



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#18-1312

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: December 18, 2018

TITLE: Motion to Approve Change Order No. 5 for Enterprise Resource Planning
System Solution and Professional Services – Infor, Inc. - \$274,677.80

Recommendation

It is recommended that the City Commission approve Change Order No. 5, in substantially the form attached, for the Enterprise Resource Planning (ERP) System Solution and Professional Services Project in the amount of \$274,677.80 with Infor, Inc.

Background

On July 13, 2016, the City Commission awarded a contract for the purchase and implementation of the City's ERP for a total ten-year project cost in the amount of \$6,562,618 (CAM #16-0900).

During project scoping and business analysis by staff and Infor, it was determined that changes to the original scope were necessary. As such and in accordance with Section 2-177, Code of Ordinances of the City of Fort Lauderdale, staff administratively approved change orders 1-4. The cumulative total of the first four change orders were less than the 10% as allowed by the Code. Below is the list of Change Orders to date along with reason and cost for each.

Change Order #	Reason	Cost
1	Make corrections to the initial Task Order	No cost
2	Move to version 11, new chart of accounts structure	\$353,212
3	Additional data conversions, bid response was to-be-determined as more detailed specifications were required to quote an amount	\$220,864
4	Addition of optional Expense Management module	\$123,086
Subtotal:		\$697,162
Less Milestone Corrections*		(\$42,000)
Final Total for Change Orders 1 - 4:		\$655,162

* Amount deducted for milestone corrections (see page 8 in Exhibit 1).

Change Order No. 5 (Exhibit 1) is for additional consultant services costs related to the building of interfaces between several software applications being used by departments and the new financial accounting system. Infor's proposal did not include pricing for these interfaces as there had not been sufficient information and data provided; additional analysis was required to price each interface. These interfaces will make the transferal of accounting transactions between the departmental applications and the financial accounting system much more efficient and in many cases real time.

Resource Impact

There will be a current fiscal year impact to the City in the amount of \$274,677.80 for Change Order No. 5. Funds for this purchase are available in the FY 2019 Community Investment Plan in the account listed below:

<i>Funds available as of December, xx, 2018</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
581-P11937.581-6599	Enterprise Resource Planning (ERP)	Capital Outlay/ Construction	\$5,379,726	\$514,798	\$274,677.80
TOTAL →					\$274,677.80

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Public Places Cylinder of Excellence, specifically advancing:

- Goal 11: Be a well-trained, innovative, and neighbor-centric workforce that builds community.
- Objective 4: Provide a reliable and progressive technology infrastructure

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here*.

Attachment

Exhibit 1 –Infor Change Order No. 5

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