



**MCJ PROFESSIONAL**  
Cleaning Services

MCJ Professional has provided quality janitorial service for over 12 years. Through customer and employee feedback, corporate adaptation to new technology/ procedures and utilization of our customer service driven management team; MCJ has identified ways to customize cleaning services to the specifications of each customer and still maintain the best value for your cleaning investment.

More than ever, today's economy is faced with multiple challenges - such as an over saturated market, reduced corporate maintenance/ management staffs and budgets. MCJ Executive Summary will outline the advantages of utilizing our highly customizable customer service, quality control and maintenance programs to meet the individual needs of our customers.

**Typical Janitorial Related Customer Issues faced when using other cleaning services**

Hiring the correct cleaning company increases the productivity of facility managers alike by reducing their activity in facilities related matters/issues. MCJ has been on the cutting edge of the janitorial industry for many years. We do not have layer upon layer of redundant management. We are a small janitorial business which has been able to expand into a janitorial supply company to better suit our customer needs. Every customer feels comfortable in the manner in which MCJ resolves issues proactively. Proactive measures are especially useful with the following common cleaning related topics:

Other cleaning companies have higher turnover - and new employees almost every night. The cleaning industry has one of the highest turnover rates in the United States. When other cleaning companies are forced to continuously replace existing employees with new untrained personnel, the customer suffers because of a fluctuation in the cleaning quality. New or untrained employees tend to forget special cleaning instructions which imply a lack of effort and understanding which frustrates all parties involved.

MCJ pays employees above market wages and rapidly promotes qualified personnel internally. Employees often stay longer when they feel appreciated. MCJ has employees which have been with us for 12 years.

**A customer's facility staff is spending too much time on cleaning issues-** Managing a facility requires the ability to multitask and prioritize one's time to address customer requests/ complaints and the needs of the facility. However, when customers are dissatisfied with the cleaning, service facility management must respond. Putting out fires such as cleaning duties



detracts from the real job of a facility manager - such as strengthening customer relations or completing those tasks that remain on their "to do list." It is not the job of the facility manager to continually deal with cleaning issues that should have been corrected the first time, or been proactively resolved by an experienced cleaning company.

MCJ dedicates an Account Supervisor to each facility we service to manage the cleaning crew and the relationship between our company and the customer's point of contact; proactively eliminating problems. Our Account Managers are promoted internally to assure they comply with MCJ demand for superior performance.

### **How MCJ produces high quality janitorial services**

#### **Service complaint resolution:**

MCJ employees' goal is perfection in the services we provide - never forgetting a task or an area - but they are human and not perfect. What separates MCJ's from the other cleaning companies is we take immediate action to identify and rectify service related issues. MCJ resolves issues the first time they are identified and does not allow performance issues to fester due to our Quality Control Program and use of highly trained and motivated Account Supervisors. The MCJ Quality Control Program groups cleaning issues into three categories:

Contract work

Complaints or cleaning related issues

Non - contract work - additional services

MCJ Account Management is notified immediately of any cleaning problems and visits their point of contact to determine the category of the cleaning issue. If it is determined to be a contract work issue the Operations Manager is dispatched to implement and supervise corrective actions and retrain the employee if necessary. MCJ designs a cleaning program to achieve each customer's janitorial goals. Years of industry service and lessons learned have played a critical role in the evolution of MCJ Operations Department. Our Quality Control Department addresses the issues that are most important to each customer and their facility. More specifically, MCJ has identified the following as benefits of utilizing our services and industry expertise:



### **Best Value for your investment - remember hiring a cleaning service is an investment**

MCJ customizes a cost-effective cleaning program that addresses every customer's specific needs. Our on-site staff and management have experience staffing similar jobs and are familiar with the service area's labor pool. MCJ due diligence has confirmed that labor costs are within your budget and cleaning quality exceeds your expectations.

MCJ is an integrated part of every customer's organization - your goals become our goals. We provide cleaning services as a customer's representative. Due to our proactive approach; the facility will receive additional services as a result of our frequent quality inspections, and immediate response to your cleaning requests - creating satisfied employees.

### **MCJ provides high quality reliable cleaning**

Hiring MCJ will assure that you are working with a proven partner that has gained a favorable reputation by servicing facilities for the largest companies in the nation. Property managers view MCJ as an invaluable asset because we free up a substantial amount of time for them by doing our job correctly, the first time. MCJ has earned the trust of our customers.





## **MCJ PROFESSIONAL**

Cleaning Services

### **Experience and Qualifications**

**Name:** MCJ Professional Cleaning Services Corp.

**Address:** 161 Ne 2<sup>nd</sup> Ave Deerfield Beach, FL 33441

**Phone number:** (954) 418-6248

**Fax number:** (954) 708-2731

**Email :** [contact@mcjcleaning.com](mailto:contact@mcjcleaning.com)

**Website:** [www.mcjcleaning.com](http://www.mcjcleaning.com)

**Contact Person:** Maria Watson, Eduarda da Silva

For over 16 years, MCJ Cleaning Services has been a janitorial company working for Commercial Properties in South Florida with qualified, traditional and innovative services. Our goal: provide clients with a trustworthy, responsive and well-trained team, who understands the necessity of superior quality of service.

MCJ Cleaning Services has accessible certified green cleaning chemicals.

We also do several specialty services, such as pressure cleaning, window cleaning, carpet cleaning, machine cleaning on tile floors, stripping and waxing, buffering and burnishing and wood floor treatment.

Our hours of work are determinate by the clients' needs. MCJ Professional Cleaning's office is open Monday through Friday from 8:30am to 5:00pm, although if our clients need to contact the company they will be provided with the cell phone numbers of the owner, supervisor and office manager.

The primary job responsibility of the owner will be assisting the management of the client, and account supervisors assigned to each location. Specific responsibilities include works scheduling of all account personnel, establishing work standards,

161 NE 2<sup>nd</sup> Ave, Deerfield Beach, FL 33441

Ph: 954-418-6248 Fax: 954- 708-2731

[www.mcjcleaning.com](http://www.mcjcleaning.com)



conducting site evaluations, audits overall inventory/equipment usage, budget control, employee performance appraisals, troubleshooting/problem solving, orientation, training of account supervisors and support personnel, customer relations, and special project work as requested will be assisted by owner.

Currently MCJ has an app that collects all the information that is imputed by the supervisors when the inspection is due. This app allows us to have an overview about the entire facilities can make a comparison of the performance of the employees. It also gives us an ability to make fast decisions and deal with issues.

In case of any disaster, such as flood, we have many dry vacuums to perform the draining. We also have a crew prepared to respond to any kind of emergency.

MCJ has been working with the city and county doing janitorial services since 2012. MCJ currently employees 32 employees. This include managers, support staff, account managers, custodians and janitors.





## **Approach Scope of Work**

MCJ Professional Cleaning was founded in 2003 with a little over 40 employees.

MCJ specialists know the importance of well-maintained, spotless and fragrant office areas. Consequently, our office programs are devised using special checklists to make sure that no detail is left out.

Our basic regular cleaning routine includes: mopping of all types of floors, carpet vacuuming, wiping of all surfaces, litter removal, computer and telephone cleaning, desk and chair cleaning, etc. Our staff members are detailed-oriented and diligent and always ensure each facility is thoroughly cleaned.

MCJ Specialist are not only limited to workplace cleaning, we take care of office bathrooms, restrooms, canteens, entrance halls, reception areas and any other facilities. Our cleaning professionals expertly deals with glass or mirror surfaces. MCJ Cleaning Services staff makes every effort to ensure that all these facilities impress employees and visitors with unsurpassed cleanliness.

The primary job responsibility of the owner will be assisting the management of City of Ft. Lauderdale, and account supervisors assigned to each location. Specific responsibilities include: scheduling of all account personnel, establishing work standards, conducting site evaluations, audits overall inventory/equipment usage, budget control, employee performance appraisals, troubleshooting/problem solving, orientation, training of account supervisors and support personnel, customer relations, and special project work as requested will be assisted by owner.

Currently the company has an app that collects all the information that is imputed by the supervisors when the inspection is due. This app allows us to have an overview about the entire facilities and can make a comparison of the performance of the employees. It also gives us an ability to make fast decisions and deal with issues that may arise.

In case of any disaster, such as flood, we have many dry vacuums to perform the dewatering. We also have a prepared crew to respond to any kind of emergency.



**List of some of the many services we provide:**

- Office Cleaning (Small & Large)
- Building/Condominium cleaning
- Carpet cleaning
- Doctors Office Cleaning
- Ceiling cleaning
- Floor stripping and refinishing
- Floor tile, ceramic & grout cleaning services
- Provide Cleaning & Janitorial supplies
- Restroom Cleaning and Disinfecting
- Marble and Tile Cleaning / Restoration
- Window cleaning
- Polish office furniture
- Construction Clean up

**We provide services to the following type of facilities:**

- Office Buildings
- Medical Facilities
- Schools
- Retail Stores
- Houses of Worship
- Banks
- Showrooms
- Small Businesses
- Health clubs
- Daycare centers
- Restaurants
- Others



## References

1. Name of Firm or Agency: Broward County Aviation Department Address:  
3400 SW 2<sup>nd</sup> Avenue  
City/State/Zip: Fort Lauderdale, FL 33315  
Contact: Lori Vassello Title: Contract/Grant Administrator Senior  
Telephone: 954-359-1265 Email: lvassello@broward.org Scope of Work:  
Janitorial Services 05/27/2014 – Present Estimate: \$219,000  
Total Cost of Project: \$758,000 (3 years)
2. Name of Firm or Agency: Port Everglades  
Address: 2101 Eisenhower Blvd  
City/State/Zip: Fort Lauderdale, FL 33316  
Contact: Jouvens Adrien Title: Construction Project Manager Telephone:  
954-410-2048 Email: jadrien@broward.org  
Scope of Work: Janitorial Services 01/19/2016 – Present Estimate:  
\$259,00 279  
Total Cost of Project: \$1,115,097.66 (5 years)
3. Name of Firm or Agency: Henderson Behavior Health Address: 330 SW  
27<sup>th</sup> Avenue  
City/State/Zip: Fort Lauderdale, FL 33312  
Contact: John Aquino Title: Director of Administration Telephone:  
954-298-0747 Email: jaquino@hendersonbh.org Scope of Work:  
Janitorial Services 09/14/2009 – 06/30/2018 Estimate: (Private  
Contractor)  
Total Cost of Project: \$2,737,800 (9 years)
4. Name of Firm or Agency: Investment Limited  
Address: 215 North Federal Highway Suite 5  
City/State/Zip: Boca Raton, FL 33432  
Contact: Barbara Kenney Title: Property Manager  
Telephone: 561-479-8837 Email: bkenney@investmentslimited.com  
Scope of Work: Janitorial Services 08/07/2004 – Present Estimate:  
(Private Contractor)  
Total Cost of Project: \*Currently Still Working

**Note:** Additional references may be provided



THE SCHOOL DISTRICT OF PALM BEACH COUNTY  
OFFICE OF DIVERSITY IN BUSINESS PRACTICES

## CONGRATULATIONS!

M/WBE (Minority/Woman) Business Enterprise

### MCI PROFESSIONAL CLEANING SERVICES, CORP.

as a *Hispanic American Female Enterprise*, in the (M/WBE) Program

This certificate is valid

January 23, 2017—January 23, 2020

The following are the areas that your firm has been certified:

Janitorial/Custodial Services, Building and Pressure Cleaning Services,  
New Construction Cleaning & Window Washing Services.

Certification is not a guarantee that your firm will receive work. Please register your company with [www.demandstar.com](http://www.demandstar.com) to receive notification of upcoming opportunities. Any change to your certification requires you to submit proof of expertise, licensure and a business history (at minimum) to justify the additional certification. You are also required to submit a copy of your certificate with each bid, or proposal that you submit to the School District. You must notify this office if the status of your firm changes. Failure to report changes that affect the ownership or control of your firm may result in decertification.



*Heidi Galloway*  
**Heidi Galloway**  
**Analyst Business Compliance**

*Michelle Andrewin*

**Michelle Andrewin—Director**



## BID/PROPOSAL CERTIFICATION

**Please Note:** If responding to this solicitation through BidSync, the electronic version of the bid response will prevail, unless a paper version is clearly marked **by the bidder** in some manner to indicate that it will supplant the electronic version. All fields below must be completed. If the field does not apply to you, please note N/A in that field.

If you are a foreign corporation, you may be required to obtain a certificate of authority from the department of state, in accordance with Florida Statute §607.1501 (visit <http://www.dos.state.fl.us/>).

**Company: (Legal Registration):** MCJ Professional Cleaning Services **EIN (Optional):** 200-40-4061

**Address:** 161 NE 2<sup>nd</sup> Ave.

**City:** Deerfield Beach **State:** FL

**Zip:** 33441

**TelephoneNo.:** 954-418-6248 **FAXNo.:** 954-708-2731

**Email:** contact@mcjcleaning.com

**Delivery:** Calendar days after receipt of Purchase Order (**section 1.02 of General Conditions**): N/A

**Total Bid Discount (section 1.05 of General Conditions):** N/A

**Does your firm qualify for MBE or WBE status (section 1.09 of General Conditions):** Yes (M/WBE)

**ADDENDUM ACKNOWLEDGEMENT** - Proposer acknowledges that the following addenda have been received and are included in the proposal:

<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>
Addendum # 1	December 28, 2018				

**VARIANCES:** If you take exception or have variances to any term, condition, specification, scope of service, or requirement in this competitive solicitation you must specify such exception or variance in the space provided below or reference in the space provided below all variances contained on other pages within your response. Additional pages may be attached if necessary. No exceptions or variances will be deemed to be part of the response submitted unless such is listed and contained in the space provided below. The City does not, by virtue of submitting a variance, necessarily accept any variances. If no statement is contained in the below space, it is hereby implied that your response is in full compliance with this competitive solicitation. If you do not have variances, simply mark N/A. **If submitting your response electronically through BIDSYNCR you must also click the "Take Exception" button.**

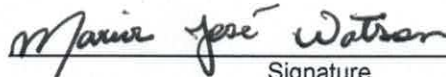
N/A

The below signatory hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the bid/proposal. I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this bid/proposal. The below signatory also hereby agrees, by virtue of submitting or attempting to submit a response, that in no event shall the City's liability for respondent's direct, indirect, incidental, consequential, special or exemplary damages, expenses, or lost profits arising out of this competitive solicitation process, including but not limited to public advertisement, bid conferences, site visits, evaluations, oral presentations, or award proceedings exceed the amount of Five Hundred Dollars (\$500.00). This limitation shall not apply to claims arising under any provision of indemnification or the City's protest ordinance contained in this competitive solicitation.

Submitted by:

Maria J. Watson  
Name (printed)

January 11, 2019  
Date

  
Signature  
President/Owner  
Title:



**SECTION VI - COST PROPOSAL PAGE**

Proposer agrees to supply the products and services at the prices bid below in accordance with the terms, conditions and specifications contained in this RFP.

Cost to the City: Contractor shall quote firm, fixed, costs for all services identified in this request for proposal. These firm fixed costs for the project include any costs for travel and miscellaneous expenses. No other costs will be accepted.

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	LOCATIONS	DESCRIPTION	OPERATING HOURS	SERVICES PER YEAR	PRICE PER SERVICE (svc)	TOTAL ANNUAL COST PER LOCATION
1.	<b>Bayview Park</b> 4401 Bayview Dr. Located at northside of park. (Estimated Square Footage – 455 sqft.)	One Men and Women restroom. 1 Service per Day - Must be cleaned by 12-noon daily.	7AM to 8PM	365 SVC	\$ 20.50/svc	\$ 7,482.50
2.	<b>Floranada Park</b> Located at 5100 NE 14 Way, on north side of the school by baseball fields third base. (Estimated Square Footage – 88 sqft.)	One Men and Women restroom. 1 Service per Day – Must be cleaned by 12-noon daily.	7AM to 8PM	365 SVC	\$ 20.00 /svc	\$ 7,300
3.	<b>George English Park</b> Located at 1101 Bayview Dr. (Estimated Square Footage – 600 sqft.)	One Men and Women restroom. 1 Service per Day – Must be cleaned by 12-noon daily.	7AM to 8PM	365 SVC	\$ 20.00 /svc	\$ 7,300
4.	<b>George English Park</b> Administrative Office Located at 1101 Bayview Dr. (Estimated Square Footage – 200 sqft.)	One unisex restroom with shower. 1 Service per Week – Must be cleaned once per week, by 12-noon.	7AM to 4PM	52 SVC	\$ 20.50 /svc	\$ 1,066
5.	<b>Holiday Park multi-fields</b> Located at 800 North Federal Highway. Located very close to Park Rangers office. (Estimated Square Footage – 660 sqft.)	One Men and Women restroom. 2 Services per Day - Must be cleaned 2 times a day. One cleaning by 9-am and the other must be 4 hours after first cleaning.	7AM to 8PM	730 SVC	\$ 21.00 /svc	\$ 15,330
6.	<b>Holiday Park Baseball fields,</b> Located at most northern end of park, by NE 12 Way. (Estimated Square Footage – 744 sqft.)	One Men and Women restroom. 1 Service per Day – Must be cleaned by 12-noon daily.	7AM to 8PM	365 SVC	\$ 20.50 /svc	\$ 7,482.50
7.	<b>Holiday Park Jimmy Evert Tennis Center.</b> Located at 800 North Federal Highway. (Estimated Square Footage – 648 sqft.)	One Men and Women restroom with showers. 1 Service per Day – Must be cleaned by 12-noon daily.	7AM to 4PM	365 SVC	\$ 23.00 /svc	\$ 8,395
8.	<b>Floyd Hull Stadium – inside the Park</b> at the corner of SW 8 <sup>th</sup> Avenue & SW 28 Street	One Men and One Women restrooms (in the new concessions)	7AM to 6PM	365 SVC	\$ 28.00 /svc	\$ 10,220



	(Estimated Square Footage – 288 sqft.)	1 Service per Day – Must be cleaned before 12-noon daily.				
9.	<b>Floyd Hull Stadium</b> Across from Morton Center – Outfield area (Estimated Square Footage – 260 sqft.)	One Men and Women restroom (Madera-Tyrell Building) 1 Service per Day – Must be cleaned by 12-noon daily.	7AM to 6PM	365 SVC	\$ _20.00_/svc	\$ _7,300__
10.	<b>Dottie Mancini Park.</b> Located at 6400 NE 22 Ave. (Estimated Square Footage – 52 sqft.)	One unisex restroom. 1 Service per Day – Must be cleaned by 12-noon daily.	7AM to 8PM	365 SVC	\$ _20.00_/svc	\$ __7,300__
11.	<b>Sunset Park.</b> Located at 3775 SW 16 St., beside the school (Estimated Square Footage – 120 sqft.)	One Men and Women restroom. 1 Service per Day – Must be cleaned by 12-noon daily.	7AM to 8PM	365 SVC	\$ _20.00_/svc	\$ __7,300__
12.	<b>Parks Yard Restroom.</b> Located at 220 SW 14 Ave., by the Foremen and Supervisors offices. (Estimated Square Footage – 314 sqft.)	Unisex bathroom and hallway with shower. Also, cleaning of the ladies restroom (3 sinks and 3 toilets and one utility sink) at the front of the building. 2 Services per Week (Monday and Thursday), by 12-noon.	7AM to 3PM	52 SVC	\$ _26.00_/svc	\$ __1,352__
13.	<b>Las Olas Esplanade at Riverwalk.</b> Located directly across from the IMAX complex. (Estimated Square Footage – 1737 sqft.)	One Men and Women restroom. 1 Service per Day – Must be cleaned by 12-noon daily.	7AM to 8PM	365 SVC	\$ _20.50_/svc	\$ __7,482__
14.	<b>Riverland Park</b> Located at 4000 Riverland Rd., on the north side of the park. (Estimated Square Footage – 120 sqft.)	One Men and Women restroom. 1 Service per Day – Must be cleaned by 12-noon daily.	7AM to 8PM	365 SVC	\$ _20.00/svc	\$ __7,300__
15.	<b>Mills Pond Baseball Restrooms</b> 2201 NW 9 Ave. (by concession stand) Gated park entrance. (Estimated Square Footage – 184 sqft.)	One Men and Women restroom. 1 Service per Day – Must be cleaned by 12-noon daily.	7AM to 6PM	365 SVC	\$ _20.50_/svc	\$ __7,482.50__
16.	<b>Mills Pond at the Multi-fields.</b> Location is at southern end of park. Gated park entrance. (Estimated Square Footage – 668 sqft.)	One Men and Women restroom. 1 Service per Day – Must be cleaned by 12-noon daily.	7AM to 6PM	365 SVC	\$ _20.50_/svc	\$ __7,482.50__



17.	<b>Mills Pond Maintenance</b> Located at: 2201 NW 9 Ave (Estimated Square Footage – 42 sqft.)	One unisex restroom – 1 Service per day	8AM to 4PM	365 SVC	\$__20.50_/svc	\$__7,482.50__
18.	<b>Palm Aire Park</b> Located at 3354 NW 63 St. (Estimated Square Footage – 636 sqft.)	One Men and Women restroom. 1 Service per Day – Must be cleaned by 12- noon daily.	8AM to 4PM	365 SVC	\$__20.50_/svc	\$__7,482.50__
19.	<b>South Beach Restrooms</b> Located at the beach at A1A and Harbor Drive, across from Bahia Mar Hotel and Marina (Estimated Square Footage – 1290 sqft.)	One Men and Women restroom. <u>Monday through Friday:</u> Must be cleaned three (3) times a day at 7 am, 12 noon, and 4 pm. <u>Weekends:</u> must be cleaned six (6) times a day at 6 am, 9 am, 12 noon, 3 pm, 5 pm, 7 pm.	6AM to 8PM	1404 SVC	\$__22.00_/svc	\$__30,888__
20.	<b>Fort Lauderdale Stadium</b> Located at 1301 NW 55 Street (Estimated Square Footage – 260 sqft.)	Men and Women Restroom used for Soccer behind the left field bleachers, Main Men and Womens Bathrooms located behind the food court area and Men and Women restrooms located behind the outfield bleachers. 3 cleanings per week - MWF	8AM to 9PM	168 SVC	\$__24.00_/svc	\$__4,032__
21.	<b>Cooley's Landing Restrooms</b> – 420 SW 7 Ave (Estimated Square Footage – 612 sqft.)	One Men and Women restroom. 1 Service per Day –	6AM to 7PM	365 SVC	\$__20.00_/svc	\$__7,300__
22.	<b>Hardy Park</b> Located at 25 SW 9 Street (Estimated Square Footage – 600 sqft.)	One Men and Women restroom. 1 Service per Day –	8AM to 9PM	365 SVC	\$__20.00_/svc	\$__7,300__
23.	<b>Morton Activity Center</b> Located at 2890 SW 8 Ave (Estimated Square Footage – 400 sqft.)	One Men and One Women Restroom – 1 Service per Day	8AM to 5PM	365 SVC	\$__20.00_/svc	\$__7,300__
24.	<b>15<sup>th</sup> Street Boat Basin/Cox Landing</b> Located at: 1784 SE 15 Street (Estimated Square Footage – 288 sqft.)	Need a daily cleaning of all the picnic tables under the pavilion by the restroom room. They will also need to wash the floor washed down daily and empty the 2 garbage can on eastside of the pavilion . This structure is	8AM to 5PM	365 SVC	\$__24_/svc	\$__8,760__



		<p>25'x16'.</p> <p>The bathroom structure is 20'x 15 and the mens and ladies bathroom both have one toilet and one sink in each room. The soap, toilet paper and paper towel dispensers need to be filled daily and the baby changing tables need to be cleaned daily. The garbage cans in each bathroom also need to be emptied daily. Clean 2 drinking fountains.</p> <p>The walls and floor and light fixtures need to fall under the same cleaning schedule as the other bathrooms.</p> <p>The fish cleaning table also needs to be cleaned daily with the right chemicals and no abrasive material should be used on it. Please report any damage or functioning issues. The floor also needs to be cleaned daily and lighting and walls should be cleaned on the same schedule as stated in contract. The garbage can will need to be cleaned daily as well.</p> <p>This whole facility needs to be cleaned daily before 12 noon.</p>				
25.	<p><b>Mangurian Park</b>            Located at: 3850 N Federal Hwy            (Estimated Square Footage – 288 sqft.)</p>	<p>One Men and One Women Restroom (1 service per day)</p>	8AM to 9PM	365 SVC	\$ _20.00_/svc	\$ _7,300_



26.	<b>Osswald Park</b> Located at: 2220 NW 21 Ave (Estimated Square Footage – 630 sqft.)	One Men and One Woman Restroom – 1 cleaning per day	8AM to 9PM	365 SVC	\$__20.00_/svc	\$__7,300__

(All cleaning schedules as outlined in Contract are subject to change by City)

**TOTAL ANNUAL COST \$ 212,720.00**\_\_\_\_\_

**Special Events:**

In addition, the City of Fort Lauderdale occasionally hosts special events which require a restroom monitor be present to ensure the restroom facilities are kept clean during City sponsored special events. Please indicate your cost for a restroom monitor below. This shall be a flat rate, regardless of nights/weekends/holidays.

\$ \_\_\_\_35.00\_ per hour



**NON-COLLUSION STATEMENT:**

By signing this offer, the vendor/contractor certifies that this offer is made independently and *free* from collusion. Vendor shall disclose below any City of Fort Lauderdale, FL officer or employee, or any relative of any such officer or employee who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement.

Any City of Fort Lauderdale, FL officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement.

For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

In accordance with City of Fort Lauderdale, FL Policy and Standards Manual, 6.10.8.3,

3.3. City employees may not contract with the City through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g. ownership of five (5) percent or more).

3.4. Immediate family members (spouse, parents and children) are also prohibited from contracting with the City subject to the same general rules.

**Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the City Procurement Code.**

<u>NAME</u>	<u>RELATIONSHIPS</u>
N/A	N/A

**In the event the vendor does not indicate any names, the City shall interpret this to mean that the vendor has indicated that no such relationships exist.**



**CONTRACTOR'S CERTIFICATE OF COMPLIANCE WITH  
NON-DISCRIMINATION PROVISIONS OF THE CONTRACT**

The completed and signed form should be returned with the Contractor's submittal. If not provided with submittal, the Contractor must submit within three business days of City's request. Contractor may be deemed non-responsive for failure to fully comply within stated timeframes.


Pursuant to City Ordinance Sec. 2-17(a)(i)(ii), bidders must certify compliance with the Non-Discrimination provision of the ordinance.

- (a) Contractors doing business with the City shall not discriminate against their employees based on the employee's race, color, religion, gender (including identity or expression), marital status, sexual orientation, national origin, age, disability or any other protected classification as defined by applicable law.

Contracts. Every Contract exceeding \$100,000, or otherwise exempt from this section shall contain language that obligates the Contractor to comply with the applicable provisions of this section.

The Contract shall include provisions for the following:

- (i) The Contractor certifies and represents that it will comply with this section during the entire term of the contract.
- (ii) The failure of the Contractor to comply with this section shall be deemed to be a material breach of the contract, entitling the City to pursue any remedy stated below or any remedy provided under applicable law.

  
\_\_\_\_\_  
Authorized Signature

Maria Watson President/Owner  
Print Name and Title

1/11/2019  
Date



## LOCAL BUSINESS PRICE PREFERENCE CERTIFICATION STATEMENT

The Business identified below certifies that it qualifies for the local business price preference classification as indicated herein, and further certifies and agrees that it will re-affirm its local preference classification annually no later than thirty (30) calendar days prior to the anniversary of the date of a contract awarded pursuant to this ITB. Violation of the foregoing provision may result in contract termination.

- (1) \_\_\_\_\_  
Business Name
- is a **Class A** Business as defined in City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the City of Fort Lauderdale current year Business Tax Receipt and a complete list of full-time employees and evidence of their addresses shall be provided within 10 calendar days of a formal request by the City.
- (2) \_\_\_\_\_  
MCJ Cleaning Professional  
Cleaning Services  
Business Name
- is a **Class B** Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the Business Tax Receipt or a complete list of full-time employees and evidence of their addresses shall be provided within 10 calendar days of a formal request by the City.
- (3) \_\_\_\_\_  
Business Name
- is a **Class C** Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the Broward County Business Tax Receipt shall be provided within 10 calendar days of a formal request by the City.
- (4) \_\_\_\_\_  
Business Name
- requests a **Conditional Class A** classification as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. Written certification of intent shall be provided within 10 calendar days of a formal request by the City.
- (5) \_\_\_\_\_  
Business Name
- requests a **Conditional Class B** classification as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. Written certification of intent shall be provided within 10 calendar days of a formal request by the City.
- (6) \_\_\_\_\_  
Business Name
- is considered a **Class D** Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186 and does not qualify for Local Preference consideration.

MCJ Cleaning Professional Cleaning Services

BIDDER'S COMPANY: \_\_\_\_\_

AUTHORIZED COMPANY PERSON: Maria J. Watson Maria J. Watson 01-11-2019  
NAME SIGNATURE DATE



**BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT**

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-831-4000

**VALID OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019****DBA:**  
**Business Name:** MCJ PROFESSIONAL CLEANING SERVICES  
CORP**Receipt #:** 325-13530  
**Business Type:** CLEANING/JANITORIAL (CLEANING SERVICES)**Owner Name:** MARIA JOSE WATSON  
**Business Location:** 161 NE 2 AVE  
DEERFIELD BEACH  
**Business Phone:****Business Opened:** 06/17/2003  
**State/County/Cert/Reg:**  
**Exemption Code:**

Rooms	Seats	Employees	Machines	Professionals
		1		

	For Vending Business Only						
	Number of Machines:		Vending Type:				
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid	
33.00	0.00	0.00	0.00	0.00	0.00	33.00	

**THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS****THIS BECOMES A TAX RECEIPT****WHEN VALIDATED**

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

**Mailing Address:**MARIA JOSE WATSON  
161 NE 2 AVE  
DEERFIELD BEACH, FL 33441**Receipt #** WWW-17-00160496  
**Paid** 07/16/2018 33.00**2018 - 2019****BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT**

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-831-4000

**VALID OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019****DBA:**  
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**Exemption Code:**

Rooms	Seats	Employees	Machines	Professionals
		1		

Signature	For Vending Business Only					
	Number of Machines:			Vending Type:		
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
33.00	0.00	0.00	0.00	0.00	0.00	33.00

**Receipt #** WWW-17-00160496  
**Paid** 07/16/2018 33.00  
CAM 19-0282  
Exhibit 9



## CONTRACT PAYMENT METHOD BY P-CARD

THIS FORM MUST BY SUBMITTED WITH YOUR RESPONSE

The City of Fort Lauderdale has implemented a Procurement Card (P-Card) program which changes how payments are remitted to its vendors. The City has transitioned from traditional paper checks to payment by credit card via MasterCard or Visa. This allows you as a vendor of the City of Fort Lauderdale to receive your payment fast and safely. No more waiting for checks to be printed and mailed.

Payments will be made utilizing the City's P-Card (MasterCard or Visa). Accordingly, firms must presently have the ability to accept credit card payment or take whatever steps necessary to implement acceptance of a credit card before the commencement of a contract.

Please indicate which credit card payment you prefer:

\_\_\_\_\_ MasterCard

\_\_\_\_\_X\_\_\_\_\_ Visa Card

Company Name: MCJ Cleaning Professional Cleaning Services

Maria J. Watson  
Name (Printed)

Maria Jose Watson  
Signature

January 11, 2019  
Date

President/ Owner  
Title





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/25/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Keyes Coverage Insurance 5900 Hiatus Road Tamarac FL 33321		<b>CONTACT NAME:</b> <b>PHONE</b> (A/C, No, Ext): 954-724-7000 <b>E-MAIL</b> ADDRESS: dragno@keyescorverage.com		<b>FAX</b> (A/C, No): 954-724-7024
		<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
		INSURER A: Wesco Insurance Co		25011
		INSURER B: Allied Insurance Company of America		10127
		INSURER C: Federal Insurance Company		
		INSURER D: Nat'l Union Fire of Pittsburgh		
		INSURER E: Associated Industries Ins. Co.		23140
		INSURER F:		

<b>COVERAGES</b>	<b>CERTIFICATE NUMBER: 502374964</b>	<b>REVISION NUMBER:</b>
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		WPP1658920-00	10/1/2018	10/1/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		ACP BAL 3008994561	10/1/2018	10/1/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Comp/Coil Deductible \$ 1,000
D	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		035414141	10/1/2018	10/1/2019	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
E	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	AWC1115691	10/1/2018	10/1/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
C	Crime		8251-2075	3/17/2018	3/17/2019	Employee Theft - Client Premises 100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION 30 Days Notice / 10 Days for Non-Pay</b>
Proof of Coverage	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/17/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Cothrom Risk & Insurance Services 440 N Andrews Ave Fort Lauderdale FL 33312	<b>CONTACT NAME:</b> <b>PHONE</b> (A/C, No, Ext): 954-368-2191 <b>E-MAIL</b> ADDRESS: certificates@cothrom.com	<b>FAX</b> (A/C, No):
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
INSURER A : Arch Specialty Insurance Company		21199
INSURER B : Scottsdale Insurance Company		41297
INSURER C : Ashmere Insurance Company		40398
INSURER D : Travelers Casualty & Surety Company of America		31194
INSURER E : AmGUARD Insurance Company		42390
INSURER F :		

**COVERAGES** **CERTIFICATE NUMBER: 1169622794** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			AGL003514202	3/17/2018	3/17/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			MCAU900844	3/17/2018	3/17/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			XBS0087107	3/17/2018	3/17/2019	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A		WCP000007902AIC	3/17/2018	3/17/2019	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Crime			106734513	5/5/2017	5/5/2018	Per Loss 100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Crime is for employee theft of client property.  
Certificate holder is included as additional insured with respect to General Liability subject to the terms and conditions of the policy as required by written contract.

## CERTIFICATE HOLDER

## CANCELLATION

FOR INFORMATION PURPOSES ONLY

\*\*\*\*\*  
\*\*\*\*\*

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
3/31/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Cothrom Risk & Insurance Services 2300 NE 9th St, Suite 3 Fort Lauderdale FL 33304		<b>CONTACT NAME:</b> <b>PHONE (A/C, No., Ext):</b> 954-368-2191 <b>E-MAIL ADDRESS:</b> certificates@cothrom.com <b>FAX (A/C, No.):</b>															
<b>INSURED</b> MCJ Professional Cleaning Services, Corp. 161 NE 2nd Ave Deerfield Beach FL 33441		<b>INSURER(S) AFFORDING COVERAGE</b> <table border="1"><thead><tr><th>INSURER</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A : Arch Specialty Insurance Company</td><td>21199</td></tr><tr><td>INSURER B : Travelers Indemnity Company</td><td>25658</td></tr><tr><td>INSURER C : Scottsdale Insurance Company</td><td>41297</td></tr><tr><td>INSURER D : Ashmere Insurance Company</td><td>40398</td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></tbody></table>		INSURER	NAIC #	INSURER A : Arch Specialty Insurance Company	21199	INSURER B : Travelers Indemnity Company	25658	INSURER C : Scottsdale Insurance Company	41297	INSURER D : Ashmere Insurance Company	40398	INSURER E :		INSURER F :	
INSURER	NAIC #																
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INSURER B : Travelers Indemnity Company	25658																
INSURER C : Scottsdale Insurance Company	41297																
INSURER D : Ashmere Insurance Company	40398																
INSURER E :																	
INSURER F :																	

**COVERAGES** **CERTIFICATE NUMBER:** 222392832 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:		AGL003514201	3/17/2017	3/17/2018	<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$1,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$100,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$10,000</td></tr><tr><td>PERSONAL &amp; ADV INJURY</td><td>\$1,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$2,000,000</td></tr><tr><td>PRODUCTS - COMP/OP AGG</td><td>\$1,000,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$100,000	MED EXP (Any one person)	\$10,000	PERSONAL & ADV INJURY	\$1,000,000	GENERAL AGGREGATE	\$2,000,000	PRODUCTS - COMP/OP AGG	\$1,000,000		\$
EACH OCCURRENCE	\$1,000,000																			
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PRODUCTS - COMP/OP AGG	\$1,000,000																			
	\$																			
B	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		BA2J438339	3/17/2017	3/17/2018	<table border="1"><tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td>\$1,000,000</td></tr><tr><td>BODILY INJURY (Per person)</td><td>\$</td></tr><tr><td>BODILY INJURY (Per accident)</td><td>\$</td></tr><tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td></tr><tr><td></td><td>\$</td></tr></table>	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$		\$				
COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000																			
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PROPERTY DAMAGE (Per accident)	\$																			
	\$																			
C	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$		XBS0079491	3/17/2017	3/17/2018	<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$2,000,000</td></tr><tr><td>AGGREGATE</td><td>\$2,000,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$2,000,000	AGGREGATE	\$2,000,000		\$								
EACH OCCURRENCE	\$2,000,000																			
AGGREGATE	\$2,000,000																			
	\$																			
D	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A		WCP000007901AIC	3/17/2017	3/17/2018	<table border="1"><tr><td><input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER</td><td></td></tr><tr><td>E.L. EACH ACCIDENT</td><td>\$1,000,000</td></tr><tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$1,000,000</td></tr><tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$1,000,000</td></tr></table>	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER		E.L. EACH ACCIDENT	\$1,000,000	E.L. DISEASE - EA EMPLOYEE	\$1,000,000	E.L. DISEASE - POLICY LIMIT	\$1,000,000						
<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER																				
E.L. EACH ACCIDENT	\$1,000,000																			
E.L. DISEASE - EA EMPLOYEE	\$1,000,000																			
E.L. DISEASE - POLICY LIMIT	\$1,000,000																			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

2005 Toyota Sienna VIN #5TDZA23C65S289721 - \$24,730  
2017 Ford T-250 VIN #1FTYR3XM4HKA04944 - \$29,300  
Drivers: Mayra Rodriguez, Camila Venturim Cardoso, Josenildo Francisco Ribeiro

Comprehensive and Collision ACV Deductible \$500  
Certificate holder is included as an additional insured under the general liability subject to the terms and conditions of the policy

## CERTIFICATE HOLDER

City of Pembroke Pines  
10100 Pines Boulevard  
Pembroke Pines FL 33026

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Jordan Gillespie*