



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#19-0033**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Chris Lagerbloom, ICMA-CM, City Manager

**DATE:** January 8, 2019

**TITLE:** Resolution Authorizing the City Manager to Execute an Amendment to the  
Memorandum of Understanding with the State of Florida to Access the  
Driver and Vehicle Information Database

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**Recommendation**

It is recommended that the City Commission adopt a resolution authorizing the City Manager or his designee to execute an amendment to the Memorandum of Understanding (MOU) with the State of Florida to access the Driver and Vehicle Information Database (DAVID) System.

**Background**

The Transportation and Mobility Department's Parking Services Division requires electronic access to the Florida Department of Highway Safety and Motor Vehicles to obtain registered vehicle owner information, including addresses, for use in the collection of parking citation fines as allowed by Florida Statutes.

The current MOU was approved by the City Commission on March 21, 2017 and is set to expire in 2023. The Florida Department of Highway Safety and Motor Vehicles has advised that this executed MOU (Exhibit 1) is being amended, pursuant to Section VIII of the MOU, to include additional requirements regarding the deceased date of individuals provided in the DAVID application (Exhibit 2).

The deceased date provided by the Department of Highway Safety and Motor Vehicles Department, via the DAVID application, is obtained from the National Technical Information Service (NTIS) through the NTIS Limited Access Death Master Field. In order for the City to access the Limited Access Death Master File (DMF), we must comply with certain requirements that include: a legitimate need for the information and that the DMF information will not be disclosed to any person other than those who meet the requirements. The amendment also requires proper safeguards be in place in order to continue access to DAVID. The City does have the appropriate safeguards as outlined in the amendment. Those safeguards include routine auditing by a management staff of each user account and search history of the DAVID application. Furthermore, failing to accept this amendment will cancel the current MOU.

**Resource Impact**

There is no fiscal impact associated with this action.

**Strategic Connections**

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Neighborhood Enhancement Cylinder of Excellence, specifically advancing:

- Goal 12: Be a leading government organization, managing our resources wisely and sustainably.
- Objective 2: Enhance the beauty, aesthetics, and environmental quality of neighborhoods.
- Objective 11: Ensure sound fiscal management.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Ready*.

**Attachments**

Exhibit 1 - Executed Memorandum of Understanding

Exhibit 2 - Letter from Florida Department of Highway Safety and Motor Vehicles

Exhibit 3 - Amendment to the Memorandum of Understanding

Exhibit 4 – Resolution

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Prepared by: Juan Rodriguez, Transportation and Mobility

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