



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#18-0108**

**TO:** Honorable Mayor & Members of the Fort Lauderdale City Commission

**FROM:** Lee R. Feldman, ICMA-CM, City Manager

**DATE:** February 6, 2018

**TITLE:** Motion to Approve Contract for Purchase of Water Meter Reading and Related Services – Bermex, Inc. - \$1,097,088 (two-year total)

**Recommendation**

It is recommended that the City Commission approve a two-year contract, in substantially the form attached, for purchase of water meter reading and related services from Bermex, Inc. in the estimated amount of \$1,097,088; and authorize the City Manager to approve two, one-year renewal options, contingent upon appropriation of funds.

**Background**

The City of Fort Lauderdale solicited meter reading firms to provide meter reading services that consist of: (a) individual meter reading, (b) meter shut off due to non-payment, and (c) reconnection services. The selected firm, Bermex, Inc., will provide meter reading and related services. The meter readings performed by Bermex, Inc. are in excess of 67,000 per month and will generate over \$100 million per year in water and sewer service charges.

The timeline of the solicitation process includes the following:

- October 20, 2017: Request for Proposal (RFP) 12061-385 was issued for Water Meter Reading and Related Services.
- November 30, 2017: The RFP closed with two firms submitting a proposal:
  1. Bermex, Inc.
  2. Olameter
- January 9, 2018: The Evaluation Committee (consisting of Marco de Medici, Senior Performance Analyst; Todd Hiteshow, Environmental Manager; and Rick Johnson, Distribution and Collections Manager) met with Stefan Mohammed, Procurement Specialist, to evaluate the proposals. The firms were ranked based on the evaluation criteria shown in the table below.

Experience, Qualifications, and Past Performance	15%
Approach to Scope of Work	25%
Resources, Facilities, Licenses, and Training	20%
References	10%
Cost of Services	30%
Total Percentage Available	100%

The two firms were ranked as follows:

Firm	RANK
Bermex, Inc.	1
Olameter	2

Bermex, Inc. has met all requirements of the RFP and has been deemed the most responsive and responsible proposer recommended for award.

**Resource Impact**

There is a fiscal impact to the City for FY 2018 in the amount of \$548,544. Funds for this agreement in the amount of \$548,544 are available in the FY 2018 budget in the accounts listed below. Future expenditures are contingent upon adoption of coming years' budgets.

<i>Funds available as of January 17, 2018</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
450-PBS050301-3299	Field Services Operations	Services/ Materials/ Other Services	\$559,175	\$462,167	\$457,888
450-PBS660101-3299	Distribution & Collection Operations	Services/ Materials/Other Services	\$1,547,658	\$1,491,652	\$ 90,656
<b>PURCHASE TOTAL</b>					<b>\$548,544</b>

**Strategic Connections**

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Infrastructure Cylinder of Excellence, specifically advancing:

- Goal 2: Be a sustainable and resilient community.
- Objective 1: Proactively maintain our water, wastewater, road, and bridge infrastructure.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We are Ready*.

**Attachments**

- Exhibit 1 – Solicitation
- Exhibit 2 – Evaluation Tabulation
- Exhibit 3 – Bermex, Inc. Proposal
- Exhibit 4 – Olameter Proposal
- Exhibit 5 – Contract

Prepared by: Rick Johnson, Public Works  
 Stefan Mohammed, Finance  
 Linda Blanco, Finance

Department Directors: Paul Berg, Public Works  
 Linda Logan Short, Finance