



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#18-0528

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: September 4, 2018

TITLE: Resolution Approving the Consolidated Budget Amendment to Fiscal Year
2018 – Appropriation

Recommendation

It is recommended that the City Commission adopt a resolution amending the Fiscal Year (FY) 2018 Budget and FY 2018 – FY 2022 Community Investment Plan (CIP).

Background

Examples of recommended actions within the budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- amendment to staffing level;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff is recommending that the City Commission amend the FY 2018 Operating Budget and Community Investment Plan by approving the following transfers and appropriations:

Parks and Recreation

A. Transfer between Capital Projects – General Capital Projects Fund – Morton Center Renovations – \$88,000

This is a transfer of funds in order to fund a more specific facilities maintenance project using funds allocated for this purpose. The Morton Center Renovations project scope will include removal of the existing raised stage and the construction of a new storage room at the Morton Center. The project will also entail vacating the fire suppression lines, removing the electrical closet, modifying the location of the lights, modifying the steel beam supports, and separately supporting the air conditioning wall adjacent to the storage area.

Staff recommends that the City Commission amend the FY 2018 – FY 2022 Community Investment Plan in the amount of \$88,000 for the Morton Center Renovations.

Source:

Funds available as of August 28, 2018

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12164.331-6599	Facilities Assessmt - Int Repair/ Constr	Capital Outlay / Construction	\$1,057,801	\$968,235	\$88,000
TOTAL AMOUNT →					\$88,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12445.331-6599	Morton Center Renovations	Capital Outlay / Construction	\$0	\$0	\$88,000
TOTAL AMOUNT →					\$88,000

City Manager's Office

Housing and Community Development

B. Appropriation of Grant Funds - SHIP Fund – Additional State Housing Initiatives Partnership Program (SHIP) Funds – \$501,015

The SHIP Program administered by Florida Housing Finance Corporation (FHFC) has appropriated \$234,978 for the City of Fort Lauderdale to be used for affordable housing strategies as per the approved 2016-2019 Local Housing Assistance Plan (LHAP). In addition, the program income for FY 2018 is estimated to be \$70,000 and program interest is estimated to be \$7,000 for a total estimated amount of \$311,978 for 2018-2019 SHIP funding.

In addition, revisions to the 2017-2018 SHIP funding include an additional SHIP distribution in the amount of \$3,067, additional program income in the amount of \$180,737.53 and

interest in the amount of \$5,232.20 for 2017-2018 from repayment of SHIP loans for a total of \$189,036.73.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$501,015 to appropriate the anticipated SHIP grant funds. There is an associated grant acceptance CAM #18-0836.

Source:

Funds available as of August 28, 2018

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
130-SH19REV-D338	SHIP Program Revenue FY 18-19	Intergovernmental Revenue/SHIP FY 2018-2019	\$0	\$0	\$234,978
130-SH19PI-N770	SHIP Program Income FY 18-19	Misc Revenues/ Def Loans: Paid	\$0	\$0	\$70,000
130-SH19PI-N103	SHIP Program Income FY 18-19	Misc Revenues/ Earn-Pooled Investments	\$0	\$0	\$7,000
TOTAL AMOUNT →					\$311,978

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
130-SH19PI-8001	SHIP Program Income FY 18-19	Grant Sevices/ Program Funds	\$0	\$0	\$311,978
TOTAL AMOUNT →					\$311,978

Source:

Funds available as of August 23, 2018

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	ACTUAL RECEIVED (Character)	AMOUNT
130-SH18REV-D337	SHIP Program Revenue FY 17-18	Intergovernmental Revenue/SHIP FY 2018-2019	\$752,930	\$755,997	\$3,067.00
130-SH18PI-N770	SHIP Program Income FY 17-18	Misc Revenues/ Def Loans: Paid	\$76,983	\$185,987	\$180,737.53
130-SH18PI-N103	SHIP Program Income FY 17-18	Misc Revenues/ Earn-Pooled Investments	\$76,983	\$185,987	\$5,232.20
TOTAL AMOUNT →					\$189,036.73

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
130-SH18REV-8001	SHIP Program Revenue FY 17-18	Grant Sevices/ Program Funds	\$0	\$0	\$3,067.00
130-SH18PI-8039	SHIP Program Income FY 17-18	Grant Sevices/ Program Funds	\$76,983	\$76,983	\$185,969.73
TOTAL AMOUNT →					\$189,036.73

Public Works

C. Transfer from Operating to Capital Projects – Water and Sewer Fund, Water and Sewer General Capital Projects Fund, Stormwater Fund – Meter Shop and Stormwater Operations Facility - \$65,000

The Public Works Department requires an additional facility to house the Meter Shop and Stormwater Operations staff and vehicles. The property where the original Meter Shop Facility was located has been sold and the Stormwater Operations crew has grown and now exceeds the capacity of their available space at the Central Maintenance Site (CMS). In order to prepare an estimate for the overall design and construction of the project, a continuing consultant is recommended to be used to prepare a design criteria package. The estimated cost for this effort is \$65,000. Funds are available in the FY 2018 Distribution and Collections and Storm Drain Maintenance operating budgets due to operating savings.

Staff recommends that the City Commission amend the FY 2018 Budget and FY 2018 – FY 2022 Community Investment Plan in the amount of \$65,000 for the Meter Shop and Stormwater Operation Facility capital projects.

Source:

Funds available as of August 22, 2018

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
450-PBS660101-3404	Distribution and Collections	Services & Materials/ Components & Parts	\$1,742,157	\$767,490	\$32,500
470-PBS660511-3404	Storm Drain Maintenance	Services & Materials/ Components & Parts	\$585,056	\$163,873	\$32,500
TOTAL AMOUNT →					\$65,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
454-P12446.454-6599	Meter Shop Facility	Capital Outlay/ Construction	\$0	\$0	\$32,500
470-P12446.470-6599	Stormwater Maintenance Facility	Capital Outlay/ Construction	\$0	\$0	\$32,500
TOTAL AMOUNT →					\$65,000

D. Transfer from Operating Budget to Capital Projects – General Fund, General Capital Projects Fund – Roadway Repair Facility - \$35,000

The Public Works Department requires an additional facility to house the new Roadway Repair staff and vehicles, which exceed the current capacity of Public Works facilities. In order to prepare an estimate for the overall design and construction of the project, a continuing consultant is recommended to be used to prepare a Design Criteria Package. The estimated cost of this effort is \$35,000. Funds are available in the FY 2018 Public Works Project Management operating budget due to operating savings.

Staff recommends that the City Commission amend the FY 2018 Budget and FY 2018 – FY 2022 Community Investment Plan in the amount of \$35,000 for the roadway repair facility.

Source:

<i>Funds available as of August 22, 2018</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-PBS041001-3434	Project Management	Services & Materials/ Improvement & Repair Materials	\$501,645	\$310,288	\$35,000
TOTAL AMOUNT →					\$35,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12447.331-6599	Roadway Repair Facility	Capital Outlay/ Construction	\$0	\$0	\$35,000
TOTAL AMOUNT →					\$35,000

E. Transfer between Capital Projects – Water and Sewer General Capital Projects Fund – Tanbark Lane Small Water Main Replacement - \$45,000

This project is for the abandonment and relocation of approximately 200 linear feet of 6” water main away from an existing dwelling. The existing water main is located next to the foundation of a house. The additional funding is necessary due to higher construction costs than initially estimated. Funding is available in the Distribution and Collection Repair and Replacement project that is estimated to be completed under budget.

Staff recommends that the City Commission amend the FY 2018 – FY 2022 Community Investment Plan in the amount of \$45,000 for the Tanbark Lane Small Water Main Replacement.

Source:

<i>Funds available as of August 22, 2018</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
454-P11247.454-6599	Distribution & Collection Repair & Replacement	Capital Outlay / Construction	\$1,075,000	\$763,892	\$45,000
TOTAL AMOUNT →					\$45,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
454-P12179.454-6599	Tanbark Lane Small Water Main Replacement	Capital Outlay / Construction	\$154,000	\$101,735	\$45,000
TOTAL AMOUNT →					\$45,000

F. Appropriation from Fund Balance and transfer between Capital Projects – Fire-Rescue Bond Series 2005 and 2011, Airport Fund – Southeast Fire Station #8 Design and Construction - \$1,100,000

This project is for the construction of a new Southeast Fire Station #8 to be located at 1801 SW 1st Avenue. The new facility will add the capacity to serve annexation areas and improve Fire-Rescue response times. Fire Station #8 represents one (1) of ten (10) fire stations to be constructed and/or replaced as approved and funded by the 2005 and 2011 Fire Rescue Facilities Bond. Additional funding is needed for this construction contract awarded on August 21, 2018 because the bids were higher than the original project cost estimate. Funds are available for this project in the Fire Bond Fund Balance (\$500,000), anticipated proceeds from the sale of Temporary Fire Station 54 (\$141,887), and the New Fire Station 13 Project. The Fire Station 13 project scope has been reduced to exclude ocean rescue facilities.

Staff recommends that the City Commission amend the FY 2018 – FY 2022 Community Investment Plan in the amount of \$1,100,000 to facilitate the design and construction of the Southeast Fire Station #8.

Source:

Funds available as of August 27, 2018

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
336-FD336.01-9901	Fire Rescue Bond 2005 Construction	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$500,000
468-FD468.01-9901	Airport - Operations	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$141,887
336-P10918.336-6599	New Fire Station 13	Capital Outlay / Construction	\$5,129,759	\$4,962,008	\$458,113
TOTAL AMOUNT →					\$1,100,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
336-P10909.336-6599	Southeast Fire Station Design & Construction	Capital Outlay / Construction	\$4,097,260	\$3,180,777	\$1,100,000
TOTAL AMOUNT →					\$1,100,000

Transportation and Mobility

G. Appropriation of Fund Balance – Parking Fund – SW 2nd Avenue Median Parking – \$200,000

This new capital project will construct angle pave parking in the street median of SW 2nd Avenue from SW 26th Street and SW 32nd Street. The approximate additional 40 public

parking spaces will ease the parking demand for the local area business customers and their employees. Funds are available in the Parking Fund Balance for this project.

Staff recommends that the City Commission amend the FY 2018 – FY 2022 Community Investment Plan in the amount of \$200,000 for SW 2nd Avenue Median Parking Project.

Source:

Funds available as of August 16, 2018

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
461-FD461.01-9901	Parking Fund	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$200,000
TOTAL AMOUNT →					\$200,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
461-P12434.461-6599	SW 2nd Ave Median Parking	Capital Outlay/ Construction	\$0	\$0	\$200,000
TOTAL AMOUNT →					\$200,000

H. Transfer from Operating Budget to Capital Project – General Capital Projects Fund, General Fund – Coral Ridge Country Club Estates Neighborhood Traffic Calming Project – \$50,000

Funding for a traffic circle in the Coral Ridge Country Club Estates Neighborhood is available in the Transportation and Mobility Department's FY 2018 Operating Budget. This project was not completed during the fiscal year. In order to complete the project, funding is recommended to be transferred to be completed as a part of an existing capital project, the Neighborhood Traffic Calming & Pedestrian Safety Project.

Staff recommends that the City Commission amend the Budget and FY 2018 – FY 2022 Community Investment Plan in the amount of \$50,000 for a Coral Ridge Country Club Estates Neighborhood Traffic Calming & Pedestrian Safety Project.

Source:

Funds available as of August 27, 2018

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-TAM040101-3299	Transportation Planning	Services-Materials / Other Services	\$1,094,455	\$168,886	\$50,000
TOTAL AMOUNT →					\$50,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12090.331-6599	Neighborhood Traffic Calming & Pedestrian Safety	Capital Outlay / Construction	\$320,915	\$122,497	\$50,000
TOTAL AMOUNT →					\$50,000

I. Appropriation of Grant Funds and Fund Balance - Airport Fund - Taxiway Intersection Design Improvements - \$250,000

The City of Fort Lauderdale was awarded a grant of up to \$200,000 from the Florida Department of Transportation (FDOT) for the taxiway intersection design improvements at the Fort Lauderdale Executive Airport. This project is part of ongoing efforts to design new taxiway intersections in order to improve airfield operations, minimize runway incursions, and conform to current Federal Aviation Administration design standards. The project will involve the demolition of the existing taxiways and construction of new taxiways. New asphalt paving, light-emitting diodes (LED) source, guidance signs, runway guard lights, pavement striping and sodding will be included as part of the design. The project will be funded by FDOT (80%) and the Airport (20%). The required grant match amount of \$50,000 is available in the Airport's fund balance.

Staff recommends that the City Commission amend the FY 2018 Budget and FY 2018 – FY 2022 Community Investment Plan in the amount of \$250,000 for the Taxiway Intersection Design Improvements Project. There is an associated CAM #18-0836.

Source:

Funds available as of August 27, 2018

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P12444.468A-D479	FXE Design TW Intersection Improvements	Intergov't Revenue/ FDOT Transportation	\$0	\$0	\$200,000
TOTAL AMOUNT →					\$200,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P12444.468A-6534	FXE Design TW Intersection Improvements	Capital Outlay/ Engineering Fees	\$0	\$0	\$200,000
TOTAL AMOUNT →					\$200,000

Source: (Cash Match)

Funds available as of August 27, 2018

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-FD468.01-9918	Airport Operations	Other Uses/Reserves for Operations	N/A	N/A	\$50,000
TOTAL AMOUNT →					\$50,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P12444.468-6534	FXE Design TW Intersection Improvements	Capital Outlay/ Engineering Fees	\$0	\$0	\$50,000
TOTAL AMOUNT →					\$50,000

Community Redevelopment Agency

J. Transfer between Capital Projects – Community Redevelopment Agency (CRA) Fund – Sistrunk Crosswalks Project - \$525,000

The Sistrunk Crosswalks Project has been requested by the community to help improve safety along Sistrunk Boulevard. The Transportation and Mobility Department (TAM) will work with neighbors and stakeholders around Sistrunk Boulevard to finalize locations and features for these additional crosswalks. Funds for this project are available from an existing capital project (Northwest 9th Avenue Improvements) that was completed under budget.

Staff recommends that the City Commission amend the FY 2018 – FY 2022 Community Investment Plan in the amount of \$525,000 for the Sistrunk Crosswalks Project. This budget amendment is contingent upon approval of CAM# 18-0838.

Source:

Funds available as of August 23, 2018

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
347-P11487.347-6599	Northwest 9th Avenue Improvements	Capital Outlay/ Construction	\$1,930,000	\$712,823	\$525,000
TOTAL AMOUNT →					\$525,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
347-P12443.347-6599	Sistrunk Crosswalks	Capital Outlay/ Construction	\$0	\$0	\$525,000
TOTAL AMOUNT →					\$525,000

Police

K. Appropriation of Unanticipated Revenue and Expense – General Fund – School Resource Officer Program Overtime Reimbursement - \$240,000

The City of Fort Lauderdale Police Department's (FLPD) School Resource Officer (SRO) Program assigns eight law enforcement officers to serve as School Resource Officers at seven secondary schools operated by the School Board of Broward County (SBBC). Fort Lauderdale Police Department Officers are assigned full-time on the campuses of New River Middle, Sunrise Middle, William Dandy Middle, Dillard High, Fort Lauderdale High, Stranahan High and Whiddon Rogers. Due to recent events, FLPD has agreed to provide additional officers at elementary schools located in the City of Fort Lauderdale through September 30, 2018 while the SBBC hires guardians. The coverage will result in an estimated overtime expense of \$240,000 for FLPD to provide coverage between August 15, 2018 through September 28, 2018. The SBBC will reimburse the City for overtime expenses.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$240,000 for the School Resource Officer Program.

Source:

<i>Funds available as of August 27, 2018</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	ACTUAL RECEIVED (Character)	AMOUNT
001-POL030701-J061	School Resource Officers	Charges for Service/ School Resource Officer Program	\$370,016	\$370,016	\$240,000
TOTAL AMOUNT →					\$240,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-POL030701-1501	School Resource Officers	Salaries & Wages / Overtime 1.5 Pay	\$639,038	\$48,638	\$240,000
TOTAL AMOUNT →					\$240,000

Mayor's Office

L. Appropriation of Fund Balance – General Fund – New Furniture Office of the Mayor and City Commission - \$9,715

The furniture in the Mayor's Office has not been replaced in over 30 years and needs to be updated. The estimated cost for replacement furniture is \$9,715. Funds for this purchase are available from General Fund Balance.

Staff recommends that the City Commission amend the FY 2018 in the amount of \$9,715 for the purchase of new furniture for the Mayor's Office.

Source:

<i>Funds available as of August 29, 2018</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-FD001-9901	General Fund	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$9,715
TOTAL AMOUNT →					\$9,715

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-COM020101-3925	Mayor's Office	Services/Materials/ Office Equip <\$5000	\$2,000	\$377	\$9,715
TOTAL AMOUNT →					\$9,715

Strategic Connections

This item is a Press Play Fort Lauderdale Strategic Plan 2018 initiative, included within the Internal Support Cylinder, specifically advancing:

- Goal 12: Be a leading government organization, managing our resources wisely and sustainably.
- Objective 1: Ensure sound fiscal management.

This item advances the Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community.

Related CAMs

#18-0838, #18-0836

Attachment

Exhibit 1 – Resolution

Prepared by: Laura Reece, Budget Manager

Department Director: Lee R. Feldman, ICMA-CM, City Manager's Office