



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#18-1099

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: October 9, 2018

TITLE: Motion to Approve an Event Agreement and Related Road Closures with
Dillard High School Alumni Association, Inc. for the Dillard High School 110
All Class Reunion

Recommendation

It is recommended that the City Commission approve an event agreement with related road closures with Dillard High School and authorize execution of the agreement by the City Manager.

Background

City staff has been working closely with the event organizer regarding event topics, such as logistics, maintenance, and security as detailed below. The Police Department recommends approval of the closing of the City streets where appropriate, and event parking has been satisfactorily arranged. When applicable, amplified music was discussed and event organizers were advised of the noise ordinance and possible concerns.

The organizer will pay for all event costs and submit the required certificates of insurance. The event organizer will also secure all other necessary permits and licenses that are required from other agencies. Civic and merchant associations have been notified, as appropriate, regarding events in their areas. Specific event details are included in each event application as attached.

Where applicable, the City Commission authorizes amplified music for the events listed below.

The event organizer, Dillard High School Alumni Association, Inc., did not execute an Event Agreement before holding its previous event in the city. Staff will work closely with the Event Organizer to ensure that the proposed Event Agreement is timely executed prior to the requested event.

Authorization for the execution of the event agreements is contingent upon the City Attorney's Office receiving and approving a validly executed agreement.

Event 1:

Applicant: Dillard High School Alumni Association, Inc.
 Event Name: Dillard High School 110 All Class Reunion
 Date/Time: Saturday, October 13, 2018 (8:00am - 10:00am)
 Location: Carter Park to Dillard High School
 Set Up Date/Time: Saturday, October 13, 2018 (7:00am - 8:00am)
 Breakdown Date/Time: Saturday, October 13, 2018 (10:00am - 11:00am)
 Road Closing: Yes – NW 15th Avenue to Sistrunk Blvd. to NW 22nd Road to NW 24th Avenue to NW 11th Street
 Alcohol: No
 Amplified Music: Yes (8:00am- 10:00am)
 Special Permission: Amplified Music/Extended Road Closure - No
 Insurance Required: Yes
 Banners: No
 Pending Code Violations: No
 Application Fee: \$400.00

Resource Impact

There is a positive fiscal impact in the amount of \$400.00.

Funds available as of October 4, 2018					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
001-PKR033401-K029	Community Events	Charge for Service/ Non-sponsor Charges	\$165,000	\$0	\$400
TOTAL AMOUNT ►					\$400

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Public Places Cylinder of Excellence, specifically advancing:

- Goal 4: Be a healthy community with fun and stimulating recreational activities for our neighbors.
- Objective 2: Celebrate our community through special events and sports.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here*.

Attachments

Exhibit 1 – Dillard High School 110 All Class Reunion Application
 Exhibit 1a – Dillard High School 110 All Class Reunion Site Plan
 Exhibit 1b – Dillard High School 110 All Class Reunion Agreement
 Exhibit 2 – October 2018 Special Event Calendar

Prepared by: Barbara Smith, City Manager's Office

Department Director: Lee Feldman, City Manager's Office