



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#17-1313**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Lee R. Feldman, ICMA-CM, City Manager

**DATE:** November 21, 2017

**TITLE:** Motion to Approve Event Agreements: Coral Ridge Association Children's  
Holiday Party and Sip & Shoppe

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**Recommendation**

It is recommended that the City Commission approve event agreements with Coral Ridge Association, Inc. and NBV Property Management, LLC and authorize execution of the agreements by the City Manager.

**Background**

City staff has been working closely with each event organizer regarding event topics, such as logistics, maintenance, and security as detailed below. The Police Department recommends approval of the closing of the City streets where appropriate, and event parking has been satisfactorily arranged. When applicable, amplified music was discussed and event organizers were advised of the noise ordinance and possible concerns.

Organizers will pay for all event costs and submit the required certificates of insurance. Event organizers will also secure all other necessary permits and licenses that are required from other agencies. Civic and merchant associations have been notified as appropriate regarding events in their areas. Specific event details are included in each event application as attached.

Where applicable, the City Commission authorizes amplified music for the events listed below.

Authorization for the execution of event agreements is contingent upon the City Attorney's Office receiving and approving a validly executed agreement.

**Event 1:**

Applicant: Coral Ridge Association, Inc.  
 Event Name: Coral Ridge Association Children's Holiday Party  
 Date/Time: Saturday, December 16, 2017 (2:00pm-5:00pm)  
 Location: George English Park  
 Road Closing: No  
 Alcohol: No  
 Amplified Music: No  
 Insurance Required: Yes  
 Banners: No  
 Pending Code Violations: No  
 Application Fee: \$0  
 Exhibit: 1

**Event 2:**

Applicant: NBV Property Management, LLC  
 Event Name: Sip & Shoppe  
 Date/Time: Saturday, December 2, 2017; Saturday, January 6, 2018,  
 and Saturday, February 3, 2018 (6:00pm- 10:00pm)  
 Location: 600 Breakers Ave  
 Road Closing: No  
 Alcohol: Yes  
 Amplified Music: Yes (6:00pm- 10:00pm)  
 Insurance Required: Yes  
 Banners: No  
 Pending Code Violations: No  
 Application Fee: \$400.00  
 Exhibit: 2

**Resource Impact**

Revenue related to these agreements is included in the FY 2018 operating budget in the accounts listed below.

<b>Funds available as of November 3, 2017</b>					
<b>ACCOUNT NUMBER</b>	<b>INDEX NAME (Program)</b>	<b>CHARACTER CODE/ SUB- OBJECT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AMOUNT RECEIVED (Character)</b>	<b>AMOUNT</b>
001-PKR033401-K029	Community Events	Charge for Service/Non- sponsor Charges	\$175,000	\$2,096	\$400
<b>TOTAL AMOUNT ►</b>					<b>\$400</b>

**Strategic Connections**

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Public Places Cylinder of Excellence, specifically advancing:

- Goal 4: Be a healthy community with fun and stimulating recreational activities for our neighbors.
- Objective 2: Celebrate our community through special events and sports

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here*.

**Attachments:**

Exhibit 1 – Coral Ridge Association Children’s Holiday Party Application

Exhibit 1a – Coral Ridge Association Children’s Holiday Party Site Plan

Exhibit 1b - Coral Ridge Association Children’s Holiday Party Agreement

Exhibit 2 – Sip & Shoppe Application

Exhibit 2a – Sip & Shoppe Site Plan

Exhibit 2b – Sip & Shoppe Agreement

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Prepared by: Carolyn Bean, Parks & Recreation

Department Director: Phil Thornburg, Parks & Recreation