



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#19-0435

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Chris Lagerbloom, ICMA-CM, City Manager

DATE: May 21, 2019

TITLE: Motion to Terminate for Convenience Contract No. 12115-583 for Board
Up Services and Approve New Contract No. 12241-893 for Same
Services – J.I.J. Construction Corp. - \$120,453 - **(Commission Districts
1, 2, 3 and 4)**

Recommendation

It is recommended that the City Commission terminate for convenience Contract No. 12115-583 for board up services from J.I.J. Construction Corp. (“JIJ”) and approve a new, one-year contract, in substantially the form attached, for the board up services from JIJ in the estimated annual amount of \$120,453 and authorize the City Manager to approve three one-year renewal options, contingent upon appropriation of funds.

Background

Sustainable Development’s Divisions of Community Enhancement and Compliance and Building and Construction Enforcement (“Divisions”) work with the community to ensure properties are maintained and improved. The Division’s Nuisance Abatement Program is critical in ensuring that the quality of life of the community does not decline when vacant dwellings are neglected.

If a property owner fails to respond to the City’s notice to secure a vacant structure as outlined in Sections 18-13 through 18-15 of the Code of Ordinances of the City of Fort Lauderdale (“Code”), the Divisions take action to have the property secured. The costs to secure the property and reasonable administrative costs are later recouped from the owner.

Staff chose to rebid the existing contract due to additional services being needed utilizing plywood as well as polycarbonate. The current contract expires on May 5, 2019 but was recently extended on a month to month basis, commencing on May 6, 2019 in order to ensure the services were available until the new contract is awarded. On February 25, 2019, the Procurement Services Division issued Invitation to Bid 12241-893 for board up services. On bid opening day, March 21, 2019, the City received a total of four bids.

JIJ, the incumbent and lowest bidder, has met all of the specifications of the bid and has been deemed the lowest cost, responsive, and responsible bidder. If the new contract is approved, the Divisions will engage JIJ to ensure that all openings such as windows,

doors, air conditioner openings, garages are boarded and secured. The Divisions also ensure that pools, hot tubs, and spas are properly secured with a pool cover.

With the new contract the Divisions will be able to reduce the current pricing as well as bring added value to this contract by increasing the variety of board up services.

Resource Impact

There will be a current fiscal impact to the City in the amount of \$60,000. The available balance in the chart below reflects the amount remaining after the pre-encumbrance of \$120,007 on RQ1908269 established for this purchase. Additional funding for this purchase in the amount of \$5,000 is available in the FY 2019 Operating Budget in the account below listed. Future expenditures are contingent upon approval of annual operating budgets.

<i>Funds available as of March 21, 2019</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	PURCHASE AMOUNT
147-DSD090101-3226	Nuisance Abatement	Services/ Materials/ Boardups	\$208,592	\$5,325	\$25,000
140-DSD034002-3226	Building Permits	Services/ Materials/ Boardups	\$2,888,402	\$1,371,915	\$30,000
450-PBS670101-3226	Treatment Operations	Services/ Materials/ Boardups	\$264,637	\$199,186	\$5,000
PURCHASE TOTAL ►					\$60,000

Strategic Connections

This item is a *Commission Annual Action Plan* priority, included within the Management Agenda, advancing the Code Compliance Process Improvement effort.

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Neighborhood Enhancement Cylinder of Excellence, specifically advancing:

- Goal 5: Be a community of strong, beautiful, and healthy neighborhoods.
 - Objective 2: Enhance the beauty, aesthetics, and environmental quality of neighborhoods.
 - Initiative 4: Implement the finding from the Code Compliance Process Improvement.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community*.

Attachments

Exhibit 1 – Bid Tabulation

Exhibit 2 – Solicitation

Exhibit 3 – Contract

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