



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#19-0473

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Chris Lagerbloom, ICMA-CM, City Manager

DATE: July 9, 2019

TITLE: Motion to Approve Contract for Citywide Towing Services – West Way Towing, Inc. - \$600,000 (Revenue) and Broward County Towing Industry Fee Adjustments Schedule for Future Years – **(Commission Districts 1, 2, 3 and 4)**

Recommendation

It is recommended that the City Commission approve a three-year contract, in substantially the form attached, for citywide towing services from West Way Towing, Inc. generating \$600,000 in revenue (three-year total), authorize the City Manager to execute two one-year renewal options, and annual adjustments of towing rates based on Broward County Towing Industry Fee Adjustments Schedule for all future years

Background

On February 11, 2019 the Procurement Services Division issued Invitation to Bid No. 12255-793. On the scheduled opening day, the City decided to extend the bid for an additional 7 days due to lack of responses. The City also conducted additional outreach to solicit bids and conducted a survey as to the lack of responses. The City closed the solicitation process on March 6, 2019 with West Way Towing, Inc., as the sole bidder which is not a Minority Owned Business Enterprise, Women Owned Business Enterprise, nor a Small Business Enterprise.

Upon conducting research, it was determined that there were multiple reasons for lack of participation. The main constraints were:

- minimum \$200,000 annual towing fee (revenue to the City)
- required size of towing fleet
- indoor storage capacity requirement for vehicles stored for investigative purposes

Every year Broward County's Environmental and Consumer Protection Division reviews and issues adjustments to towing industry fees based on the Bureau of Labor Statistics Southeastern Regional Office Consumer Price Index. The City would like to use these rates for uniformity with Broward County's rates.

Resource Impact

Revenue related to this action in the amount of \$200,000 will be included in the FY 2020 operating budget in the account listed below:

<i>Funds available as of July 1, 2019</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-FIN040301-N907	Other General Fund Revenues	Towing Fees	\$200,000	\$200,000	\$200,000
				TOTAL ►	\$200,000

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Public Safety Cylinders of Excellence, specifically advancing:

- Goal 9: Be the safest urban coastal City in South Florida through preventative and responsive police and fire protection.
- Objective 1: Prevent and solve crime in all neighborhoods.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community*.

Attachments

Exhibit 1 – Contract

Exhibit 2 – 2019 Broward County Towing Industry Fee Adjustments Schedule

Exhibit 3 – Solicitation

Exhibit 4 – Bid Tabulation

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