



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#18-0016

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: February 20, 2018

TITLE: Motion to Approve Negotiated Fee Schedule and Contract for Landscape
Architecture for DC Alexander Park Improvement Project – Keith and
Associates, Inc. - \$121,955

Recommendation

It is recommended that the City Commission approve the ranking of firms and award a contract, in substantially the form attached, to Keith and Associates, Inc. for the design and implementation of DC Alexander Park Improvement Project consultant services at an estimated cost of \$121,955.

Background

DC Alexander Park is over one acre in area. The proposed improvements shall include a signature family-oriented artistic interactive appurtenance that will transform the park into a destination location. Other improvements include a restroom facility with attached concession stand, shaded seating areas, inviting greenspace and landscape areas, elimination of existing parking lot, turtle-compliant lighting, security cameras and call boxes. The project also includes converting SE 5th Street (immediately north of DC Alexander Park) into a two-way street, realigning on-street parking, installing turtle-compliant lighting and widening the sidewalk on the south side of street.

The background of the solicitation process includes the following:

- On August 15, 2017, the Procurement Services Division issued Request for Qualifications (RFQ) No. 476-12028 - Landscape Architecture for Alexander Park for the Beach Community Redevelopment Agency (CRA).
- On October 5, 2017, the RFQ closed with the five firms below submitting proposals:
 - Miller Legg & Associates, Inc.
 - Keith and Associates, Inc.
 - EDSA
 - Earl Jackson Architecture Workshop
 - Chen Moore and Associates

- On November 2, 2017, the following three firms were shortlisted:
 1. Keith and Associates, Inc.
 2. EDSA
 3. Miller Legg & Associates, Inc.
- On November 15, 2017, presentations were held with the shortlisted firms and the three firms were ranked as follows:
 1. Keith and Associates, Inc.
 2. EDSA
 3. Miller Legg & Associates, Inc.

Negotiations with the 1st ranked firm have been completed and staff recommends award to Keith and Associates, Inc. at the hourly rates identified in Exhibit B of the contract.

The scope and design team responsibilities of Keith and Associates include but are not limited to concept refinement, preliminary plans, construction drawings, permitting, bidding assistance, and construction administration. Each phase of the contract will have a corresponding task order that details the scope of design services and the design fee. The contract is in phases to obtain CRA Board and City Commission approval, whereby the design will advance only after approval of Phase 1 (which is described in more detail below) and to investigate the feasibility of installing a Ferris wheel in the park.

The RFQ solicitation was issued for a design firm to help activate the park by creating a family-oriented artistic interactive appurtenance. However; staff also received direction during the RFQ solicitation to investigate installing a Ferris wheel that would serve as the artistic interactive appurtenance to activate DC Alexander Park. Analysis on how the Ferris wheel will be procured, funded, contracted and installed will be conducted. The CRA sunsets on September 30, 2020 and all projects funded by the CRA must be completed by the sunset date. The contract allows the park design and Ferris wheel decision to proceed on parallel tracks.

Completion of Phase 1 will bring the project up to the 15% conceptual design. It is estimated that the 15% design phase will be completed in four months. Staff will bring the design concepts and alternatives developed during this task order and associated cost estimates to the Beach Redevelopment Board (BRB) and Parks, Recreation and Beaches Board for their respective recommendations to the CRA Board of Commissioners as well as the City Commission for approval prior to proceeding with Phase II (30% - 100% design). These steps are necessary in order to assess various project concepts, overall project costs and available project funding.

Phase II will proceed upon authorization by the City Commission. There will also be a contract amendment brought to City Commission for Phase II approval.

The final scope of design services for Keith and Associates will be known by that time and staff will negotiate the fee for Phase II. Contractual terms of compensation will be amended to include the additional fee.

Staff is requesting approval to execute a contract for the design and implementation of DC Alexander Park Improvement Project consultant services with Keith and Associates, Inc. in accordance with the terms and conditions of the contract and negotiated prices.

Resource Impact

There will be a fiscal impact to the City in the amount \$121,995 for FY 2018.

Funds available as of February 6, 2018					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
346-P12373.346-6599	DC Alexander Park Improvement Project	Capital Outlay/ Construction	\$589,906	\$589,906	\$121,995
TOTAL AMOUNT ►					\$121,995

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Neighborhood Enhancement Cylinder of Excellence, specifically advancing:

- Goal 3: Be a community that finds opportunities and leverages partnerships to create unique, inviting, and connected gathering places that highlight our beaches, waterways, urban areas, and parks.
- Objective 1: Improve access to and enjoyment of our beach, River-walk, waterways, parks, and open spaces for everyone.
- Initiative 1: Create playful areas for all ages, considering families, active and passive sports, and pets.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community*.

Related CAM

18-0173

Attachments

Exhibit 1 – Final Ranking

Exhibit 2 – Contract

Exhibit 3 – Keith & Associates Proposal

Exhibit 4 – EDSA Proposal

Exhibit 5 – Miller Legg Proposal

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