



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#18-0098**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Lee R. Feldman, ICMA-CM, City Manager

**DATE:** March 6, 2018

**TITLE:** Resolution Approving the Consolidated Budget Amendment to Fiscal Year  
2018 – Appropriation

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**Recommendation**

It is recommended that the City Commission adopt a resolution amending the Fiscal Year 2018 Budget and Community Investment Plan (CIP) and abandoning the Esplanade Park Restroom Repair/Renovation, Central Beach Wayfinding and Informational Signage, and Boat House at George English Park projects.

**Background**

Examples of recommended actions within the budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- amendment to staffing level;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff is recommending that the City Commission amend the FY 2018 Operating Budget and Community Investment Plan by approving the following transfers and appropriations:

## Transportation and Mobility

### **A. Transfer between Capital Projects – Fort Lauderdale Executive Airport (FXE) Fund – Administration Building Renovation - \$664,899**

The City is undertaking the renovation of the Fort Lauderdale Executive Airport (FXE) Administration Building. The improvements will include new landscaping and irrigation, parking improvements, Light-emitting diode (LED) lights, and energy efficient heating, ventilating, air-conditioning (HVAC) units. In addition, office spaces and a new conference room will be constructed to accommodate meetings and staffing requirements.

Staff recommends combining the scopes of the existing administration building renovation – Leadership in Energy and Environmental Design (LEED) project and the FXE administration building renovation projects in order to efficiently administer their completion. After combining these projects, an additional \$183,349 is needed, which is available in the runway incursion mitigation and airfield lighting rehabilitation projects that were completed under budget.

Staff recommends that the City Commission amend the FY 2018 Community Investment Plan in the amount of \$664,899 for the administration building renovation. There are two associated CAMs # 18-0070 and # 18-0166.

**Source:**

<i>Funds available as of February 26, 2018</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P11862.468-6599	Administration Building Renovation - Leed	Capital Outlay/ Construction	\$508,000	\$481,550	\$481,550
468-P12206.468-6599	Runway Incursion Mitigation	Capital Outlay/ Construction	\$162,754	\$77,218	\$77,218
468-P11997.468-6599	Airfield Lighting Rehabilitation	Capital Outlay/ Construction	\$866,015	\$446,759	\$106,131
<b>TOTAL AMOUNT →</b>					<b>\$664,899</b>

**Use:**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P12188.468-6599	FXE Administration Building Renovation	Capital Outlay/ Construction	\$457,750	\$227,568	\$664,899
<b>TOTAL AMOUNT →</b>					<b>\$664,899</b>

**B. Appropriation of Unanticipated Revenue – Fort Lauderdale Executive Airport (FXE) Fund – Additional Revenue from Amended Lease Agreement - \$28,192**

Sheltair FXE Northside, LLC (Sheltair) currently leases Parcel 9, 32, and 33 and is requesting an additional two years to complete required construction improvements. In consideration for the additional time, Sheltair has agreed to commence rental payments for Parcels 32 and 33, effective on April 1, 2018, increasing the annual rent to \$56,384.48 per year during construction. This will result in additional rent during FY 2018 in the amount of \$28,192 for the months of April 2018 – September 2018 (6 months at \$4,698.70).

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$28,192 for the additional revenue from amending the lease agreement. There is an associated CAM # 18-0195.

**Source:**

*Funds available as of February 27 2018*

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	ACTUAL RECEIVED (Character)	AMOUNT
468-TAM070101-J625	Executive Airport	Charges for Service/ Par 9 FBO - Executive	\$3,896,190	\$1,059,962	\$28,192
<b>TOTAL AMOUNT →</b>					<b>\$28,192</b>

**Use:**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-FD468.01-9901	Airport - Operations	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$28,192
<b>TOTAL AMOUNT →</b>					<b>\$28,192</b>

**C. Appropriation of Fund Balance – Parking Fund – Additional Police Presence at Riverwalk Center Garage - \$100,000**

The Transportation and Mobility Department is requesting additional funding to increase the police presence at the Riverwalk Center Garage. The additional funds will supplement the current security operations with contracted police patrols in the area five days a week.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$100,000 for additional security at the Riverwalk Center Garage.

**Source:**

*Funds available as of February 14, 2018*

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
461-FD461.01-9901	Parking Fund	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$100,000
<b>TOTAL AMOUNT →</b>					<b>\$100,000</b>

**Use:**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
461-TAM020401-4352	CPG / Riverwalk Center	Other Operating Expense/ Service Charge Police	\$413,722	\$306,413	\$100,000
<b>TOTAL AMOUNT →</b>					<b>\$100,000</b>

**D. Transfer between Operating Budget and Capital Project – Parking Fund, Arts and Science District Garage Fund – City Hall and Arts and Science District Garage Lighting Rehabilitation - \$40,161**

The City Hall and Arts and Science District Garage lighting projects were closed when staff believed that all work was completed and paid. A final invoice for the project was received after the project's closure requiring the projects to be re-opened and funded to pay the final invoice.

Staff recommends that the City Commission amend the FY 2018 Community Investment Plan and Budget in the amount of \$40,161 for City Hall and Arts and Science District Garage Lighting Rehabilitation.

Source:

<b>Funds available as of February 14 2018</b>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
461-TAM020403-3240	Parking City Hall Garage	Services-Materials / Management Operating Services	\$167,126	\$59,535	\$12,746
643-TAM080101-3299	Arts & Science District Garage	Services-Materials / Other Services	\$176,858	\$132,351	\$27,415
<b>TOTAL AMOUNT →</b>					<b>\$40,161</b>

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
461-P11658.461-6599	City Hall Garage Lighting Rehab	Capital Outlay / Construction	\$242,465	\$0	\$12,746
643-P11661.643-6599	Arts & Science Garage Lighting	Capital Outlay / Construction	\$183,550	\$0	\$27,415
<b>TOTAL AMOUNT →</b>					<b>\$40,161</b>

### **Public Works**

#### **E. Transfer between Capital Projects and Operating Budget – General Capital Projects Fund, General Fund – 40 Year Inspection of City Buildings – \$176,000**

Funding is needed to for a consultant to provide architectural and/or engineering inspection services to certify various City owned facilities that are more than 40 years old and larger than 2,500 square feet in size. These specifications are required by the Broward County Board of Rules and Appeals and administered by the City Building Official. The consultant will inspect the designated facilities for structural integrity, roof integrity, and electrical compliance to local code and safety regulations.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$176,000 for inspection of City buildings that are more than 40 years old.

Source:

*Funds available as of February 13 2018*

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12164.331-6599	Facilities Assessment - Interior Repairs and Construction	Capital Outlay/ Construction	\$1,451,801	\$1,409,716	\$176,000
TOTAL AMOUNT →					\$176,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-PKR070501-3199	Facility Maintenance Support	Services-Materials / Other Professional Services	\$3,439,924	\$1,754,984	\$176,000
TOTAL AMOUNT →					\$176,000

## F. Appropriation of Fund Balance – Stormwater Fund – Portable Dewater Pumps – \$84,000

As part of the FY 2017 Budget, funding was appropriated for the purchase of portable dewatering pumps to provide operational redundancy during catch basin repairs and/or pipe replacement. This type of pump can be used at a variety of Stormwater Operations sites including but not limited to City easements that often require access to neighbors' back yards. This type of pump reduces the wear and tear on equipment that is not specifically designed for dewatering and also utilizes a smaller footprint resulting in less impact to neighbors and private properties where the City is working. Staff was unable to complete the purchase before the end of the fiscal year. In order to complete the purchase, unused funding must to be re-appropriated in the Fiscal Year 2018 Budget.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$84,000 for the portable dewatering pumps.

Source:

*Funds available as of February 13, 2018*

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
470-FD470.01-9901	Stormwater Fund	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$84,000
TOTAL AMOUNT →					\$84,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
470-PBS660502-6499	Stormwater	Capital Outlay / Construction	\$226,485	\$226,485	\$84,000
TOTAL AMOUNT →					\$84,000

## **Human Resources**

### **G. Appropriation of Fund Balance and Transfer of Operating Budget – Sanitation Fund, Water & Sewer Fund, Building Permits Fund, Central Services Fund, Housing and Community Development Grants Fund, Central Regional Wastewater Fund, Airport Fund, Stormwater Fund, Parking Fund, General Fund – Amendment of Ordinance for Teamsters Collective Bargaining Agreement – \$1,319,213**

The previous Teamsters Collective Bargaining Agreement expired on September 30, 2016. The new agreement includes changes in compensation and benefits, including a provision for one-time payments for community builders at the maximum of their pay range and increases in the City's contribution to employee health insurance. The estimated unbudgeted impact is \$913,831 for FY 2018. In addition, some of the increase that was budgeted must be transferred to the appropriate departmental accounts.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$1,319,213 for the Teamsters collective bargaining agreement. This item is contingent upon the approval of CAM #18-0238.

Source:

**Funds available as of February 22, 2018**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-GEN010101-2404	Other Gen Govt - Social/Cultural	Fringe Benefits/ Health Insurance	\$634,050	\$634,050	\$295,382
409-PBS090901-2404	Sanitation Insurance	Fringe Benefits/ Health Insurance	\$21,195	\$14,690	\$86,000
450-PBS700401-2404	Water and Sewer Insurance	Fringe Benefits/ Health Insurance	\$835,140	\$598,583	\$24,000
001-FD001-9901	General Fund	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$520,946
108-FD108.01-9901	Housing and Community Development Grants	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$3,814
140-FD140.01-9901	Building Fund	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$37,120
409-FD409.01-9901	Sanitation Fund	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$58,034
450-FD450.01-9901	Water and Sewer Fund	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$215,300
451-FD451.01-9901	Central Regional Wastewater System	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$16,551
461-FD461.01-9901	Parking Fund	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$31,786
468-FD468.01-9901	Airport Fund	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$3,290
470-FD470.01-9901	Stormwater	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$16,085
581-FD581.01-9901	Central Service Fund	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$10,905
<b>TOTAL AMOUNT →</b>					<b>\$1,319,213</b>



Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-DSD010101-1101	Urban Design & Development	Salaries & Wages/ Permanent Salaries	\$2,280,608	\$1,482,680	\$33,661
001-DSD010101-2404	Urban Design & Development	Fringe Benefits/ Health Insurance	\$764,543	\$388,191	\$56,000
001-FIN020101-1101	Central Accounting	Salaries & Wages/ Permanent Salaries	\$1,222,463	\$793,400	\$8,522
001-FIN020101-2404	Central Accounting	Fringe Benefits/ Health Insurance	\$415,016	\$194,614	\$11,000
001-FIR010101-1101	Fire-Rescue Administration	Salaries & Wages/ Permanent Salaries	\$1,248,429	\$793,991	\$42,010
001-FIR010101-2404	Fire-Rescue Administration	Fringe Benefits/ Health Insurance	\$732,440	\$319,094	\$50,000
001-MGR090101-2404	Public Information Office	Fringe Benefits/ Health Insurance	\$240,227	\$113,114	\$1,000
001-PBS040101-1101	Engineering Administration	Salaries & Wages/ Permanent Salaries	\$1,243,354	\$805,830	\$13,806
001-PBS040101-2404	Engineering Administration	Fringe Benefits/ Health Insurance	\$489,110	\$257,936	\$19,000
001-PKR010101-1101	Parks & Rec Administrative Support	Salaries & Wages/ Permanent Salaries	\$1,985,312	\$1,314,154	\$127,212
001-PKR010101-2404	Parks & Rec Administrative Support	Fringe Benefits/ Health Insurance	\$1,194,918	\$616,945	\$161,000
001-POL010101-1101	Office Of The Chief	Salaries & Wages/ Permanent Salaries	\$1,033,106	\$856,601	\$133,117
001-POL010101-2404	Office Of The Chief	Fringe Benefits/ Health Insurance	\$329,480	\$187,059	\$158,000
001-TAM040101-2404	Transportation Planning	Fringe Benefits/ Health Insurance	\$497,428	\$328,384	\$2,000
108-MGR120802-1101	Housing Grant Administration	Salaries & Wages/ Permanent Salaries	\$0	(\$205,820)	\$3,814
140-DSD034002-1101	Building Permits	Salaries & Wages/ Permanent Salaries	\$7,750,203	\$5,112,888	\$37,120
409-PBS090202-1101	Cart Shop	Salaries & Wages/ Permanent Salaries	\$102,107	\$60,764	\$3,018
409-PKR080101-1101	Sanitation Administration	Salaries & Wages/ Permanent Salaries	\$82,077	\$53,935	\$55,016
409-PKR080101-2404	Sanitation Administration	Fringe Benefits/ Health Insurance	\$322,836	\$215,899	\$86,000

450-FIN100101-1101	Utility Billing And Collections	Salaries & Wages/ Permanent Salaries	\$1,242,638	\$824,185	\$10,183
450-FIN100101-2404	Utility Billing And Collections	Fringe Benefits/ Health Insurance	\$453,652	\$217,857	\$24,000
450-PBS010401-1101	Personnel Services Support	Salaries & Wages/ Permanent Salaries	\$207,882	\$121,965	\$205,117
451-PBS670502-1101	Lohmeyer Regional Plant Maintenance	Salaries & Wages/ Permanent Salaries	\$938,302	\$608,823	\$16,551
461-TAM020101-1101	Parking Customer Services	Salaries & Wages/ Permanent Salaries	\$841,841	\$556,135	\$31,786
468-TAM070101-1101	Executive Airport	Salaries & Wages/ Permanent Salaries	\$1,403,636	\$902,019	\$3,290
470-PBS660502-1101	Stormwater	Salaries & Wages/ Permanent Salaries	\$648,038	\$423,504	\$16,085
581-ITS020101-1101	Radio Communications	Salaries & Wages/ Permanent Salaries	\$328,580	\$200,662	\$10,905
<b>TOTAL AMOUNT →</b>				<b>\$1,319,213</b>	

### **Sustainable Development**

#### **H. Appropriation of Fund Balance – Building Permits Fund – Additional Workspaces – \$135,664**

To handle the increased workload in the Building Services Division the City has added several new positions. In order to accommodate these additional positions the Building Services Division is requesting additional funding to increase the number of workspaces. Creating these additional spaces will improve the current workspace and potential needs in the future.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$135,664 for additional workspaces.

Source:

*Funds available as of February 14, 2018*

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
140-FD140.01-9901	Building Permits	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$135,664
<b>TOTAL AMOUNT →</b>				<b>\$135,664</b>	

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
140-DSD034002-3925	Building Permits	Services Material / Office Equipment < \$5,000	\$3,324,237	\$1,962,105	\$135,664
<b>TOTAL AMOUNT →</b>				<b>\$135,664</b>	

**I. Appropriation of Fund Balance – Building Certification Maintenance Fund – Florida Building Code Books – \$35,000**

The Building Services Division has added several positions over the past few years to address the increase in permit review activity. Additional funding is requested to ensure all Building Services staff has access to a current copy of the Florida Building Code.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$35,000 for Florida Building Code books.

**Source:**

*Funds available as of February 14, 2018*

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
141-FD141.01-9901	Building Certification Maintenance	Other Uses/ Appropriated Fund Balance	N/A	N/A	\$35,000
TOTAL AMOUNT →					\$35,000

**Use:**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
141-DSD034103-3904	Building Certification Maintenance	Services Material / Books & Manuals	\$10,132	\$2,573	\$35,000
TOTAL AMOUNT →					\$35,000

**J. Appropriation of Fund Balance and transfer from Operating to Capital Budget – Building Permits Fund, General Fund – Land and Asset Management Project Management Services – \$232,300**

On July 12, 2016 the City Commission approved a contract for a new land management software solution which includes the implementation of the Accela Civic Platform. The project budget includes \$230,576 for estimated project management costs. The budget of \$230,576 was an estimate based on the City of Fort Lauderdale hiring a project-specific, experienced, information technology project manager to guide the replacement system and to work with senior city staff members on program design, development, new system implementation and delivery. The administration cost was estimated early in the process without knowing the length of time the project manager would be on-board. The Accela Project go-live date is expected to be somewhere around October/November 2018 and a project manager is needed to continue with the Accela project through that date necessitating additional funding for project management.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$232,300 for land and asset management system project management services.

Source:

*Funds available as of February 26, 2018*

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
140-FD140.01-9901	Building Permits	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$158,503
001-DSD010101-1101	Urban Design and Development	Salaries & Wages/ Permanent Salaries	\$2,280,608	\$1,482,680	\$73,797
<b>TOTAL AMOUNT →</b>					<b>\$232,300</b>

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
140-P12235.140-6550	Land and Asset Management System Project	Capital Outlay/ Administration	\$2,135,250	\$143,636	\$158,503
331-P12235.331-6550	Land and Asset Management System Project	Capital Outlay/ Administration	\$1,803,391	\$0	\$73,797
<b>TOTAL AMOUNT →</b>					<b>\$232,300</b>

### **Information Technology Services**

#### **K. Appropriation of Fund Balance – Central Services Fund – Computer Software Purchase - \$25,000**

Staff recommends the purchase of software licenses and services for a pilot program providing a platform supporting the open data initiative. The goal of the open data initiative is to continue the City's commitment to open, honest, and effective government by publishing appropriate datasets, except where the posting of such data is not meaningful, would violate privacy or security concerns, or is exempt from disclosure by the State of Florida's Public Records Law. It will provide a new platform to increase the sharing of information with neighbors and among community builders, and in doing so; improve the City's ability to deliver quality services to the community and neighbors. If the pilot program is successful, the full implementation of the open data platform is estimated to cost \$100,000 annually.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$25,000 for the purchase of computer software.

**Source:***Funds available as of February 13, 2018*

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
581-FD581.01-9901	Central Service Fund	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$25,000
<b>TOTAL AMOUNT →</b>					<b>\$25,000</b>

**Use:**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
581-ITS040101-3907	Application Services	Services/Materials/ Data Processing Supplies	\$940,030	\$281,684	\$25,000
<b>TOTAL AMOUNT →</b>					<b>\$25,000</b>

**Fire-Rescue****L. Transfer of Un-Used Grant Match Funds – Grant Fund, General Fund – Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant – \$7,761**

The City of Fort Lauderdale submitted a grant application for a FEMA/Assistance to Firefighters Grant (AFG) in January 2016 for the amount of \$470,810 to provide 445 wellness/fitness evaluations to Fire-Rescue community builders. The grant program funds up to ninety (90) percent of the initial cost and the City was required to match ten (10) percent. The City was notified that its grant was awarded and on September 7, 2016 the City Commission approved the grant award in the amount of \$428,010 from the FEMA/AFG. Additionally, the City Commission approved use of \$42,800 from the General Fund Grant Match account to meet the grant program's required match. The grant has now been completed and was able to provide 434 wellness/fitness evaluations. Some community builders chose not to participate which resulted in a balance of unused cash match in the amount of \$7,761.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$7,761 to transfer the unused grant match back to the source fund for the FEMA Assistance to Firefighters Grant.

Source:

*Funds available as of February 13, 2018*

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	ACTUAL RECEIVED (Character)	AMOUNT
129-GWELL17-Q001	2015 AFG Wellness/ Fitness	Other Sources/ General Fund	\$42,800	\$42,800	\$7,761
TOTAL AMOUNT →					\$7,761

Source:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GWELL17-3199	2015 AFG Wellness/ Fitness	Services & Materials/ Other Professional Services	\$358,149	\$7,761	\$7,761
TOTAL AMOUNT →					\$7,761

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-FD001-9129	General Fund	Other Uses/ Transfer to Miscellaneous Grants	\$806,256	\$798,245	\$7,761
TOTAL AMOUNT →					\$7,761

### **Parks and Recreation**

#### **M. Appropriation of Grant Funds, Unanticipated Revenue and transfer of funds between capital projects – Grant Fund, Beach CRA Fund – Bahia Mar Yachting Center Dredging Project Phase II - \$2,914,946**

##### ***Temporary Abandoning of Central Beach Way finding and Informational Signage***

The Florida Inland Navigation District (FIND) administers the Waterway Assistance Program (WAP). FIND provides funding assistance to local governments within the District to provide public access to the waterways.

FIND's plan was originally presented to the City Commission in March 2010 with grant opportunities that would fund dredging for public waterfront properties wishing to connect their site to the deepened Intracoastal Waterway. The City was awarded funding for Phase I design and permitting work in October 2013 and October 2016. Since then, the Bahia Mar Yachting Center independently applied for dredging permits and has received all necessary permits.

The City intends to work with Bahia Mar by managing the project and facilitating Bahia Mar's access to this grant. The project is anticipated to cost approximately \$2,914,946 for dredging. The FIND grant will provide \$2,024,578 in funding. Although a formal agreement is not in place, it is anticipated that Bahia Mar will cover \$323,263 of the grant match and the Beach CRA will contribute \$567,105 towards the match to be funded from existing Community

Investment Plan projects, Central Beach Way Finding & Informational Signage Project and DC Alexander Park Improvements Project which will be refunded with the FY 2019 Budget process.

Staff recommends that the City Commission amend the FY 2018 Community Investment Plan in the amount of \$2,914,946 for the Bahia Mar Yachting Center Dredging Project Phase II. There is an associated CAM# 18-0091.

Source:

<b>Funds available as of February 16, 2018</b>					
<b>ACCOUNT NUMBER</b>	<b>INDEX NAME (Program)</b>	<b>CHARACTER CODE/ SUB-OBJECT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
129-P12371.129-F414	Bahia Mar Yachting Center Dredging Phase II	Intergovernmental Revenue / FIND Transportation	\$0	\$0	\$2,024,578
129-P12371.129A-N451	Bahia Mar Yachting Center Dredging Phase II	Misc Revenues/ Other Contributions	\$0	\$0	\$323,263
346-P11595.346-6599	Central Beach Wayfinding & Info Signage	Capital Outlay / Construction	\$450,000	\$375,984	\$375,984
346-P12373.346-6599	DC Alexander Park Improvements Project	Capital Outlay / Construction	\$589,906	\$589,906	\$191,121
<b>TOTAL AMOUNT →</b>					<b>\$2,914,946</b>

Use:

<b>ACCOUNT NUMBER</b>	<b>INDEX NAME (Program)</b>	<b>CHARACTER CODE/ SUB-OBJECT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
129-P12371.129-6599	Bahia Mar Yachting Center Dredging Phase II	Capital Outlay / Construction	\$0	\$0	\$2,024,578
129-P12371.129A-6599	Bahia Mar Yachting Center Dredging Phase II	Capital Outlay / Construction	\$0	\$0	\$323,263
346-P12371.346-6599	Bahia Mar Yachting Center Dredging Phase II	Capital Outlay / Construction	\$0	\$0	\$567,105
<b>TOTAL AMOUNT →</b>					<b>\$2,914,946</b>

#### **N. Transfer between Capital Projects – Park Impact Fee Fund – Beach Park Improvements – \$25,764**

The scope of the Beach Park Improvements Project is being reduced due to work being added to the scope of the Bayshore Drive Stormwater Improvements Project. Since these funds were previously appropriated from the Park Impact Fees, staff recommends moving the funds back into the Park Impact Fee Fund so they can be made available for future projects.

Staff recommends that the City Commission amend the FY 2018 Community Investment Plan in the amount of \$25,764 for reducing the scope of the Beach Park Improvements Project.

Source:

*Funds available as of February 15, 2018*

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
350-P12288.350-6599	Beach Park Improvements	Capital Outlay / Construction	\$70,000	\$70,000	\$25,764
<b>TOTAL AMOUNT →</b>					<b>\$25,764</b>

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
350-FD350.01-9901	Park Impact Fee Projects	Other Uses/ Anticipated Year End Balance	NA	NA	\$25,764
<b>TOTAL AMOUNT →</b>					<b>\$25,764</b>

#### **O. Transfer from Capital Project to Fund Balance – Park Impact Fee Fund – Boat House at George English Park – \$698,550**

##### ***Abandoning of Boat House at George English Park Project***

The FY 2015 Community Investment Plan (CIP) included funding the purchase of a new Boat House at George English Park. This project was in collaboration with Nova Southeastern University to build a multi-functional space that could provide a boat house for their rowing crew and recreational opportunities for the City's neighbors. After preliminary estimates were received, Nova and the City determined that the project was no longer financially feasible. Since these funds were previously appropriated from the Park Impact Fees, staff recommends abandoning the project and moving the funds back into the Park Impact Fee Fund so they can be made available for future projects.

Staff recommends that the City Commission amend the FY 2018 Community Investment Plan in the amount of \$698,550 to abandon the boat house at George English Park Project.



Source:

*Funds available as of February 15, 2018*

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
350-P12105.350-6599	Boat House at George English Park	Capital Outlay / Construction	\$700,000	\$698,550	\$698,550
TOTAL AMOUNT →					\$698,550

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
350-FD350.01-9901	Park Impact Fee Projects	Other Uses/ Anticipated Year End Balance	NA	NA	\$698,550
TOTAL AMOUNT →					\$698,550

#### **P. Appropriation of Grant Funds – Grant Fund – 2018 Baseball Tomorrow Grant - \$2,500**

The City of Fort Lauderdale received a check on November 3, 2017 from the Baseball Tomorrow Fund (BTF) in the amount of \$2,500. BTF supports programs that increase youth participation in baseball and softball. Grant funds are awarded for expenditures that benefit such programs including purchase of equipment, uniforms, and training materials. No cash match is required.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$2,500 for the 2018 Baseball Tomorrow grant. This item is contingent upon the approval of the associated CAM# 18-1549.

Source:

*Funds available as of February 26, 2018*

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GBASEball18-F734	Baseball Supplies 2018	Intergovernmental Revenue/ The Baseball Tomorrow Fund	\$0	\$0	\$2,500
TOTAL AMOUNT →					\$2,500

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GBASEball18-3901	Baseball Supplies 2018	Services & Materials/ Athletic Equipment and Supplies	\$0	\$0	\$2,500
TOTAL AMOUNT →					\$2,500

**Q. Transfer from Capital Project to Fund Balance – General Capital Projects Fund,  
General Fund – Esplanade Park Restroom Repair/Renovation – \$113,375**

***Abandoning Esplanade Park Restroom Repair/Renovation Project***

The FY 2014 Community Investment Plan (CIP) included funding for Esplanade Park Restroom Repair/Renovation. The City was awarded a grant for a Levitt Pavilion at Esplanade Park. As part of the grant, the park will be redesigned to be able to support concerts and events associated with the grant. The restroom facilities will likely be torn down and rebuilt during this redesign process. Since these funds were previously appropriated from General Capital Funds, staff recommends abandoning the Esplanade Park Restroom Repairs/Renovations Project and moving the funds back into the General Fund balance.

Staff recommends that the City Commission amend the FY 2018 Community Investment Plan in the amount of \$113,375 to abandon the Esplanade Park restroom repair/renovation project.

**Source:**

***Funds available as of February 15, 2018***

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P11979.331-6599	Esplanade Park Restroom Repair/Renovation	Capital Outlay / Construction	\$120,000	\$113,375	\$113,375
<b>TOTAL AMOUNT →</b>					<b>\$113,375</b>

**Use:**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-FD001-9331	General Fund	Other Uses/ Transfer to General Capital Projects	N/A	N/A	\$113,375
<b>TOTAL AMOUNT →</b>					<b>\$113,375</b>

**City Manager's Office**

**R. Reduction in Anticipated Revenue – General Fund – PDKN Holdings Lease Agreement – (\$225,000)**

Due to delays in the permitting process, PDKN Holdings is requesting a lease amendment to defer paying rent.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of (\$225,000) due to the PDKN Holdings lease agreement. This item is contingent upon the approval of the associated CAM# 18-0111.

**Source:**

*Funds available as of February 13, 2018*

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	ACTUAL RECEIVED (Character)	AMOUNT
001-PKR100101-N188	Real Estate	Misc Revenues/ P.D.K.N. Holdings	\$15,090,192	\$296,110	(\$225,000)
TOTAL AMOUNT →					(\$225,000)

**Use:**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-FD001-9901	General Fund	Other Uses/ Anticipated Year End Balance	N/A	N/A	(\$225,000)
TOTAL AMOUNT →					(\$225,000)

**S. Reduction of Grant Budget –State Housing Improvement Fund (SHIP) – Reduce the SHIP Budget – (\$787,930)**

Due to the timing difference between the City and State budget processes, SHIP funds were approved by the City Commission in September in addition to being included in the FY 2018 operating budget. This budget amendment is to reduce the program income included in the adopted budget.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of (\$787,930) to avoid double-budgeting for the FY 2018 SHIP Grant Funds.

**Source:**

*Funds available as of February 16, 2018*

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	ACTUAL RECEIVED (Character)	AMOUNT
130-MGR123001-D337	SHIP Operations	Intergovernmental Revenue/ SHIP FY 2017-2018	\$752,930	\$0	(\$752,930)
130-MGR123001-N770	SHIP Operations	Miscellaneous Revenues/ DEF Loans: Paid	\$35,000	\$0	(\$35,000)
<b>TOTAL AMOUNT →</b>					<b>(\$787,930)</b>

**Use:**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
130-MGR123001-1601	SHIP Operations	Salaries & Wages/ Direct Labor Charges	\$66,510	\$66,510	(\$66,510)
130-MGR123001-2290	SHIP Operations	Frindge Benefits/ Pension - Other	\$5,783	\$5,783	(\$5,783)
130-MGR123001-3201	SHIP Operations	Services/ Materials/ Ad/Marketing	\$1,300	\$1,300	(\$800)
130-MGR123001-3928	SHIP Operations	Services/ Materials/ Office Supplies	\$1,300	\$1,300	(\$500)
130-MGR123001-4104	SHIP Operations	Other Operating Expenses/ Conferences	\$1,700	\$1,700	(\$1,500)
130-MGR123001-4113	SHIP Operations	Other Operating Expenses/ Memberships/Dues	\$1,700	\$1,700	(\$200)
130-MGR123001-8001	SHIP Operations	Grant Services/ Program Funds	\$712,637	\$721,637	(\$712,637)
<b>TOTAL AMOUNT →</b>					<b>(\$787,930)</b>

**T. Appropriation of Fund Balance – Beach Business Improvement District (BID) Fund – Additional BID Funding and Allocation of Salaries - \$72,191**

FY 2018 has seen an increase in expenditures from BID Grant Funding Applications and a recommendation from BID to pay for portions of City staff salaries. The BID committee members recommend approval of funds.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$72,191 for additional BID funding and allocation of salaries.

**Source:**

***Funds available as of February 14, 2018***

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
135-FD135.01-9901	Beach Business Improvement District Fund	Other Uses/ Appropriated Fund Balance	N/A	N/A	\$72,191
<b>TOTAL AMOUNT →</b>					<b>\$72,191</b>

**Use:**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
135-MGR143502-4328	Beach Business Improvement District	Other Operating Expense/ Service Charge Community Development	\$1,216,922	\$778,420	\$47,280
135-MGR143502-4207	Beach Business Improvement District	Other Operating Expense/ Promotional Contributions	\$1,216,922	\$778,420	\$24,911
<b>TOTAL AMOUNT →</b>					<b>\$72,191</b>

**U. Transfer of Un-Used Grant Match Funds – Grant Fund, General Fund – National Endowment for the Arts (NEA) Our Town Streetscape Design Grant Match – \$638**

The City Commission approved the acceptance and match of the National Endowment for the Arts Our Town Grant to fund the Botanizing North Beach Village Project. The City Commission matched the \$25,000 grant from the NEA with \$25,000 from the General Fund Grant Match account for a project total of \$50,000. The Urban Design and Planning Division submitted the final report and reimbursement request In July 2017. The NEA has received the final report and reimbursed the City of Fort Lauderdale in September 2017 in the amount of \$24,361. The cost of the project came in under budget leaving \$638 in the grants match account.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$638 to de-appropriate the unused NEA Our Town - Streetscape Design grant match.

Source:

**Funds available as of February 14, 2018**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	ACTUAL RECEIVED (Character)	AMOUNT
129-GNEA16-Q001	NEA Our Town - Streetscape Design	Other Sources/ General Fund	\$25,000	\$25,000	\$638
<b>TOTAL AMOUNT →</b>					<b>\$638</b>

Source:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GNEA16-3199	NEA Our Town - Streetscape Design	Services & Materials/ Other Professional Services	\$50,000	\$48,723	\$638
<b>TOTAL AMOUNT →</b>					<b>\$638</b>

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-FD001-9129	General Fund	Other Uses/ Transfer to Miscellaneous Grants	\$806,256	\$798,245	\$638
<b>TOTAL AMOUNT →</b>					<b>\$638</b>

## **Strategic Connections**

This item is a Press Play Fort Lauderdale Strategic Plan 2018 initiative, included within the Internal Support Cylinder, specifically advancing:

- Goal 12: Be a leading government organization, managing our resources wisely and sustainably.
- Objective 1: Ensure sound fiscal management.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community*.

## **Related CAMs**

#18-0070, #18-0166, # 18-0091, #18-0238, #18-1549, #18-0111, #18-0195, #18-0091

## **Attachment**

Exhibit 1 – Resolution

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Prepared by: Laura Reece, Budget Manager

Department Director: Lee R. Feldman, ICMA-CM, City Manager's Office