAL AMOUNT →					\$5,205,625

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P12243.468D-6534	Taxiway Foxtrot Relocation	Capital Outlay/Engineering Fees	\$0	\$0	\$520,562
468-P12243.468D-6599	Taxiway Foxtrot Relocation	Capital Outlay/Construction	\$0	\$0	\$4,685,063
TOTAL AMOUNT →					\$5,205,625

Source: (Cash Match)

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-FD468.01-9918	Airport Operations	Other Uses/Reserves for Operations	N/A	N/A	\$2,779,683
TOTAL AMOUNT →					\$2,779,683

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P12243.468-6534	Taxiway Foxtrot Relocation	Capital Outlay/Engineering Fees	\$358,970	\$317,346	\$277,968
468-P12243.468-6599	Taxiway Foxtrot Relocation	Capital Outlay/Construction	\$358,970	\$317,346	\$2,501,715
TOTAL AMOUNT →					\$2,779,683

D. Transfer of Grant Match – General Fund – Broward Metropolitan Planning Organization (MPO) Transportation Planning Services - \$225,000

The City proposes to enter into an interlocal agreement with the Broward Metropolitan Planning Organization (MPO) for transportation planning services. This Interlocal agreement requires a one-time payment of \$225,000 for start-up, training, and transitional costs in FY 2019. Staff recommends the transfer of \$225,000 from the General

Fund Grant Match account to the Transportation and Mobility Department's operating budget to fund this expense.

Staff recommends that the City Commission amend the FY 2019 Operating Budget in the amount of \$225,000 to fund the start-up and transition costs associated with the interlocal agreement. There is an associated CAM #19-0678.

Source:

Funds available as of June 21, 2019

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET	AVAILABLE BALANCE	AMOUNT
001-FD001-9129	General Fund	Other Uses/ Transfer to Miscellaneous Grants	\$629,918	\$514,232	\$225,000
TOTAL AMOUNT →					\$225,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-TAM040101-4204	Transportation Planning	Other Operating Expenses/ Operating Subsidies	\$628,286	\$243,900	\$225,000
TOTAL AMOUNT →					\$225,000

E. Appropriation of Grant Funds – Grant Fund – Made to Move Grant - \$100,000

The City of Fort Lauderdale was awarded the Made to Move grant from Blue Zone LLC and Conopco Inc. in the amount of \$100,000 with no match required. This grant will be used to enhance accessibility and connections to the Flagler Greenway in a designated Transportation Equity Zone.

Staff recommends that the City Commission amend the FY 2019 Operating Budget in the amount of \$100,000 for the Blue Zone, LLC and Conopco Inc. grant. The associated grant agreement was approved by the City Commission on August 20, 2019.

Use:

Funds available as of August 21, 2019

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECIEVED (Character)	AMOUNT
129-P12519.129-F748	Made to Move Flagler Greenway	Grants from Misc Source/ Transportation	\$0	\$0	\$100,000
TOTAL AMOUNT →					\$100,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-P12519.129-6550	Made to Move Flagler Greenway	Capital Outlay/ Administration	\$0	\$0	\$10,000
129-P12519.129-6599	Made to Move Flagler Greenway	Capital Outlay/ Construction	\$0	\$0	\$90,000
TOTAL AMOUNT →					\$100,000

Community Redevelopment Agency

F. Appropriation of Fund Balance – Community Redevelopment Agency Business Incentives Fund – Redevelopment Projects - \$1,439,308

On November 20, 2018, the Community Redevelopment Agency (CRA) Board approved Commission Agenda Memo (CAM) #18-1266 authorizing staff to move unspent FY 2018 funds to prepay redevelopment programs. Since FY 2018 was closed when the CRA approved this action, a purchase order was inadvertently created in FY 2019 instead of FY 2018.

To resolve this issue and use the FY 2018 funds as approved in the November 2018 CAM, staff recommends the CRA Board of Commissioners approve the appropriation of \$1,439,308 to the Development Incentive Program.

Staff recommends that the City Commission amend the FY 2019 Operating Budget in the amount of \$1,439,308 to fund Development Incentives within the CRA Business Incentives Fund.

Source:

Funds available as of August 26, 2019					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
119-FD119.01-9901	CRA - NW Progresso Flagler CRA Business Incentives	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$1,439,308
APPROPRIATION TOTAL →					\$1,439,308

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
119-CRA091804-4203	Development Incentive Program FY 18	Other Operating Expenses/ Redevelopment Projects	\$4,000,000	\$0	\$1,439,308
APPROPRIATION TOTAL →					\$1,439,308

G. Transfer between Operating Budget and Capital Project – Beach Business Improvement District Fund, Parking Fund – Fort Lauderdale Beach Parking Lots Improvements - \$500,000

On October 18, 2017, at a Joint City Commission and Beach Business Improvement District (BID) Workshop, the consensus of the City Commission was to move forward with changes to the Fort Lauderdale Beach Parking Lot to extend infrastructure and to redesign the southern end of the parking lot to improve efficiencies and reduce costs for special events using the parking lot.

The parking lot improvements include:

- A new curb cut on Seabreeze Boulevard for semi-trucks to enter the parking lot
- Median cuts in the parking lot for tractor trailers to make turns and enter the beach area
- A cut-through in the center landscape island to decrease the event staging area which also maximizes public parking space
- Water/sewer/powerline extension to the events' beach area

A transfer of BID funds to the Fort Lauderdale Beach Parking Lots Improvement Project is recommended to fund the improvements identified above.

Staff recommends that the City Commission amend the FY 2019 Operating Budget and the FY 2019 – FY 2023 Community Investment Plan (CIP) in the amount of \$500,000 for the funding of the Fort Lauderdale Beach Parking Lots Improvements Project.

Source:

Funds available as of August 26,2019					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
135-MGR143502-4204	Beach Business Improvement Diristrict	Other Operating Expense/ Operating Subsidies	\$1,359,299	\$555,075	\$500,000
TOTAL AMOUNT →					\$500,000

Source:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
135-FD135.01-9461	Beach Business Improvement Diristrict	Other Uses/ Transfer to Parking System	N/A	N/A	\$500,000
TOTAL AMOUNT →					\$500,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
461-P12513.461-Q461	Fort Lauderdale Beach Parking Lots Improvement	Other Sources/ Parking Enterprise Fund	N/A	N/A	\$500,000
TOTAL AMOUNT →					\$500,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
461-P12513.461-6599	Fort Lauderdale Beach Parking Lots Improvement	Capital Outlay/ Construction	\$0	\$0	\$500,000
TOTAL AMOUNT →					\$500,000

Public Works

H. Appropriation of Fund Balance – Vehicle Rental Fund, Stormwater Fund – Replenish Funds due to unplanned Vehicle Purchases - \$326,621

In FY 2018, three Purchase Orders were created to purchase vehicles and the incorrect vendor was assigned on the individual purchase orders. When the vehicles were received in FY 2019, the error was identified, and the FY 2018 purchase orders were cancelled and paid for using FY 2019 Vehicle Rental and Stormwater funds.

Staff recommends that the City Commission amend the FY 2019 Operating Budget in the amount of \$326,621 to replenish the individual operating budgets for the vehicles purchased.

Source:

Funds available as of August 7, 2019

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
583-FD583.01-9901	Vehicle Rental - Operations	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$213,335
470-FD470.01.9901	Stormwater - Operations	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$113,286
TOTAL AMOUNT →					\$326,621

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
583-PBS580101-6416	Fleet Services	Capital Outlay/ Vehicles	\$11,449,649	\$10,589	\$213,335
470-PBS660505-6416	Swale Cutback	Capital Outlay/ Vehicles	\$511,857	\$33,372	\$38,273
470-PBS660502-6416	Stormwater	Capital Outlay/ Vehicles	\$282,726	(\$12,000)	\$66,013
470-PBS660511-6416	Storm Drain Maintenance	Capital Outlay/ Vehicles	\$888,790	(\$33,704)	\$9,000
TOTAL AMOUNT →					\$326,621

Fire-Rescue

I. Appropriation of Fund Balance – General Fund, Grant Fund – United States Department of Homeland Security for the Regional Citizens Corp Urban Area Security Initiative (UASI) Grant - \$764.80

In 2017, the City was awarded an Urban Area Security Initiative (UASI) grant in the amount of \$17,343.75 from the United States Department of Homeland Security for the Regional Citizens Corp training, symposium, and drills. The grant ended June 30, 2018 but the final expenses associated with the grant did not post until August 2018, after the final financial report was submitted to the grantor. The \$764.80 in expenses that posted after the final financial report was submitted were determined to be ineligible for reimbursement under the grant. Available funds have been identified in the General Fund Grant Match account to pay for ineligible expenses.

Staff recommends that the City Commission amend the FY 2019 Budget in the amount of \$764.80 to utilize General Fund Grant Match to fund the costs that are not eligible for reimbursement from the grantor.

Source: (Cash Match)

Funds available as of August 21, 2019

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-FD001-9129	General Fund	Other Uses/Transfer to Misc Grants	\$37,611,102	\$53,872	\$764.80
TOTAL AMOUNT →					\$764.80

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GUASICORP19-3746	FY2016 UASI Citizen Corp Training & Drill	Services & Materials/ Tools & Equip <\$5,000	\$14,445	\$1,067	\$764.80
TOTAL AMOUNT →					\$764.80

City Manager's Office

J. Appropriation of Grant Funds – Grant Fund – Rapid Rehousing Assistance Grant - \$250,000

The City has been awarded a grant in the amount of \$250,000 from the Florida Department of Economic Opportunity for the Homelessness Collaborative of Broward County's Rapid Re-housing Program. No matching funds are required. Funds will be used to provide financial assistance and services for individuals and families experiencing homelessness to be quickly re-housed and stabilized. The grant provides funding for a variety of types of assistance including short-term or medium-term rental assistance, utility deposit assistance, and appropriate support services, and case management to help homeless individuals and families to achieve self-sufficiency.

Staff recommends that the City Commission amend the FY 2019 Operating Budget in the amount of \$250,000 for the Rapid Rehousing Assistance Grant. This item is contingent upon the approval of the grant acceptance CAM# 19-0839.

Use:

Funds available as of August 21, 2019					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
129-GHMLESS19-D414	Rapid Rehousing Assistance Grant	Intergovernmental Revenue/ Florida Department of Economic Opportunity	\$0	\$0	\$250,000
TOTAL AMOUNT →					\$250,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GHMLESS19-3199	Rapid Rehousing Assistance Grant	Services & Materials/ Other Professional Services	\$0	\$0	\$250,000
TOTAL AMOUNT →					\$250,000

Information Technology Services

K. Appropriation of Fund Balance – Central Services Fund – Security Information and Event Management (SIEM) System - \$150,000

Information Technology Services (ITS) requesting the appropriation of fund balance from the Central Services Fund. The City is seeking to increase security awareness by purchasing a Security Information and Event Management (SIEM) system that provides enterprise security insight on the activities and logs of various infrastructure within the IT environment. This system will also analyze event data in real time to provide threat monitoring, event correlation, and incident response. Professional services are also requested to assist in the implementation of this new system.

Funds are available in the Central Services Fund balance.

Staff recommends that the City Commission amend the FY 2019 Operating Budget in the amount of \$150,000 for the purchase of a Security Information and Event Management (SIEM) System.

Source:**Funds available as of August 26, 2019**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
581-FD581.01-9901	Central Services Fund	Other Uses/ Appropriated Year End Balance	N/A	N/A	\$150,000
TOTAL AMOUNT →					\$150,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
581-ITS030102-3199	Information Technology Security	Services & Materials/ Other Professional Services	\$648,600	\$73,339	\$25,000
581-ITS030102-6404	Information Technology Security	Capital Outlay/ Computer Equipment	\$150,000	\$34,951	\$125,000
TOTAL AMOUNT →					\$150,000

Strategic Connections

This item is a Press Play Fort Lauderdale Strategic Plan 2018 initiative, included within the Internal Support Cylinder, specifically advancing:

- Goal 12: Be a leading government organization, managing our resources wisely and sustainably.
- Objective 1: Ensure sound fiscal management.

This item advances the Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community.

Related CAMs

#19-0818, 19-0678, 19-0839

Attachment

Exhibit 1 – Resolution

Prepared by: Laura Reece, Budget Director

Department Director: Chris Lagerbloom, ICMA-CM, City Manager's Office