

**INTERLOCAL AGREEMENT**

**between**

**CITY OF FORT LAUDERDALE**

**and**

**DOWNTOWN FORT LAUDERDALE  
TRANSPORTATION MANAGEMENT ASSOCIATION, INC.**

**for**

**COMMUNITY BUS AND TRANSIT SERVICES**

**THIS INTERLOCAL AGREEMENT**, made this 24<sup>th</sup> day of March 2015, made and entered into by and between:

**CITY OF FORT LAUDERDALE**, a municipal corporation organized and existing under the laws of the State of Florida, its successors and assigns, hereinafter referred to as "CITY",

AND

**THE DOWNTOWN FORT LAUDERDALE TRANSPORTATION MANAGEMENT ASSOCIATION, INC.**, its successors and assigns, hereinafter referred to as "TMA".

WHEREAS, CITY finds that there is a need for public transportation services provided by Broward County Transit (hereinafter referred to as "BCT") to be supplemented to serve a greater number of people traveling throughout CITY and surrounding communities; and

WHEREAS, public transportation resources are limited and must be used in the most efficient manner; and

WHEREAS, the CITY and BROWARD COUNTY (hereinafter referred to as "COUNTY") entered into an Agreement for Community Bus Service which Agreement takes effect on October 1, 2014 ("COUNTY Agreement"); and

WHEREAS, in accordance with the COUNTY Agreement, CITY approved contracting for the operation of a portion of the community bus system with TMA wherein CITY would provide the funds received from COUNTY to TMA for the operation of the community bus system ("TMA Agreement"); and

WHEREAS, the operation of the community bus system pursuant to both Agreements has proven beneficial to citizens within the CITY of Fort Lauderdale; and

WHEREAS, both CITY and TMA agree that better public transportation for residents of CITY and those persons traveling within or throughout CITY is needed; and

WHEREAS, it is desirable to provide additional forms of community bus and transit services to the residents of CITY and those persons traveling within or throughout CITY; and

WHEREAS, it is the intent of CITY that the additional forms of public transit provided under this agreement shall not duplicate the existing mass transit provided by BCT; and

WHEREAS, CITY has obtained the requisite funding to provide such community bus and transit service through various Funding Entities; and

WHEREAS, the Board for the TMA, at its meeting of October 22, 2014, authorized the TMA Board Chair to execute the Interlocal Agreement for Community Bus Service;

WHEREAS, pursuant to Resolution 14-170 adopted at its meeting of October 7, 2014, the City Commission of the CITY authorized the City Manager to execute an Interlocal Agreement for Community Bus Service with the TMA; and

NOW THEREFORE IN CONSIDERATION, of the mutual terms, conditions, promises, covenants and payments hereinafter set forth, CITY and TMA agree as follows:

#### ARTICLE 1 DEFINITIONS AND IDENTIFICATIONS

- 1.1 *ADA* - Americans with Disabilities Act of 1990, 42 USC Sections 12101 et seq. and the implementing regulations found in 29 CFR Parts 1630, 1602; 28 CFR Part 35, 49 CFR Parts 27,37,38, 28 CFR Part 36, and 47 CFR Sections 64.601 et seq.
- 1.2 *Agreement* - means this document, Articles 1 through 13, inclusive. Other terms and conditions are included in the exhibits and documents that are expressly incorporated by reference.
- 1.3 *BCT* - The Broward County Transit Division.
- 1.4 *Business Days* - Business Days shall mean Monday through Friday, excluding CITY-recognized holidays which are New Year's Day, Martin Luther King, Jr. Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, the day after Thanksgiving Day and Christmas Day.
- 1.5 *Community Bus Service* - Community Bus Service shall mean the public transportation service provided as an additional form of public transit service to the residents of CITY and those persons traveling within or throughout provided hereunder by TMA through the use of its employees or by a third party that has entered into a contract with TMA. The term Community Bus Service may be

used interchangeably throughout this Agreement with the term public transportation service, transportation service, or transit service.

- 1.6 *City Contract Administrator* - The City Manager or designee. The primary responsibilities of the City Contract Administrator are to coordinate and communicate with TMA and to manage and supervise execution and completion of the Scope of Services and terms and conditions of this Agreement as set forth herein. In the administration of this Agreement, as contrasted with matters of policy, all parties may rely on the instructions or determinations made by the City Contract Administrator; provided, however, that such instructions and determinations do not change the Scope of Services.
- 1.7 *TMA Contract Administrator* - The Executive Director of the TMA or TMA Board designee. The primary responsibilities of the TMA Contract Administrator are to coordinate and communicate with CITY and to execute and complete the Scope of Services and terms and conditions of this Agreement as set forth herein. In the administration of this Agreement, as contrasted with matters of policy, all parties may rely on the instructions or determinations made by the TMA Contract Administrator; provided, however, that such instructions and determinations do not change the Scope of Services.
- 1.8 *Emergency Service* - Emergency Service shall mean service scheduled at the direction COUNTY, CITY or both, during periods of adverse weather or other emergency conditions as determined by COUNTY, CITY or both, including, but not limited to, inclement weather, hurricane, earthquake, fire, flood, cloudburst, cyclone, or other natural phenomenon of a severe and unusual nature, act of a public enemy, epidemic, quarantine, restriction, embargo, or other periods of extreme or catastrophic events.
- 1.9 *FTA* - The Federal Transit Administration that has provided funds to the CITY and COUNTY to assist with the funding of the Community Bus and Transit Services.
- 1.10 *Funding Entities* - Public and private entities that contribute funding towards the administration and operation of the Community Bus Service.
- 1.11 *Grant Agreements* - All of the agreements between the CITY and Funding Entities for grant fund expenditures for Community Bus and Transit Services.
- 1.12 *TMA* - The Downtown Fort Lauderdale Transportation Management Association, Inc. a Florida non-profit corporation.
- 1.13 *Vehicle(s)* - The wheelchair accessible, passenger vehicle(s), as described in Exhibit "E".

ARTICLE 2  
SCOPE OF SERVICES

- 2.1 TMA shall provide Community Bus and Transit Services within the CITY and surrounding communities according to the maps and schedules as contained in Exhibit "A", a copy of which is attached hereto and made a part hereof. The provision of Community Bus and Transit Services may be performed by TMA through the use of its employees or TMA may enter into a contract with a third party to perform the services. In the event TMA contracts with a third party, TMA shall remain bound by all terms and conditions set forth herein and shall ensure that its contractor complies at all times with each and every term, condition, duty, and obligation hereafter.

Any and all amendments to Exhibit A shall be only in full force and effects upon the prior written consent of CITY. TMA may request a change to Exhibit "A" by submitting to the City Contract Administrator the Community Bus Program Service Change Application Form (Exhibit "F"). The CITY, at its sole discretion, may make changes to Exhibit "A" pursuant to Section 2.12.4 of this agreement and shall provide TMA with notice of such changes within ten (10) days of adoption. TMA has thirty (30) days from receipt of the notice of change to Exhibit "A" to implement such changes.

The services to be provided shall include the following:

- 2.1.1 Service shall be provided at a minimum number of hours a week to certain locations and at scheduled intervals as listed on the attached Exhibit "A" for Community Bus Service. TMA further acknowledges and agrees that compensation under this Agreement is as set forth in Section 5.1, and CITY shall not compensate TMA for any deviations or changes from the service routes established in Exhibit "A" without the prior written consent of City Contract Administrator.
- 2.1.2 Service shall be provided at a minimum number of hours a week to certain locations and at scheduled intervals as listed on the attached Exhibit "A" for Riverwalk Water Trolley Transit Service. TMA further acknowledges and agrees that compensation under this Agreement is as set forth in Section 5.1, and CITY shall not compensate TMA for any deviations or changes from the service routes established in Exhibit "A" without the prior written consent of City Contract Administrator.
- 2.1.2 TMA acknowledges that the CITY is obligated to set the fares for all routes pursuant to the terms of agreements with Funding Entities. CITY shall notify TMA of any change in fare within thirty (30) business days of adoption for such change in fare.

2.1.3 TMA acknowledges that the CITY, in compliance with the provisions of 49 USC Section 5307(c)(1)(I), must hold a public hearing before its City Commission for any of the following:

- (1) Prior to the implementation or change in fares.
- (2) Prior to any change in service affecting twenty-five percent (25%) or more to the route miles, when calculated on total route miles or on daily revenue miles.
- (3) Prior to establishing a new transit route.
- (4) Prior to discontinuing any transit route in its entirety.
- (5) Prior to implementing headway adjustments of more than ten (10) minutes during peak service hours or more than twenty (20) minutes during non-peak hours.

In the event that service changes are necessitated by road closures or road construction/repair, interruptions due to hurricane or other natural disaster, City or TMA Contract Administrator may authorize service reductions on a temporary basis, without a prior public hearing, for a period not to exceed six (6) months. The temporary change in service shall be given widest possible advance notice through the use of electronic media, flyers, handouts, or other printed material and shall include a telephone number to inquire further about the change or through which individual patrons may seek alternative format information.

2.1.4 The TMA shall perform outreach to notify current riders and potential riders of the Community Bus service being provided including any changes to service so changed in accordance with Section 2.1.3.

2.1.5 If any TMA route traverses onto private property, it shall be the responsibility of TMA to obtain any necessary permission to access said property for use as an origin and/or destination associated with this Agreement.

2.1.6 For services currently provided and within twelve (12) months after the start of any new service, TMA shall maintain a minimum average of 7.1 passengers per revenue service hour per vehicle. It is understood and agreed between CITY and TMA that a minimum average of 7.1 passengers per revenue service hour, per vehicle, during any rolling twelve (12) month period is required by COUNTY. In the event ridership falls below the minimum acceptable levels, CITY and TMA will work together to review routes and measures to increase ridership.

2.1.7 Florida Commercial Driver's License operators hired by TMA or its contractors shall issue bus route timetables or other transit information, provided by the TMA to any passenger requesting such material.

2.1.8 TMA, while providing the community bus activities addressed herein, shall comply and assures the compliance of any third party contractor, with the applicable laws and regulations relating to nondiscrimination on the basis of disability including but not limited to:

- (1) Section 504 of the Rehabilitation Act of 1973, as amended (Section 504), 29 U.S. C. Section 794, prohibits discrimination on the basis of disability by recipients of Federal financial assistance.
- (2) The Americans with Disabilities Act of 1990, as amended (ADA), 42 U.S.C. Sections 12101 et seq., prohibits discrimination against qualified individuals with disabilities in all programs, activities, and services of public entities, as well as imposes specific requirements on public and private providers of transportation.
- (3) DOT Public Transportation Regulations implementing Section 504 and the ADA. These regulations include DOT regulations, "Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance," 49 CFR Part 27, DOT regulations, "Transportation Services for Individuals with Disabilities (ADA)," 49 CFR Part 37, and Architectural and Transportation Barriers Compliance Board (ATBCB)/DOT regulations, "Americans With Disabilities (ADA) Accessibility Specifications for Transportation Vehicles," 36 CFR Part 1192 and 49 CFR Part 38, all as currently enacted or as may be amended from time to time.

2.1.9 In accordance with Broward County Ordinance 92-8, TMA certifies by means of Exhibit "B", which is attached hereto and incorporated herein by reference as if set forth in full herein, that it will have a Drug-Free Workplace Program. In the event TMA contracts with a third party to perform the services addressed herein, such contractor shall comply with COUNTY's Drug-Free Workplace Program requirements.

2.1.10 TMA agrees to participate in BCT's drug and alcohol testing program, or establish and implement subject to BCT review and approval, its own drug and alcohol testing program that complies with 49 CFR Part 655. In the event TMA subcontracts all or part of the community bus services to a third party, a similar requirement including review and approval by the City Contract Administrator must be included in any subsequent agreement. TMA further agrees to certify, prior to the commencement of services under this Agreement and annually thereafter, compliance with current Federal Transit Administration's regulations (a model format for certifying compliance is attached as Exhibit "D").

- 2.1.11 TMA agrees to prepare, maintain, and submit annual reports to CITY and COUNTY summarizing its drug and alcohol testing program results from the previous year. The annual reports covering the prior calendar year must be submitted to CITY and COUNTY by a date determined by City Contract Administrator, but no later than February 10<sup>th</sup> of each year. Additionally, TMA shall provide quarterly program reports to CITY and COUNTY summarizing its drug and alcohol testing results and shall permit CITY and COUNTY to inspect its records during site visits to ensure compliance with program requirements.
- 2.1.12 TMA agrees that throughout the term of this Agreement the CITY official logo(s), the COUNTY official logo(s) when applicable, the logo of any Grantors funding the service, and COUNTY-assigned identification number shall be conspicuously displayed on the rear of the vehicle(s) at all times.
- 2.1.13 TMA shall maintain certain records of information and data in the format prescribed by CITY. TMA shall supply the reports listed below to CITY pursuant to the schedule as set forth below. Reports shall be transmitted to CITY in a format that can be read and updated using standard software tools compatible with CITY's system, such as Microsoft Excel, Microsoft Word and Acrobat Reader.
- 2.1.14 TMA shall report to CITY *Immediately*:
- (1) Reports of all accidents/incidents (loss of life, injuries, stoppage, or major disruption of service)
  - (2) Revenue Vehicle System Failure (mechanical failure of vehicle that occurs in revenue service). If a vehicle is out-of-service for more than one day, TMA shall notify CITY of vehicle condition and estimated return to service date.
- 2.1.15 TMA shall report to CITY *Monthly* by the seventh business day of each month:
- (1) Ridership report: number of passengers by route and by stop, as applicable, revenue miles, per vehicle miles
  - (2) Current roster of drivers
  - (3) Fuel usage for revenue service vehicles in gallons
  - (4) Complaint summary as required in Article 2 herein



2.1.16 TMA shall report or provide to CITY *Annually*:

- (1) Vehicle inventory and mileage on each vehicle
- (2) Current insurance certificate in accordance with CITY and COUNTY requirements
- (3) National Transit Database Operating Expenses Summary Form
- (4) Safety Certification no later than February 10<sup>th</sup> for the prior calendar year period. The certification shall attest to compliance with the adopted System Safety Security Program Plan (SSPP), and the performance of safety inspections on all vehicles operated by TMA or its contractors. The Safety Certifications shall comply with the standards set forth in Rule 14-90, Florida Administrative Code, Equipment and Operation Safety Standards for Bus Transit Systems as currently is enacted or as may be amended from time to time.

2.1.17 TMA shall meet the deliverables, outcomes or both and expend funds obtained pursuant to this Agreement in accordance with provisions herein.

- (1) Additionally, the CITY requires a monthly update on the Performance Indicators provided in Exhibit "J". The report is due to the Transportation and Mobility Department by the 10<sup>th</sup> of each month.

2.1.18 The CITY will monitor the performance of the TMA against goals and performance standards as stated above. Substandard performance as determined by the CITY will constitute noncompliance with this Agreement. If action to correct such substandard performance is not taken by the TMA within a reasonable period of time after being notified by the CITY, Agreement suspension or termination procedures will be initiated.

2.1.19 TMA and/or their contractors are required to participate in training for new equipment and/or procedures with ten (10) days of their implementation.

2.1.20 TMA shall at all times have and maintain in proper working order a dedicated TTY number.

2.1.21 In the event that the vehicle(s) is not equipped with an audio/visual system to automatically announce major intersections, destination

points and transfer points with other fixed routes, internally both audibly and on a signboard, the operator shall use the internal announcement feature of the on-board public address (PA) system to make the announcements set forth below. In the event that the PA system is not available or is inoperable, the operator shall make the following required announcements using his/her own voice loudly and clearly to be heard by all passengers, in time for the passenger to request a stop at the announced location:

- (a) transfer points with other fixed-routes; and
- (b) other major intersections and destination points; and
- (c) intervals along a route to orient individuals with visual impairments or other disabilities to his or her location, especially if there is a long distance between other announcements; and
- (d) any stop requested by a passenger with a disability, even if it does not meet any of the other criteria for announcement.

2.2 TMA shall respond to complaints regarding the quality of service brought by patrons or by COUNTY, CITY or both on its own initiative or otherwise. Such response to written complaints shall be provided by TMA verbally within two (2) calendar days of complaint and in writing within five (5) calendar days. TMA shall copy City and County Contract Administrators on all correspondence pertaining to routes that are funded by the respective agency. At the request of CITY, COUNTY or both, TMA shall meet with City and/or County Contract Administrators to review any complaints or concerns and to promptly correct any deficiencies. Contract Administrators' determination as to quality of operation or services shall be conclusive, and curative measures shall be implemented by TMA as expeditiously as possible.

2.2.1 TMA shall be required to resolve all written and oral complaints received from the public, COUNTY or CITY. TMA shall be required to conduct the necessary investigation, impose disciplinary action on employees where appropriate and respond to each complainant with the results of such investigation and/or disciplinary action. Copies of all such correspondence shall be provided to City Contract Administrator on a weekly basis.

2.2.2 TMA shall submit a monthly report to City Contract Administrator summarizing complaints and damage or other claims received during the preceding month as well as the resolution, if known, of such matters. In addition, TMA shall prepare and furnish such other reports as City Contract Administrator may, from time to time, require.

2.2.3 TMA shall be solely responsible to provide, during the term of this Agreement, a high quality community bus service which shall include, but

not be limited to, all vehicles, equipment, personnel, training, labor, and materials necessary to provide the transportation, scheduling, dispatching, reporting, and monitoring of the community bus service required herein throughout the term of this Agreement, either directly or through a third party.

2.2.4 TMA agrees to comply with 49 U.S.C. 5323(d) and 49 CFR Part 604, which provide that recipients and subrecipients of FTA assistance are prohibited from providing charter service using federally funded equipment or facilities if there is at least one private charter operator willing and able to provide the service, except under one of the exceptions set forth in 49 CFR Part 604. Any charter service provided under one of the exceptions must be "incidental," i.e., it must not interfere with or detract from the provision of mass transportation.

2.2.5 TMA shall comply with the provisions of 69 U.S.C. 5323(f) and 49 CFR Part 605, and may not engage in school bus operations exclusively for the transportation of students and school personnel in competition with private school bus operators unless qualified under specified exemptions. When operating exclusive school bus service under an allowable exemption, recipients and subrecipients may not use federally funded equipment, vehicles, or facilities.

2.3 Maintenance of Vehicles. TMA shall have a continuing obligation to ensure safe and proper mechanical condition and cleanliness of the vehicle(s). TMA, or its subcontractor, shall perform cleaning and extermination for pests in the vehicle(s). All equipment on the vehicle(s) shall be maintained in a fully and proper operable condition at all times (by way of example, but not as a method of exclusion, "all equipment" shall include, but in no way shall be limited to, fully functioning air-conditioning system, turn signals, wheelchair lifts, etc.). TMA, or its subcontractor, agrees to maintain all vehicle(s) in first class appearance and mechanical condition throughout the duration of this Agreement.

2.3.1 TMA, or its subcontractor, shall maintain all vehicle(s) and equipment in accordance with a preventive maintenance schedule from the vehicle manufacturer (Scheduled Maintenance Guide). TMA, or its subcontractor, shall conduct and document pre-trip and post-trip/Bus Defect vehicle inspections each day and shall utilize the form attached hereto as Exhibit "G". In addition, TMA, or its subcontractor, shall perform all necessary maintenance to ensure the continued and safe operation of all vehicle(s).

2.3.2 COUNTY, CITY or both may conduct periodic inspections using its own or contracted service personnel to ensure compliance with all maintenance and cleaning requirements specified in this Agreement or in manufacturers' specification and any vehicle not determined by COUNTY to be acceptable will be removed from service by CITY and all deficiencies

corrected immediately. At the request of COUNTY, CITY or both, TMA shall take the vehicle(s) to a location designated by the City Contract Administrator for inspection.

- 2.3.3 TMA agrees to allow such on-board surveys and/or inspections as may be requested by COUNTY, CITY or both. COUNTY, CITY or both shall have the right to inspect the vehicle(s) during TMA's regular hours or at any time in case of emergency to determine whether TMA has complied with and is complying with the terms and conditions of this Agreement. Should extraordinary wear and tear and/or damage be identified by such inspections, CITY may, at its discretion, require TMA to effect repairs. The TMA shall have seven (7) days to notify CITY in writing if it deems the required repairs to be unreasonable.
- 2.4 TMA shall ensure that all personnel providing services pursuant to this Agreement comply with all applicable federal, state, county and city regulations, laws, and licensing requirements prior to and at all times while operating vehicle(s) or performing any duties or functions relating to the requirements of this Agreement.
- 2.4.1 Vehicle(s) shall be operated by properly licensed operators (Florida Commercial Driver's License minimum Class C with a passenger endorsement or, if air-brakes are applicable, a Florida Commercial Driver's License Class B with a passenger endorsement) employed by TMA or its contractors. These employees shall provide full utilization of vehicle(s) to disabled passengers. TMA or its contractor shall obtain driving and level one criminal background checks for all vehicle operators from the State of Florida Department of Law Enforcement or other sources approved by City Contract Administrator. CITY shall require its vehicle operators performing the services hereunder to notify CITY within 24 hours of any conviction for any traffic violation (except parking). TMA shall not employ a vehicle operator to perform Community Bus Service that does not meet the requirements of Florida law.
- 2.4.2 TMA shall not employ or retain, or allow to be employed or retained any vehicle operators or supervisors, whose driving record, as compiled by the Department of Motor Vehicles of the state of Florida, contains a conviction or plea of nolo contendere regardless of whether adjudication was withheld, for any of the following:
- a. More than one (1) moving violation in the last three (3) years\*.
  - b. An at-fault accident in the last three (3) years\*.
  - c. A Failure to Appear or a Failure to Pay in the last three (3) years\*.

- d. A Reckless Driving in the last seven (7) years\*.
- e. A Driving Under the Influence (DUI) in the last seven (7) years\*. Two convictions (lifetime) for DUI is automatic disqualification.
- f. A suspension within the last three (3) years\*. One suspension for PIP permitted.
- g. A Manslaughter resulting from the operation of a motor vehicle.
- h. A Hit and Run or Hit and Run with Property Damage.
- i. A Reckless Driving causing injury.
- j. A DUI causing injury.
- k. Any combination of violations that indicate a pattern of irresponsibility or poor judgment.

\*All time periods shall be rolling.

2.5 Safety and Security Reporting Requirements. TMA shall notify City Contract Administrator as indicated below and shall submit a monthly report to City Contract Administrator summarizing the following:

- (a) TMA shall notify City Contract Administrator within two (2) hours of the occurrence and provide a full incident report of any Major Incident involving a transit vehicle. A Major Incident involves one of the following conditions:
  - A fatality due to an incident which shall include suicides, but does not include deaths by natural causes, or death not associated with an incident.
  - Injuries requiring immediate medical attention away from the scene for one or more persons.
  - Total property damage equal to or in excess of \$25,000.00.
  - An evacuation due to life safety reasons.
- (b) A summary report of all Non-Major Incidents involving a transit vehicle shall be provided within seventy-two (72) hours. A Non-Major Incident involves one of the following conditions:
  - Where one person is transported for off-site medical care.

- Total property damage equal to or in excess of \$7,500.00, but less than \$25,000.00.
- All non-arson fires not qualifying as Major Incidents.
- All crimes aboard transit vehicle(s) and resulting arrests.

2.6 Minimum Standards. TMA agrees to comply with the following minimum standards:

(a) TMA, as a contracted public transit provider, shall comply with the requirements of Rule 14-90, "Equipment and Operation Safety Standards for Bus Transit Systems" Florida Administrative Code, as currently enacted or as may be amended from time to time, (Rule 14-90).

(b) TMA agrees to comply with the following minimum standards:

(1) Develop and adopt a System Safety Program Plan (SSPP) and Security Program Plan (SPP) that complies with the safety standards set forth in Rule 14-90.

(2) Make the SSPP and SPP available for review and/or inspection at least annually and upon request of CITY or COUNTY.

(3) Permit inspections, safety and security review by CITY or COUNTY and/ or the State of Florida.

(4) Comply with CITY's adopted SSPP and ensure that safety inspections have been performed no less than annually on all vehicle(s) operated pursuant to the provisions of this Agreement by meeting the requirements of Rule 14-90.

(5) All vehicle(s) shall be kept clean and orderly during all times of active service.

(6) All accidents shall be reported immediately to the police.

(7) Vehicle(s) shall not be operated if the top or interior lights or the headlights or taillights are not functioning properly. Likewise, a vehicle shall not be driven unless the brakes, steering mechanism, tires, horn, windshield wipers, and side and rearview mirrors are in good working order.

(8) Advertising, if allowed by COUNTY and CITY on any vehicle, shall not obstruct the driver's view and shall not obstruct the vehicle's top lights or other lights. No vehicle shall have within it, or

on its exterior, any sign which encourages, advertises for, or otherwise solicits tips.

(9) All vehicle(s) shall be equipped with rearview mirror and side mirrors on driver's and passenger's sides.

(10) Speedometer shall be properly installed, in good working order, and exposed to the view of both the driver and the passenger(s).

(11) The interior of the vehicle(s) shall be clean, sanitary, free from torn or damaged upholstery or floor coverings and from damages or broken seats.

(12) Door hinges and latches shall be in good mechanical working order and all doors shall operate easily and close securely.

(13) Vehicle(s) shall be structurally sound and operate with a minimum of noise, vibration, and visible exhaust fumes.

(14) The body, fenders, doors, trim and grill of the vehicle(s) shall be free from cracks, breaks and dents, and painted.

(15) Vision shall be unobstructed on all four (4) sides of the vehicle(s).

#### SERVICES TO BE PROVIDED BY CITY

### 2.7 EQUIPMENT

2.7.1 TMA shall utilize wheelchair accessible, passenger vehicle(s), as described on Exhibit "E" to be used in regular route service as set forth in Exhibit "A." Such vehicle(s) shall comply with the Americans with Disabilities Act of 1990 and all applicable federal and state regulations.

2.7.2 CITY shall lease to TMA wheelchair accessible, passenger vehicle(s), as described in Exhibit "E," to be used in public transportation service as set forth in Exhibit "A" and other approved services. Such vehicle(s) shall comply with the Americans with Disabilities Act of 1990 and all applicable federal and state regulations. These vehicle(s) shall be leased to TMA for Ten Dollars (\$10.00) per vehicle, per year.

2.7.3 Vehicle(s) used by TMA, or its subcontractor, to provide services pursuant to this Agreement, shall be equipped with bicycle racks or similar device used to transport non-motorized bicycles.

2.7.4 CITY shall provide the manufacturers' warranties and maintenance shop manuals to TMA that accompany leased vehicles described in Exhibit E, and as may be amended.

2.7.5 CITY, in its sole discretion, acting through its Contract Administrator, may authorize a replacement vehicle(s). In the event that a vehicle(s) is replaced, Exhibit "E" shall be updated. TMA's use or subcontractor use of any replacement vehicle(s) shall be subject to all terms and conditions of this Agreement.

## 2.8 TECHNICAL ASSISTANCE

2.8.1 COUNTY has agreed in the COUNTY Agreement to provide Florida Commercial Driver's License operators hired to provide the community bus services provided in this Agreement with training in passenger relations, rules of the road, and transit system information. All Florida Commercial Driver's License operators shall be required to attend and successfully complete COUNTY's training program prior to operating the vehicle(s) addressed herein. This requirement shall extend to any and all Florida Commercial Driver's License operators employed at any time during the term of this Agreement. In the event training is not available, City Contract Administrator may provide a written extension, not to exceed sixty (60) days from the date the driver begins operating the vehicle(s), for Florida Commercial Driver's License operators to attend and complete COUNTY's training.

2.8.2 CITY shall assist TMA staff with any aspect of planning and scheduling of public transit routing that TMA might request.

2.8.3 CITY shall forward to the TMA COUNTY-printed bus route timetables sufficient to inform CITY residents and passengers of service made available as described in Exhibit "A" or any modification thereto.

2.9 TMA acknowledges and agrees that City Contract Administrator, unless specifically authorized herein, has no authority to make changes that would increase, decrease, or otherwise modify the Scope of Services to be provided under this Agreement.

## 2.10 EMERGENCY SERVICE.

2.10.1 EMERGENCY TRANSPORTATION SERVICE: In addition to the scheduled Community Bus Service as set forth in Exhibit "A," TMA, upon direction of the City Contract Administrator, may be required to provide Emergency Transportation Service. Emergency Transportation Service may include, but shall not be limited to, evacuation and reverse evacuation transportation for individuals, as well as any other



transportation deemed necessary by CITY. The Parties agree that extreme conditions or catastrophic events may not affect the operations of all cities equally and at CITY's discretion, CITY may require TMA to authorize the use of Vehicle(s) leased to TMA herein by any other city that has an agreement with CITY for Community Bus Service. TMA shall not be entitled to any compensation for the use of any Vehicle(s) that is utilized by another city as set forth above. Fares shall not be collected from passengers during Emergency Transportation Service.

2.10.2 SUSPENSION OF OPERATIONS: TMA may suspend all or a portion of service when said performance is made impossible by inclement weather, hurricane, earthquake, fire, flood, cloudburst, cyclone, or other natural phenomenon of a severe and unusual nature, act of a public enemy, epidemic, quarantine, restriction, embargo, or any other unforeseeable cause beyond control of TMA or its contractor. TMA shall request verbal or written approval by CITY prior to suspending operations.

2.10.3 EMERGENCY RESPONSE PLAN: TMA shall have a plan, updated on an annual basis, to maintain operations during the occurrence of emergencies such as, but not limited to periods of adverse weather or other emergency conditions including, but not limited to, inclement weather, hurricane, earthquake, fire, flood, cloudburst, cyclone, or other natural phenomenon of a severe and unusual nature, act of a public enemy, epidemic, quarantine, restriction, embargo, or other periods of extreme or catastrophic events. Plans for backup telecommunications such as cellular phones, backup generators and backup fuel sources and other alternatives shall be detailed in a written plan and submitted to CITY thirty (30) days from the effective date of this Agreement.

## 2.11 ADVERTISING

2.11.1 TMA shall not place advertisements of any kind or nature on any vehicle(s) without the prior written approval of City Contract Administrator. In the event that advertisements are allowed, all advertising shall conform to the BCT Advertising Guidelines and Regulations, as currently enacted or as may be amended from time to time. Additionally, TMA, subject to approval of City Contract Administrator, may obtain advertising services pursuant to the terms and conditions of the agreement between Broward County and Direct Media, Inc. for Transit Advertising Program dated April 28, 2009.

## 2.12 CHANGES IN SCOPE OF SERVICES

- 2.12.1 Except for those changes permitted in Section 2.1 herein, any change to the Scope of Services must be accomplished by a written amendment, executed by the parties in accordance with Section 10.1.2 below.
- 2.12.2 Any appreciable changes in the level of services, as determined by City Contract Administrator's sole discretion, to be provided by TMA as set forth herein shall only be implemented after CITY and TMA have entered into a modified agreement describing the changed services. Nothing in this Agreement precludes the possibility of CITY or TMA providing public transportation services if ridership levels warrant expanded service.
- 2.12.3 The parties agree to renegotiate this Agreement if applicable federal, state, or local laws or revisions of said laws make changes in the Agreement necessary or desirable, as determined by Contract Administrators.
- 2.12.4 Changes to the funding, revenue service hours, routes and vehicles or any combination of same that are not within the authority of the Contract Administrator as delegated by the TMA Board or CITY to approve as provided in this Agreement and which do not require a public hearing as provided in Section 2.1.3 of this Agreement may be made by Motion or Resolution approved by the City Commission, TMA Board, or CRA Board as such entities' interests may be effected, such amendment to be included in an amendment to this Agreement authorized to be executed by the applicable Contract Administrator.

## ARTICLE 3 GRANT COMPLIANCE

### 3.1 General Conditions.

- 3.1.1 The TMA will be responsible for operating within the constraints of certain transportation and mobility grant programs, in a manner satisfactory to the City and consistent with any standards required as a condition of providing these funds. Such conditions shall include but not be limited to the specific requirements and conditions associated with the receipt of certain grant funds and are outlined in a document provided to TMA by the CITY for within thirty (30) days of execution. The TMA has provided the City, through its Transportation and Mobility Department, with all documentation that shows that the TMA is lawfully in possession of the property used in furtherance of this Agreement and that the TMA will remain so for the term of this Agreement. TMA shall provide the City such other necessary records and documentation to

assure compliance with future grant agreements, including monitoring and audits.

- 3.1.2 TMA agrees to comply with all other applicable federal, state and local laws, regulations, and policies governing the funds provided under this Agreement. TMA also agrees to comply with all such applicable grant requirements including but not limited to performance and financial reporting. TMA further agrees to utilize funds available under this Agreement to supplement rather than supplant funds otherwise available.
- 3.1.3 Federal or State Participation. In the event any federal or state agency providing financial assistance to a project or operation suspends or terminates federal or state assistance or in the event of suspension or termination of federal or state assistance, TMA shall reimburse the CITY for all disallowed costs, including any and all federal or state financial assistance.
- 3.1.4 E-VERIFY TMA agrees for itself to use and will include in its agreements with its sub-grantees and its subcontractors performing work or providing services pursuant to and during the term of this Agreement, a requirement to use the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the TMA, sub-grantees and subcontractors.

#### ARTICLE 4 TERM AND TIME OF PERFORMANCE

- 4.1 The term of this Agreement shall begin on October 1, 2014, and shall end on September 30, 2017. The term may be extended for up to two (2) additional one (1) year renewal periods upon written approval of the City Contract Administrator ninety (90) days prior to the expiration date of the current term. If the term of this Agreement extends beyond a single fiscal year of CITY, the continuation of this Agreement beyond the end of any fiscal year shall be subject to the availability of funds from CITY in accordance with Chapter 129 Florida Statutes.
- 4.2 Prior to beginning the performance of any services under this Agreement, TMA must receive a Notice to Proceed from City Contract Administrator.

ARTICLE 5  
FINANCIAL ASSISTANCE

5.1 CITY agrees to reimburse TMA for eligible expenses relating to maintenance, operation, administrative or capital outlay as appropriated in the CITY's Approved Annual Budget, as amended.

5.2 The name of the official payee to whom CITY shall issue checks shall be the DOWNTOWN FORT LAUDERDALE TRANSPORTATION MANAGEMENT ASSOCIATION.

5.3 METHOD OF BILLING AND PAYMENT

5.3.1 TMA shall submit invoices for reimbursement on a monthly basis. To be deemed proper, all invoices must comply with the requirements set forth in this Agreement and current and future grants and include a list of all Florida commercial licensed drivers, including drivers' license numbers, for each individual permitted to operate the vehicles(s) under this Agreement.

5.3.2 Invoices shall include the required elements on a standard invoice form, a sample of which is attached as Exhibit "I".

5.3.3 The TMA further agrees to utilize funds available under this Agreement to supplement rather than supplant funds otherwise available.

(a) The CITY will pay to the TMA funds available under this Agreement based upon information submitted by the TMA and consistent with any approved budget and CITY policy concerning payments. With the exception of certain advances, payments will be made for eligible expenses actually incurred by the TMA, and not to exceed actual cash requirements. Payments will be adjusted by the CITY in accordance with advance fund and program income balances available in TMA accounts. In addition, the CITY reserves the right to liquidate funds available under this Agreement for costs incurred by the CITY on behalf of the TMA.

(b) TMA must restrict the appropriate portion of their budget to meet matching fund requirements for any applicable grant.

5.4 COST ELIGIBILITY

5.4.1 Project costs eligible for CITY participation will be allowed only from the effective date of this agreement. It is understood that CITY participation in eligible project costs is subject to:

- a) Commission approval of the Budget appropriation requests in the Adopted Budget
- b) Availability of funds
- c) Approval of all plans, specifications, third party contracts, contracts or other obligating documents and all other terms of this agreement
- d) City Contract Administrator's approval of the project scope and budget at the time appropriation of funds become available.

## 5.5 PAYABLE INTEREST

### 5.5.1 Payment of Interest.

CITY shall not be liable for interest for any reason, whether as prejudgment interest or for any other purpose, and in furtherance thereof TMA waives, rejects, disclaims and surrenders any and all entitlement it has or may have to receive interest in connection with a dispute or claim based on or related to this Agreement.

- 5.5.2. Rate of Interest. In any instance where the prohibition or limitations of Section 5.5.1 are determined to be invalid or unenforceable, the annual rate of interest payable by CITY under this Agreement, whether as prejudgment interest or for any other purpose, shall be .025 percent simple interest (uncompounded).

## ARTICLE 6 INDEMNIFICATION / GOVERNMENTAL IMMUNITY

- 6.1 At all times hereafter, TMA and its third party contractor, jointly and severally, shall indemnify, hold harmless and, at City Attorney's option, defend or pay for an attorney selected by the City Attorney to defend CITY, its officers, agents, servants, and employees from and against any and all causes of action, demands, claims, losses, liabilities and expenditures of any kind, including attorney fees, court costs, and expenses, caused or alleged to be caused by intentional or negligent act of, or omission of, TMA or TMA's contractor, its employees, agents, servants, or officers, or accruing, resulting from, or related to the subject matter of this Agreement including, without limitation, any and all claims, losses, liabilities, expenditures, demands or causes of action of any nature whatsoever resulting from injuries or damages sustained by any person or property. In the event any lawsuit or other proceeding is brought against CITY by reason of any such claim, cause of action or demand, TMA, its contractor, or both, shall, upon written notice from CITY, resist and defend such lawsuit or proceeding by counsel satisfactory to CITY or, at CITY's option, pay for an attorney selected by City Attorney to defend CITY. The provisions and obligations of this section shall survive the expiration or earlier termination of this

Agreement. To the extent considered necessary by City Contract Administrator and City Attorney, any sums due TMA under this Agreement may be retained by CITY until all of CITY's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by CITY.

## ARTICLE 7 INSURANCE

- 7.1 TMA, TMA's contractor, or both, as a third party contractor, shall at all times during the term of this Agreement keep and maintain in full force and effect, at TMA's or subcontractor's sole cost and expense, insurance of the types and amounts as set forth on Exhibit "C", a copy of which is attached hereto and incorporated herein by reference as if set forth in full, and shall name CITY, COUNTY, or both, as an additional insured.

At or prior to the commencement of TMA's performance pursuant to the provisions of any agreement with TMA involving the vehicle(s) provided hereunder, TMA shall deliver the original certificate of insurance required herein to CITY. TMA shall pay the premiums for all insurance required by this Agreement. TMA shall cause all policies of insurance required by this Agreement to be renewed from time to time so that at all times the insurance protection required by this Agreement shall continuously exist. The policy shall not be canceled or materially changed without the giving of at least thirty (30) days' prior written notice thereof to CITY, and in such event, a policy pursuant to the above terms must be substituted.

### 7.1.1 Workers' Compensation

The Participant shall provide Workers' Compensation Insurance coverage for all of its employees involved in the performance of this Agreement.

## ARTICLE 8 TERMINATION

- 8.1 This Agreement may be terminated for cause by action of the City Commission or by TMA upon thirty (30) days' written notice by the party that elected to terminate, or for convenience by action of the City Commission or TMA Board upon not less than one hundred eighty (180) days written notice by CITY or TMA Contract Administrators or both. This Agreement may also be terminated by CITY or TMA Contract Administrators or both upon such notice as CITY or TMA Contract Administrators or both deem appropriate under the circumstances in the event CITY, TMA or both Contract Administrators determine that termination is necessary to protect the public health, safety, or welfare.

- 8.2 Termination of this Agreement for cause shall include, but not be limited to, failure to suitably perform the work, failure to continuously perform the work in a manner calculated to meet or accomplish the objectives of CITY as set forth in this Agreement, or multiple breach of the provisions of this Agreement notwithstanding whether any such breach was previously waived or cured.
- 8.3 Notice of termination shall be provided in accordance with the "NOTICES" section of this Agreement except that notice of termination by CITY or TMA Contract Administrators or both which CITY or TMA or both Contract Administrators deem necessary to protect the public health, safety, or welfare may be verbal notice which shall be promptly confirmed in writing in accordance with the "NOTICES" section of this Agreement.
- 8.4 Upon termination of this Agreement for whatever reason, TMA shall return the vehicles leased herein to CITY within seven (7) days of the termination date. TMA shall return the vehicles to CITY in the condition they were received at the onset of this Agreement, normal wear and tear excepted. TMA's obligation to return the vehicles to CITY in the condition they were received shall include the removal of any painting or wrapping of the vehicle for advertisement purposes. Any costs necessary to restore and/or prepare the vehicle for return to CITY shall be the sole responsibility of TMA. CITY, through its Maintenance Transit Manager, shall have the right to inspect and to approve the condition of the vehicle prior to acceptance and should the Maintenance Transit Manager determine that the vehicle is not in the proper condition, TMA shall at its sole cost and expense remedy any and all reasonable deficiencies identified by the Maintenance Transit Manager.
- 8.5 No waiver by the CITY of any breach of any provision of this Agreement shall be deemed to be a waiver of any other provision or be construed to be a modification of the terms of this Agreement.
- 8.5.1 In accordance with 24 CFR 84.61, suspension or termination may occur if Participant materially fails to comply with any term of this Agreement.
- 8.5.2 In accordance with 24 CFR 84.61, this Agreement may be terminated for convenience.
- 8.5.3 The Participant shall not incur new expenses for administration, operations or maintenance after receiving notice of the cancellation of this Agreement and shall cancel as many outstanding obligations as possible.

## ARTICLE 9

## MISCELLANEOUS

### 9.1 RIGHTS IN DOCUMENTS AND WORK

Any and all reports, photographs, surveys, and other data and documents provided or created in connection with this Agreement are and shall remain the property of CITY; and, if a copyright is claimed, TMA grants to CITY a non-exclusive license to use the copyrighted item(s) indefinitely, to prepare derivative works, and to make and distribute copies to the public. In the event of termination of this Agreement, any reports, photographs, surveys, and other data and documents prepared by TMA, whether finished or unfinished, shall become the property of CITY and shall be delivered by TMA to City Contract Administrator within seven (7) days of termination of this Agreement by either party. Any compensation due to TMA shall be withheld until all documents are received as provided herein.

### 9.2 EEO COMPLIANCE

TMA shall not unlawfully discriminate on the basis of race, color, national origin, sex, religion, age, marital status, political affiliation, familial status, disability, sexual orientation, pregnancy, or gender identity and expression in the performance of this Agreement, the solicitation for or purchase of goods or services relating to this Agreement, or in subcontracting work in the performance of this Agreement and shall not otherwise unlawfully discriminate in violation of the Broward County Code, Chapter 16½, as may be amended from time to time. TMA shall include the foregoing or similar language in its contracts with any subcontractors or subconsultants, except that any project assisted by the U.S. Department of Transportation funds shall comply with the non-discrimination requirements in 49 C.F.R. Parts 21 and 26, as amended. Failure to comply with the foregoing requirements is a material breach of this Agreement, which may result in the termination of this Agreement or such other remedy as CITY deems appropriate.

TMA shall not unlawfully discriminate against any person in its operations and activities or in its use or expenditure of funds in fulfilling its obligations under this Agreement. TMA and subcontractor shall affirmatively comply with all applicable provisions of the Americans with Disabilities Act (ADA) in the course of providing any services funded by CITY, including Titles I and II of the ADA (regarding nondiscrimination on the basis of disability), and all applicable regulations, guidelines, and standards. In addition, TMA shall take affirmative steps to ensure nondiscrimination in employment against disabled persons.

By execution of this Agreement, TMA represents that it has not been placed on the discriminatory vendor list (as provided in Section 287.134, Florida Statutes, as may be amended from time to time). CITY hereby materially relies on such



representation in entering into this Agreement. An untrue representation of the foregoing shall entitle CITY to terminate this Agreement and recover from TMA all monies paid by CITY pursuant to this Agreement, and may result in debarment from CITY's competitive procurement activities.

Consistent with the provisions of the Title VI, FTA Circular 4702.1A, TMA, as a grant recipient of FTA assisted funds, TMA shall ensure that transit services and related benefits shall be distributed in an equitable manner with no discrimination on the grounds of race, color, or national origin. Accordingly, TMA shall provide information to the public regarding its Title VI complaint procedures and apprise members of the public of protections against discrimination afforded to them by Title VI, including, but not limited to posting notices on its vehicle(s), website, and bus schedules.

### 9.3 PUBLIC ENTITY CRIME ACT

TMA represents that the execution of this Agreement will not violate the Public Entity Crime Act, Section 287.133, Florida Statutes, as may be amended from time to time, which essentially provides that a person or affiliate who is a contractor, consultant, or other provider and who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to CITY, may not submit a bid on a contract with CITY for the construction or repair of a public building or public work, may not submit bids on leases of real property to CITY, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with CITY, and may not transact any business with CITY in excess of the threshold amount provided in Section 287.017, Florida Statutes, as may be amended from time to time, for category two purchases for a period of 36 months from the date of being placed on the convicted vendor list. Violation of this section shall result in termination of this Agreement and recovery of all monies paid by CITY pursuant to this Agreement, and may result in debarment from CITY's competitive procurement activities.

In addition to the foregoing, TMA further represents that there has been no determination, based on an audit, that it committed an act defined by Section 287.133, Florida Statutes, as a "public entity crime" and that it has not been formally charged with committing an act defined as a "public entity crime" regardless of the amount of money involved or whether TMA has been placed on the convicted vendor list.

### 9.4 THIRD PARTY BENEFICIARIES

Neither TMA nor CITY intends to directly or substantially benefit a third party by this Agreement. Therefore, the parties agree that there are no third party

beneficiaries to this Agreement and that no third party shall be entitled to assert a right or claim against either of them based upon this Agreement.

## 9.5 NOTICES

Notices required by this Agreement shall be in writing and delivered via mail (postage prepaid), commercial courier, or personal delivery or sent by facsimile or other electronic means. Any notice delivered or sent as aforesaid shall be effective on the date of delivery. All notices and other written communications under this Agreement shall be addressed to the individuals in the capacities indicated below, unless otherwise modified by subsequent written notice.

Communication and details concerning this Agreement shall be directed to the following Agreement representatives:

### FOR CITY:

Transportation & Mobility Department Director  
City of Fort Lauderdale  
100 North Andrews Avenue  
Fort Lauderdale, FL 33301

### FOR TMA:

Executive Director  
Downtown Fort Lauderdale Transportation Management Association, Inc.  
290 Northeast Third Avenue  
Fort Lauderdale, FL 33301

### FOR COUNTY:

Director  
Broward County Transit Division  
One North University Drive, Suite 3100A  
Plantation, FL 33324

## 9.6 ASSIGNMENT AND PERFORMANCE

Neither this Agreement nor any right or interest herein shall be assigned, transferred, or encumbered without the written consent of the other party. In addition, TMA shall not subcontract any portion of the work required by this Agreement, except as authorized herein. CITY may terminate this Agreement, effective immediately, if there is any assignment, or attempted assignment, transfer, or encumbrance, by TMA of this Agreement or any right or interest herein without CITY's written consent.

TMA represents that each person who will render services pursuant to this Agreement is duly qualified to perform such services by all appropriate governmental authorities, where required, and that each such person is reasonably experienced and skilled in the area(s) for which he/she will render his/her services.

TMA shall perform its duties, obligations, and services under this Agreement in a skillful and respectable manner. The quality of TMA's performance and all interim and final product(s) provided to or on behalf of CITY shall be comparable to the best local and national standards.

#### 9.7 CONFLICTS

Neither TMA nor its employees shall have or hold any continuing or frequently recurring employment or contractual relationship that is substantially antagonistic or incompatible with TMA's loyal and conscientious exercise of judgment and care related to its performance under this Agreement.

TMA further agrees that none of its officers or employees shall, during the term of this Agreement, serve as an expert witness against CITY in any legal or administrative proceeding in which he, she, or TMA is not a party, unless compelled by court process. Further, TMA agrees that such persons shall not give sworn testimony or issue a report or writing, as an expression of his or her expert opinion, which is adverse or prejudicial to the interests of CITY in connection with any such pending or threatened legal or administrative proceeding unless compelled by court process. The limitations of this section shall not preclude TMA or any persons in any way from representing themselves, including giving expert testimony in support thereof, in any action or in any administrative or legal proceeding.

In the event TMA is permitted pursuant to this Agreement to utilize subcontractors to perform any services required by this Agreement, TMA agrees to require such subcontractors, by written contract, to comply with the provisions of this section to the same extent as TMA.

#### 9.8 MATERIALITY AND WAIVER OF BREACH

CITY and TMA agree that each requirement, duty, and obligation set forth herein was bargained for at arms'-length and is agreed to by the parties in exchange for quid pro quo, that each is substantial and important to the formation of this Agreement and that each is, therefore, a material term hereof.

CITY's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement. A waiver of any breach of a provision of this Agreement shall not be deemed a waiver of any

subsequent breach and shall not be construed to be a modification of the terms of this Agreement.

#### 9.9 COMPLIANCE WITH LAWS

The TMA agrees to comply with all other applicable federal, state and local laws, regulations, codes, ordinances, rules and policies governing the funds provided under this Agreement. The participant also agrees to comply with all such applicable grant requirements including but not limited to performance and financial reporting.

#### 9.10 SEVERANCE

In the event a portion of this Agreement is found by a court of competent jurisdiction to be invalid, the remaining provisions shall continue to be effective unless CITY or TMA elects to terminate this Agreement. An election to terminate this Agreement based upon this provision shall be made within seven (7) days after the finding by the court becomes final.

#### 9.11 JOINT PREPARATION

Each party and its counsel have participated fully in the review and revision of this Agreement and acknowledge that the preparation of this Agreement has been their joint effort. The language agreed to expresses their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other. The language in this Agreement shall be interpreted as to its fair meaning and not strictly for or against any party.

#### 9.12 PRIORITY OF PROVISIONS

If there is a conflict or inconsistency between any term, statement, requirement, or provision of any exhibit attached hereto, any document or events referred to herein, or any document incorporated into this Agreement by reference and a term, statement, requirement, or provision of Articles 1 through 13 of this Agreement, the term, statement, requirement, or provision contained in Articles 1 through 13 shall prevail and be given effect.

#### 9.13 JURISDICTION, VENUE, WAIVER OF JURY TRIAL

This Agreement shall be interpreted and construed in accordance with and governed by the laws of the state of Florida. All parties agree and accept that jurisdiction of any controversies or legal problems arising out of this Agreement, and any action involving the enforcement or interpretation of any rights hereunder, shall be exclusively in the state courts of the Seventeenth Judicial

Circuit in Broward County, Florida, and venue for litigation arising out of this Agreement shall be exclusively in such state courts, forsaking any other jurisdiction which either party may claim by virtue of its residency or other jurisdictional device. BY ENTERING INTO THIS AGREEMENT, TMA AND CITY HEREBY EXPRESSLY WAIVE ANY RIGHTS EITHER PARTY MAY HAVE TO A TRIAL BY JURY OF ANY CIVIL LITIGATION RELATED TO THIS AGREEMENT.

#### 9.14 HIPAA COMPLIANCE

It is expressly understood by the parties that CITY personnel and/or its agents have access to protected health information (hereinafter known as "PHI") that is subject to the requirements of 45 CFR 164.502 and related regulations. In the event TMA is considered by CITY to be a covered entity or business associate and/or is required to comply with the Health Insurance Portability and Accountability Act of 1996 (hereinafter known as "HIPAA"), TMA shall fully protect individually identifiable health information as required by HIPAA and, if requested by CITY, shall execute a Business Associate Agreement in the form attached hereto as Exhibit "H" for the purpose of complying with HIPAA. Where required, TMA shall handle and secure such PHI in compliance with HIPAA and its related regulations and, if required by HIPAA or other laws, include in its "Notice of Privacy Practices" notice of TMA's and CITY's uses of client's PHI. The requirement to comply with this provision and HIPAA shall survive the expiration or earlier termination of this Agreement. CITY hereby authorizes the City Administrator to sign Business Associate Agreements on its behalf.

#### 9.15 INCORPORATION BY REFERENCE

The truth and accuracy of each "Whereas" clause set forth above is acknowledged by the parties. The attached Exhibits A, B, C, D, E, F, G, H, I, J, and K are incorporated into and made a part of this Agreement.

#### 9.16 MULTIPLE ORIGINALS

Multiple copies of this Agreement may be executed by all parties, each of which, bearing original signatures, shall have the force and effect of an original document.

### ARTICLE 10 ANNUAL BUDGET

- 10.1 The TMA shall submit an annual budget to the CITY by August 1<sup>st</sup> each year. All budget amendments shall be submitted to CITY in a timely manner and consistent with grant requirements. TMA shall meet the deliverables, outcomes, performance indicators and expend funds obtained pursuant to this Agreement in accordance with Exhibit "J".

10.1.1 City of Fort Lauderdale Recognition

The TMA shall insure recognition of the role of the CITY in providing services through this Agreement. All activities, facilities and items utilized pursuant to this Agreement shall be prominently labeled as to funding source. In addition, the TMA will include a reference to the support provided herein in all publications made possible with funds made available under this Agreement.

10.1.2 Amendments and Addendums

The CITY or TMA may amend or incorporate addendums to this Agreement at any time, provided that such amendments or addendums make specific reference to this Agreement, and are executed in writing, signed by a duly authorized representative of each organization. Such amendments or addendums shall not invalidate this Agreement, nor relieve or release the CITY or TMA from its obligations under this Agreement.

The CITY may, in its sole discretion, amend this Agreement to conform with federal, state or local governmental guidelines, policies and available funding amounts, or for any other reason. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both CITY and TMA, in accordance with Section 2.1 above.

10.1.3 Use and Maintenance of Agreement Facilities and Equipment

The TMA agrees that the Agreement facilities and equipment will be used by the TMA or its subcontractor to provide or support public transportation for the period of the useful life of such facilities and equipment as determined in accordance with general accounting principles and approved by the CITY. The TMA or its subcontractor further agree to maintain the Agreement facilities and equipment in good working order for the useful life of said facilities and equipment.

10.1.4 Default

The following events shall constitute an "Event of Default" pursuant to this Agreement:

1. The TMA fails to perform any covenant or term or condition of this Agreement; or any representation or warranty of the TMA herein or in any other grant documents executed concurrently herewith or made subsequent hereto, shall be found to be inaccurate, untrue or breached.
2. If the TMA shall have made misrepresentation of a material nature in its application of any grant agreement or any supplement thereto or amendment thereof, or in or with respect to any document or data furnished therewith or pursuant hereto.
3. Failure to notify the CITY there is pending litigation with respect to the performance by the TMA of any of its duties or obligations.
4. If the TMA or any endorser of the Agreement files a voluntary petition in bankruptcy or shall be adjudicated as bankrupt or insolvent, or shall file any petition or answer seeking reorganization, arrangement, composition, readjustment, liquidation, wage earner's plan, assignment for the benefit of creditors, receivership, dissolution or similar relief under any present or future Federal Bankruptcy Act or any other present or future applicable federal, state or other local law, or shall seek or consent to or acquiesce in the appointment of any trustee, receiver or liquidator of TMA for all or any part of the properties of TMA; or if within ten days after commencement of any proceeding against the TMA, seeking any reorganization, arrangement, composition, readjustment, liquidation, dissolution, debtor relief or similar relief under any present or future Federal Bankruptcy Act or any other present or future federal, state or other local law, such proceeding shall not have been dismissed or stayed on appeal; or if, within ten days after the appointment, without the consent or acquiescence of the TMA or of any endorser of the Agreement, of any trustee, receiver, or liquidator of the TMA or any endorser of the Note, or of all or any portion of the Property, such appointment shall not have been vacated or stayed on appeal or otherwise; or if within ten (10) days after the expiration of any such stay, such appointment shall not have been vacated.
5. Other events of Default

6. TMA's breach, violation or failure to perform any of the obligations or any of the covenants and conditions contained herein.

CITY shall notify TMA of default in writing as soon as CITY becomes aware of such default. Upon the occurrence of any event of default, the CITY shall cease making disbursements hereunder and, if TMA shall have failed to cure such default within sixty (60) days, declare immediately due and payable, all monies advanced hereunder.

The CITY may suspend or terminate this Agreement if the TMA materially fails to comply with any terms of this Agreement, which include, but are not limited to, the following:

1. Failure to comply with any of the rules, regulations or provisions referred to herein, or such statutes, regulations, executive orders, and federal, state or local guidelines, policies or directives as may become applicable at any time;
2. Failure, for any reason, of the TMA to fulfill in a timely and proper manner its obligations under this Agreement;
3. Ineffective or improper use of funds or equipment provided under this Agreement; or
4. Submission by the TMA to the CITY reports that are incorrect or incomplete in any material respect.

## ARTICLE 11

### ADMINISTRATIVE REQUIREMENTS

#### 11.1 Financial Management

##### 11.1.1 Accounting Standards

The TMA agrees to comply with and adhere to the accounting principles and procedures required under Generally Accepted Accounting Principles (GAAP), utilize adequate internal controls, and maintain necessary source documentation for all revenues and expenditures.

##### 11.1.2 Cost Principles

The TMA shall administer its program in conformance with CITY standards and general accounting principles and the requirements of any grant funded activities. These principles shall be applied for all costs incurred whether charged on a direct or indirect basis.



### 11.1.3 Federal and State Participation (if applicable)

In the event any federal or state agency providing financial assistance to a project or operation suspends or terminates federal assistance or in the event of suspension or termination of federal assistance, the TMA shall reimburse the CITY for all disallowed costs, including any and all federal financial assistance.

11.1.4 The TMA shall collect and retain fare box revenues for TMA's allowable use on routes authorized by CITY to charge such fares. If such fares are deemed program income by a Grantor, the TMA agrees to report the revenue to CITY as required.

## 11.2 Documentation and Record Keeping

### 11.2.1 Records to be Maintained

The TMA (or its subcontractor) shall maintain all records required by federal, state and local regulations as specified in applicable grant agreements, which are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

- a. Records providing a full description of each activity undertaken;
- b. Records required to determine the eligibility of activities;
- c. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with financial assistance of the CITY;
- d. Records documenting compliance with applicable grant agreements;
- e. Financial records as required by CITY and grants for reimbursable costs, including payroll records if applicable;

The TMA will report to the CITY on a monthly and/or quarterly basis as required throughout the term of this Agreement of all services provided and beneficiaries of those services. The TMA will be responsible for maintaining all records necessary to document compliance with the provisions of applicable grant agreements as now in effect, and as may be amended from time to time.

### 11.3 AUDIT RIGHT AND RETENTION OF RECORDS

CITY shall have the right to audit the books, records, and accounts of TMA and its subcontractors that are related to this Agreement. TMA and its subcontractors shall keep such books, records, and accounts as may be necessary in order to record complete and correct entries related to the Agreement. All books, records, and accounts of TMA and its subcontractors shall be kept in written form, or in a form capable of conversion into written form within a reasonable time, and upon request to do so, TMA or its subcontractor, as applicable, shall make same available at no cost to CITY in written form.

TMA and its subcontractors shall preserve and make available, at reasonable times for examination and audit by CITY, all financial records, supporting documents, statistical records, and any other documents pertinent to this Agreement for the required retention period of the Florida Public Records Act, Chapter 119, Florida Statutes, as may be amended from time to time, if applicable, or, if the Florida Public Records Act is not applicable, for a minimum period of three (3) years after termination of this Agreement. If any audit has been initiated and audit findings have not been resolved at the end of the retention period or three (3) years, whichever is longer, the books, records, and accounts shall be retained until resolution of the audit findings. If the Florida Public Records Act is determined by CITY to be applicable to TMA's and its subcontractors' records, TMA and its subcontractors shall comply with all requirements thereof; however, no confidentiality or non-disclosure requirement of either federal or state law shall be violated by TMA or its subcontractors. Any incomplete or incorrect entry in such books, records, and accounts shall be a basis for CITY's disallowance and recovery of any payment pertaining to such entry.

TMA shall, by written contract, require its subcontractors to agree to the requirements and obligations of this Section 11.3.

#### 11.3.1 Disclosure

The TMA understands that ridership information collected under this Agreement is private and the use or disclosure of such information, when not directly connected with the administration of the CITY's or TMA's responsibilities with respect to services provided under this Agreement, may be prohibited by state or federal law unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian. TMA is responsible for identifying and following any state or federal law that may be applicable to disclosure.

### 11.3.2 Close-outs

The TMA's obligation to the CITY shall not end until all closeout requirements are completed. Activities during this closeout period shall include, but are not limited to: making final payments, disposing of program assets subject to a court appointed receiver (including the return of all unused materials, equipment, unspent cash advances, program income balances, and accounts receivable to the CITY), and determining the custodianship of records. Notwithstanding the foregoing, the terms of this Agreement shall remain in effect during any period that the TMA has control over grant funds, including program income.

### 11.3.3 Project Completion, Agency Certification

The TMA will certify in writing on or attached to the final invoice, that the project associated with each grant was completed in accordance with applicable plans and specifications, is in place on the TMA facility, that adequate title is in the TMA and that the project is accepted by the TMA as suitable for the intended purpose.

### 11.3.4 Reporting Procedures

#### a. Progress Reports

The TMA shall submit regular Progress Reports as outlined above, to the CITY in the form, content, and frequency as required by the CITY.

### 11.3.5 Procurement

#### a. Compliance

The TMA agrees to adhere to all applicable federal, state and local rules and as defined in the grant agreements with regard to the purchase of all equipment and furnishings. Procurement of all items costing \$25,000 or more, singly or in aggregate, shall be conducted through open competition that may include price or rate quotations or sealed bids from at least two or more qualified sources or responsive bidders. Sole source procurement shall be used only in instances where items to be purchased are not available through open competition.

The TMA shall comply with current CITY policy as applicable based on funding source concerning the purchase of equipment and shall maintain inventory records of all non-expendable personal property as defined by such policy as may be procured with funds provided herein. All program assets (unexpended program income, property, equipment, etc.) shall

revert to the CITY upon termination of this Agreement, subject to a court appointed receiver.

## ARTICLE 12 STAFFING

### 12.1 PERSONNEL & TMA CONDITIONS

Staff Positions to be allocated to each activity are as provided in Exhibit K. TMA must notify the City Contract Administrator of any changes in personnel assigned or their general responsibilities under this Agreement within 10 working days.

#### 12.1.1 Independent Contractor

Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The TMA shall at all times remain an "independent contractor" with respect to the services to be performed under this Agreement. The CITY shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers' Compensation Insurance, as the TMA is an independent contractor.

### 12.2.

Equal Employment Opportunity: In connection with the carrying out of any project, the TMA shall not discriminate against any employee or applicant for employment because of race, age, creed, color, sex or national origin. The TMA will take affirmative action to ensure that applicants are employed and that employees are treated during employment, without regard to their race, age, creed, color, sex, or national origin. Such action shall include, but not be limited to, the following: Employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The TMA shall insert the foregoing provision modified only to show the particular contractual relationship in all subcontracts, except subcontracts for standard commercial supplies or raw materials. When the project involves the installation, construction, demolition, removal, site improvement or similar work, the TMA shall post, in conspicuous places available to employees and applicants for employment for project work, notices to be setting forth the provisions of the nondiscrimination clause.

12.3 Title VI – Civil Rights Act of 1964: Execution of this Interlocal Agreement constitutes a certification that the TMA will comply with all requirements imposed by Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d, et. seq.) the Regulations of the Federal Department of Transportation issued thereunder, and the assurance by the TMA thereto.

12.4 Americans with Disabilities Act of 1990 (ADA): Execution of this Interlocal Agreement constitutes a certification that the TMA will comply with all the requirements imposed by the ADA (42 U.S.C. 12102, et. seq.) the regulations of the federal government issued thereunder, and the assurance by the TMA pursuant thereto.

12.5 Conduct

12.5.1 Assignability

The TMA shall not assign or transfer any interest in this Agreement without the prior written consent of the CITY thereto; provided, however, that claims for money due or to become due to the TMA from the CITY under this Agreement may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the CITY.

12.5.2. Subcontracts

a. Approvals

The TMA shall not enter into any subcontracts with any agency or individual in the performance of this Agreement without the written consent of the CITY prior to the execution of such agreement.

b. Monitoring

The TMA will monitor all subcontracted services on a regular basis to assure Agreement compliance. Results of monitoring efforts shall be summarized in written reports and supported with documented evidence of follow-up actions taken to correct areas of noncompliance.

c. Content

The TMA shall cause all of the provisions of this Agreement in its entirety to be included in and made a part of any subcontract executed in the performance of this Agreement.

d. Selection Process

No employee, officer, or agent of the TMA shall participate in the selection, award, or administration of a contract supported by funds associated with this Agreement if a real or apparent conflict of interest would be involved.

The TMA shall undertake to ensure that all subcontracts let in the performance of this Agreement shall be awarded on a fair and open competition basis in accordance with applicable procurement requirements. Executed copies of all subcontracts shall be forwarded to the CITY along with documentation concerning the selection process.

12.5.3 Hatch Act

The TMA agrees that no funds provided, nor personnel employed under this Agreement, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V of the U.S.C.

12.54 Lobbying

The TMA hereby certifies that:

- a. The Byrd Anti-Lobbying Amendment (31 U.S.C. 1352), if the procurement contract amount is in excess of \$100,000. Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the recipient.
- b. No federal appropriated funds have been paid or will be paid, by or on behalf of TMA, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal agreement, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and

the extension, continuation, renewal, amendment, or modification of any federal agreement, grant, loan, or cooperative agreement.

- c. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal agreement, grant, loan, or cooperative agreement, TMA will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- d. TMA will require that the language of paragraph (d) of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and agreements under grants, loans, and cooperative agreements) and that all TMAs shall certify and disclose accordingly:
- e. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S.C. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### 12.5.6. Copyright

If this Agreement results in any copyrightable material or inventions, the CITY and/or grantor agency reserves the right to royalty-free, non-exclusive and irrevocable license to reproduce, publish or otherwise use and to authorize others to use, the work or materials for governmental purposes.

### ARTICLE 13 MISCELLANEOUS

#### 13.1 PRIOR AGREEMENTS

This document represents the final and complete understanding of the parties and incorporates or supersedes all prior negotiations, correspondence, conversations, agreements, and understandings applicable to the matters

contained herein. The parties agree that there is no commitment, agreement, or understanding concerning the subject matter of this Agreement that is not contained in this written document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representation or agreement, whether oral or written.

### 13.2 REPRESENTATION OF AUTHORITY

Each individual executing this Agreement on behalf of a party hereto hereby represents and warrants that he/she is, on the date he/she signs this Agreement, duly authorized by all necessary and appropriate action to execute this Agreement on behalf of such party and does so with full legal authority.

IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first written above.

WITNESSES:

Jeanette A. Johnson  
Jeanette A. Johnson  
[Witness type or print name]

Miranda Scott

MIRANDA SCOTT  
[Witness type or print name]

(CORPORATE SEAL)

CITY OF FORT LAUDERDALE

By [Signature]  
Mayor

By [Signature]  
City Manager

ATTEST:


[Signature]  
City Clerk


Approved as to form:

[Signature]  
City Attorney



WITNESSES:

  
\_\_\_\_\_  
STEVE LUCAS  
[Witness type or print name]

  
\_\_\_\_\_  
Chris Bellissimo  
[Witness type or print name]

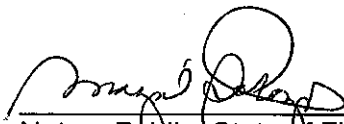
DOWNTOWN FORT  
LAUDERDALE TRANSPORTATION  
MANAGEMENT ASSOCIATION, INC.

By   
\_\_\_\_\_  
ALAN HOOPER, Chairman

STATE OF FLORIDA:  
COUNTY OF BROWARD:

11<sup>th</sup> of March, 2015, The foregoing instrument was acknowledged before me this  
by ALAN HOOPER, Chairman, Downtown Fort Lauderdale  
Transportation Management Association, Inc. He is personally known to me and did not take an  
oath.

(SEAL)

  
\_\_\_\_\_  
Notary Public, State of Florida  
(Signature of Notary taking  
Acknowledgment)



magali salazar  
\_\_\_\_\_  
Name of Notary Typed,  
Printed or Stamped

My Commission Expires:

\_\_\_\_\_  
Commission Number

*Welcome*  
to sunny  
Fort Lauderdale!



## Airport Link

Store your luggage and hop onto  
the Sun Trolley, your connection  
to shopping, sight-seeing,  
restaurants, and entertainment  
in Fort Lauderdale.

**FREE**

September 2013

(954) 761-3543

[www.suntrolley.com](http://www.suntrolley.com)

**EXHIBIT "A"**

Broward Center for the Performing Arts Florida Grand Opera

Museum of Art

Fort Lauderdale History Center

Broward Boulevard

Las Olas Boulevard

Shopping & Restaurants

Riverside Hotel

Stranahan House

Water Taxi

New River

Museum of Discovery and Science

Federal Highway/US 1

SE 3rd Avenue

SE 10th Avenue

17th Street Causeway

Marina Boulevard

Eisenhower Boulevard

Perimeter Road

Fuel Tender Road

Fort Lauderdale International Airport

SW 7th Avenue

SW 2nd Street

SW 4th Avenue

SE 3rd Avenue

SE 10th Avenue

17th Street Causeway

Marina Boulevard

Eisenhower Boulevard

Perimeter Road

Fuel Tender Road

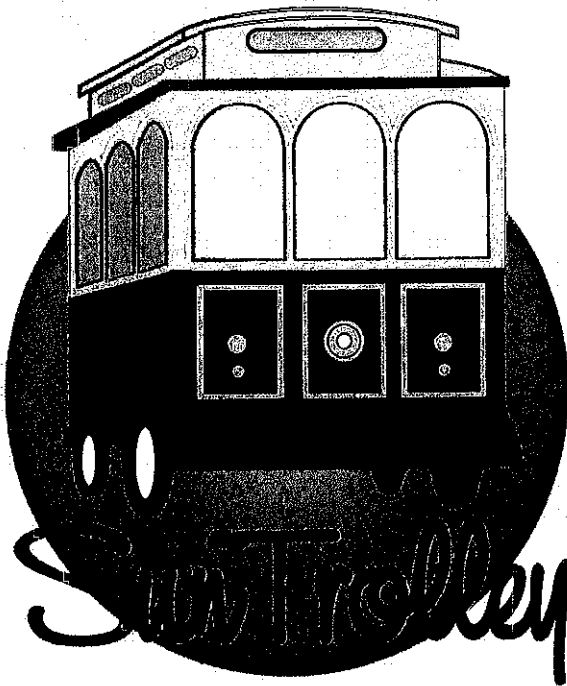
Fort Lauderdale International Airport

Legend

— Airport Link

Compass Rose

\*Map not to scale.



*Just Wave & Ride!*

## Beach Link

Daily - 9:30 to 6:30pm - Every 30 Minutes

## Las Olas Link

Friday, Saturday, Sunday, & Monday  
9:30 to 6:30pm - Every 30 Minutes

Single Ride: \$1.00

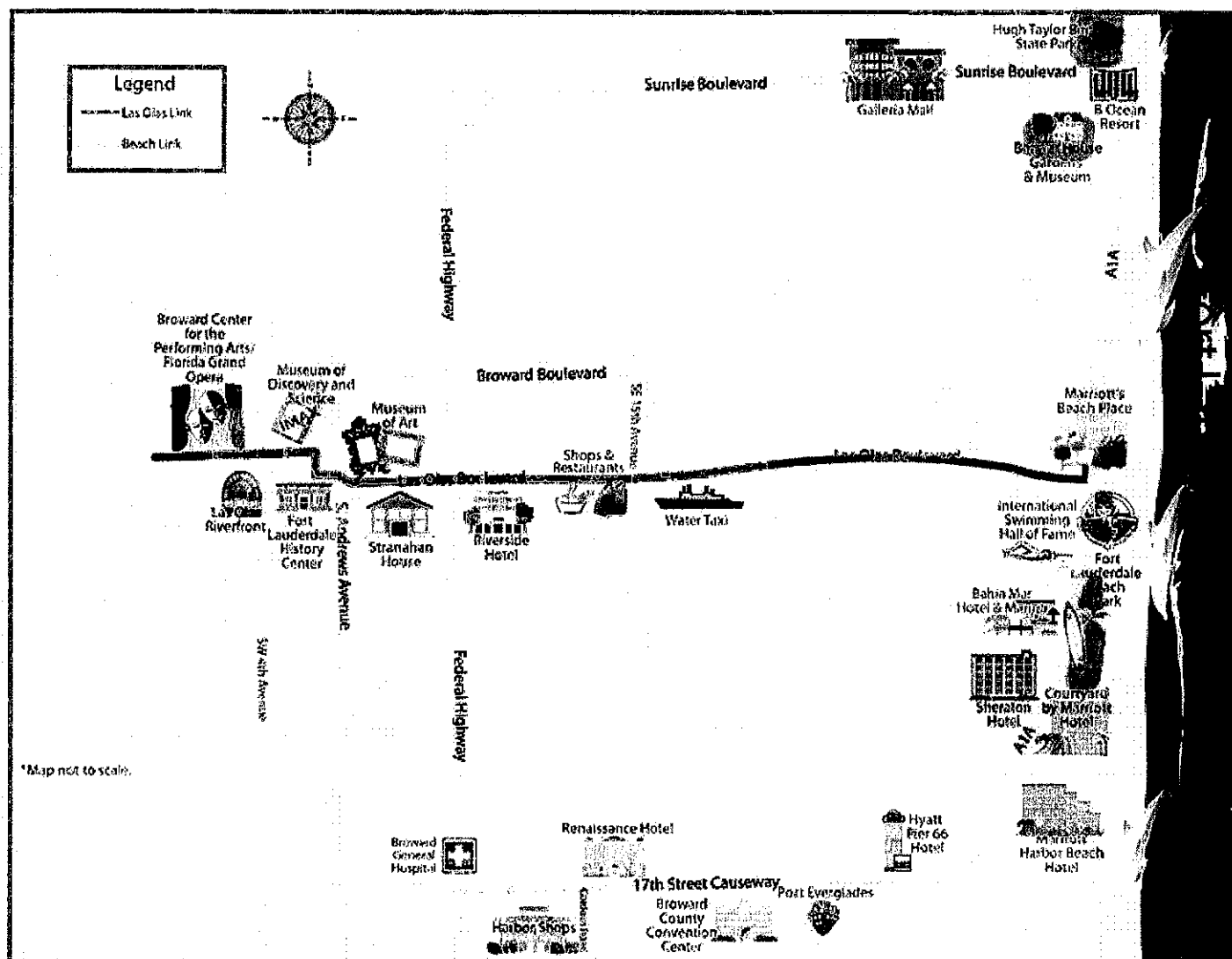
Day Pass: \$3.00

Jan 2014

(954) 761-3543

[www.suntrolley.com](http://www.suntrolley.com)

# EXHIBIT "A"





*Just Wave & Ride!*

# Downtown Link

Monday - Friday  
7:30 to 6:00  
Every 15 Minutes

**FREE**

November 2013

(954) 761-3543

[www.suntrolley.com](http://www.suntrolley.com)

# EXHIBIT "A"

NE 6th St / Sistrunk Blvd



Flagler Village

Andrews Avenue

NE 3 Avenue

## Legend

- Downtown Link
- Public Parking

BCT Central Terminal  
Connecting to:  
1,6,9,10,11,14,20,22,  
30,31,40,50,60,81, &  
US1 Breeze



Fort Lauderdale City Hall



Federal Courthouse

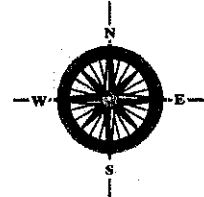
Broward County Governmental Center

Broward County Library



SW 2 Street

NE 2 Street



Broward Boulevard

SE 2 Street



RIVERFRONT



Museum of Art



BROWARD COLLEGE



Huizenga Park



New River



Broward County Courthouse



SE 6 Street

SE 6 Street



Broward County School Board



Broward General Hospital



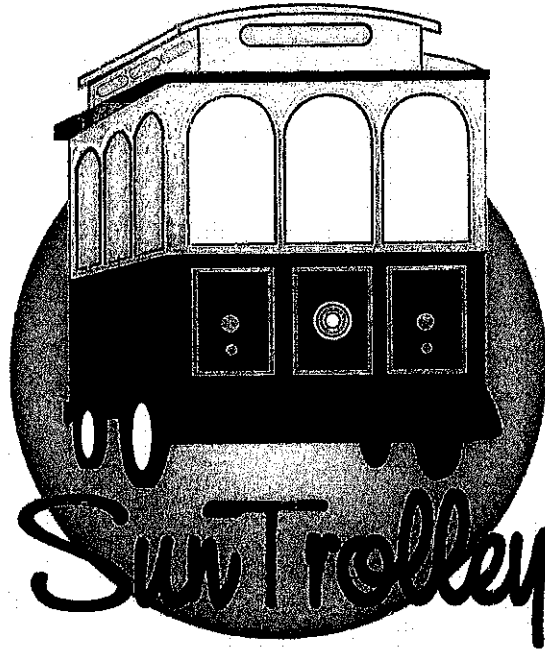
17th Street

\*Map not to scale.

Where's the trolley?  
Download the app to find out.



**SunTrolley**  
GET TO SHOPPING, DINING, AND BEACHES



*Just Wave & Ride!*

## Galt Link

Monday, Wednesday, Friday  
Saturday, Sunday  
8:30am to 4:30pm  
(Detailed Time Schedule Inside)

# FREE

July 2013

(954) 761-3543

[www.suntrolley.com](http://www.suntrolley.com)





EXHIBIT "A"												
BOWARD COUNTY GALT LIBRARY	CORAL RIDGE TOWERS NORTH	BEACH COMMUNITY CENTER	CORAL RIDGE MALL ARRIVAL	CORAL RIDGE MALL DEPARTURE	BROWARD HEALTH IMPERIAL POINT	HOLY CROSS HOSPITAL	CORAL RIDGE MALL	NE 26 ST BAYVIEW DR	GALLERIA MALL	THE PALMS NE 21 ST	BEACH COMMUNITY CENTER	BOWARD COUNTY GALT LIBRARY
1	2	3	4	4	5	6	4	7	8	9	3	1
8:30a	8:35a	8:39a	8:51a	8:59a			8:59a	9:05a	9:11a	9:23a	9:27a	9:30a
9:30a	9:34a	9:37a	9:47a	9:52a	10:03a	10:11a	10:19a	10:25a	10:31a	10:43a	10:47a	10:50a
10:50a	10:55a	10:59a	11:11a	11:19a		11:19a	11:25a	11:31a	11:43a	11:47a	11:50a	
11:50a	11:54a	11:57a	12:07p	12:12p	12:23p	12:31p	12:39p	12:45p	12:51p	1:03p	1:07p	1:10p
1:10p	1:15p	1:19p	1:31p	1:39p		1:39p	1:45p	1:51p	2:03p	2:07p	2:10p	
2:10p	2:15p	2:19p	2:31p	2:39p		2:39p	2:45p	2:51p	3:03p	3:07p	3:10p	
3:10p	3:14p	3:17p	3:27p	3:32p	3:43p	3:51p	3:59p	4:05p	4:11p	4:23p	4:27p	4:30p

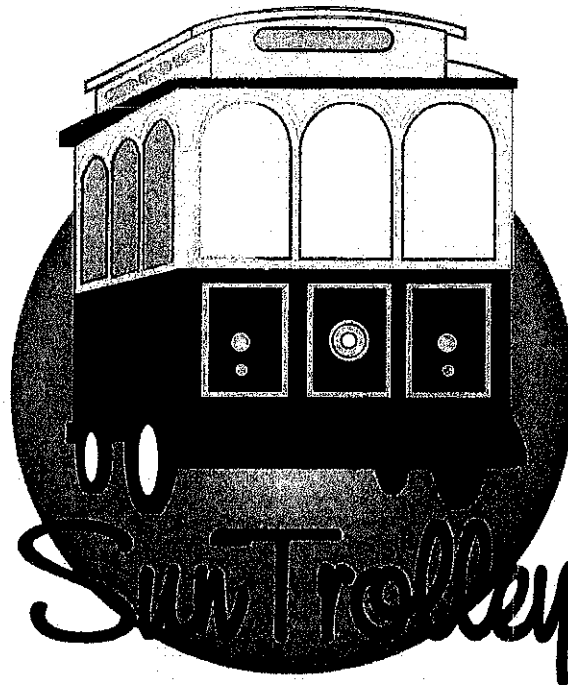
### WESTBOUND GALT LINK A

### EASTBOUND GALT LINK A

BOWARD COUNTY GALT LIBRARY	THE PALMS NE 21 ST	GALLERIA MALL	NE 26 ST BAYVIEW DR	CORAL RIDGE MALL ARRIVAL	CORAL RIDGE MALL DEPARTURE	BROWARD HEALTH IMPERIAL POINT	HOLY CROSS HOSPITAL	CORAL RIDGE MALL	BEACH COMMUNITY CENTER	CORAL RIDGE TOWERS NORTH	BOWARD COUNTY GALT LIBRARY
8:30a	8:35a	8:47a	8:53a	9:01a	9:06a	9:17a	9:25a	9:33a	9:43a	9:46a	9:50a
9:50a	9:56a	10:08a	10:14a	10:20a	10:28a			10:29a	10:40a	10:44a	10:50a
10:50a	10:55a	11:07a	11:13a	11:21a	11:26a	11:37a	11:45a	11:53a	12:03p	12:06p	12:10p
12:10p	12:16p	12:28p	12:34p	12:40p	12:48p			12:49p	1:00p	1:04p	1:10p
1:10p	1:16p	1:28p	1:34p	1:40p	1:48p			1:49p	2:00p	2:04p	2:10p
2:10p	2:15p	2:27p	2:33p	2:41p	2:46p	2:57p	3:05p	3:13p	3:23p	3:26p	3:30p
3:30p	3:36p	3:48p	3:54p	4:00p	4:08p			4:09p	4:20p	4:24p	4:30p

### WESTBOUND GALT LINK B

### EASTBOUND GALT LINK B



*Just Wave & Ride!*

## Neighborhood Link

Monday - Friday  
8:15am - 2:30pm

# FREE

(954) 761-3543

[www.suntrolley.com](http://www.suntrolley.com)

June 2013

**Legend**

- West Community Link
- Train Tracks
- Scheduled Stop

**Map Labels:**

- N Andrews Avenue
- NW 7th Avenue
- Powerline Road
- Sunrise Boulevard
- Sistrunk Boulevard
- NW 27th Avenue
- NW 34th Avenue
- State Road 7 / Hwy 441
- BCT Central Terminal Connecting to: 1,6,9,10,11,14,20,22, 30,31,40,50,60,81, & US1 Breeze
- Federal Courthouse
- Governmental Center
- Railboat Bend
- Dixie Court Apartments
- Dr. Kennedy Homes
- Police Station
- Sunnyreach Acres
- Fort Lauderdale Station & FREE Park-n-Ride Lot See Reverse For Train Schedule
- Melrose Park
- Plantation General Hospital
- ChildNet
- West Broward Shopping Center
- Life Net Cooperative Feeding
- American Research Lib.
- Joe's Book Shop
- Sheriff's Office
- Dillard High School
- Sunset Court
- SWAP SHOP

\*Map not to scale.

Where's the trolley?  
Download the app to find out.

 Sun Trolley

GET TO SHOPPING, DINING AND BEACHES.



# TMA SUN TROLLEY NEIGHBORHOOD LINK TIMETABLE

Mondays thru Fridays

Bus Number	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Broward Central Terminal	815a	825a	835a	839a	846a	853a	859a	906a	909a	914a	916a	920a	925a	932a	935a	940a	943a	945a
Sailboat Bend	900a	910a	920a	924a	931a	938a	944a	951a	954a	959a	1001a	1005a	1010a	1017a	1020a	1025a	1028a	1030a
Save-A-Lot	950a	1000a	1010a	1014a	1021a	1028a	1034a	1041a	1044a	1049a	1051a	1055a	1100a	1107a	1110a	1115a	1118a	1120a
Dixie Court Apartments	1035a	1045a	1055a	1059a	1106a	1113a	1119a	1126a	1129a	1134a	1136a	1140a	1145a	1152a	1155a	1200a	1205a	1205a
Tri-Rail Station	1125a	1135a	1145a	1149a	1156a	1203a	1209a	1216a	1219a	1224a	1226a	1230a	1235a	1240a	1245a	1250a	1253a	1255a
African-American Research Library & Cultural Center	1210p	1220p	1230p	1234p	1241p	1248p	1254p	1301p	1304p	1309p	1311p	1315p	1320p	1327p	1330p	1335p	1338p	1340p
Swap Shop	1300p	1310p	1320p	1324p	1331p	1338p	1344p	1351p	1354p	1359p	1401p	1405p	1410p	1417p	1420p	1425p	1428p	1430p
Life Net/Cooperative Feeding																		
West Broward Shopping Center																		
Plantation General Hospital																		
ChildNet																		
Melrose Park																		
Tri-Rail Station																		
Sunnyreach Acres																		
Dixie Court Apartments																		
Save-A-Lot																		
Broward Central Terminal																		

Effective Date: November 1, 2014



*Just Wave & Ride!*

## NW Community Link

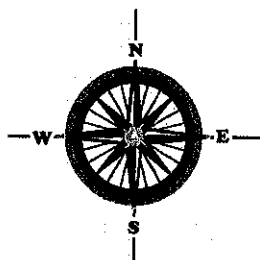
Monday - Friday  
6:30am - 7:20pm

# FREE

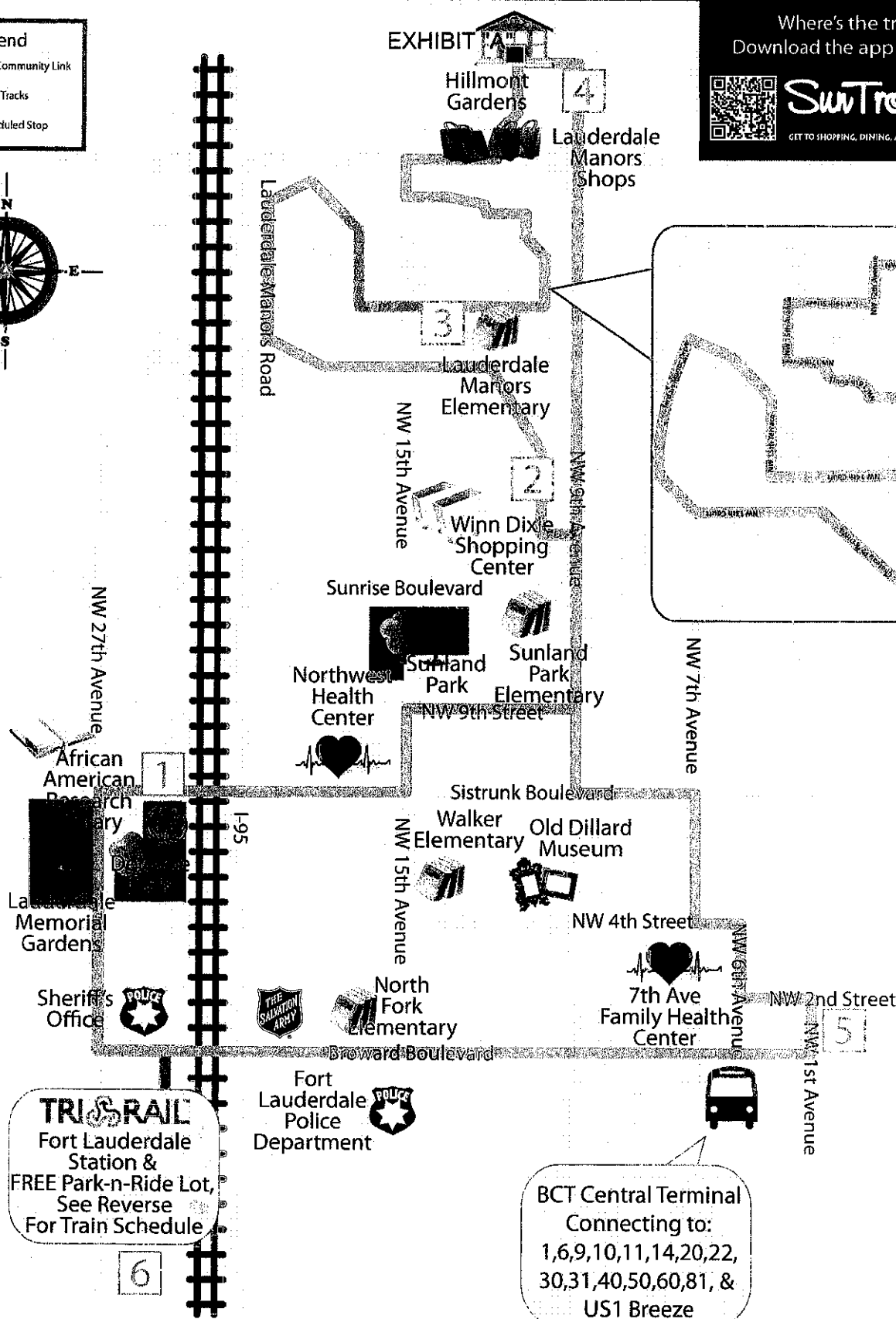
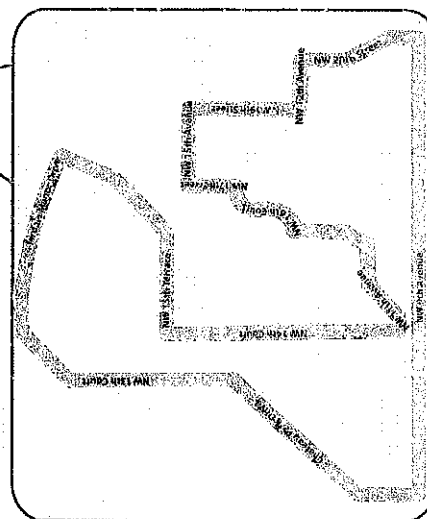
May 2013

(954) 761-3543

[www.suntrolley.com](http://www.suntrolley.com)



# SunTrolley



\*Map not to scale.

# EXHIBIT "A"

## FORT LAUDERDALE STATION - NW COMMUNITY LINK SHUTTLE BUS SCHEDULE

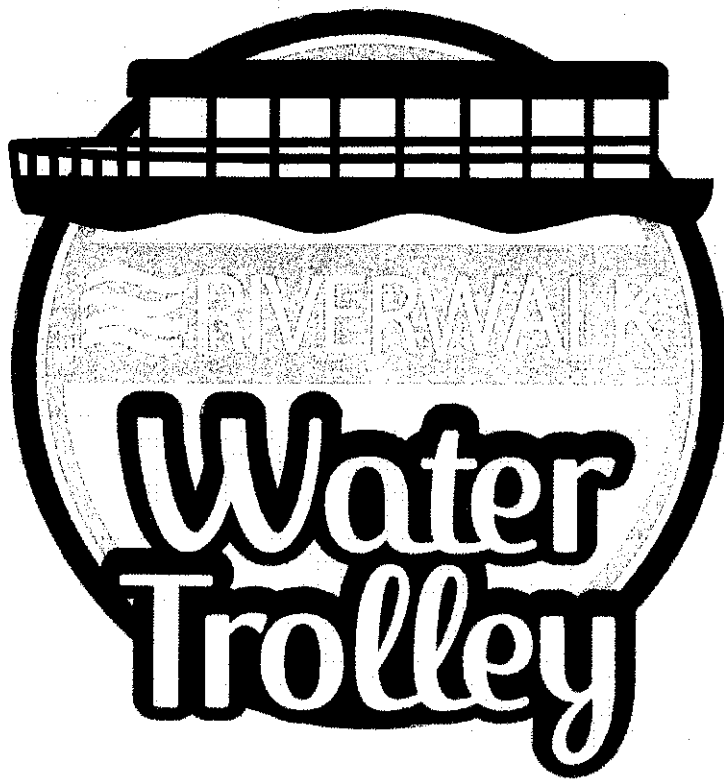
### WEEKDAY AM & PM

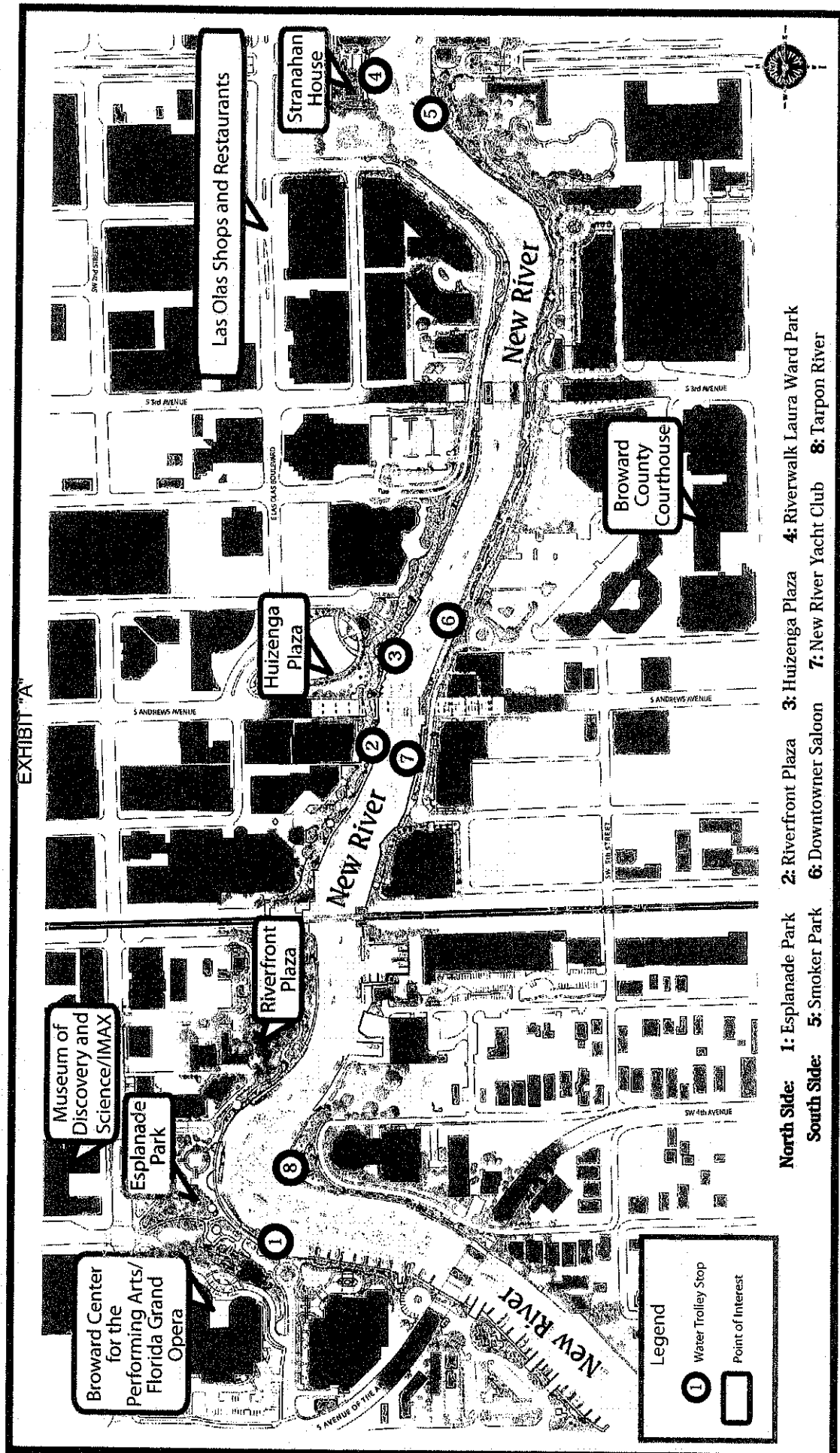
North Train Arrives	South Train Arrives	Bus Arrives Tri-rail Station	African American Research Library	Winn-Dixie	Lauderdale Manors Elementary	Hillmont Gardens	Winn-Dixie	Broward Central Bus Terminal	Broward Central Bus Terminal	FREE FDOT Park & Ride	Bus Arrives Tri-rail Station	North Train Departs	South Train Departs
			1	2	3	4	2	5	5	6			
A.M.													
7:05	6:47 / 7:07	7:10	7:16	7:30	7:38	7:46	7:54	8:06	8:10	+	8:18	7:05 / 7:25	7:07
7:45 / 8:05	7:47	8:10	8:26	8:40	8:50	9:00	9:08	9:20	9:24	+	9:36	10:08	10:09
9:05	9:07	9:38	9:44	9:58	10:08	10:18	10:26	10:38	10:42	+	10:54	11:08	11:09
10:08	10:09	10:58	11:04	11:18	11:28	11:38	11:46	11:58	12:02	+	12:14	1:08	1:09
P.M.													
12:08	12:09	12:16	12:22	12:36	12:46	12:56	1:04	1:16	1:20	+	1:32	2:08	2:09
1:08	1:09	1:34	1:40	1:54	2:04	2:14	2:22	2:34	2:38	2:48	2:50	3:08	3:09
2:08	2:09	2:50	2:56	3:10	3:20	3:30	3:38	3:50	3:54	4:04	4:06	4:38	4:47
4:08	3:59	4:10	4:16	4:30	4:40	4:50	4:58	5:10	5:22	5:32	5:34	5:38 / 6:08	5:37 / 6:07
5:08	5:17	5:34	5:40	5:54	6:04	6:14	6:22	6:34	6:38	6:46	6:48	7:20	7:07
6:35	6:37	6:48	6:54	7:00	+	+	+	+	+	+	+		

North Train Arrives	South Train Arrives	Bus Arrives Tri-rail Station	FREE FDOT Park & Ride	Broward Central Bus Terminal	Broward Central Bus Terminal	Hillmont Gardens	Lauderdale Manors Elementary	Winn-Dixie	African American Research Library	Bus Arrives Tri-rail Station	North Train Departs	South Train Departs
			6	5	5	4	3	2	1			
A.M.												
7:25 S	7:07 N	7:38	7:40	7:48	7:50	8:06	8:14	8:22	8:36	8:44	9:05 S	9:07 N
7:45 / 8:05	7:47	8:20	8:26	8:40	8:50	9:00	9:08	9:20	9:24	9:36	10:08	10:09
8:35 S	8:27 N	8:44	8:46	8:54	8:56	9:12	9:20	9:28	9:42	9:50	10:08 S	10:09 N
9:05 S	9:07 N	9:50	9:52	10:00	10:02	10:18	10:26	10:34	10:48	10:54	11:08 S	11:09 N
10:08 S	10:09 N	10:54	+	11:00	11:02	11:18	11:26	11:30	+	+		
P.M.												
4:08 S	3:59 N	4:14	+	4:24	4:26	4:42	4:50	4:58	5:12	5:20	5:38 S	4:47 N
5:08 S	5:17 N	5:22	+	5:32	5:34	5:50	5:58	6:06	6:20	6:28	6:35 S	6:37 N
6:08 S	6:07 N	6:28	+	6:38	6:42	6:54	7:02	7:10	7:20	+		

Buses operate as a "Wave & Ride" along the route at any existing local county fixed route stop location. Where local fixed route stops do not exist, passengers can flag the operator at their preferred location along the route.








## EXHIBIT "B"

### DRUG FREE WORKPLACE CERTIFICATION

The undersigned vendor hereby certifies that it will provide a drug-free workplace program by:

- (1) Publishing a statement notifying its employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the offeror's workplace, and specifying the actions that will be taken against employees for violations of such prohibition;
- (2) Establishing a continuing drug-free awareness program to inform its employees about:
  - (i) The dangers of drug abuse in the workplace;
  - (ii) The offeror's policy of maintaining a drug-free workplace;
  - (iii) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (iv) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (3) Giving all employees engaged in performance of the contract a copy of the statement required by subparagraph (1);
- (4) Notifying all employees, in writing, of the statement required by subparagraph (1), that as a condition of employment on a covered contract, the employee shall:
  - (i) Abide by the terms of the statement; and
  - (ii) Notify the employer in writing of the employee's conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or of any state, for a violation occurring in the workplace NO later than five days after such conviction.
- (5) Notifying Broward County government in writing within 10 calendar days after receiving notice under subdivision (4) (ii) above, from an employee or otherwise receiving actual notice of such conviction. The notice shall include the position title of the employee;
- (6) Within 30 calendar days after receiving notice under subparagraph (4) of a conviction, taking one of the following actions with respect to an employee who is convicted of a drug abuse violation occurring in the workplace:
  - (i) Taking appropriate personnel action against such employee, up to and including termination; or
  - (ii) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency; and
- (7) Making a good faith effort to maintain a drug-free workplace program through implementation of subparagraphs (1) through (6).

  
(Vendor Signature)  
Catherine DeFray  
(Print Vendor Name)

STATE OF Florida

COUNTY OF Broward

The foregoing instrument was acknowledged before me this 28<sup>th</sup> day of August, 2014

by Catherine DeFray  
(Name of person who's signature is being notarized)

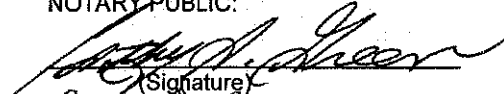
as General Manager of First Transit  
(Title) (Name of Corporation/Company)

known to me to be the person described herein, or who produced

Driver's License  
(Type of Identification)

as identification, and who did/did not take an oath.

NOTARY PUBLIC:

  
(Signature)  
Cathy A. Green  
(Print Name)



CATHY A. GREEN  
MY COMMISSION # EE 054900  
EXPIRES: February 8, 2015  
Bonded Thru Budget Notary Services

My commission expires: February 8, 2015



# CERTIFICATE OF LIABILITY INSURANCE

EXHIBIT "C"

DATE (MM/DD/YYYY)  
10/10/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Sierra Insurance 4613 N University Dr. #481 Coral Springs, FL 33067	<b>CONTACT NAME:</b> David Reiter	
	<b>PHONE (A/C, No, Ext):</b> 954-788-1005 <b>FAX (A/C, No):</b> 954-346-4801	
	<b>E-MAIL ADDRESS:</b> david@sierracoversyou.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
	INSURER A: Penn America	
	INSURER B: Amtrust	
	INSURER C: United States Liability	
	INSURER D:	
	INSURER E:	
	INSURER F:	

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>BI/PD DED: \$00.00</b> GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PAC6976439	04/02/14	04/02/15	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ EXCLUDED
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <b>EXCESS LIAB</b> DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>						EACH OCCURRENCE \$ AGGREGATE \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	TWC3252843	10/13/14	10/13/15	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
C	<b>Directors &amp; Officers</b>			NDO1066647	07/1/14	07/1/15	\$1,000,000 each claim, aggregate & fiduciary

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Interlocal Agreement for Public Transportation

Business auto includes hired and non owned coverages for Downtown Fort Lauderdale Transportation Management Association only. City of Fort Lauderdale is named as additional insured with respects to the general liability only.

**CERTIFICATE HOLDER**

City of Fort Lauderdale  
100 North Andrews Avenue  
Fort Lauderdale, FL 33301

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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EXHIBIT "C"

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/19/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Arthur J. Gallagher Risk Management Services, Inc. 250 Park Avenue 3rd Floor New York NY 10177	<b>CONTACT NAME:</b> Tanya D. Stephenson	<b>FAX (A/C, No):</b> 212-994-7047	
	<b>PHONE (A/C, No, Ext):</b> 212-994-7085	<b>E-MAIL ADDRESS:</b> Tanya_Stephenson@ajg.com	
<b>INSURED</b> FIRST TRANSIT INC 600 Vine Street, Suite 1400 Cincinnati, OH 45202	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A:</b> Insurance Company of State of PA		19429
	<b>INSURER B:</b> National Union Fire Ins Co Pittsbur		19445
	<b>INSURER C:</b> New Hampshire Insurance Company		23841
	<b>INSURER D:</b> American International Group, Inc		
	<b>INSURER E:</b>		
<b>INSURER F:</b>			

## COVERAGES

CERTIFICATE NUMBER: 931736448

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	GL 1737923 (10MM AGG)	12/31/2014	12/31/2015	EACH OCCURRENCE \$5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$5,000,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$5,000,000 GENERAL AGGREGATE \$10,000,000 PRODUCTS - COMP/OP AGG \$5,000,000 \$
B B A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	CA5273862 (MA) CA5273859 (AOS) CA4882241 (VA)	12/31/2014 12/31/2014 12/31/2014	12/31/2015 12/31/2015 12/31/2015	COMBINED SINGLE LIMIT (Ea accident) \$5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <b>DED</b> <input type="checkbox"/> <b>RETENTION \$</b> <input type="checkbox"/>					EACH OCCURRENCE \$ AGGREGATE \$ \$
C D C C C C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A WC1178531 (IL,NC,NH,UT,VT) WC001178529 (CA) WC001178583 (AOS) WC44216118(MN) WC001178527 (FL) WC001178530 (MA)	12/31/2014 12/31/2014 12/31/2014 12/31/2014 12/31/2014 12/31/2014	12/31/2015 12/31/2015 12/31/2015 12/31/2015 12/31/2015 12/31/2015	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$5,000,000 E.L. DISEASE - EA EMPLOYEE \$5,000,000 E.L. DISEASE - POLICY LIMIT \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Workers Compensation:  
Policy #: WC001178530 (WI), WC 001178531 (AK,AZ,GA), WC001178583 (TX), & WC 001178531 (NJ,PA)  
Policy Term: 12/31/14 to 12/31/15  
Carrier Name: NEW HAMPSHIRE INS CO (NAIC #:23841)  
Limits: E.L. Each Accident / E.L. Disease-Ea Employee / E.L. Disease-Policy Limit - \$5,000,000

See Attached...

## CERTIFICATE HOLDER

City of Fort Laudrdale  
100 N. Andrews Avenue  
Attn: Risk Management  
Fort Lauderdale FL 33301 USA

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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AGENCY CUSTOMER ID: \_\_\_\_\_

LOC #: \_\_\_\_\_

**ADDITIONAL REMARKS SCHEDULE**Page 1 of 1

AGENCY Arthur J. Gallagher Risk Management Services, Inc.		NAMED INSURED FIRST TRANSIT INC 600 Vine Street, Suite 1400 Cincinnati, OH 45202	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

**ADDITIONAL REMARKS****THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,****FORM NUMBER:** 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

Re: Location#55343- City of Fort Lauderdale is included as additional insured (GL-End't#61712/AL-End't#87950) as respects General and Automobile Liability Policies as evidenced herein as required by written contract with respect to work performed by the named insured.



## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/19/2014

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<b>PRODUCER</b> Arthur J. Gallagher Risk Management Services, Inc. 250 Park Avenue 3rd Floor New York NY 10177	<b>CONTACT NAME:</b> Tanya D. Stephenson	<b>FAX (A/C. No.):</b> 212-994-7047	
	<b>PHONE (A/C. No. Ext.):</b> 212-994-7085	<b>E-MAIL ADDRESS:</b> Tanya_Stephenson@ajg.com	
<b>INSURED</b> FIRST TRANSIT INC 600 Vine Street, Suite 1400 Cincinnati, OH 45202	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A:</b> Insurance Company of State of PA		19429
	<b>INSURER B:</b> National Union Fire Ins Co Pittsbur		19445
	<b>INSURER C:</b> New Hampshire Insurance Company		23841
	<b>INSURER D:</b> American International Group, Inc		
	<b>INSURER E:</b>		
<b>INSURER F:</b>			

## COVERAGES

CERTIFICATE NUMBER: 2107020287

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y	GL 1737923 (10MM AGG)	12/31/2014	12/31/2015	EACH OCCURRENCE \$5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$5,000,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$5,000,000 GENERAL AGGREGATE \$10,000,000 PRODUCTS - COMP/OP AGG \$5,000,000 \$
B B A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	CA5273862 (MA) CA5273859 (AOS) CA4882241 (VA)	12/31/2014 12/31/2014 12/31/2014	12/31/2015 12/31/2015 12/31/2015	COMBINED SINGLE LIMIT (Ea accident) \$5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
C D C C C C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	WC1178531 (IL,NC,NH,UT,VT) WC001178529 (CA) WC001178583 (AOS) WC44216118(MN) WC001178527 (FL) WC001178530 (MA)	12/31/2014 12/31/2014 12/31/2014 12/31/2014 12/31/2014 12/31/2014	12/31/2015 12/31/2015 12/31/2015 12/31/2015 12/31/2015 12/31/2015	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$5,000,000 E.L. DISEASE - EA EMPLOYEE \$5,000,000 E.L. DISEASE - POLICY LIMIT \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Workers Compensation:  
Policy #: WC001178530 (WI), WC 001178531 (AK,AZ,GA), WC001178583 (TX), & WC 001178531 (NJ,PA)  
Policy Term: 12/31/14 to 12/31/15  
Carrier Name: NEW HAMPSHIRE INS CO (NAIC #:23841)  
Limits: E.L. Each Accident / E.L. Disease-Ea Employee / E.L. Disease-Policy Limit - \$5,000,000

See Attached...

## CERTIFICATE HOLDER

## CANCELLATION

Downtown Fort Lauderdale TMA  
290 NE Third Avenue  
Ft. Lauderdale FL 33301 USA

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

AGENCY CUSTOMER ID: \_\_\_\_\_

LOC #: \_\_\_\_\_



# **ADDITIONAL REMARKS SCHEDULE**

Page 1 of 1

AGENCY Arthur J. Gallagher Risk Management Services, Inc.		NAMED INSURED FIRST TRANSIT INC 600 Vine Street, Suite 1400 Cincinnati, OH 45202
POLICY NUMBER		
CARRIER	NAIC CODE	EFFECTIVE DATE:

## **ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**

**FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE**

Re: FT Location#55343- Downtown Ft. Lauderdale Transportation Management Association is included as additional insured (GL-End't#61712/AL-End't#87950) as respects General and Automobile Liability Policies as evidenced herein as required by written contract with respect to work performed by the named insured.



**EXHIBIT "D"**

**CERTIFICATE OF COMPLIANCE**

To: Director,  
Broward County Transit Division  
One North University Drive, Suite 3100A  
Plantation, Florida 33324

I, Michael Corcione, GM certify that  
First Transit has established and implemented an anti-drug and

alcohol misuse prevention program in accordance with the terms of Federal Transit Administration (FTA) regulation 49 CFR Part 655. I further certify that employee training conducted under this program meets the requirements of this regulation.

2-24-15  
Date

Michael Corcione  
Signature

# EXHIBIT "E" - CITY-TMA VEHICLE REGISTRATION

(Current as of February 24, 2015)

Vehicle Number	Model Year	Make	TMA In-Service Date	VIN	Owner/Asset Number	License Tag		Seats
						Tag Number	Number	
601	2006	Freightliner/Supreme Trolley	27-Apr-06	4UZAABOV56CW60318	TMA	X83147		26/2
602	2006	Freightliner/Supreme Trolley	27-Apr-06	4UZAABOV36CW60317	TMA	X83148		26/2
603	2006	Freightliner/Supreme Trolley	27-Apr-06	4UZAABOV36CW60315	TMA	X83149		26/2
604	2006	Freightliner/Supreme Trolley	26-May-06	4UZAABOV36CW60320	City #5801	241036		26/2
605	2006	Freightliner/Supreme Trolley	26-May-06	4UZAABOV56CW60321	City #5802	241035		26/2
606	2006	Freightliner/Supreme Trolley	26-May-06	4UZAABOV76CW60319	City #5800	240996		26/2
607	2006	Freightliner/Supreme Trolley	19-Mar-07	4UZAABOV16CW60316	City #V6900	233187		26/2
608	2006	Freightliner/Supreme Trolley	19-Mar-07	4UZAABOV76CW60322	City #V6901	233215		26/2
609	2006	Freightliner/Supreme Trolley	19-Mar-07	4UZAABOV06CW60324	City #V6902	233224		26/2
611	2006	Freightliner/Supreme Trolley	19-Mar-07	4UZAABOV46CW60326	City #V6903	233226		26/2
612	2006	Freightliner/Supreme Trolley	19-Mar-07	4UZAABOV26CW60325	City #V6904	233228		26/2
613	2006	Freightliner/Supreme Trolley	19-Mar-07	4UZAABOV66CW60327	City #V6905	233230		26/2
614	2006	Freightliner/Supreme Trolley	19-Mar-07	4UZAABOV86CW60328	City #V6906	233236		26/2
615	2014	Glaval Apollo	14-Apr-14	4UZADEDU1DCFF1931	TMA	CSXQ72		30/2
616	2014	Glaval Apollo	14-Apr-14	4UZADEDU1DCFF1930	TMA	CSXQ73		30/2
1062	2010	El Dorado Aerotech 240 (Ford Chassis)	3-Nov-14	1FDFE4FP4ADA05666	County 306236	TC1343		16/2
1250	2013	El Dorado Aerotech (Chevrolet Chassis)	3-Aug-12	1GB6G5BL0C1159341	County 311432	TC7696		16/2
*	2004	Canal Boats/Water Taxi II (Riverwalk Water Trolley)	18-Oct-14	ON 1165452	Presidential Yacht Management	n/a		54

# City of Fort Lauderdale

## Community Bus Program Service Change Application

Applicant: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Route Name \_\_\_\_\_ Effective Date: \_\_\_\_\_

### Action Requested

- ☐ New Route
- ☐ Modify Route
- ☐ Delete Route
- ☐ Fare Change
- ☐ Budget Change
- ☐ Agreement
- ☐ Grant
- ☐ Vehicles
- ☐ Other \_\_\_\_\_

### Required Action / Approvals

- ☐ None
- ☐ New ILA
- ☐ Amend ILA
- ☐ Board Action
  - ☐ City Commission
  - ☐ Broward County
  - ☐ TMA
  - ☐ CRA
  - ☐ Other \_\_\_\_\_
- ☐ Public Hearing
- ☐ Other

Description:

Budget Impact:

Service Impact:

### City of Fort Lauderdale Use Only

#### City Contract Administrator

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

☐ Approved

☐ Deferred

☐ Denied

Date: \_\_\_\_\_

### Broward County Use Only

#### County Contract Administrator

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

☐ Approved

☐ Deferred

☐ Denied

Date: \_\_\_\_\_

# EXHIBIT "G"

## OPERATORS' MINI BUS PRE-INSPECTION REPORT

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_  
BUS NO.: \_\_\_\_\_ RUN NO.: \_\_\_\_\_

PARKING REGISTER	NONE	AC/HSEAT	NO A/C	BUS	AIR BAG
	USED		NO DEFROSTER		KNEELER
	JAMMED		NO HEAT		LEANS L/R
	LOOSE		FOOT		DAMAGE WORN
	NOT REGISTERING		PARKING		FLAT TIRE/LOW
GAUGES	NO READOUT	BRAKES	NOISY	TIRE	LUG NUTS
	AIR		NO INTERLOCK		HARD SHIFTING
	OIL		PULLS L/R		NOISY
	SPEEDOMETER		WON'T TRANSMIT		NO REVERSE
	TEMPERATURE		WON'T RECEIVE		SLIPPING
LIGHTS	VOLTS	RADIO	OTHER	TRANS.	OIL LEAK
	HEADLIGHTS		TOO FAST		WON'T SHIFT
	DOME		TOO SLOW		BROKEN
	MARKER/SIGN		WON'T CLOSE		OTHER
	FARE BOX		SENSITIVE EDGE		INOPERATIVE
MIRRORS	TAIL/BRAKE	DOORS	WON'T OPEN	WIPERS	STREAKS
	TURN SIG.		NO POWER		CUT SEAT
	DASHBOARD		OVERHEATS		SEAT BELT
	WIDE		SHOCKS		PASSENGER
	OUTSIDE LEFT		HARD START		WHEELCHAIR LOCK
DEPT. SIGN	OUTSIDE RIGHT	ENGINE	WATER/OIL LEAK	SEAT	HARD
	FRONT		NOISY		LOOSE
	REAR		WON'T CYCLE		SHIMMY
	SIDE				

MARK EACH DEFECT WITH AN X IN BOX.  
IF BUS IS OK, PUT AN X IN THE OK BOX.

OK

### OTHER ITEMS

EXHAUST SYS.	DIRTY OUTSIDE	ROOF HATCH
ACCELERATOR PEDAL	DIRTY INSIDE	GRAB RAIL
INSECTS	GRAFFITI	STEPS-FRONT/REAR
PASSENGER SIGNAL	HORN	WHEELCHAIR LIFT/RAMP
COMPART. DOORS	NO TRIANGLES	VIBOR
FLOOR MAT	NO REGISTRATION	NO ACC. PACKET

### ADDITIONAL INFORMATION

NOTES:


702

409

## OPERATOR'S MINI BUS DEFECT REPORT

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_  
BUS NO.: \_\_\_\_\_ RUN NO.: \_\_\_\_\_

PARKING REGISTER	NONE	AC/HSEAT	NO A/C	BUS	AIR BAG
	USED		NO DEFROSTER		KNEELER
	JAMMED		NO HEAT		LEANS L/R
	LOOSE		FOOT		DAMAGE WORN
	NOT REGISTERING		PARKING		FLAT TIRE/LOW
GAUGES	NO READOUT	BRAKES	NOISY	TIRE	LUG NUTS
	AIR		NO INTERLOCK		HARD SHIFTING
	OIL		PULLS L/R		NOISY
	SPEEDOMETER		WON'T TRANSMIT		NO REVERSE
	TEMPERATURE		WON'T RECEIVE		SLIPPING
LIGHTS	VOLTS	RADIO	OTHER	TRANS.	OIL LEAK
	HEADLIGHTS		TOO FAST		WON'T SHIFT
	DOME		TOO SLOW		BROKEN
	MARKER/SIGN		WON'T CLOSE		OTHER
	FARE BOX		SENSITIVE EDGE		INOPERATIVE
MIRRORS	TAIL/BRAKE	DOORS	WON'T OPEN	WIPERS	STREAKS
	TURN SIG.		NO POWER		CUT SEAT
	DASHBOARD		OVERHEATS		SEAT BELT
	WIDE		SHOCKS		PASSENGER
	OUTSIDE LEFT		HARD START		WHEELCHAIR LOCK
DEPT. SIGN	OUTSIDE RIGHT	ENGINE	WATER/OIL LEAK	SEAT	HARD
	FRONT		NOISY		LOOSE
	REAR		WON'T CYCLE		SHIMMY
	SIDE				

MARK EACH DEFECT WITH AN X IN BOX.  
IF BUS IS OK, PUT AN X IN THE OK BOX.

OK

### OTHER ITEMS

EXHAUST SYS.	DIRTY OUTSIDE	ROOF HATCH
ACCELERATOR PEDAL	DIRTY INSIDE	GRAB RAIL
INSECTS	GRAFFITI	STEPS-FRONT/REAR
PASSENGER SIGNAL	HORN	WHEELCHAIR LIFT/RAMP
COMPART. DOORS	NO TRIANGLES	VIBOR
FLOOR MAT	NO REGISTRATION	NO ACC. PACKET

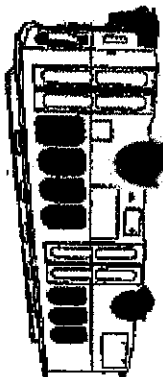
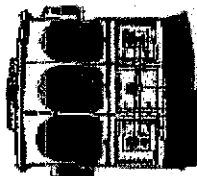
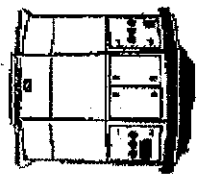
### ADDITIONAL INFORMATION

NOTES:


702

409

**MARK AREAS  
OF BODY  
DAMAGE  
ON THE BUS  
ILLUSTRATION**



**MARK AREAS  
OF BODY  
DAMAGE  
ON THE BUS  
ILLUSTRATION**

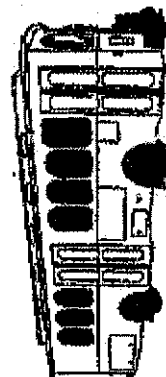
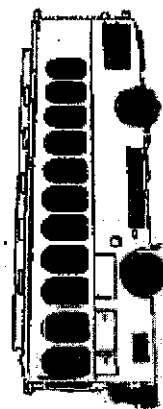
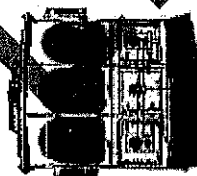
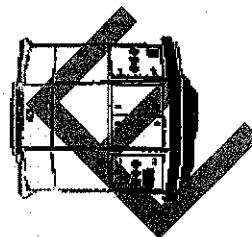


EXHIBIT "G"

Page 2

MARK AREAS  
OF BODY  
DAMAGE  
ON THE BUS  
ILLUSTRATION

MARK AREAS  
OF BODY  
DAMAGE  
ON THE BUS  
ILLUSTRATION

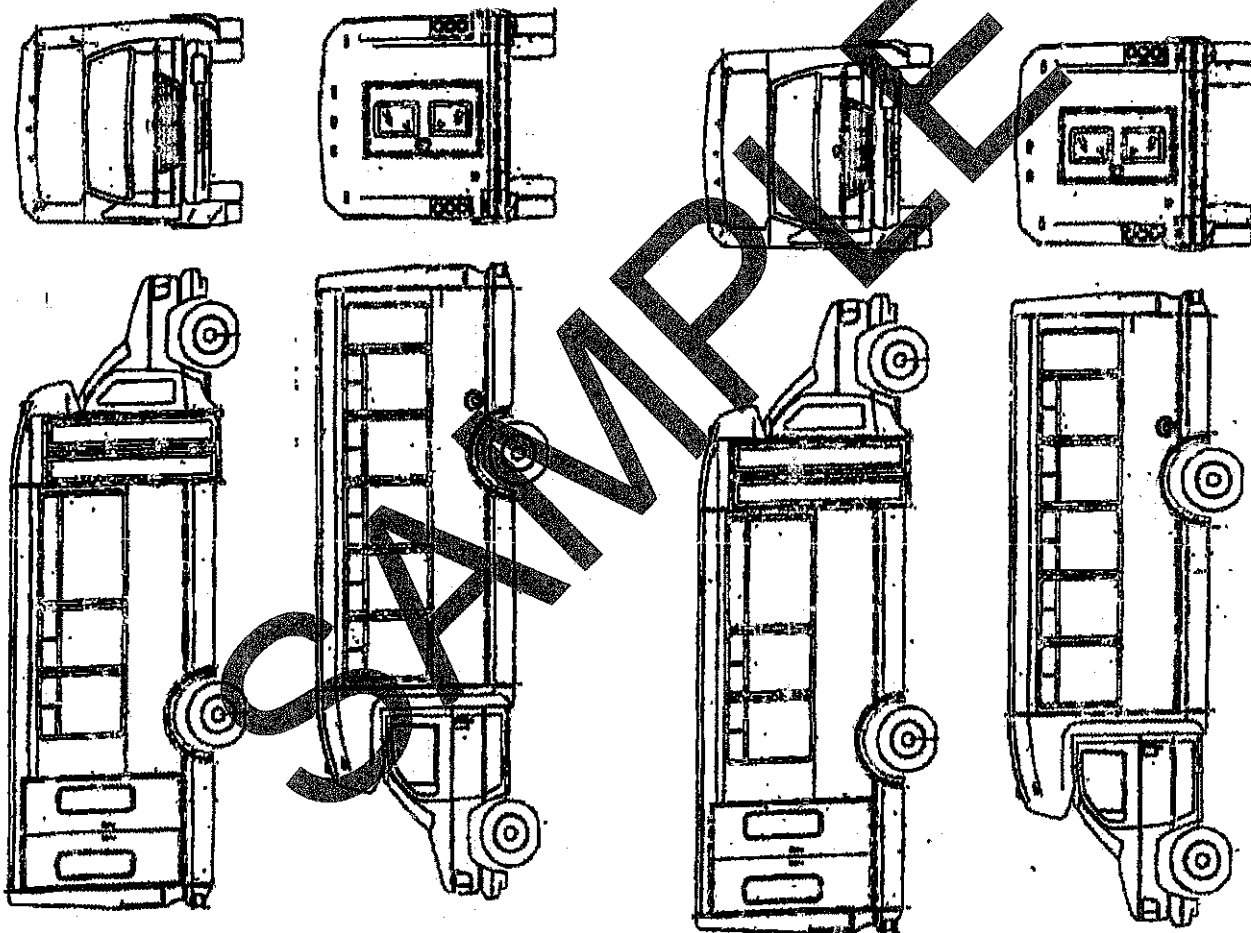


EXHIBIT "G"

EXHIBIT H

BUSINESS ASSOCIATE ADDENDUM TO AGREEMENT BETWEEN  
CITY OF FORT LAUDERDALE, FLORIDA  
AND  
[INSERT COMPANY NAME HERE]  
FOR  
[INSERT AGREEMENT DESCRIPTION]

This BUSINESS ASSOCIATE ADDENDUM amends the following Agreement by and between THE City of Fort Lauderdale, Florida (hereinafter called "CITY"), and [INSERT COMPANY NAME HERE] (hereinafter called "Business Associate"), [INSERT COMPANY ADDRESS HERE], for [INSERT AGREEMENT DESCRIPTION HERE]:

[Date of original contract and date of most recent amendment], [hereinafter the "Existing Agreement."]

IN CONJUNCTION WITH the Existing Agreement, this Business Associate Addendum is made and entered into by and between the CITY and the Business Associate.

WHEREAS, the CITY and the Business Associate have previously entered into an Agreement related to the operation of certain activities related to the provision of health care;

WHEREAS, the operation of such programs is subject to the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA);

WHEREAS, the requirements of HIPAA mandate that certain responsibilities of contractors with access to Protected Health Information as defined under HIPAA must be documented through a written agreement;

WHEREAS, the CITY and the Business Associate desire to comply with the requirements of HIPAA and acknowledge respective responsibilities;

NOW, THEREFORE, the parties enter into this Business Associate Addendum for the consideration set out below, all of which is deemed to be good and sufficient consideration in order to make this Business Associate Addendum a binding legal instrument.

Section 1: Definitions.

All terms used in this Addendum not otherwise defined shall have the meaning as those terms in 45 CFR ' 164 [hereinafter called, the "HIPAA Privacy Rule"].

## Section 2: Obligations and Activities of the Business Associate.

- 2.1 Business Associate agrees to not use or disclose Protected Health Information other than as permitted or required by this special agreement or as required by law.
- 2.2 Business Associate agrees to use appropriate safeguards to prevent use or disclosure of the Protected Health Information other than as permitted or required by this Addendum or as required by law.
- 2.3 Business Associate agrees to mitigate, to the extent possible, any harmful effect that is known to Business Associate of a use or disclosure of Protected Health Information by Business Associate in violation of the requirements of this Addendum.
- 2.4 Business Associate agrees to report to the CITY any use or disclosure of the Protected Health Information not provided for by this Addendum of which it becomes aware.
- 2.5 Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides Protected Health Information received from the CITY or created or received on behalf of the CITY by the Business Associate, agrees to the same restrictions and conditions that apply through this Addendum to the Business Associate with respect to such information.
- 2.6 Business Associate agrees to provide access to the CITY to all Protected Health Information in Designated Record Sets in a timely manner in order to meet the requirements under 45 CFR ' 164.524.
- 2.7 Business Associate agrees to make any amendments to Protected Health Information in a Designated Record Set as directed or agreed to by the CITY pursuant to 45 CFR ' 164.526 in a timely manner.
- 2.8 Business Associate agrees to make internal practices, books, and records, including policies and procedures and Protected Health Information, relating to the use and disclosure of Protected Health Information received from the CITY or created or received on behalf of the CITY available to the CITY or to the Secretary of Health and Human Services or designee within five business days for the purposes of determining the Business Associate's compliance with the Privacy Rule.
- 2.9 Business Associate agrees to document such disclosures of Protected Health Information and information related to such disclosures as would be required for the CITY to respond to an individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR ' 164.528.
- 2.10 Business Associate agrees to provide the CITY, or an individual under procedures approved by the CITY, information and documentation collected in accordance with the



preceding paragraph to respond to an individual requesting an accounting for disclosures as provided under 45 CFR ' 164.528.

### Section 3: Permitted Uses and Disclosures.

- 3.1 Except as otherwise limited in this Addendum, Business Associate may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, the CITY as specified in the Existing Agreement, provided that such use or disclosure would not violate the Privacy Rule if done by the CITY or the minimum necessary policies and procedures of the CITY that are communicated to the Business Associate in writing.
- 3.2 Except as otherwise limited in this Addendum, Business Associate may use Protected Health Information for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate.
- 3.3 Except as otherwise limited in this Addendum, Business Associate may use Protected Health Information to provide Data Aggregation services to the CITY as permitted by 42 CFR ' 164.504 (e)(2)(i)(B).
- 3.4 Business Associate may use Protected Health Information to report violations of law to appropriate federal and state authorities, consistent with 42 CFR ' 164.504 (j)(1).

### Section 4: Obligations of the CITY.

- 4.1 The CITY shall notify Business Associate of any limitations in its notice of privacy practices in accordance with 45 CFR ' 164.520, to the extent that such limitation may affect Business Associate's use of Protected Health Information.
- 4.2 The CITY shall notify Business Associate of any changes in, or revocation of, permission by an individual to use or disclose Protected Health Information, to the extent that such changes may affect Business Associate's use of Protected Health Information.
- 4.3 The CITY shall notify Business Associate of any restriction to the use or disclosure of Protected Health Information to which the CITY has agreed in accordance with 45 CFR ' 164.522, to the extent that such changes may affect Business Associate's use of Protected Health Information.
- 4.4 The CITY shall not request Business Associate to use or disclose Protected Health Information in any manner that would not be permissible under the Privacy Rule if done by the CITY.

Section 5: Term.

The term of this Addendum shall be effective upon execution by all parties, and shall terminate when all of the Protected Health Information provided by the CITY or contractors for the CITY, or created or received by the Business Associate on behalf of the CITY, is destroyed, turned over to the CITY, or turned over to Contractors designated by the CITY.

Section 6: Amendment.

The parties agree to take such action as is necessary to amend this Addendum from time to time as is necessary for the CITY to comply with the requirements of the Privacy Rule and the Health Insurance Portability and Accountability Act of 1996, Public Law No. 104-191.

[THE REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY.]

BUSINESS ASSOCIATE ADDENDUM TO AGREEMENT BETWEEN CITY OF FORT LAUDERDALE, FLORIDA AND \_\_\_\_\_ for \_\_\_\_\_

WHEREAS, the parties have made and executed this Business Associate Addendum to Agreement between CITY and \_\_\_\_\_ for \_\_\_\_\_, on the respective dates under each signature: CITY through its CITY Administrator, authorized to execute same, and \_\_\_\_\_, duly authorized to execute same on behalf of \_\_\_\_\_.

CITY

CITY OF FORT LAUDERDALE

WITNESSES:

By: \_\_\_\_\_  
\_\_\_\_\_, CITY Administrator

\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Approved as to form by  
Office of CITY Attorney

By: \_\_\_\_\_ (Date)  
Assistant CITY Attorney

BUSINESS ASSOCIATE

WITNESSES:

[INSERT NAME OF COMPANY]

By: \_\_\_\_\_  
[TYPE NAME AND TITLE]

Dated \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

# Exhibit "I" Invoice

Downtown Ft. Lauderdale TMA, Inc.

290 N.E. 3rd Avenue  
Fort Lauderdale, FL 33301

Date	Invoice #

Bill To
City of Fort Lauderdale C/O City Treasurer 100 N. Andrews Avenue 6th Floor Fort Lauderdale, FL 33301

P.O. No.		Terms	Project
Description	Qty	Rate	Amount
SAMPLE			
Total			

## DAILY RIDERSHIP BY ROUTE

October-14

## TMA Routes

		Total	Downtown Loop	Las Olas New	Galt A	Galt B	Convention New	Neighborhood Link	Riverwalk Water Trolley
Wednesday	1	0							
Thursday	2	0							
Friday	3	0							
Saturday	4	0							
Sunday	5	0							
Monday	6	0							
Tuesday	7	0							
Wednesday	8	0							
Thursday	9	0							
Friday	10	0							
Saturday	11	0							
Sunday	12	0							
Monday	13	0							
Tuesday	14	0							
Wednesday	15	0							
Thursday	16	0							
Friday	17	0							
Saturday	18	0							
Sunday	19	0							
Monday	20	0							
Tuesday	21	0							
Wednesday	22	0							
Thursday	23	0							
Friday	24	0							
Saturday	25	0							
Sunday	26	0							
Monday	27	0							
Tuesday	28	0							
Wednesday	29	0							
Thursday	30	0							
Friday	31	0							
<b>TOTAL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Ave Daily Pass			0.0	0.0	0.0	0.0	0.0	0.0	0.0
Number of Days			0	0	0	0	0	0	0
Daily Hours			<u>20.67</u>	<u>18.00</u>	<u>8.00</u>	<u>8.00</u>	<u>27.00</u>	<u>6.25</u>	<u>10.00</u>
Monthly Hours			0.0	0.0	0.0	0.0	0.0	0.0	0.0
Pass Per Hour			0.0	0.0	0.0	0.0	0.0	0.0	0.0

# City of Fort Lauderdale Ridership Summary

October-14

## Daily Passengers:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Total Monthly Passengers:

0  
0

## Daily Revenue Miles:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

0.0  
0.0

Total Monthly Revenue Miles:

0.0

Total Scheduled Revenue Miles

0.0

Total Vehicle Hours

0.0

Total Revenue Hours

0.0

Service Days - Weekday

0

Missed Service in Minutes

0

Pass/Revenue Hour

0.0

Total Monthly Vehicle Miles: \*\*

0.0

	<u>AM - 1st day this month</u>	<u>PM - Last day this month</u>	<u>Total</u>
Veh#601			0.0
Veh#602			0.0
Veh#603			0.0
Veh#604			0.0
Veh#605			0.0
Veh#606			0.0
Veh#607			0.0
Veh#608			0.0
Veh#609			0.0
Veh#611			0.0
Veh#612			0.0
Veh#613			0.0
Veh#614			0.0
Veh#615			0.0
Veh#616			0.0
Veh#1062			0.0
Veh#1250			0.0
			0.0

SAMPLE

# Exhibit "K"

## Downtown Fort Lauderdale Transportation Management Association (TMA) EXECUTIVE BOARD

Executive Director

Finance Manager

Reporting & Compliance  
Manager

Marketing & Outreach  
Coordinator