



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#18-0530**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Lee R. Feldman, ICMA-CM, City Manager

**DATE:** October 9, 2018

**TITLE:** Resolution Approving the Consolidated Budget Amendment to Fiscal Year  
2019 – Appropriation

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**Recommendation**

It is recommended that the City Commission adopt a resolution amending the Fiscal Year (FY) 2019 Budget, Personnel Complement, and FY 2019 – FY 2023 Community Investment Plan (CIP) and abandoning the Neighborhood and Business Community Investment Plan Project for NCIP project maintenance.

**Background**

Examples of recommended actions within the budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- amendment to staffing level;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff is recommending that the City Commission amend the FY 2019 Operating Budget, Personnel Complement, and Community Investment Plan by approving the following transfers and appropriations:

## **Parks and Recreation**

### **A. Appropriation of Fund Balance, Transfer of 2 Full Time Positions from the General Fund to the Fort Lauderdale Cemetery System Fund, and Addition of 32 Full Time Positions to the Personnel Complement – Fort Lauderdale Cemetery System Fund, General Fund – City Takeover of Cemetery Operations - \$5,088,553**

The City of Fort Lauderdale is assuming responsibility for operation and maintenance of the City's cemeteries from a contractor who previously maintained and operated the cemeteries. To effectively maintain the City's cemetery system staff recommends that the City Commission approve the addition of one (1) Parks Foreman, one (1) Municipal Maintenance Worker IV, four (4) Municipal Maintenance Worker III's, seven (7) Municipal Maintenance Worker II's, seven (7) Apprentice Municipal Maintenance Workers, and one (1) Irrigation Repairperson for daily maintenance operations and interment/burial services at the City's four cemeteries.

To effectively operate and manage the City's cemetery system staff recommends that the City Commission approve the addition of one (1) Administrative Assistant II, three (3) Service Clerks, five (5) Administrative Aides, one (1) Accountant II, and one (1) Senior Accounting Clerk for the daily administrative operations at the City's four cemeteries. These positions will assist with the front desk, management software processing, account reconciliation, data entry and various clerical duties.

The Parks and Recreation Department is requesting to purchase equipment and supplies for daily maintenance operations and interment/burial services at the City's four cemeteries for a one-time expense of \$732,000.

In addition, two full time positions currently funded in the City's General Fund assigned exclusively for the cemetery system will be transferred to the new Fort Lauderdale System Cemetery Fund. There is a commensurate reduction in revenue to the General Fund for this expenditure.

Staff recommends that the City Commission amend the FY 2019 Budget and Personnel Complement in the amount of \$5,088,553 and net addition of 32 positions to the Personnel Complement for the direct running of the cemetery system.

Source:

**Funds available as of October 4, 2018**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
430-PKR062203-TBD	Cemetery System Maintenance	Misc Revenues/ Perpetual Maintenance Reimbursement	N/A	N/A	\$1,514,300
430-PKR062202-TBD	Cemetery System Admin/Sales	Misc Revenues/ Cemetery Merchandise - At- Need	\$0	\$0	\$578,875
430-PKR062202-TBD	Cemetery System Admin/Sales	Misc Revenues/ Sales of Lots - At-Need	\$0	\$0	\$1,521,316
430-PKR062202-TBD	Cemetery System Admin/Sales	Misc Revenues/ Sales of Lots - Pre-Need	\$0	\$0	\$1,715,526
<b>TOTAL AMOUNT →</b>					<b>\$5,330,017</b>

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
430-PKR062203-1101	Cemetery System Maintenance	Salaries & Wages/ Permanent Salaries	\$0	\$0	\$283,712
430-PKR062203-1401	Cemetery System Maintenance	Salaries & Wages/ Expense Allowance	\$0	\$0	\$960
430-PKR062203-1413	Cemetery System Maintenance	Salaries & Wages/ Cellphone Allowance	\$0	\$0	\$2,400
430-PKR062203-2299	Cemetery System Maintenance	Fringe Benefits/ Pension Def Cont	\$0	\$0	\$25,534
430-PKR062203-2301	Cemetery System Maintenance	Fringe Benefits/ Soc Sec/Medicare	\$0	\$0	\$21,704
430-PKR062203-2404	Cemetery System Maintenance	Fringe Benefits/ Health Insurance	\$0	\$0	\$81,336
430-PKR062203-3940	Cemetery System Maintenance	Services & Materials/ Safety Shoes	\$0	\$0	\$1,125
430-PKR062203-3949	Cemetery System Maintenance	Services & Materials/ Uniforms	\$0	\$0	\$1,600
430-PKR062203-3222	Cemetery System Maintenance	Services & Materials/ Janitorial Services	\$0	\$0	\$21,600
430-PKR062203-3249	Cemetery System Maintenance	Services & Materials/ Security Services	\$0	\$0	\$3,380
430-PKR062203-3255	Cemetery System Maintenance	Services & Materials/ Waste Disposal	\$0	\$0	\$12,000
430-PKR062203-3299	Cemetery System Maintenance	Services/Materials/ Other Services	\$0	\$0	\$39,050
430-PKR062203-3428	Cemetery System Maintenance	Services/Materials/ Bldg Rep Maint	\$0	\$0	\$8,000
430-PKR062203-3437	Cemetery System Maintenance	Services & Materials/ Imp Repair Maintenance	\$0	\$0	\$4,000
430-PKR062203-3601	Cemetery System Maintenance	Services & Materials/ Electricity	\$0	\$0	\$40,100
430-PKR062203-3634	Cemetery System Maintenance	Services & Materials/ Water/Sew/Storm	\$0	\$0	\$115,693
430-PKR062203-3801	Cemetery System Maintenance	Services & Materials/ Gasoline	\$0	\$0	\$64,000
430-PKR062203-3913	Cemetery System Maintenance	Services & Materials/ Horticultural Supplies	\$0	\$0	\$75,600
430-PKR062203-3916	Cemetery System Maintenance	Services & Materials/ Janitorial Supplies	\$0	\$0	\$2,000
430-PKR062203-3999	Cemetery System Maintenance	Services & Materials/ Misc Supplies	\$0	\$0	\$69,700
430-PKR062203-4352	Cemetery System Maintenance	Other Operating Expense/ ServChg - Police	\$0	\$0	\$10,000
430-PKR062203-6499	Cemetery System Maintenance	Capital Outlay/ Other Equipment	\$0	\$0	\$186,300
430-PKR062203-6416	Cemetery System Maintenance	Capital Outlay/ Vehicles	\$0	\$0	\$546,000

430-PKR062202-1101	Cemetery System Admin/Sales	Salaries & Wages/ Permanent Salaries	\$0	\$0	\$690,532
430-PKR062202-1407	Cemetery System Admin/Sales	Salaries & Wages/ Expense Allowance	\$0	\$0	\$5,760
430-PKR062202-1413	Cemetery System Admin/Sales	Salaries & Wages/ Cellphone Allowance	\$0	\$0	\$2,160
430-PKR062202-2299	Cemetery System Admin/Sales	Fringe Benefits/ Pension Def Cont	\$0	\$0	\$54,124
430-PKR062202-2301	Cemetery System Admin/Sales	Fringe Benefits/ Soc Sec/Medicare	\$0	\$0	\$53,517
430-PKR062202-2404	Cemetery System Admin/Sales	Fringe Benefits/ Health Insurance	\$0	\$0	\$147,357
430-PKR062202-3949	Cemetery System Admin/Sales	Services & Materials/ Uniforms	\$0	\$0	\$2,400
430-PKR062202-1110	Cemetery System Admin/Sales	Salaries & Wages/ Sick Conversion to Cash	\$0	\$0	\$1,976
430-PKR062202-1113	Cemetery System Admin/Sales	Salaries & Wages/ Vacation Management Conversion	\$0	\$0	\$1,235
430-PKR062202-1199	Cemetery System Admin/Sales	Salaries & Wages/ Other Reg Salaries	\$0	\$0	\$2,486
430-PKR062202-1201	Cemetery System Admin/Sales	Salaries & Wages/ Longevity Pay	\$0	\$0	\$2,473
430-PKR062202-2104	Cemetery System Admin/Sales	Fringe Benefits/ Mileage Reimbursement	\$0	\$0	\$500
430-PKR062202-2204	Cemetery System Admin/Sales	Fringe Benefits/ Pension General	\$0	\$0	\$17,293
430-PKR062202-3198	Cemetery System Admin/Sales	Services & Materials/ Backflow Program	\$0	\$0	\$3,000
430-PKR062202-3216	Cemetery System Admin/Sales	Services/Materials/ Costs Fees Permits	\$0	\$0	\$1,250
430-PKR062202-3299	Cemetery System Admin/Sales	Services & Materials/ Other Services	\$0	\$0	\$92,213
430-PKR062202-3304	Cemetery System Admin/Sales	Services & Materials/ Office Equipment Rental	\$0	\$0	\$14,120
430-PKR062202-3310	Cemetery System Admin/Sales	Services & Materials/ Other Equipment Rental	\$0	\$0	\$2,000
430-PKR062202-3516	Cemetery System Admin/Sales	Services & Materials/ Printing Services Ex	\$0	\$0	\$6,200
430-PKR062202-3613	Cemetery System Admin/Sales	Services & Materials/ Special Delivery	\$0	\$0	\$500
430-PKR062202-3616	Cemetery System Admin/Sales	Services & Materials/ Postage	\$0	\$0	\$5,000
430-PKR062202-3628	Cemetery System Admin/Sales	Services & Materials/ Telephone/Cable TV	\$0	\$0	\$12,700
430-PKR062202-3925	Cemetery System Admin/Sales	Services & Materials/ Office Equip <\$5000	\$0	\$0	\$47,000
430-PKR062202-3928	Cemetery System Admin/Sales	Services & Materials/ Office Supplies	\$0	\$0	\$27,700
430-PKR062202-3999	Cemetery System Admin/Sales	Services & Materials/ Misc Supplies	\$0	\$0	\$579,175

430-PKR062202-4101	Cemetery System Admin/Sales	Other Operating Expense/ Certification Training	\$0	\$0	\$2,000
430-PKR062202-4355	Cemetery System Admin/Sales	Other Operating Expense/ ServChg - Print Shop	\$0	\$0	\$5,000
430-PKR062202-6405	Cemetery System Admin/Sales	Capital Outlay/ Other Computer Software	\$0	\$0	\$20,000
430-PKR062202-9627	Cemetery System Admin/Sales	Other Uses/ Transfer to Cemetery Perpetual Care Trust Fund	\$0	\$0	\$615,000
430-FD430.01-9001	Fort Lauderdale Cemetery System Fund	Other Uses/ Transfer to the General Fund	\$0	\$0	\$738,536
430-PKR062204-1101	Cemetery System Interment	Salaries & Wages/ Permanent Salaries	\$0	\$0	\$373,006
430-PKR062204-2299	Cemetery System Interment	Fringe Benefits/ Pension Def Cont	\$0	\$0	\$33,571
430-PKR062204-2301	Cemetery System Interment	Fringe Benefits/ Soc Sec/Medicare	\$0	\$0	\$28,535
430-PKR062204-2404	Cemetery System Interment	Fringe Benefits/ Health Insurance	\$0	\$0	\$122,004
430-PKR062204-3940	Cemetery System Interment	Services & Materials/ Safety Shoes	\$0	\$0	\$1,500
430-PKR062204-3949	Cemetery System Interment	Services & Materials/ Uniforms	\$0	\$0	\$2,400
				<b>TOTAL AMOUNT →</b>	<b>\$5,330,017</b>

Source:

**Funds available as of October 4, 2018**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-PKR062201-N251	Cemeteries	Misc Revenues/ O&M Agreement	\$980,000	\$0	(\$980,000)
001-FD001-Q430	General Fund	Other Sources/ Fort Lauderdale Cemetery Fund	\$0	\$0	\$738,536
				<b>TOTAL AMOUNT →</b>	<b>(\$241,464)</b>

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-PKR062201-1101	Cemeteries	Salaries & Wages/ Permanent Salaries	\$167,870	\$167,870	(\$167,870)
001-PKR062201-1407	Cemeteries	Salaries & Wages/ Expense Allowance	\$2,880	\$2,880	(\$2,880)
001-PKR062201-1413	Cemeteries	Salaries & Wages/ Cellphone Allowance	\$1,200	\$1,200	(\$1,200)
001-PKR062201-2299	Cemeteries	Fringe Benefits/ Pension Def Cont	\$7,087	\$7,087	(\$7,087)
001-PKR062201-2301	Cemeteries	Fringe Benefits/ Soc Sec/Medicare	\$13,533	\$13,533	(\$13,533)
001-PKR062201-2404	Cemeteries	Fringe Benefits/ Health Insurance	\$22,431	\$22,431	(\$22,431)
001-PKR062201-1110	Cemeteries	Salaries & Wages/ Sick Conversion to Cash	\$1,976	\$1,976	(\$1,976)
001-PKR062201-1113	Cemeteries	Salaries & Wages/ Vacation Management Conversion	\$1,235	\$1,235	(\$1,235)
001-PKR062201-1199	Cemeteries	Salaries & Wages/ Other Reg Salaries	\$2,486	\$2,486	(\$2,486)
001-PKR062201-1201	Cemeteries	Salaries & Wages/ Longevity Pay	\$2,473	\$2,473	(\$2,473)
001-PKR062201-2104	Cemeteries	Fringe Benefits/ Mileage Reimbursement	\$500	\$500	(\$500)
001-PKR062201-2204	Cemeteries	Fringe Benefits/ Pension General	\$17,293	\$17,293	(\$17,293)
001-PKR062201-3928	Cemeteries	Services & Materials/ Office Supplies	\$200	\$200	(\$200)
001-PKR062201-3999	Cemeteries	Services & Materials/ Misc Supplies	\$300	\$300	(\$300)
<b>TOTAL AMOUNT →</b>					<b>(\$241,464)</b>

## **B. Transfer between Capital Projects – General Capital Projects Fund – Lincoln Park Playground Replacement – \$174,492**

As a part of the FY 2018 Community Investment Plan (CIP), funding was appropriated for the replacement of three playgrounds. At this time, cost estimates for Lincoln Park have been completed and funding should be moved from the City-wide Playground Replacement Project to the more specific Lincoln Park Playground Replacement Project.

Staff recommends that the City Commission amend the FY 2019 – FY 2023 Community Investment Plan in the amount of \$174,492 for replacement of Lincoln Park playground equipment.

Source:

*Funds available as of September 13, 2018*

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12248.331-6599	City-wide Playground Replacements	Capital Outlay / Construction	\$713,944	\$713,579	\$174,492
TOTAL AMOUNT →					\$174,492

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12442.331-6599	Lincoln Park Playground Replacement	Capital Outlay / Construction	\$0	\$0	\$174,492
TOTAL AMOUNT →					\$174,492

### **C. Appropriation of Grant Funds - Grant Fund – George English Park Boat Ramp - \$218,553**

The Florida Department of Transportation recently replaced the Sunrise Blvd. Bridge that crosses the Middle River. The new bridge is higher and provides larger vessels access to the George English Park Boat Ramp. The existing ramps are not designed for larger boat and trailer use and are recommended to be renovated to meet area boater needs. The City applied for and was awarded funding by the Florida Boating Improvement Program for Phase-I design and permitting of longer ramps and the addition of Americans with Disabilities Act (ADA) accessible floating staging docks for the George English Park Boat Ramp. Phase-I is complete and in March 2017, the City also applied for funding assistance for Phase-II construction to the Florida Inland Navigation District.

Staff is requesting City Commission approval for the acceptance of a grant award from the Broward Boating Improvement Program (BBIP) to assist with project costs up to \$218,553 for the renovation of the George English Park Boat Ramp. This grant requires a City match of \$218,553 that will come from a grant received from the Florida Inland Navigation District in October of 2017.

Staff recommends that the City Commission amend the FY 2019 Budget in the amount of \$218,553 for the BBIP George English Park Boat Ramp grant. This item is contingent upon the approval of the grant acceptance CAM #18-0962.



Source:

**Funds available as of September 17, 2018**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-P12186.129C-F739	George English Boat Ramp FY 2018	Intergovernmental Revenue / County – BBIP Transportation	\$0	\$0	\$218,553
<b>TOTAL AMOUNT →</b>					<b>\$218,553</b>

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-P12186.129C-6599	George English Boat Ramp FY 2018	Capital Outlay / Construction	\$0	\$0	\$218,553
<b>TOTAL AMOUNT →</b>					<b>\$218,553</b>

### **City Manager's Office**

#### **D. Appropriation of Unanticipated Revenue – General Capital Projects Fund – Coral Ridge Country Club Homeowners Neighborhood Community Investment Program (NCIP) Project – \$27,678**

The City Commission awarded a Neighborhood Community Investment Program (NCIP) matching grant in the amount of \$25,000 to the Coral Ridge Country Club Homeowners Association for the installation of entryway monuments in 2015. This grant required a match from the Homeowner's Association (HOA) in the amount of \$25,000 which was previously provided and appropriated. The lowest bid for the project was \$77,678 and the HOA has submitted a check to fund the additional project cost.

Staff recommends that the City Commission amend the FY 2019 – FY 2023 Community Investment Plan in the amount of \$27,678 for the Coral Ridge Country Club NCIP Project.

Source:

**Funds available as of September 12, 2018**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	ACTUAL RECEIVED (Character)	AMOUNT
331-P12142.331-N457	2015 NCIP Coral Ridge Country Club Decorative Street Posts	Miscellaneous Revenue/ Outsider Donations	\$25,000	\$52,678	\$27,678
<b>TOTAL AMOUNT →</b>					<b>\$27,678</b>

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12142.331-6599	2015 NCIP Coral Ridge Country Club Decorative Street Posts	Capital Outlay/ Construction	\$50,000	\$49,617	\$27,678
<b>TOTAL AMOUNT →</b>					<b>\$27,678</b>

**E. Transfer from Community Investment Plan to Operating Budgets and Addition of 4 Full Time Positions to the City's Personnel Complement – General Capital Projects Fund, General Fund – Neighborhood Community Investment Plan (NCIP) Project Maintenance – \$850,000**

***Abandoning the Neighborhood and Business Community Investment Plan Project***

Over the past 25 years the City has operated the NCIP program in which the City partnered with neighborhood associations and businesses to build capital projects requested by the neighborhood association. As part of these agreements, the City would design and build the project and the neighborhood association would be responsible for maintaining the project. Over time, it has become clear that not all neighborhoods have been able to uphold this agreement and many of the NCIP projects are in need of maintenance.

At the direction of the City Commission at its June 19, 2018 City Commission Conference Meeting, staff recommends abandoning the Neighborhood and Business Community Investment Plan project in order to utilize this funding to pay for the required maintenance of existing projects and to fund a new crew in the Parks and Recreation Department to assume responsibility of maintaining all constructed NCIP projects.

Staff has determined that there is an immediate need for approximately \$416,000 in repair expenses for community improvements. In addition, there is a need for a temporary part-time community builder to supervise the contracted repairs. The administration of this process will be handled by the Division of Neighbor Support within the City Manager's Office. The first year expense to address the immediate maintenance needs including, maintenance costs and salary and equipment of a temporary part time community builder is estimated to be \$480,000.

Staff recommends that the Parks and Recreation Department assume responsibility for the maintenance of the neighborhood entryways while also assuming the responsibility of maintaining all constructed NCIP projects. A new full-time Parks and Recreation crew (two maintenance workers, one painter, and one foreman) to be dedicated to this initiative will be required at an estimated cost of \$240,000 (including equipment and supplies) for a partial year in FY 2019. In addition, vehicle startup costs for the new crew is estimated to be \$130,000. In total, the first year cost for staff, equipment, and materials to assume responsibility for NCIP maintenance is estimated to be \$370,000. The annual recurring cost of the program is estimated to be \$586,000.

The Parks and Recreation Department would establish a standard level of service provided to all communities. Those neighborhoods that wish to maintain a higher level of service would have the opportunity to work with the City to enhance and supplement the standard maintenance provided at an additional cost to the association.

Staff recommends that the City Commission amend the FY 2019 Budget, Personnel

Complement, and FY 2019 – FY 2023 Community Investment Plan in the amount of \$850,000 and abandon the Neighborhood and Business Community Investment Plan Project for NCIP project maintenance.

Source:

<b>Funds available as of September 13, 2018</b>					
<b>ACCOUNT NUMBER</b>	<b>INDEX NAME (Program)</b>	<b>CHARACTER CODE/ SUB-OBJECT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
331-P12086.331-6599	Neighborhood & Business Comm Invest Prog	Capital Outlay/ Construction	\$850,000	\$850,000	\$850,000
<b>TOTAL AMOUNT →</b>					<b>\$850,000</b>

Use:

<b>ACCOUNT NUMBER</b>	<b>INDEX NAME (Program)</b>	<b>CHARACTER CODE/ SUB-OBJECT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
001-MGR110102-1107	Neighbor Support Programs	Salaries & Wages/ Part Time Salaries	\$0	\$0	\$49,140
001-MGR110102-2301	Neighbor Support Programs	Fringe Benefits/ Soc Sec/ Medicare	\$0	\$0	\$3,759
001-MGR110102-3199	Neighbor Support Programs	Services/Materials/ Other Professional Services	\$0	\$0	\$416,000
001-MGR110102-3925	Neighbor Support Programs	Services/Materials/ Office Equipment < \$5,000	\$0	\$0	\$11,101
001-PKR062901-1101	General Park Maintenance	Salaries & Wages/ Permanent Salaries	\$4,421,688	\$4,421,688	\$83,710
001-PKR062901-2301	General Park Maintenance	Fringe Benefits/ Soc Sec/ Medicare	\$1,610,693	\$1,610,693	\$6,441
001-PKR062901-2404	General Park Maintenance	Fringe Benefits/ Health Insurance	\$1,610,693	\$1,610,693	\$40,668
001-PKR062901-2299	General Park Maintenance	Fringe Benefits/ Defined Contribution	\$1,610,693	\$1,610,693	\$7,534
001-PKR062901-1401	General Park Maintenance	Services/Materials/ Expense Allowance	\$4,421,688	\$4,421,688	\$480
001-PKR062901-3913	General Park Maintenance	Services/Materials/ Horticultural Supplies	\$6,742,562	\$6,742,562	\$101,168
001-PKR062901-6416	General Park Maintenance	Capital Outlay/ Vehicles	\$49,156	\$49,156	\$130,000
<b>TOTAL AMOUNT →</b>					<b>\$850,000</b>

#### **F. Appropriation of Grant Funds - Grant Fund – Community Court Pilot Program - \$200,000**

The City of Fort Lauderdale was awarded a supplemental grant of up to \$200,000 from the Bureau of Justice Assistance for a Community Court Pilot Program. The program will directly address the City's strategic goals of reducing non-violent crimes, supporting public safety, and reducing homelessness as an innovative pilot program. The overall purpose of the court is to address the quality of life issues of our neighbors in downtown and the entertainment district of Fort Lauderdale with a swift, more constructive, sentencing approach for public order offenders. The Community Court will hold people responsible for

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their offenses while also offering help to promote behavioral changes and to increase their successful integration into the community. Funds from this grant will be used to pay for a Community Court Coordinator to coordinate the logistics of the community court.

Staff recommends that the City Commission amends the FY 2019 Budget in the amount of \$200,000 for the Community Court Pilot Program. The approval of this budget item is contingent upon CAM #18-1000.

**Source:**

***Funds available as of September 27, 2018***

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GCOMMCT18-C205	Community Court Grant BJA -CCI	Intergovt Revenue/ DOJ - Public Safety	\$0	\$0	\$200,000
<b>TOTAL AMOUNT →</b>					<b>\$200,000</b>

**Use:**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GCOMMCT18-1107	Community Court Grant BJA -CCI	Salaries & Wages/ Part Time Salaries	\$0	\$0	\$83,395
129-GCOMMCT18-2301	Community Court Grant BJA -CCI	Fringe Benefits/ Soc Security	\$0	\$0	\$24,164
129-GCOMMCT18-4104	Community Court Grant BJA -CCI	Other Operating Expense/ Conferences	\$0	\$0	\$10,500
129-GCOMMCT18-3299	Community Court Grant BJA -CCI	Services & Materials/ Other Services	\$0	\$0	\$25,200
129-GCOMMCT18-3925	Community Court Grant BJA -CCI	Services & Materials/ Office Equipment <\$5,000	\$0	\$0	\$4,216
129-GCOMMCT18-3926	Community Court Grant BJA -CCI	Services & Materials/ Furniture	\$0	\$0	\$1,850
129-GCOMMCT18-3928	Community Court Grant BJA -CCI	Services & Materials/ Office Supplies	\$0	\$0	\$5,250
129-GCOMMCT18-3999	Community Court Grant BJA -CCI	Services & Materials/ Other Supplies	\$0	\$0	\$45,425
<b>TOTAL AMOUNT →</b>					<b>\$200,000</b>

### **Transportation and Mobility**

#### **G. Appropriation of Grant Funds - Airport Fund – Airfield Electrical Vault Improvements - \$457,828**

The City of Fort Lauderdale was awarded a supplemental grant of up to \$457,828 from the Florida Department of Transportation (FDOT) for the construction of airfield electrical vault improvements at the Fort Lauderdale Executive Airport (FXE).

This project is for design and construction improvements of the electrical/emergency generator vault at FXE. Based on the engineering assessment, an arc-flash study will be

performed; repairs will be made to the vault's lightning protection system; improvements to work space, as well as equipment replacement, including the Airport's rotating beacon and airfield constant current regulators. The required grant match amount of \$114,457 is available in the project budget.

Staff recommends that the City Commission amend the FY 2019 – FY 2023 Community Investment Plan in the amount of \$457,828 for airfield electrical vault improvements.

**Source:**

<i>Funds available as of September 12, 2018</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	ACTUAL RECEIVED (Character)	AMOUNT
468.P12189.468A-D479	Airfield Electrical Vault Improvements	Intergov't Revenue/ FDOT Transportation	\$464,000	\$70,623	\$457,828
<b>TOTAL AMOUNT →</b>					<b>\$457,828</b>

**Use:**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P12189.468A-6599	Airfield Electrical Vault Improvements	Capital Outlay/ Construction	\$464,000	\$0	\$457,828
<b>TOTAL AMOUNT →</b>					<b>\$457,828</b>

## **H. Appropriation of Grant Funds - Airport Fund – FXE Administration Building Renovation - \$132,240**

The City of Fort Lauderdale was awarded a supplemental grant of up to \$129,995 from the Florida Department of Transportation (FDOT) for the expansion of the Airport Administration Building at the Fort Lauderdale Executive Airport (FXE). This project is for the improvement and expansion of the Fort Lauderdale Executive Airport Administration Building. The improvements will include new landscaping and irrigation, parking improvements and light-emitting diode (LED) lights. The improvements also include energy efficient heating, ventilation and air conditioning (HVAC) units. In addition, a new conference room and office spaces will be constructed to accommodate meetings and enhanced staffing requirements.

The project bid proposals exceed the engineer's estimate and FDOT has agreed to provide additional grant funding. The required grant match amount of \$32,499 is available in the project budget (\$30,254) and the Airport's fund balance (\$2,245).

Staff recommends that the City Commission amend the FY 2019 – FY 2023 Community Investment Plan in the amount of \$132,240 for the FXE Administration Building Renovation project.

Source:

**Funds available as of October 1, 2018**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	ACTUAL RECEIVED (Character)	AMOUNT
468-P12188.468A-D479	FXE Administration Building Renovation	Intergovt Revenue/ FDOT Transportation	\$800,000	\$42,353	\$129,995
468-FD468.01-9918	Airport Operations	Other Uses/ Reseves for Operations	NA	NA	\$2,245
<b>TOTAL AMOUNT →</b>					<b>\$132,240</b>

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P12188.468A-6599	FXE Administration Building Renovation	Capital Outlay / Construction	\$800,000	\$0	\$129,995
468-P12188.468-6599	FXE Administration Building Renovation	Capital Outlay / Construction	\$1,122,649	\$30,254	\$2,245
<b>TOTAL AMOUNT →</b>					<b>\$132,240</b>

#### **I. Transfer between Capital Projects – General Capital Projects Fund – SE 2<sup>nd</sup> Street Traffic Calming and Pedestrian Safety - \$403,408**

Staff is requesting to transfer \$403,408 into the SE 2<sup>nd</sup> Street Traffic Calming and Pedestrian Safety Project. The existing scope of work requires additional funding in order to complete construction on SE 2nd Street between SE 3rd Avenue and US-1. The proposed improvements include restriping to provide traffic calming and provide on-street parking spaces. In addition, safety improvements at the SE 4th Avenue intersection include curb extensions, accessible ramps, high-emphasis crosswalks, milling and paving, roadway signage and pavement markings, and associated stormwater drainage infrastructure. Funding for this project is available in four (4) transportation projects that were completed under budget.

Staff recommends that the City Commission amend the FY 2019 – FY 2023 Community Investment Plan in the amount of \$403,408 for SE 2<sup>nd</sup> Street Traffic Calming and Pedestrian Safety.

Source:

**Funds available as of September 24, 2018**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12284.331-6599	NE 3rd St Pedestrian Safety/ Bike Infrastructure	Capital Outlay / Construction	\$74,000	\$74,000	\$74,000
331-P11953.331-6599	Downtown Walkability Project	Capital Outlay / Construction	\$1,036,678	\$244,048	\$244,048
331-P11136.331-6599	Las Olas Transportation Plan Implementation	Capital Outlay / Construction	\$1,144,769	\$63,102	\$63,102
331-P12084.331-6599	NE 13th Street Complete Street Project	Capital Outlay / Construction	\$60,000	\$22,258	\$22,258
<b>TOTAL AMOUNT →</b>					<b>\$403,408</b>

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12283.331-6599	SE 2nd St Traffic Calm/Pedestrian Safety	Capital Outlay / Construction	\$270,000	\$0	\$403,408
<b>TOTAL AMOUNT →</b>					<b>\$403,408</b>

**J. Appropriation of Unanticipated Revenue and Addition of 3 Full Time Positions to the City's Personnel Complement – Parking Fund – City Hall Parking Garage Operation - \$1,185,157**

Staff recommends appropriating additional funds to the FY 2019 operating budget to execute the parking management agreement for the operations of the City Hall Garage 2nd and 3rd floors beginning on October 21, 2018. The funding source will be the revenues collected on behalf of One Broward Boulevard Holdings for the sale of permits, validation tickets, and meter sales. The forecasted revenues and expenses have been approved by the facility owners. The Transportation and Mobility Division recommends the addition of three full time positions to manage the new scope of work:

- Senior Accounting Clerk
- Customer Service Representative
- Municipal Maintenance Worker

Staff recommends that the City Commission amend the FY 2019 Budget and Personnel Complement in the amount of \$1,185,157 and add three full time positions for the City Hall parking garage operation.

Source:

**Funds available as of September 26, 2018**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
461-TAM020405-J392	City Hall Garage/ One Broward	Charges for Services/ Meter City Hall	\$0	\$0	\$135,316
461-TAM020405-J567	City Hall Garage/ One Broward	Charges for Services/ Permits City Hall	\$0	\$0	\$946,476
461-TAM020405-J393	City Hall Garage/ One Broward	Charges for Services/ Meter-Validation City Hall	\$0	\$0	\$56,156
461-TAM020405-J674	City Hall Garage/ One Broward	Charges for Services/ Admin Service Charges	\$0	\$0	\$47,209
<b>TOTAL AMOUNT →</b>					<b>\$1,185,157</b>



Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
461-TAM020405-1101	City Hall Garage/ One Broward	Salaries & Wages / Permanent Salaries	\$0	\$0	\$111,946
461-TAM020405-1604	City Hall Garage/ One Broward	Salaries & Wages / Direct Labor Credits	\$0	\$0	(\$4,647)
461-TAM020405-2299	City Hall Garage/ One Broward	Fringe Benefits / Pension-Define Contribution	\$0	\$0	\$10,075
461-TAM020405-2301	City Hall Garage/ One Broward	Fringe Benefits / Soc Sec-Medicare	\$0	\$0	\$8,564
461-TAM020405-2404	City Hall Garage/ One Broward	Fringe Benefits / Health Insurance	\$0	\$0	\$24,300
461-TAM020405-3113	City Hall Garage/ One Broward	Services-Materials / Fin & Bank Services	\$0	\$0	\$16,269
461-TAM020405-3216	City Hall Garage/ One Broward	Services-Materials / Costs/Fees/Permits	\$0	\$0	\$125
461-TAM020405-3299	City Hall Garage/ One Broward	Services-Materials / Other Services	\$0	\$0	\$883,133
461-TAM020405-3407	City Hall Garage/ One Broward	Services-Materials / Equip Rep & Maintenance	\$0	\$0	\$19,738
461-TAM020405-3601	City Hall Garage/ One Broward	Services-Materials / Electricity	\$0	\$0	\$7,500
461-TAM020405-3940	City Hall Garage/ One Broward	Services-Materials / Safety Shoes	\$0	\$0	\$125
461-TAM020405-3949	City Hall Garage/ One Broward	Services-Materials / Uniforms	\$0	\$0	\$950
461-TAM020405-3999	City Hall Garage/ One Broward	Services-Materials / Other Supplies	\$0	\$0	\$3,500
461-TAM020405-4355	City Hall Garage/ One Broward	Other Operating Expenses / Servchg- Print Shop	\$0	\$0	\$500
461-TAM020405-4416	City Hall Garage/ One Broward	Other Operating Expenses /Other Insurance Charges	\$0	\$0	\$8,660
461-TAM020403-4319	Parking City Hall Garage	Other Operating Expenses / Servchg- Admin Services	\$0	\$0	\$47,209
461-FD461.01-9901	Parking Fund	Other Uses/ Anticipated Year End Balance	NA	NA	\$47,209
<b>TOTAL AMOUNT →</b>					<b>\$1,185,157</b>

#### **K. Transfer of Funds – General Fund – City Contribution for Enhancements to the Andrews Avenue Bridge Rehabilitation Project - \$84,380**

Staff recommends that the City Commission approve funds to be transferred out of the City's grant match account into the Transportation and Mobility (TAM) Operating Budget for City-requested enhancements as a part of Broward County's Andrews Avenue Bridge Rehabilitation Project. These requested enhancements include noise mitigation and wall mounted lighting fixtures underneath the bridge.

Staff recommends that the City Commission amend the FY 2019 Budget in the amount of \$84,380 for enhancements to the Andrews Avenue Bridge Rehabilitation Project.

**Source:**

<i>Funds available as of September 24, 2018</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-FD001-9129	General Fund	Other Uses/ Transfer To Miscellaneous Grants	\$1,000,000	\$1,000,000	\$84,380
<b>TOTAL AMOUNT →</b>					<b>\$84,380</b>

**Use:**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-TAM040101-4299	Transportation Planning	Other Operating Expenses / Other Contributions	\$543,906	\$543,906	\$84,380
<b>TOTAL AMOUNT →</b>					<b>\$84,380</b>

**L. Transfer between Capital Projects - Airport Fund – Parcel 21B Natural Resource Area (NRA) Mitigation and Maintenance – \$481,910**

This project is for the mitigation and enhancement of a NRA portion of Parcel 21B as established by the conservation easement approved by Broward County Environmental Protection and Growth Management Department (BCEPGMD). The project includes removal of non-native and/or exotic nuisance species/vegetation, and new native planting.

Funding is needed for project management charges, engineering fees, and construction fees. A portion of this project was originally included in the Fort Lauderdale Executive Airport Parking Lot Project and needs to be transferred along with additional funds which are available from other projects that were completed under budget.

Staff recommends that the City Commission amend the FY 2019 – FY 2023 Community Investment Plan in the amount of \$481,910 for Parcel 21B NRA mitigation and maintenance.

Source:

**Funds available as of September 12, 2018**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P12187.468-6534	Taxiway Intersection Improvements	Capital Outlay/ Consultant Engineering Fees	\$585,760	\$180,682	\$170,000
468-P12298.468-6599	Taxiway Quebec and Alpha Resurfacing	Capital Outlay/ Construction	\$289,232	\$138,623	\$130,000
468-P12289.468-6599	Executive Airport Parking Lot	Capital Outlay/ Construction	\$1,333,500	\$985,346	\$181,910
<b>TOTAL AMOUNT →</b>					<b>\$481,910</b>

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P12459.468-6599	Parcel 21B NRA Mitigation and Maintenance	Capital Outlay/ Construction	\$0	\$0	\$481,910
<b>TOTAL AMOUNT →</b>					<b>\$481,910</b>

## **Police**

### **M. Appropriation of Fund Balance – Department of Justice Trust Fund, State Confiscated Trust Fund – Confiscated Funds Police Purchases - \$321,000**

The City receives revenue throughout the year in the Department of Justice Trust Fund and State Confiscation Trust Fund based upon the seizure of assets acquired through illegal activity. In order to utilize these funds, the Police Department requests that the City Commission approve the appropriation of funds for the following eligible expenditures:

#### **Justice Trust Fund**

- Crime Scene Investigation Office Reconfiguration Furniture (\$50,000)
- Repurposing of the WiFi truck into the Crisis Negotiation Team Operations Truck (\$200,000)

#### **State Confiscated Trust Fund**

- Paying a portion of the lease of the evidence warehouse (\$42,000)
- Monthly payments to Henderson Healthcare for psychological intervention of minors (\$16,250)
- Westway towing charges for confiscated vehicles (\$12,750)

Staff recommends that the City Commission amend the FY 2019 Budget in the amount of \$321,000 for Police purchases using Department of Justice Trust and State Confiscated Trust Funds.

Source:

*Funds available as of October 1, 2018*

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
107-FD107.03-9901	Justice Other	Other Uses/ Anticipated Year End Balance	NA	NA	\$250,000
104-FD104.01-9901	Police Confiscated Property	Other Uses/ Anticipated Year End Balance	NA	NA	\$71,000
<b>TOTAL AMOUNT →</b>					<b>\$321,000</b>

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
107-POL080301-6416	Justice Department Other	Capital Outlay/Other Equipment	\$0	\$0	\$200,000
107-POL080301-3999	Justice Department Other	Services & Materials / Other Supplies	\$0	\$0	\$50,000
104-POL050101-3199	Police Confiscated Property	Other Operating Expense/ Other Professional Services	\$379	\$379	\$71,000
<b>TOTAL AMOUNT →</b>					<b>\$321,000</b>

### **Public Works**

#### **N. Appropriation of Fund Balance – Stormwater Fund – Stormwater Utility Database Update - \$171,000**

During the June 19, 2018 Commission Conference Meeting, the City Commission, acknowledging the volume of infrastructure work necessary throughout the City and the limited Stormwater resources, voiced their support of pursuing a hybrid methodology which incorporates both impervious area and trip generation rates.

In order to determine trip generation based stormwater rates, the City's utility billing database must be updated to accurately identify all stormwater billable parcels in the City and to associate those parcels with utility billing accounts. To accomplish this, the City's consultant will provide the City with a list of parcels which cannot be verified remotely and staff will manually verify the utility meter ownership and/or impervious concrete measurements of those parcels. The consultant will then use the data collected during manual verification to update their existing stormwater rate analysis and provide a finalized hybrid stormwater rate methodology.

Staff recommends that the City Commission amend the FY 2019 Budget in the amount of \$171,000 for the stormwater utility database update.

Source:

*Funds available as of October 4, 2018*

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
470-FD470.01-9901	Stormwater Fund	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$171,000
TOTAL AMOUNT →					\$171,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
470-PBS660502-3199	Stormwater Operations	Services & Materials/ Other Professional Services	\$1,456,081	\$1,449,220	\$171,000
TOTAL AMOUNT →					\$171,000

### **Department of Sustainable Development**

#### **O. Transfer of 1 Full Time Position in the City's Personnel Complement – Building Permits Fund, General Fund – Training Specialist from General Fund to Building Permits Fund – \$0**

During the FY 2019 Budget process, it was determined that a Training Specialist position dedicated to the Building Division would be more appropriately funded directly from the Building Permits Fund rather than charging a service charge to the fund. Funds were appropriately budgeted to reflect this change in the FY 2019 Budget but the position was inadvertently left in the General Fund.

Staff recommends that the City Commission amend the FY 2019 Personnel Complement to transfer one (1) full time position from the General Fund to the Building Permits Fund.

### **Information Technology Services**

#### **P. Appropriation of Fund Balance – Central Services Fund – Payment Card Industry Consulting Services - \$288,550**

Staff recommends that the City Commission appropriate funding for consulting services to assist with various Payment Card Industry (PCI) information securities related initiatives. The PCI Security Standards Council (PCI SSC) defines a series of specific Data Security Standards (DSS) that are relevant to all merchants, regardless of revenue and credit card transaction volumes. Achieving and maintaining PCI compliance is the ongoing process an organization undertakes to ensure that they are adhering to security standards.

Staff recommends that the City Commission amend the FY 2019 Budget in the amount of \$288,550 for PCI consulting services.

**Source:***Funds available as of September 13, 2018*

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
581-FD581.01-9901	Central Services Fund	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$288,550
<b>TOTAL AMOUNT →</b>					<b>\$288,550</b>

**Use:**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
581-ITS030102-3199	Information Technology Security	Services/Materials/ Other Professional Services	\$470,050	\$470,050	\$288,550
<b>TOTAL AMOUNT →</b>					<b>\$288,550</b>

**Strategic Connections**

This item is a Press Play Fort Lauderdale Strategic Plan 2018 initiative, included within the Internal Support Cylinder, specifically advancing:

- Goal 12: Be a leading government organization, managing our resources wisely and sustainably.
- Objective 1: Ensure sound fiscal management.

This item advances the Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community.

**Related CAMs**

#18-0962, 18-1000

**Attachment**

Exhibit 1 – Resolution

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Prepared by: Laura Reece, Budget Manager

Department Director: Lee R. Feldman, ICMA-CM, City Manager's Office