



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#19-0224**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Chris Lagerbloom, ICMA-CM, City Manager

**DATE:** April 2, 2019

**TITLE:** Resolution approving the 2019-2022 SHIP Local Housing Assistance Plan  
and Finding that the 5 Percent Limitation on Administrative Costs is  
Insufficient for Plan Administration

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**Recommendation**

It is recommended that the City Commission adopt a resolution approving the City's proposed 2019-2022 State Housing Initiatives Partnership (SHIP) Program, Local Housing Assistance Plan (LHAP), allowing a 10% administrative cost to effectively fund administration of the SHIP Program including staff salaries and authorize the City Manager to execute all documents associated with this program.

**Background**

Section 420.9075, Florida Statutes requires each county or eligible municipality participating in the SHIP Program to develop and implement a three-year plan to make affordable residential units available to persons of very low income, low income or moderate income and to persons who have special needs, including but not limited to homeless individuals, the elderly, and persons with disabilities. All strategies may assist persons and households having annual incomes of not more than 140 percent of the area median income.

The current LHAP will expire on June 30, 2019 and the new LHAP for 2019-2020, 2020-2021 and 2021-2022 is due to Florida Housing Finance Corporation by May 2, 2019.

In the 2018-2019 fiscal year, the City received \$234,978 SHIP funds. In developing this LHAP we used the 2018-2019 allocations as the baseline for the projected award amount for fiscal years 2019-2022.

The proposed LHAP has been submitted to the State for a pre-review, and staff has made all of the State's recommended revisions. Once the LHAP is approved by the City Commission, the final LHAP and Resolution will be resubmitted to the State.

The LHAP includes six (6) housing strategies, which are as follows:

- Owner Occupied Rehabilitation
- Demolition/Reconstruction
- Purchase Assistance without Rehab
- Disaster Strategy
- Rapid Re-Housing
- Rental Development

This plan preserves affordable homeownership and rental housing. These strategies will assist staff in providing the maximum level of funding for addressing the housing needs of income eligible residents.

Staff also anticipates another decrease in its annual SHIP allocation and is therefore requesting that the City Commission approve the use of an amount not to exceed ten percent of SHIP local housing distribution towards administrative expenses. In accordance with Section 420.9075(7), Florida Statutes, the cost of administering the local housing assistance plan may not exceed the 5 percent limitation on administrative costs, unless its governing body finds, by resolution, that 5 percent of the local housing distribution plus 5 percent of program income is insufficient to adequately pay the necessary costs of administering the local housing assistance plan. The cost of administering the program may not exceed ten percent of the local housing distribution. Five percent of the estimated \$234,978 is \$11,748.90 which is insufficient to fund the estimated \$23,497.80 required to administer the program annually.

### **Resource Impact**

There is no fiscal impact associated with this action.

### **Strategic Connections**

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Neighborhood Enhancement Cylinder of Excellence, specifically advancing:

- Goal 5: Be a community of strong, beautiful, and healthy neighborhoods.
- Objective2: Enhance the beauty, aesthetics, and environmental quality of neighborhoods.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community*.

### **Attachments**

Exhibit 1 – 2019-2022 LHAP

Exhibit 2 - Resolution

Exhibit 3 - Certification

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04/02/2019

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