



**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Lee R. Feldman, ICMA-CM, City Manager

**DATE:** May 1, 2018

**TITLE:** Motion to Approve Contract for the Purchase and Installation of Irrigation  
Pumps for Lauderdale Memorial Park and Sunset Memorial Gardens  
Cemeteries – Sullivan Electric & Pump, Inc. - \$233,783

---

**Recommendation**

It is recommended that the City Commission approve a contract, in substantially the form attached, for the one-time purchase and installation of irrigation pumps for Lauderdale Memorial Park and Sunset Memorial Gardens cemeteries from Sullivan Electric & Pump, Inc. (Sullivan) in the estimated amount of \$233,783.

**Background**

In April 2015, CFS Funeral Services, Inc., also known as Carriage Funeral Services (“Carriage”), our current supplier of Cemetery Management Services, recommended the replacement of the irrigation pumps at Lauderdale Memorial Park and Sunset Memorial Gardens. The request for this capital improvement purchase exceeds the contractually agreed upon Compensation and Capital Improvement Plan with Carriage. Pursuant to Section 10-47(a)(2)d., Code of Ordinances of the City of Fort Lauderdale, Florida, the income of the perpetual care trust fund can be used as follows:

“(2) Expenditures. The income of the perpetual care trust shall be used only for the following purposes:

d. Capital improvements to the cemetery system when recommended by the cemetery system board of trustees and approved by the city commission may be funded with excess accumulated income from all years, provided that the finance director has determined that such action will not adversely affect the perpetual operation and maintenance of the cemetery system.”

Invitation to Bid No. 12068-883 Irrigation Pumps for Cemeteries was opened on December 12, 2017 and one no-bid and one bid were received. Negotiations were entered into with Total Irrigation Management, Inc. (TIM). At that time TIM realized there was a calculation error in their bid and stated they could no longer agree to their pricing. It was determined that a re-bid was in order.

Invitation to Bid No. 12107-883 was opened on February 14, 2018 and three bids were received. The lowest bidder, Hoover Pumping Systems, was deemed non-responsive as they did not include the cost of electrical upgrades and permits as requested in the solicitation. The second lowest bidder, Sullivan, is deemed to be the lowest cost, responsive and responsible bidder.

**Resource Impact**

There will be a fiscal impact to the City in the estimated amount of \$233,783 to be paid by the Perpetual Care Trust Fund.

<i>Funds available as of March 30, 2018</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
627-CEM020101-3299	Cemeteries	Services & Materials/ Other Services	\$840,000	\$793,871	\$233,783
<b>TOTAL AMOUNT ►</b>					\$233,783

**Strategic Connections**

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included with in the Public Places Cylinder of Excellence, specifically advancing:

- Goal 3: Be a community that finds opportunities and leverages partnerships to create unique, inviting, and connected gathering places that highlight our beaches, waterways, urban areas, and parks.
- Objective 1: Improve access to and enjoyment of our beach, Riverwalk, waterways, parks, and open spaces for everyone.
- Objective 2: Integrate arts and cultural elements into public places.

This item advances the *Fast Forward Fort Lauderdale Vision Plan 2035: We Are United*.

**Attachments**

- Exhibit 1 – Solicitation
- Exhibit 2 – Bid Tabulation
- Exhibit 3 – Contract

Prepared by: Carolyn Bean, Parks and Recreation  
Laurie Platkin, Finance  
Linda Blanco, Finance

Department Directors: Phil Thornburg, Parks and Recreation  
Kirk Buffington, Finance