





Overview Notes		
ARCH / CHUTE PLACEMENT	Placed at the wall opening south of the onsite restrooms.	
PARKING INSTRUCTIONS	Parking is available in the main lot. Volunteers to direct traffic.	
TRAFFIC CONCERNS	None	
VAN/RUNNER FLOW	Vans and runners will not cross.	
DUMPSTER PLACEMENT	N/A	
PORT-A-POTTIE PLACEMENT	TBD	
PRIVATE PROPERTY CONCERNS	There are a couple hotels around the start line. Keep amplified sound to a minimal volume.	
Other Notes		
TBD		
Volunteer Duties		
A	Manage Electronic Check	2
B	Flag Check out. After runners go through electronic check in they you will give them 2 flags. Also, when slow enter phone numbers into google doc	2
C	Hand out race numbers and goodie bags	2
D	Water Tent: fill out coolers	1
E	Assist runners through the registration process. 1- Gear Check in, 2 - Flag Check out, 3 - Race Numbers, Goodie bags.	2
F	Direct runners the down the correct path.	1

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C	Hand out race numbers and goodie bags					2	
D	Water Tent: fill out coolers					1	
E	Assist runners through the registration process. 1- Gear Check in, 2 - Flag Check out, 3 - Race Numbers, Goodie bags.					2	
F	Direct runners the down the correct path.					1	
					10		
Inventory Items							
Up to 300 Teams	Tents	Tables & table cloths	Tent Walls	Chairs	Volunteers	Cones	
TENT #1 Electronic Check In	1	1	1	2	2	0	
TENT #2 FLAGS	1	1	1	2	2	0	
TENT #3 BIBS/ PARTNER STUFF	2	2	1	2	4	0	
TENT #4 WATER TENT	1	2	1	2	2	0	
TENT #5 ANNOUNCER/ TIMER	1	2	1	2	0	0	