

City Manager Search – Commission-Based Search (Best Case)

10/23/18	Conference Agenda Discussion on Selection Process
11/6/18 (Conference)	Commission Reviews Criteria for RFP for Executive Recruiter
11/6/18 (Regular)	Designation of Interim City Manager (by Resolution)
Week of December 10h (Workshop)	Commission Interviews Executive Recruiter
12/18/18 (Conference)	City Commission Approves Executive Recruiter
1/8/19 (Conference)	City Commission Reviews Job Announcement
1/9/18 - 2/8/19	Job is Advertised
Week of February 18 th (Workshop)	Commission Shortlists Candidates
Week of March 4 th (Special Meeting)	City Commission Interviews and Selects a Candidate
3/19/19	City Commission Approves Employment Agreement
4/22/19	City Manager Starts

City Manager Search – City Manager Selection Committee Option (Best Case)

10/23/18	Conference Agenda Discussion on Selection Process
11/6/18	Resolution Creating City Manager Selection Committee (CMSC) (Designation of Interim City Manager (by Resolution)
11/20/18	Appointment of CMSC Members
Week of December 3 rd	Organizational Meeting of CMSC
Week of December 17 th	CMSC Approves Criteria for RFP for Executive Recruiter
Week of January 14 th	CMSC Interviews and Recommends Executive Recruiter
1/22/19	City Commission Approves Executive Recruiter
Week of February 4 th	CMSC Works with Executive Recruiter to Develop Job Announcement
2/19/19	City Commission Approves Job Announcement
2/20/19 – 3/20/19	Job is Advertised
Week of April 1 st	CMSC Interviews and Shortlists Candidates
Week of April 22 nd	City Commission Interviews and Selects a Candidate (Special Meeting)
5/7/19	City Commission Approves Employment Agreement
6/10/19	City Manager Starts