



TO: Honorable Mayor & Members of the Fort Lauderdale City Commission

FROM: Chris Lagerbloom, ICMA-CM, City Manager

DATE: April 2, 2019

TITLE: Motion to Approve Contract for the Purchase of Criminal Defense Attorney Services – Law Offices of Steven A. Schaet LLC - \$168,000

Recommendation

It is recommended that the City Commission approve a two-year contract, in substantially the form attached, for the purchase of criminal defense attorney services from the Law Offices of Steven A. Schaet LLC in the amount of \$168,000 and authorize the City Manager to approve two, one-year renewal options contingent upon appropriation of funds.

Background

The City Attorney’s Office prosecutes municipal ordinance violations in the County Court in and for Broward County, Florida, pursuant to Section 4.12, Charter of the City of Fort Lauderdale, Florida. Broward County Court judges appoint attorneys to represent indigent defendants in these municipal ordinance violation proceedings.

The City of Fort Lauderdale (“City”) solicited and evaluated proposals for these services. The background of the solicitation process includes the following:

- In January 2019, the Procurement Services Division issued Request for Proposals (“RFP”) No. 12212-995 – Criminal Defense Attorney Services
- In February 2019, the RFP closed with the three firms below submitting proposals:

Proposer	Annual Cost	Two-Year Cost
The McLawrence Law Firm	\$140,000	\$280,000
Law Offices of Steven A. Schaet LLC	\$84,000	\$168,000
William T. Direnzo, P.A.	\$103,000	\$206,000

- In March 2019, the evaluation committee met and ranked the firms as follows:
 1. Law Offices of Steven A. Schaet LLC
 2. The McLawrence Law Firm
 3. William T. Drenzo, PA

Staff recommends awarding the contract for criminal defense attorney services to the Law Offices of Steven A. Schaet LLC.

Resource Impact

There will be a fiscal impact in FY19 in the amount of \$42,000. Funds for this item are available in the account listed below. Future expenditures are contingent upon budget approvals and appropriation of funds.

<i>Funds available as of March 22, 2019</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-ATT010101-3119	City Attorney	SERVICES & MATERIALS /LEGAL SERVICES	\$675,000	\$216,587	\$42,000
TOTAL AMOUNT ►					\$42,000

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan 2019* initiative, included within the Internal Support Cylinder of Excellence, specifically advancing:

- Goal 12: Be a leading government organization, managing our resources wisely and sustainably.
- Objective 1: Ensure sound fiscal management.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are United*.

Attachments

- Exhibit 1 – Final Ranking
- Exhibit 2 – Contract
- Exhibit 3 – S. Schaet Proposal
- Exhibit 4 – McLawrence Proposal
- Exhibit 5 – Drenzo Proposal
- Exhibit 6 - RFP

Prepared by: Maureen Richards, City Attorney’s Office
 James Hemphill, Finance
 Linda Blanco, Finance

Department Directors: Alain E. Boileau, City Attorney’s Office
 Kirk Buffington, Finance