



## CITY MANAGER'S OFFICE – BUDGET/CIP & GRANTS DIVISION

### GRANT PRE-APPLICATION FORM

Rev: 03 | Print Date: 1/11/2019

#### GRANT PROGRAM INFORMATION

Grant Agency:	Florida Dept of Transportation (FDOT)
Grant Program Title	Section 5310 Capital Assistance
Grant Period:	
Application Due Date:	February 1, 2019
Grant Website:	<a href="http://www.dot.state.fl.us">www.dot.state.fl.us</a>
Grantor Contact:	Marie Dorismond
Address:	3400 W. Commercial Blvd, Ft Laud, FL 33309
Phone:	954 777-4683
Fax:	
Email:	<a href="mailto:Marie.Dorismond@dot.state.fl.us">Marie.Dorismond@dot.state.fl.us</a>

#### PROJECT INFORMATION

Project Title:	Senior Transportation
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## Brief Project Summary:

Section 5310 funds may be used for capital and/or operating expense for transit services to seniors and/or individuals with disabilities. Section 5310 program helps defray costs to better serve the transportation needs of the community. The Federal share of eligible expenses may not exceed 80%.

We estimate the two buses will cost \$110,616 (\$55,308 each). The Federal share is \$88,492.80, FDOT share is \$11,061.60 and City share is \$11,061.60.

Grant Amount Requested:

\$99,554.40 - \$88,492.80 - Federal share  
\$11,061.60 - FDOT share

Match Amount and Source:

\$11,061.60 - General Fund Grant Match

Grant Project Budget:

\$110,616

Proposed Grant Budget by Line Item. Include any allowable Direct Administrative Costs

### Revenue

\$99,554.40 - Grant Funding

### Expenses

\$110,616 - Two (2) minibuses

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\$11,061.60 - Gen. Fund Grant Match	\$
\$110,616 - Total Revenue	\$110,616 - Total Expenses

## Major Conditions and Deliverables:

Park's existing vehicles are used daily and school buses are being contracted to transport seniors. The school buses are not the best option for seniors. If awarded, grant funds will be used to acquire two 12-passenger minibuses with ADA capability to transport participants more comfortably. Parks and Recreation staff will operate the minibuses to provide program participants with rides to activities.

Project Manager:

Todd, Stilphen

Other department(s) impacted by grant:

Fleet Serv/Pub Wks, TAM

Has the City received this grant in the past?

Yes ☐ No ☒

Year:  Amount: \$

## Originating Department Comments:

The Florida Department of Transportation (FDOT) received funding from the Federal Transit Administration (FTA) and distributes funding to subrecipients. The FTA grant share is 80%, FDOT share is 10%, City's share/match is 10%. Parks & Recreation requests use of City general fund grant match account for this purpose.

Prepared by: Gina Rivera

Approved by (Department Director):





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## DEPARTMENT REVIEW/APPROVAL

### City Attorney's Comments:

Signature:

Date:

### Budget Division Comments:

Available funding for the match but the resolution deadline may be a problem due to agenda signoff on Wednesday, January 16.

Signature:

Date:

1/14/19

### Grants Administration Comments:

- The Department is requesting use of the the General Fund Grant Match to fund the \$11,061.60 required match.
- The grant does not cover the cost of extended warranties or maintenance.
- A resolution from the Commission must be included in the application packet. The Department is requesting the Manager's approval to add the item to the 1/22/19 meeting.

Signature:

Date:

1/14/19

### City Manager Comments:

Approved.

Signature:

Date:

01/15/19