



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#18-0904

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: August 21, 2018

TITLE: Motion to Approve an Event Agreement with HOPE South Florida, Inc. for
a Mobile Showers Program

Recommendation

It is recommended that the City Commission approve an event agreement with HOPE South Florida, Inc. and authorize execution of the agreement by the City Manager.

Background

The event organizer did not attend the City's special events committee meeting to discuss the logistical details of the event with departmental staff.

The organizer will pay for all event costs and submit the required certificates of insurance. The event organizer will also secure all other necessary permits and licenses that are required from other agencies. Specific event details are included in the event application as attached.

Authorization for the execution of the event agreement is contingent upon the City Attorney's Office receiving and approving a validly executed agreement.

Event 1:

Applicant:	HOPE South Florida, Inc.
Event Name:	Hope South Florida Inc. Mobile Showers Program
Date/Time:	September 10, 11, 17, 18, 24, 25; October 1, 2, 8, 9, 15, 16, 22, 23, 29, 30; November 5, 6, 12, 13, 19, 20, 26, 27 of 2018; 4-6 p.m.
Location:	St. Christopher's Episcopal Church and Vision of Hope Family and Worship Center/HOPE South Florida
Set Up Date/Time:	Day of event (2:30-3:00 p.m.)
Breakdown Date/Time:	Day of event (6:00-6:30 p.m.)
Road Closing:	No
Alcohol:	No
Amplified Music:	No
Special Permission:	Amplified Music/Extended Road Closure - No

Insurance Required: Yes
Banners: No
Pending Code Violations: No
Application Fee: \$200.00

Resource Impact

Revenue related to these agreements is included in the FY 2018 operating budget in the accounts listed below.

<i>Funds available as of August 17, 2018</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB- OBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
001-PKR033401-K029	Community Events	Charge for Service/Non- sponsor Charges	\$175,000	\$ 111,693	\$200
TOTAL AMOUNT ►					\$200

Attachments

Exhibit 1 – Mobile Showers Application
Exhibit 1a – Mobile Showers Site Plan
Exhibit 1b – Mobile Showers Agreement

Prepared by: Sarah Hannah-Spurlock, City Manager's Office

Department Director: Lee Feldman, City Manager's Office