



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#17-1136

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: January 3, 2018

TITLE: Resolution Approving the Consolidated Budget Amendment to Fiscal Year
2018 – Appropriation

Recommendation

It is recommended that the City Commission adopt a resolution amending the Fiscal Year 2018 Budget and Community Investment Plan (CIP).

Background

Examples of recommended actions within the budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- amendment to staffing level;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff is recommending that the City Commission amend the FY 2018 Operating Budget, Personnel Complement, and Community Investment Plan by approving the following transfers and appropriations:

Transportation and Mobility

A. Transfer of Funds – General Fund – Gas Tax Contribution to Transportation Management Association (TMA) - \$244,152

The City annually contributes Local Option Gas Tax revenue to the Transportation Management Association (TMA) in order to provide community bus and shuttle service throughout the City. This service provides linkages to a network of transportation options, including the Broward County bus service, regional Tri-Rail service, area airports, and water taxis. A portion of the City's local option gas tax revenue in the amount of \$244,152 is budgeted in the General Fund grant match account and must be moved to the Transportation and Mobility Department's operating budget to facilitate the contribution to the TMA.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$244,152 for the City's contribution to the TMA from gas tax receipts.

B. Transfer between Capital Projects – General Capital Projects Fund – Las Olas Boulevard Traffic and Pedestrian Safety Project - \$82,000

The Las Olas Boulevard Traffic and Pedestrian Safety Project requires an additional \$82,000 in funding for an unanticipated corner clip easement and project management charges that were not included in the budget. Funding for the unanticipated expense will come from the NE 3rd Street Pedestrian Safety and Bike Infrastructure Improvements capital project that is estimated to be delivered under budget due to private funds that have been leveraged to assist with project implementation.

Staff recommends that the City Commission amend the FY 2018 Community Investment Plan in the amount of \$82,000 for the Las Olas Boulevard Traffic and Pedestrian Safety Project.

C. Appropriation of Fund Balance – Fort Lauderdale Executive Airport Fund – Grant Account Close Out for Airport Maintenance Building Construction Project - \$1,254.49

The Florida Department of Transportation provided a grant to cover applicable construction costs for the Aviation Equipment & Services Facility. After all expenses posted, \$1,254.49 did not meet the reimbursement criteria. In order to close out this account, additional funding in the amount of \$1,254.49 must be appropriated. The required funding is available in the Fort Lauderdale Executive Airport's fund balance.

Staff recommends that the City Commission amend the FY 2018 Community Investment Plan in the amount of \$1,254.49 to close out the airport maintenance building construction project grant.

D. Appropriation of Fund Balance – Fort Lauderdale Executive Airport Fund – NW 55th Court Traffic Calming - \$40,373

A traffic calming project is underway on the Executive Airport property. Additional funds are needed to expand the scope of the project to include solar powered speed signs.

Staff recommends that the City Commission amend the FY 2018 Community Investment Plan in the amount of \$40,373 for NW 55th Court Traffic Calming Project.

E. Appropriation of Fund Balance and Transfer between Projects – Parking Fund – SW 3rd Avenue On-Street Parking and Streetscape Improvements - \$350,000

The SW 3rd Avenue On-Street Parking and Streetscape Improvements Project will add on-street parking spaces, Americans with Disability Act (ADA) compliant parking spaces, new pavement markings, new sidewalks, new curbs and gutters, milling and resurfacing, and new solar lighting. The improvements were originally included in the Annual Contracts – ADA Modifications and General Improvements Project; however, as additional information has been gathered staff recommends separating this project into its own capital project. This amendment will transfer funding from the Annual Contracts – ADA Modifications and General Improvements Project in the amount of \$141,264 to the new SW 3rd Avenue On Street Parking and Streetscape Improvements Project and provide \$208,736 from the Parking Fund’s fund balance to complete this project.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$350,000 for SW 3rd Avenue on-street parking and streetscape improvements.

City Manager’s Office

F. Appropriation of Unbudgeted Revenue – General Capital Projects Fund – 2015 Neighbor Community Investment Plan (NCIP) Coral Ridge Estates Homeowners Association Entranceway Project – \$25,000

The City Commission awarded a Neighborhood Community Investment Program (NCIP) matching grant in the amount of \$25,000 to the Coral Ridge Country Club Estates Homeowners Association for entranceway monuments in 2015. The Coral Ridge Country Club Estates Homeowners Association is providing a cash match of \$25,000 for an estimated project total of \$50,000.

Staff recommends that the City Commission amend the FY 2018 Community Investment Plan in the amount of \$25,000 for the Coral Ridge Country Club Estates Homeowners Association cash match for the entranceway project.

G. Transfer Between Operating Budget and Capital Project – General Capital Projects Fund, Beach Business Improvement District Fund – Design Services for SR A1A Streetscape Improvements - \$71,351

On April 11, 2016 the Beach Business Improvement District (BID) Advisory Committee recommended funding for the design of turtle-compliant pedestrian lights on the west side of SR A1A, north of the Beach CRA boundary (Alhambra Street to Sunrise Boulevard). The project's consultant provided a proposal to perform the design services for \$71,351.

Staff recommends that the City Commission amend the FY 2018 Community Investment Plan and Budget in the amount of \$71,351 for design services for SR A1A streetscape improvements.

H. Appropriation of Fund Balance – Beach Business Improvement District (BID) Fund – Increased Funding for Sponsorships - \$400,000

There has been an increase in the Beach Business Improvement District (BID) grant funding applications in FY 2018, specifically for sponsorship requests to fund the Tortuga Music Festival, Fort Lauderdale Pride, and A1A Fort Lauderdale Marathon & Half Marathon events totaling \$400,000. At BID's November and December meetings, members recommended appropriating BID Fund Balance to support these additional events.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$400,000 for increased funding of sponsorships.

I. Appropriation of Unanticipated Revenue – General Fund – People's Gas Franchise Fee, Sludge Plant Property Sale and Additional Communications Services Tax Revenue – \$1,557,191

The sale of the Sludge Plant was estimated to generate \$13 Million in revenue to the General Fund in FY 2018 but is now anticipated to generate \$14,250,001, an increase of \$1,250,001 from the budgeted estimate.

Due to an ordinance change (new franchise agreement), the methodology for collecting franchise fees from People's Gas (TECO) will change to include transportation revenue. This is estimate to increase the amount of revenue received by the City in the amount of \$150,000.

The City was notified by the Florida Department of Revenue of audit adjustments that will increase the amount of revenue the City will receive as part of the communications services tax distribution in the estimated amount of \$157,190.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$1,557,191 for unanticipated General Fund revenues that are estimated to be received for the reasons outlined above. There are associated CAMs 17-1548 and 17-1539.

Police

J. Appropriation of Fund Balance – Department of Justice (DOJ) Trust Fund – DOJ Eligible Expenditures - \$234,268

The Police Department recommends that funds from the Department of Justice (DOJ) Trust Fund be appropriated for the purchase of the following items:

1. A training simulator at the cost of \$99,268,
2. Furniture and equipment for new units and the replacement of worn items at a cost of \$70,000, and
3. A Jeep to be used for community engagement and crime suppression at \$65,000.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$234,268 for eligible expenditures using the DEA Confiscated Property.

K. Appropriation of Fund Balance – Department of Justice Trust Fund – Creating of Tip Hotline and Purchase of Breathalyzers - \$40,000

1. The Police Department recommends utilizing Department of Justice Trust Funds for the creation of a tip hotline. . The tip hotline will allow the Department to utilize multiple operators on a single line in order to facilitate information gathering on criminal activities. The purchase is for hardware and installed software only. The cost is \$7,500.

2. The Police Department recommends utilizing Department of Justice Trust Funds for the purchase of four (4) breathalyzers with printers and support equipment. This will allow officers to collect evidence more efficiently and remain in the field for longer periods of time. The cost is \$32,500.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$40,000 for the creation of a tip hotline and purchase of breathalyzers.

L. Appropriation of Grant Funds and Transfer of Grant Match – Grant Fund, General Fund – 2017 Waterways Assistance Grant for Outboard Motor Replacement - \$16,021.90

In March 2017, the City applied to the Florida Inland Navigation District (FIND) for funding through the FY 2017 Waterways Assistance Grant Program. The grant program provides funding assistance to local governments for waterway improvement projects as well as for the purchase of marine law enforcement vessels and related equipment.

The City of Fort Lauderdale submitted a project proposal in the amount of \$16,021.90 for the purchase of one outboard motor to replace an old and malfunctioning engine. Fort Lauderdale was awarded \$8,010.95 in FIND funding towards the purchase of the

motor. The City will meet the grant's required 50% cash match by funding the balance of the cost in the amount of \$8,010.95. The acceptance of the grant agreement will be on a future Commission agenda.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$16,021.90 for the Waterways Assistance Program grant.

Transportation and Mobility

A. Appropriation of General Funds – General Fund – Gas Tax Contribution to Transportation Management Association (TMA) - \$244,152

Source:

Funds available as of November 30, 2017

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	ACTUAL RECEIVED (Character)	AMOUNT
001-FD001-9129	General Fund	Other Uses/ Transfer to Misc. Grants	\$1,615,408	\$1,615,408	\$244,152
TOTAL AMOUNT →					\$244,152

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-TAM060101-4204	Community Bus	Other Operating Expense/ Operating Subsidies	\$727,750	\$60,000	\$244,152
TOTAL AMOUNT →					\$244,152

B. Transfer between Capital Projects – General Capital Projects Fund – Las Olas Boulevard Traffic and Pedestrian Safety Project - \$82,000

Source:

Funds available as of December 12, 2017

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12284.331-6599	NE 3rd St Pedestrian Safety/ Bike Infrastructure	Capital Outlay/ Construction	\$156,000	\$156,000	\$82,000
TOTAL AMOUNT →					\$82,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P11136.331-6599	Las Olas Transportation Plan Implementation	Capital Outlay/ Construction	\$1,062,769	\$240,269	\$82,000
TOTAL AMOUNT →					\$82,000

C. Appropriation of Fund Balance – Fort Lauderdale Executive Airport Fund – Grant Account Close Out for Airport Maintenance Building Construction Project - \$1,254.49

<i>Funds available as of December 1, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-FD468.01-9918	Airport Operations	Other Uses/ Reserves for Operations	N/A	N/A	\$1,254.49
TOTAL AMOUNT →					\$1,254.49

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P11181.468A-6599	Construct Airport Maintenance Building	Capital Outlay/ Construction	\$387,455	(\$1,254)	\$1,254.49
TOTAL AMOUNT →					\$1,254.49

D. Appropriation of Fund Balance – Fort Lauderdale Executive Airport Fund – NW 55th Court Traffic Calming - \$40,373

Source:

<i>Funds available as of December 1, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-FD468.01-9918	Airport Operations	Other Uses/ Reserves for Operations	N/A	N/A	\$40,373
TOTAL AMOUNT →					\$40,373

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P12287.468-6599	NW 55th Court Traffic Calming	Capital Outlay/ Construction	\$67,000	\$63,934	\$35,632
468-P12287.468-6501	NW 55th Court Traffic Calming	Capital Outlay/ Force Account Charges	\$67,000	\$63,934	\$4,741
TOTAL AMOUNT →					\$40,373

E. Appropriation of Fund Balance – Parking Fund – SW 3rd Avenue On-Street Parking and Streetscape Improvements - \$350,000

Source:

Funds available as of December 1, 2017

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
461-FD461.01-9901	Parking Fund	Other Uses/ Anticipated Year End Fund Balance	N/A	N/A	\$208,736
461-P11870.461-6599	Annual Contract - ADA Mods & General Imp	Capital Outlay/ Construction	\$298,877	\$141,264	\$141,264
TOTAL AMOUNT →					\$350,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
461-P12376.461-6599	3rd Ave On-Street Parking and Streetscape Improvements	Capital Outlay/ Construction	\$0	\$0	\$350,000
TOTAL AMOUNT →					\$350,000

City Manager's Office

F. Appropriation of Unanticipated Revenue – General Capital Projects Fund – 2015 Neighbor Community Investment Plan (NCIP) Coral Ridge Estates Homeowners Association Entranceway Project – \$25,000

Source:

<i>Funds available as of November 30, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	ACTUAL RECEIVED (Character)	AMOUNT
331-P12142.331-N457	2015 NCIP Coral Ridge Country Club Street Post	Misc Revenues/Outsider Donations	\$0	\$25,000	\$25,000
TOTAL AMOUNT →					\$25,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12142.331-6599	2015 NCIP Coral Ridge Country Club Street Post	Capital Outlay/Construction	\$25,000	\$25,000	\$25,000
TOTAL AMOUNT →					\$25,000

G. Transfer Between Operating Budget and Capital Project – General Capital Projects Fund, Beach Business Improvement District Fund – Design Services for SR A1A Streetscape Improvements - \$71,351

Source:

<i>Funds available as of December 12, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
135-MGR143502-3199	Beach Business Improvement District	Services-Materials / Other Prof Services	\$720,943	\$577,889	\$71,351
TOTAL AMOUNT →					\$71,351

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P11681.331-6599	SR A1A Streetscape Improvements	Capital Outlay/ Construction	\$0	\$0	\$71,351
TOTAL AMOUNT →					\$71,351

H. Appropriation of Fund Balance – Beach Business Improvement District (BID) Fund – Increased Funding for Sponsorships - \$400,000

Source:

<i>Funds available as of December 13, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
135-FD135.01-9901	Beach Business Improvement District Fund	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$400,000
TOTAL AMOUNT →					\$400,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
135-MGR143502-4207	Beach Business Improvement District	Other Operating Expense/ Promotional Contributions	\$522,009	\$419,674	\$400,000
TOTAL AMOUNT →					\$400,000

I. Appropriation of Unanticipated Revenue – General Fund – People’s Gas Franchise Fees, Communications Service Tax Revenue and Sale of Sludge Plant – \$1,557,191

Source:

<i>Funds available as of December 12, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	ACTUAL RECEIVED (Character)	AMOUNT
001-FIN040301-A603	Other General Fund Revenues	Taxes/ People's Gas Franchise Fee	\$196,555,893	\$22,656,708	\$150,000
001-PKR10010-N413	Real Estate	Misc Revenues/Sale of Surplus Property	\$13,840,191	\$26,769	\$1,250,001
001-FIN040301-A715	Other General Fund Revenues	Taxes/ Communications Service Tax	\$196,555,893	\$22,656,708	\$157,190
TOTAL AMOUNT →					\$1,557,191

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-FD001-9901	General	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$1,557,191
TOTAL AMOUNT →					\$1,557,191

Police

J. Appropriation of Fund Balance – Department of Justice (DOJ) Trust Fund – DOJ Eligible Expenditures – DOJ Eligible Expenditures - \$234,268

Source:

<i>Funds available as of December 1, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
107-FD107.03-9901	DEA Confiscated Property	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$234,268
TOTAL AMOUNT →					\$234,268

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
107-POL080301-6499	Justice Department Other	Capital Outlay/ Other Equipment	\$0	\$0	\$99,268
107-POL080301-3925	Justice Department Other	Services & Materials/ Office Equipment <\$5000	\$158,000	\$95,500	\$45,000
107-POL080301-6413	Justice Department Other	Capital Outlay/ Office Furniture & Equipment	\$0	\$0	\$25,000
107-POL080301-6416	Justice Department Other	Capital Outlay/ Vehicles	\$0	\$0	\$65,000
TOTAL AMOUNT →					\$234,268

K. Appropriation of Fund Balance – Department of Justice (DOJ) Trust Fund – Creation of Tip Hotline and Purchase of Breathalyzers - \$40,000

Source:

<i>Funds available as of December 4, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
107-FD107.03-9901	DEA Confiscated Property	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$40,000
TOTAL AMOUNT →					\$40,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
107-POL080301-6499	Justice Department Other	Capital Outlay/ Other Equipment	\$0	\$0	\$7,500
107-POL080301-6401	Justice Department Other	Capital Outlay/ Communication Equipment	\$0	\$0	\$32,500
TOTAL AMOUNT →					\$40,000

L. Appropriation of Grant Funds – Grant Fund – 2017 Waterways Assistance Grant for Outboard Motor Replacement - \$16,021.90

Source:

Funds available as of December 1, 2017

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-FD001-9129	General Fund	Other Uses/ Transfer to Misc. Grants	\$1,615,408	\$1,615,408	\$8,010.95
TOTAL AMOUNT →					\$8,010.95

Source:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GFINDMOTOR18A-Q001	FY 2017 FIND WAP Engine Replacement	Other Sources / General Fund	\$0	\$0	\$8,010.95
TOTAL AMOUNT →					\$8,010.95

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GFINDMOTOR18A-6499	FY 2017 FIND WAP Engine Replacement	Capital Outlay/Other Equipment	\$0	\$0	\$8,010.95
TOTAL AMOUNT →					\$8,010.95

Source:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GFINDMOTOR18-F417	FY 2017 FIND WAP Engine Replacement	Intergovernmental Revenue / FIND Public Safety Waterway Assistance	\$0	\$0	\$8,010.95
TOTAL AMOUNT →					\$8,010.95

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GFINDMOTOR18-6499	FY 2017 FIND WAP Engine Replacement	Capital Outlay/Other Equipment	\$0	\$0	\$8,010.95
TOTAL AMOUNT →					\$8,010.95

Strategic Connections

This item is a Press Play Fort Lauderdale Strategic Plan 2018 initiative, included within the Internal Support Cylinder, specifically advancing:

- Goal 12: Be a leading government organization, managing our resources wisely and sustainably.
- Objective 1: Ensure sound fiscal management

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community*.

Related CAMs

#17-1548 and #17-1539

Attachment

Exhibit 1 – Resolution

Prepared by: Laura Reece, Budget Manager

Department Director: Lee R. Feldman, ICMA-CM, City Manager's Office