



**CITY OF FORT LAUDERDALE**  
**City Commission Agenda Memo**  
**REGULAR MEETING**

**#19-0438**

**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Chris Lagerbloom, ICMA-CM, City Manager

**DATE:** June 18, 2019

**TITLE:** Ordinance Amending Section 47-32 of the Unified Land Development Regulations (ULDR) to Decrease the Number of Historic Preservation Board Members and to Reduce the Required Number of Members Present to Constitute a Quorum – Case No. T19006 – **(Commission Districts 1, 2, 3 and 4)**

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**Recommendation**

It is recommended that the City Commission approve an ordinance amending Section 47-32, of the Unified Land Development Regulations (ULDR) to decrease the number of Historic Preservation Board (“HPB”) members and to reduce the required number of members present to constitute a quorum.

**Background**

At its April 17, 2019 meeting, the Planning and Zoning Board (PZB) recommended approval of the proposed amendments to Section 47-32 of the ULDR, entitled “Historic Preservation Board,” to reduce the number of HPB members from eleven (11) to nine (9) and to reduce the quorum to five (5). Meeting minutes are provided as Exhibit 1. Following PZB’s recommendation for approval, Commission Memo 19-043 was sent as an update on the proposed amendment, provided as Exhibit 2.

At the July 10, 2018, City Commission Conference meeting, the City Commission asked for recommendations regarding potential amendments to the existing historic preservation ordinance, meeting minutes provided as Exhibit 3. Following this conference meeting, on August 28, 2018, Commission Memo 18-131 was sent to the Mayor and commissioners outlining potential amendments and incentives, provided as Exhibit 4. As a follow-up, Commission Memo 18-182 was sent on December 20, 2018, which provided a status and adjusted timeline, provided as Exhibit 5.

While there are numerous items to be addressed in updating the City’s ULDR related to historic preservation, it is important to address several elements within the existing code framework to provide a solid foundation for the overall program. This initial amendment will align membership with other quasi-judicial boards in the City including the PZB and the Board of Adjustment (BOA).

Additional proposed amendments to the historic preservation sections of the ULDR will be forthcoming at a later City Commission meeting. These amendments are aimed to have a substantial positive impact on the overall historic preservation program by streamlining the application process and providing neighbors with a greater level of comfort and clear expectations for processing applications on properties that are individually designated or are located within a designated historic district.

### **Amendment Summary**

The proposed amendments to *Section 47-32, Historic Preservation Board* include the following:

- Reduced number of HPB Members from eleven (11) to nine (9).
- Reduced the quorum from six (6) to five (5).

The ordinance is attached as Exhibit 8.

### **Public Outreach**

City staff initially presented the proposed amendments to the historic preservation sections of the ULDR at the September 5, 2018, HPB Meeting. Thereafter, staff has also presented the amendments to the Sailboat Bend Civic Association, as well as to a group of preservation stakeholders that included owners of locally designated Historic Landmarks. After the initial public outreach meetings, neighbors expressed an interest in holding additional public outreach meetings to associations that may also be affected by the updated ordinance. In accordance with a request received from the Central Beach Alliance Board, city staff presented the proposed ULDR amendments at the Central Beach Alliance Board and general membership meetings held in January 2019.

City staff did not receive any feedback regarding the proposed decrease in the number of HPB members and reduction in the number of board members needed for a quorum during the public outreach meetings. Feedback related to proposed amendments of other sections of the ULDR that will be forthcoming on another City Commission meeting agenda were received.

### **Resource Impact**

There is no fiscal impact to the City associated with this action.

### **Strategic Connections**

This item is a *Press Play Fort Lauderdale Strategic Plan* initiative, included within the Infrastructure Cylinder of Excellence, specifically advancing:

- Goal 6: Be an inclusive community made up of distinct, complementary, and diverse neighborhoods.
- Objective 1: Evolve and update the land development code to balance neighborhood quality, character, and livability through sustainable development.
- Strategic Initiative 1: Examine land-use patterns and neighborhood development trends to recommend changes to the Unified Land Development Regulations

(ULDR) for optimal neighborhood growth, including parking, landscaping, setbacks, change of use and reuse, etc.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We are Connected*.

**Attachments**

Exhibit 1 – April 17, 2019, Planning and Zoning Board Meeting Minutes  
Exhibit 2 – City Commission Memorandum No. 19-043  
Exhibit 3 – July 10, 2018, City Commission Conference Meeting Minutes  
Exhibit 4 – City Commission Memorandum No. 18-131  
Exhibit 5 – City Commission Memorandum No. 18-182  
Exhibit 6 – March 4, 2019, HPB Meeting Minutes  
Exhibit 7 – April 1, 2019, HPB Meeting Minutes  
Exhibit 8 – Ordinance

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Prepared by: Trisha Logan, Department of Sustainable Development

Department Director: Anthony Greg Fajardo, Sustainable Development