



**CITY OF FORT LAUDERDALE**  
**City Commission Agenda Memo**  
**REGULAR MEETING**

**#18-1263**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Lee R. Feldman, ICMA-CM, City Manager

**DATE:** November 20, 2018

**TITLE:** Motion to Approve an Event Agreement with HOPE South Florida, Inc. for  
a Mobile Showers Program

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**Recommendation**

It is recommended that the City Commission approve an event agreement with HOPE South Florida, Inc. and authorize execution of the agreement by the City Manager.

**Background**

The event organizer did not attend the City's special events committee meeting to discuss the logistical details of the event with departmental staff.

The organizer will pay for all event costs and submit the required certificates of insurance. The event organizer will also secure all other necessary permits and licenses that are required from other agencies. Specific event details are included in the event application as attached.

Authorization for the execution of the event agreement is contingent upon the City Attorney's Office receiving and approving a valid executed agreement.

**Event 1:**

Applicant:	HOPE South Florida, Inc.
Event Name:	Hope South Florida Inc. Mobile Showers Program
Date/Time:	December 3, 4, 10, 11, 17, 18, 24, 25, 31; 2018 (4pm-6pm) January 1, 7, 8, 14, 15, 21, 22, 28, 29; 2019 (4pm-6pm) February 4, 5, 11, 12, 18, 19, 25, 26, 2019 (4pm-6pm)
Location:	St. Christopher's Episcopal Church and Vision of Hope Family and Worship Center/HOPE South Florida
Set Up Date/Time:	Day of event (2:30-3:00pm)
Breakdown Date/Time:	Day of event (6:00-6:30pm)
Road Closing:	No
Alcohol:	No
Amplified Music:	No
Special Permission:	Amplified Music/Extended Road Closure - No

Insurance Required: Yes  
Banners: No  
Pending Code Violations: No  
Application Fee: \$200.00

**Resource Impact**

Revenue related to these agreements is included in the FY 2019 operating budget in the accounts listed below.

<i>Funds available as of November 15, 2018</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUBOBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
001-PKR033401-K029	Community Events	Charge for Service/ Non- sponsor Charges	\$165,000	\$ 6,200	\$200
TOTAL AMOUNT ►					\$200

**Attachments**

Exhibit 1 – Mobile Showers Application  
Exhibit 1a – Mobile Showers Site Plan  
Exhibit 1b – Mobile Showers Agreement

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Prepared by: Barbara Smith, City Manager's Office

Department Director: Lee Feldman, City Manager's Office